

Faculty Senate Agenda

February 6, 2006
3:30 p.m.

Call to order

Approval of Minutes

December 5, 2005 Minutes
January 18, 2006 Minutes

President's Report Overview & Questions: Senator Glasser

Unfinished Business:

- Motion to approve Academic Integrity Policy
- Motion to approve University Ad Hoc Committee Recommendations for Promotion & Tenure

New Business:

- Report from Council on Academic Affairs
 1. *Broadcasting & Electronic Media (BA) - proposing new BEM option: Film Techniques & Technology*
 2. *Industrial Technology (BS) Area Major - adding two options: 1) Industrial Distribution and 2) Manufacturing*
 3. *Corporate Communication & Technology (BBA) - delete two options: 1) Technology Applications and Design Option and 2) Managerial Communication & Training Option*
 4. *Medical Coding Certificate - Reactivate the previously suspended Health Information Coding Certificate and rename it Medical Coding Certificate*
- Motion on Senate Membership

Report Overview & Questions:

Executive Committee Chair: Senator Siegel
Faculty Regent: Senator Schlomann
COSFL Representative: Senator Ware (no written report available)
Provost: Senator Chapman
Student Government Association: Kyle Moon
Standing Committees:

- Budget Committee: Senator Eakin, Chair (no written report available)
- Rules Committee: Senator Johnson, Chair
- Rights and Responsibilities Committee: Senator Robles, Chair
- Elections Committee: Senator Randles, Chair
- Committee on Committees: Senator Vance, Chair (no written report available)
- Welfare Committee: Senator Collins, Chair

Reports from Ad Hoc Committees:

Centennial: Senator Hensley, Chair
Futures: TBN (no written report available)
Membership: Senator May, Chair (no written report available)

For the Good of the Order:

Strategies for Improving the Senate Election Process

Adjournment

FACULTY SENATE MINUTES

December 5, 2005

The Faculty Senate of Eastern Kentucky University met on Monday, December 5, 2005, in the South Room of the Keen Johnson Building. Senator Siegel called the fourth meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:

A. Ault*, K. Carmean, A. Chapman*, J. Chapman*^, D. Clay, J. Glasser*, D. Discepoli, R. Houston, C. Hubbard, C. Jackson*^, S. Neumann*, M. Nguyen, G. Schuster*, F. Szorad*, D. Vance*^

*Indicates prior notification to the Senate Secretary

^Gerald Pogatshnik attended in place of J. Chapman; ^Cynthia Resor attended in place of C. Jackson

^ Susan Godbey attended in place of D. Vance

Visitors to the Senate: Paul Blanchard, Government Relations; Jim Conneely, Student Affairs; Skip Daugherty, Centennial Committee; Joseph Foster, University Advancement; Cheryl Harris, University Counsel; Brittney Haynes, Eastern Progress; Kyle Moon, SGA; Debbie Newsom, Financial Affairs; Barry Poynter, Financial Affairs; Doug Whitlock, Computer Science; and Marc Whitt, Public Relations and Marketing.

APPROVAL OF MINUTES:

The November 7, 2005 minutes were approved as written.

PRESIDENT'S REPORT: Senator Glasser

Senator Glasser expressed deep sadness over the untimely passing of two of our students recently, Chase Hall and Shawn Samples and voiced her sympathy for their families. EKU's Counseling Center in SSB 571, and the Housing staff in SSB 552 are available for any students wishing to discuss these recent incidents. Persons wishing to contact the EKU Meditation Chapel in Memorial Plaza may do so by calling 622-1723.

The FY 06-07 budget planning process is underway. Senator Glasser has shared with the Budget Advisory Council her commitment to provide for both a cost of living adjustment and a faculty merit pool. Additionally, she has shared with the Budget Advisory Council her commitment to provide additional recurring funds for faculty professional development and faculty recruitment and retention, as well as increased funding for strategic priorities.

Senator Glasser has approved refurbishing the faculty club lounge. The lounge will be painted over the winter break and new furniture will be purchased.

University Advancement, in cooperation with Financial Aid, has initiated a new emphasis on coordination of Foundation Scholarships and Endowed Funds. This new emphasis will provide for a more detailed involvement by University Advancement in regards to assisting the Colleges and Departments with the specific requirements of each endowed fund.

The regional outreach component of the Capital Campaign continues to move forward with an event in South Carolina planned for December 8th and an extensive schedule of events scheduled to begin after the first of the year.

The latest edition of the Eastern magazine has been mailed to more than one hundred thousand constituents. The latest edition is the first of three editions to commemorate our Centennial Celebration.

