

Faculty Senate Agenda

December 6, 2004
3:30 p.m.

Call to order

Approval of Minutes

November 1, 2004 Minutes

Report from the President: Senator Glasser
Report from the Executive Committee Chair: Senator Siegel
Report from the Faculty Regent: Senator Schlomann
Report from the COSFL Representative: Senator Smith
Report from the Provost: Senator Chapman
Report from the Student Government Association: Lance Melching
Report from the Standing Committees:
 Budget Committee: Senator Eakin, Chair
 Rules Committee: Senator Johnson, Chair
 Rights and Responsibilities Committee: Senator Kristofik, Chair
 Elections Committee: Senator DeBolt, Chair
 Committee on Committees: Senator Vance, Chair
 Welfare Committee: Senator Hubbard, Co-chair

Unfinished Business:

- Three Motions from the Rules Committee
(All 3 motions will be postponed to the January 10, 2005 meeting)
 1. Approve revised internal procedures
 2. Motion on Convening the Senate (will need to go to the Faculty-At-Large, if approved)
 3. Motion on Determining Delegate Representation (will need to go to the Faculty-At-Large, if approved)

New Business:

- Report from Council on Academic Affairs
 1. Minor in Dance Certification (Teaching) – new program
- Report on Bookstore - James Conneely
- Report on United Way Campaign: Jim Fisher

For the Good of the Order:

- Beyond EKUToday: Strategies to improve intra-university communication and information dissemination

Adjournment

FACULTY SENATE MINUTES

November 1, 2004

The Faculty Senate of Eastern Kentucky University met on Monday, November 1, 2004, in the South Room of the Keen Johnson Building. Senator Siegel called the third meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:

P. Black, S. Black, J. Carnahan-Jarvis*, L. Collins* (Sandy Hunter replacement rep), C. Everett, R. James, N. McKenney*, M. McNew, L. Patterson, M. Pierce, S. Shasby* (Ann Blakeney replacement rep), and M. Yoder.

***Indicates prior notification to the Senate Secretary.**

Visitors to the Senate: Jake Bell, Athletics; Jim Conneely, Student Affairs; Norb Elbert, Management/Marketing/Admin. Comm.; Tracy Haney, *Eastern Progress*; Karen Janssen, COE-SED; Gary L. Kuhnhenh, Arts & Sciences; Diane Leggett, Family & Consumer Sciences; Lance Melching, SGA; Bart Meyer, Advancement; Deborah Newsom, Financial Affairs; Andy Schoolmaster, Arts & Sciences; Cheryl Stone, CEDET; Aaron Thompson, Enrollment Management; Virginia Underwood, Chief of Staff; Mark Wasicsko, Education; John Wade, Economics; Tom Watkins, Economics; and Marc Whitt, Public Relations and Marketing.

ANNOUNCEMENTS:

Senator Siegel expressed her thanks and appreciation to Senator Glasser for the cookies for today's meeting.

APPROVAL OF MINUTES:

The October 4, 2004 minutes were approved as written.

REPORT FROM THE PRESIDENT: Senator Glasser

Senator Glasser thanked the General Education Committee for their hard work, dedication and commitment to the revision of EKU's general education program.

Senator Glasser introduced Dr. Jake Bell, new interim Athletic Director.

The first donor/recipient reception was held Friday evening in Keen Johnson. The reception provided an opportunity for donors with endowed scholarships to meet in person with the recipient of their private funding. Senator Glasser expressed her appreciation to Bart Meyer and his staff for making the arrangements for the reception.

Senator Glasser gave a brief update on the capital campaign. Total gifts and pledges to the capital campaign to date stands at \$5,134,318. In addition there are two new verbal pledges totaling \$700,000 which qualify for matching funds by the state under the "Bucks for Brains" program. One of these pledges for \$500,000 is being earmarked for faculty professional development. The other pledge will be shared between two areas: \$175,000 is earmarked for the honors program, and \$25,000 will fund a new initiative in the library called "The Studio Program".

This morning the Provost, President Glasser, Debbie Newsom, James Street, and Virginia Underwood met with representatives from the Council on Postsecondary Education to discuss the criteria to be used in preparation for new base funding models for all Kentucky public universities. More information will be provided when specifics become available.