OMNI Architects, who designed the ECU Fitness and Wellness Center and the Student Services Building, were selected to provide design services on the proposed ECU Science Building. Programming meetings with faculty that will be housed in the new structure are ongoing, and OMNI's educational and lab design consultant, HERA, has been on campus several times to gather information about the various science disciplines that are to be housed in the building. A separate group is working on site selection, and eight sites on both sides of the Bypass have been evaluated by the committee. Design of this project will take just over one year, and we have emphasized to the CPE, Capital Projects Advisory Board and other interested parties that securing full funding for this project in the 2006 Legislative Session is the University's number one capital project priority.

Approximately 95% of the infrastructure associated with the electrical renovation project is in place. The only major facilities remaining to be connected to the new system are the Carter Building and associated environs and the Samuels Track. Work is underway to finish the Samuels Track wiring and lighting upgrade. This project should reach completion just after the first of the new year and in advance of the contract's March completion date.

The Business and Technology (Phase 1) project is 90% complete. The current substantial completion date is February 6, 2006; however, the current 30 day delay caused by the masonry situation may move the date at which time the University can occupy the building to March 6.

Sherman Carter Barnhart Architects were selected to design Phase II of the Business and Technology project and are now under contract to begin design of the building. A committee comprised of state legislators, local officials and members of the University community is currently working on the building's program. An initial meeting has been held with the architect to review the preliminary project programming information, and the architect will begin working with the programming committee in the next few weeks to determine the program elements that will be included in the structure. As reported previously, the 2005 Legislative Session funded this project at a level of \$32.85 million. Phase II includes the completion of Phase I (approximately 25,000 square feet will be added to the building currently under construction), conferencing facilities and a performing arts venue. Site work, including an entrance that directly connects to the Bypass and paved parking for 500 cars, will take place during Phase II.

A series of public forums have been planned to gather public input into the Performing Arts and Conference Center portion of Eastern Kentucky University's Business and Technology Complex.

Five public forums, each geared to a specific segment of the community, are scheduled Wednesday, November 30, and Thursday, December 1, in the Perkins Building on the ECU campus. Members of the campus community are invited on November 30 from 9:30 to 11 a.m. Also on November 30, representatives of external arts organizations are invited to participate from 2 to 3:30 p.m. On December 1, regional community leaders (Madison and other counties) are invited from 9:30 to 11 a.m., primary and secondary school representatives from 2 to 3:30 p.m., and the community at large from 6 to 7:30 p.m.

Evans Murphy Design Group was selected to design the Manchester Center and they also received a contract to begin work. Early in this project's evolution a site was identified that is owned by the City of Manchester and Clay County that was to be contributed for this building's construction. In July the University learned that the site is to be sold to the Commonwealth which was an expense not anticipated in the original proposal and associated budget. Also not anticipated was the delay associated with the state's acquisition process. The design of the building is temporarily on hold so the Finance Cabinet can evaluate the proposed site to determine if access and subsurface conditions are acceptable, and this evaluation is underway. Upon successful completion of that phase, the state's Division of Real Properties will begin the formal acquisition process.

Senator Glasser expressed her deep appreciation to everyone for their hard work and dedication to Eastern Kentucky University and stressed her continued commitment to our faculty and to moving the University forward together.

UNFINISHED BUSINESS:

Motion to Approve Promotion and Tenure Report. Senator Collins withdrew amendments 5 and 6 which were postponed at the November meeting.

Senator Reed moved approval for the following amendment, seconded by Senator McKenney.

Add the following sentence to Part IV, item 9:

When the chair's recommendation opposes the granting of promotion or tenure, supporting documentation should show that faculty members whose performance is judged to be unsatisfactory did receive fair and timely notice of the possibility of this judgment and opportunities to clarify any role ambiguities or relevant circumstances.

Senator Siegel ruled the motion substantive and postponed the vote to the February, 2006 meeting.

Senator Dieckmann moved, seconded by Senator Kristofik, to approve amendment 1 (to strike Part I, Section A, #5 in favor of the current policy of having department, college and university committees review all tenure and promotion recommendations, whether positive or negative).

Senator Dieckmann moved, seconded by Senator Kristofik, to approve amendment 2 to change Part 1, Section C #8 to: The university shall prohibit faculty from applying for promotion in rank prior to being considered for tenure. Tenure will not be granted without concomitant promotion.

Senator Siegel ruled both motions substantive and postponed the vote to the February, 2006 meeting.

Election of Senate Vice Chair. Senator Johnson was nominated at the November meeting, and Senator Eakin was nominated at the December meeting. Senator Eakin was voted to serve as Senate Vice Chair through the Spring 2006 semester.

Clinical Lectureship Proposal. Senator Schlomann suggested a friendly amendment under "6. Clinical Faculty" under the section on "terms" to change the first sentence to: Clinical faculty shall be appointed on a year by year contract basis that may be renewed annually for **a term of** up to three consecutive years. Also to change on the same page, sentence three to: Senior clinical faculty may be appointed annually for **terms** up to five years. Senator Fister agreed to the friendly amendment.