The parking consultant will be forwarding a report along with recommendations to Senator Glasser for her review in the near future.

Senator Glasser expressed her appreciation to Cheryl Stone and the committee members for their excellent work on updating the campus Intellectual properties policy.

Senator Glasser noted several recent faculty highlights:

1. Jean Kalscheur has been named Occupational Therapist of the Year by the Kentucky Occupational Therapy Association.
2. Several faculty in the Department of English and Theater have a number of recent publications.
 - a) Keven McQueen's third book, "More Offbeat Kentuckians", was just released by the McClanahan Publishing Company.
 - b) Tim Houghton's fourth book of poems was published.
 - c) Cindy Moore recently co-authored a book called "Creating Successful Research Projects Through Collaboration."
 - d) Marshall Myers has had three academic pieces published.

Homecoming 2004 was a big success, and the concert on Friday evening with the Temptations and Supremes Revue was well attended.

Senator Glasser reminded everyone that the University will be closed on Tuesday and encouraged everyone to exercise their right to vote.

EXECUTIVE COMMITTEE REPORT: Senator Siegel

Senator Siegel reported that the Executive Committee met on October 18 and will next meet on November 22. Committees and others who plan to bring motions to the Executive Committee should electronically submit information at least one week prior to the scheduled meeting.

Marc Whitt, Associate Vice President for Public Relations and Marketing, met with the Executive Committee to discuss several issues.

After receiving several faculty complaints on smokers congregating around building entrances, Senator Siegel contacted James Street of Facilities Services who indicated that the problem is being addressed.

Senator Siegel reported that a request for clarification was received from a faculty member regarding what constitutes an acceptable excused absence for students. This is currently under review.

Three motions were reviewed from the Rules Committee and placed on today's agenda.

REPORT FROM STUDENT GOVERNMENT: Lance Melching

The student university directories will be distributed within the next few weeks. If additional copies are needed, please contact the SGA office.

REPORT FROM THE PROVOST: Senator Chapman

There are several areas of concern in preparation for the next SACS review. One, general education, will be addressed later in the meeting. Another is faculty credentials and making sure all of those are on file, and this is currently being addressed. Also a major area of concern is substantive changes. A number of substantive changes have been made in the last few years and those need to be fully documented for the upcoming SACS review.

Senator Chapman has developed a proposal which he presented to the Faculty Welfare Committee and to the Council of Chairs to address the salary equity issue over a three to four year period. The faculty database should be available to help with the computations in the near future.

Senator Chapman is currently working on the academic calendar. His goal is to set the calendar for a five-year period. This would make it easier for both faculty and students to plan their schedules accordingly.

Senator Chapman is currently reviewing available resources and looking for ways to use those resources more efficiently and effectively.

The advertisement for the Graduate Dean and Associate Vice President for Research has been re-written to include more emphasis on research. The advertisement should be posted in the near future.

STANDING COMMITTEE REPORTS:

Budget Committee. Senator Eakin reported that after gathering information on how EKU summer salaries are calculated and the formula that is used, the committee members are now compiling a master spreadsheet for all of the benchmark institutions to see whether they use a similar formula. The committee also plans to do a comparison of the cost of living figures in the different areas, as well.

Rules Committee. Senator Johnson reported that the committee has met twice since the last Senate meeting. At the first meeting on October 13th the committee concluded the changes for the Senate internal procedures.

The committee also addressed two proposed changes in the Senate Rules. One changes the way the number of delegates for each election unit is decided and the other change brings the Senate meeting times and dates listed in the Senate rules in compliance with present practices.

At the October 27th meeting the Committee discussed the charges for the 04-05 academic year and those will be addressed in the following order: internal procedures, Senate rules, structure of the executive committee and the mission of the existing Senate committees, and review the possible creation of a new Senate academic committee.

The next meeting will be November 10th.

Rights & Responsibilities Committee. Senator Kristofik reported that the Rights and Responsibilities Committee has met six times since the beginning of the semester. Senator Kristofik was elected chair. The Committee is proceeding with the charge to look at the recommendations of the University Committee's Ad Hoc Committee on Promotion and Tenure.

Faculty Welfare Committee. Senator Hubbard reported that the committee met on October 21st. The Provost informed the committee of how he intends to proceed with the dispersion of the salary equity money for the 2004-2005 academic year. Senator Chapman intends to use a formula to figure out the total money necessary to bring all eligible faculty up to equity in a period of three to four years. This money would then be dispersed using the formula over the aforementioned timetable. After this process is completed then a new equity review would be implemented.

UNFINISHED BUSINESS:

Intellectual Properties Policy Motion. Cheryl Stone was in attendance to give a brief history of the policy and to answer questions.

Senator Marchant moved, seconded by Senator Kelly, to amend area III on page five as follows:

to insert after Examples include:

Course instructional documents including, course syllabuses, assignments, exams, information sheets and computer presentations;

The motion to amend the proposal was approved by the Senate.

The amended Intellectual Properties Policy motion was approved by the Senate.

General Education Motions. Tom Watkins was in attendance to give a brief overview of the goals and objectives and the framework motions and to answer questions.

Motion 1 (Goals & Objectives). The general education goals and objectives motion was approved by the Senate.

Motion 2 (Framework). Senator Ciocca moved, seconded by Senator Eakin, to amend section "A" of the framework motion. The motion failed for lack of support.

Senator Coyer moved, second by Senator Smith, to amend the framework motion to allow professional programs to use general education courses to meet accrediting standards and certification requirements. The motion failed for lack of support.

Senator Carmean moved, seconded by Senator G. Wolf, to amend Block 5 Social & Behavioral Sciences, to change the wording from 'one history course' to 'one historical science course'. The majority of the Senate were in favor and the motion carried.

The framework motion in its amended state was approved by the majority of the Senate and the motion carried.

Continue Beyond Appointed Time. Senator Konkell, seconded by Senator Johnson, moved to continue the meeting beyond 5:30 p.m. The Senate were in agreement and the motion carried.

NEW BUSINESS:

Academic Integrity. Senator May reported on the progress of the Ad Hoc Committee on Academic Honesty. Next week, the committee will be asking faculty and students to participate in a survey to help assess academic honesty on EKU's campus. Senator May encouraged everyone to participate in that survey. Additional information on the committee's work can be obtained by visiting the website at: <http://www.academicaffairs.eku.edu/academicintegrity>.

Council on Academic Affairs. Senator Chapman moved approval of the following six items, seconded by G. Smith. The motion carried.

1. Marketing (BBA) - adding two options: (1) Music Marketing Option, and (2) Marketing Option
2. Office Systems and Technology (AA) - changing the name of the degree to Associate of Applied Science
3. Special Education/Teaching (BS) - suspending the Moderate-Severe Disabilities/Teaching Option
4. Special Education Non-Teaching (BS) - suspending the Moderate-Severe Disabilities Option
5. Special Education (MA) - suspending the Moderate-Severe Disabilities Option
6. Nutrition Care Management (AS) - suspending the program

Rules Committee Motions. Senator Siegel ruled that the motions regarding delegate representation and to convene the Senate were substantive issues and would be deferred to the December meeting.

Senator Marchant moved to postpone discussion of the internal procedures until the December meeting, seconded by Senator J. Wolf. The motion to postpone was approved by the Senate.

FOR THE GOOD OF THE ORDER:

The topic of discussion this week was Fall Break and whether or not to continue to list a fall break in the class schedule.

ADDITIONAL ANNOUNCEMENTS:

Senator Siegel announced that senators with a topic for the agenda under "For the Good of the Order" should e-mail that information to her.

ADJOURNMENT:

Senator Chapman moved to adjourn at approximately 5:50 p.m.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	Exercise and Sport Science
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Science
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input checked="" type="checkbox"/> New Program (Part III)	*Program Title	Minor in Dance Certification (Teaching)
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor <u>X</u> ; or Certificate <u>X</u>)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

	Date		Date
Proposal Approved by:			
Departmental Committee	9/17/04	Graduate Council*	NA
College Curriculum Committee	9/29/04	Council on Academic Affairs	As Amended
General Education Committee*	NA	Approved <u>X</u> Disapproved __.	11-18-04
Teacher Education Committee*	9/7/04	Faculty Senate**	
		Board of Regents**	
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To create a minor in Dance Certification (Restricted Base Certification) which will allow students already enrolled in a Teacher Education program to add a dance certification to their degree.

A. 2. Effective date: (Example: Fall 2001)
 Summer 2005

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Dance is one of the subjects tested by the state CATS exams and yet presently there are few dance specialists in the schools. This certification, which has been requested by the KY Educational Standards Board, will give teachers the expertise to teach dance within their own curriculum content or as dance specialists. This program is unique in that three courses within the program will be shared with the University of Kentucky (see course listings). The reason for the joint program is so that no new faculty will be needed at either school and so we will have enough students in the classes. The three course include; Dance Science (PHE 418) which will be taught by ECU faculty, Dance Pedagogy for Middle and High School (KHP 396), taught at UK and Ethnic Dance Forms (PHE 355) which will alternate between schools and be taught by part-time faculty.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

The program will only create two new classes for Dr. McAdam. "Dance Science" and "Practicum in Teaching Dance" will most likely be offered in a summer intensive in lieu of other courses she chooses to teach in the summer. If either is taught during the regular school year, Dr. McAdam will give up some of the activity classes she teaches to make room for these classes in her teaching load.

Operating Expenses Impact:

Operating expenses should be minimal. The cost of hiring the part time instructor for the Ethnic dance class will be offset by number of students in the class. We anticipate a wide audience for this class.

Equipment/Physical Facility Needs:

No additional facility space is needed. A few additional movement props, CD's and visual aids will be added over time.

Library Resources:

Minimal. Over time some new books and videos will need to be added to the collection.

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

- 37. For a new course, provide the catalog text.
- 38. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.
- 39. For a dropped course, provide the current catalog text.

Current Catalog Text

New or Revised* Catalog Text

(*Use ~~strikeout~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

- 37. For a new program, provide the catalog description as being proposed.
- 38. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.
- 39. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Current Program Requirements as Shown in Catalog

New or Revised* Program
(*Use ~~strikeout~~ for deletions and underlines for additions.)

The Dance Certification Minor*** is designed for students who are already in a Teacher Education Program a chance to add a Dance Certification to their degree. With an additional 23 hours, students will gain the knowledge necessary to effectively teach the Dance Core Content and Program of Studies in the schools as mandated by the state of KY and tested by the CATS exams. Teachers will find that they will be able to use dance to teach concepts in other core content areas or to teach dance for its own value. Since the state of KY has few trained dance specialists, this certification will be an asset to those graduates seeking a teaching job. To be recommended for certification at the completion of the program, candidates must be eligible for initial teaching certification prior to making application for the dance restricted base certificate. An overall program GPA of 2.5 or higher is required for certification.

Minor Requirements: 23 hours

PHE 200, 250, 300* with a grade of "C" or higher, 345, 355, 471, 418, KHP 396* (taken at University of Kentucky);
3 hours from skills courses HPR 282/390 (dance classes), PHE 214, 230, 271, 314, 330, 350, or 450.

* PHE 300 and two hours of skills courses must be completed prior to enrolling in KHP 396.

** Must have PHE 300 and KHP 396 before enrolling in PHE 471

***Must meet College of Education Teacher Education Program requirements

See attached page for specific course requirements.

Restricted Base Dance Certification For Students Who Have Been Accepted into a Teacher Education Program

Comparison of EKU and UK's Dance Program Leading to Dance Certification (similar courses and course content are compared)

EKU Required	UK Required
3 PHE 200 Dance and Culture	3 KHP 240 History and Philosophy of Dance
3 PHE 300 Dance Activities in the Schools	2 KHP 390 Dance Activities in the Elementary School
1 PHE 250 Modern I	1 1 Modern Dance I
2 PHE 345 Choreography	2 KHP 592 Choreography
3 PHE 371 Practicum in Teaching Dance	1 KHP 147 Dance Foundations I
	3 KHP ? Practicum in Teaching Dance
	Shared Courses
3 PHE 418 Dance Science	3 PHE 418 Dance Science
3 KHP 396 Dance Pedagogy for Middle and High School **	3 KHP 396 Dance Pedagogy for Middle and High School
<u>2 PHE 355 *Ethnic Dance Forms</u>	<u>2 KHP ? *Ethnic Dance Forms</u>
20	21
Choices – 3 credits from the following possibilities	Choices – 3 credits from the following possibilities
1 HPR 282/390 Social Dance	2 KHP 293 Classical Ballet I
1 PHE 330 Ballroom II	2 KHP 294 Classical Ballet II
1 PHE 271 Ballet I	2 KHP 391 Jazz Dance I
1 PHE 214 Tap Dance I	2 KHP 392 Jazz Dance II
1 PHE 314 Tap Dance II	2 KHP 182 Modern Dance II
1 PHE 350 Modern Dance II	3 KHP 393 Rhythmic Forms, Improvisation & Analysis
1 PHE 450 Modern Dance III	
23 total hours	24 total hours

*Ethnic Course (alternating between the two schools with whatever type of pertinent ethnic dance is available at the time. i.e. African, Japanese, Chinese, Polynesian, etc)

**Taken at University of Kentucky

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United Way FAQs'

Q. Why should I support the United Way?

A. Madison County has a total population of 73,334—16.8% of the population is below the poverty level and 75.2% are high school graduates. 21.9% of our residents are under the age of 18 and 9.8% are over age 65. Half of the programs supported by the United Way in Madison County, target children and seniors. Lastly, many EKU employees, family members, neighbors, and friends take advantage of the programs and services of the organizations supported by the United Way. Our community would be a 'poorer' place to live without these programs.

Q. Are there other reasons to support the United Way?

A. EKU is the largest employer in Madison County, but we were fourth in total contributions to the United Way last year behind Enersys, Bechtel-Parsons, and NACCO. We have twice the number of employees as the Madison County Board of Education—the second largest employer. The community looks to us for leadership in a number of ways and the United Way is a great way to give back to the community in which we live and work. If you itemize deductions, your contribution can be deducted. Last but not least, it feels good to give to the United Way.

Q. I haven't received a raise of any consequence in four years and I can't afford to part with \$100, \$50 or even \$25. Why should I contribute?

A. The amount is not important—it's the participation rate that is crucial to a successful campaign. If every one of our 2,100 employees gave just 50 cents a pay period, that would be a pledge of over \$25,000.

Q. How much money was raised last year and where does it go?

A. \$225,000 was invested in 2004, with EKU donating \$26,807 of that amount. \$32,000 was distributed to the United Way of the Bluegrass, only **15%** of the total to cover publicity, publication, and organization support. Also in early 2005, the United Way will develop and support '211 service' for the Bluegrass region. 211 is a federally assigned number aimed at assisting people who may be upset or in crisis, but are not in immediate danger or life threatening situations. Think of this as the '911' number to access community services. The 15% contribution will also be used to support this program.

Q. What organizations are supported by the United Way in Madison County?

A. Last year, the United Way supported 25 programs in 19 agencies serving Madison County. These included:

<u>Organization</u>	<u>Investment</u>
American Red Cross, Daniel Boone Chapter	\$30,700
Berea Senior Center	7,900
Big Brothers/Big Sisters of the Blue Grass	7,400
Blue Grass Council, Boy Scouts of America	6,500
Bluegrass Mental Health/Mental Retardation	10,000
Bluegrass Rape Crisis Center	3,800
Boys & Girls Club of Madison County	15,000
Child Development Center of the Bluegrass	7,200
Florence Crittenton Home	1,000
Foothills Community Action	2,200
Girl Scouts, Wilderness Road Council	6,500
Kidney Foundation of Central Kentucky	2,800
Life Adventure Camp	1,300
Mountain Maternal Health League	16,300
New Opportunity School for Women	8,100
Nursing Home Ombudsman of the Bluegrass	10,700
Project Read	14,400
Telford YMCA	52,000
The Salvation Army	21,200

Additional information can be found on page 11 of the “What Matters” brochure.

Q. I don’t live in Madison County. Why should I support the United Way?

A. You can designate that your contribution go to your home county or to the specific organization of your choice.

Q. How do I participate?

A. Simply complete the three-part pledge form inside this packet of materials. Sign it and return it in the envelope provided to: **EKU United Way, CPO 39A**. The goal for Madison County is \$340,000 and we can accomplish this with your help. Please join us in supporting the United Way in 2005. The campaign runs through **Wednesday, November 23rd**. Thanks in advance for your consideration and generosity.

Jim Fisher, ECU Campus Coordinator, College of Business and Technology