The Senate were in agreement and the amended motion was approved.

NEW BUSINESS:

Report from Council on Academic Affairs. Dr. Pogatshnik moved, seconded by Senator Flanagan, to approve the Geology (B.A.) Program Suspension and the Geology (M.S.) Program revision. The Senate were in agreement and the motion carried.

Centennial Resolution. Senator Ciocca moved, seconded by Senator Shasby, to approve the proposed Centennial Resolution.

Be it resolved on this the centennial year of Eastern Kentucky University that the Faculty Senate of Eastern Kentucky University celebrates and honors our faculty colleagues and this University for one hundred years of being a school of opportunity for our service region in southeastern Kentucky and the Commonwealth. We also take this opportunity to honor our sister institution, Western Kentucky University, on this shared centennial year as we move forward together in common pursuit of higher education advancement for the people of the Commonwealth.

The Senate were in agreement and the motion carried.

Skip Daugherty shared with the Senators a centennial booklet on ECU's history which will be distributed to freshmen in spring and fall 2006. Merita Thompson and Doug Whitlock discussed some of the proposed activities for the upcoming centennial year. Anyone with event ideas should contact a member of the University Centennial Committee.

Academic Integrity Proposal. Senator Robles moved approval of the Academic Integrity Proposal, seconded by Senator May. Senator Siegel ruled the motion substantive and deferred the vote to the February, 2006 meeting.

Revised Merit Motion. Senator Collins moved approval of the proposed revised merit motion, seconded by Senator Konkell. Senator May moved, seconded by Senator Eakin, to call a special meeting on January 18 to discuss the motion further. The majority of the Senate were in agreement and the motion to postpone carried.

Senator Marchant suggested that prior to the January 18 meeting the senators should receive a copy of the motion in handbook format.

GENERAL & STANDING COMMITTEE REPORTS

EXECUTIVE COMMITTEE REPORT: Senator Siegel

The Executive Committee met on November 21, 2005.

The Executive Committee discussed the proposed new Senate agenda format and a trial version was approved. The Senate will try the new agenda for several meetings then evaluate its efficacy.

The ad hoc Senate Futures Committee met on November 22. Members of the committee are: Professors Doris Pierce, Steve Fardo, Doug Whitlock, Richard Freed, Senator Ann Chapman, and Senator Larry Collins.

The ad hoc Senate Centennial Committee will meet again on November 29. Senator Hunter Hensley was elected Chair. Committee members are Charles Hay (University Archivist, Retired), Dr. Hal Blythe (Director, Teaching and Learning Center), Senators Sharon Shasby and Joyce Wolf, and Marc Whitt (Associate Vice President for Public Relations and Marketing). The Committee will be planning activities in collaboration with the TLC, Faculty Club, and Retired Professors Organization to advance faculty participation in the Centennial celebration during the Spring 2006 Semester.

The ad hoc Committee on Senate Membership is complete and will soon meet. The Chair is Senator David May, and the members are Senators Marlow Marchant, Vickie Sanchez, and Matt Winslow, and former Senate Chair Karen Janssen. This committee will look at Senate term limits and will consider requiring that a faculty member serve a minimum number of years of service at ECU before becoming eligible for election to the Senate.

The midnight breakfast for students will be on Wednesday, December 7 beginning at 10:30 pm in the Food Court, Powell. Volunteers will work a two-hour shift. Anyone interested in participating should contact alison_king40@ecu.edu.

The faculty evaluation of the President's job performance is delayed while the Board of Regents conclude the process of hiring a consultant to assist in the process. All stakeholders will be asked to participate in the evaluation in early Spring 2006 (February-March probably). The faculty evaluation will be implemented at the same time as the Board's.

The February 2006 *For the Good of the Order* discussion will be "Strategies for Improving the Senate Election Process." The March topic may be "Strategies for Developing More Effective Communication between the Senate and Departments."

Senator Siegel shared with the senators a copy of the new faculty guide on student services recently published by Student Affairs. The guide will be distributed to every faculty members on campus.

The faculty club website is now online at <http://www.facultyclub.eku.edu>.

Senator Siegel has been advised that a number of faculty have sold complimentary desk copies of textbooks to book sellers. While this is considered inappropriate, there isn't a policy in place to deal with this issue. The Rights and Responsibilities Committee has been charged with reviewing this issue.

Senator Siegel announced that the academic advising report which was worked on last year should be available to the Senate in the near future.

REPORT FROM FACULTY REGENT: Senator Schlomann

The Executive Committee of the Board of Regents met November 11, 2005 and heard two additional presentations about conducting presidential evaluations. A prior presentation had been made on October 3. The three proposals were then discussed and action taken to select Penson Associates as consultations to the Board for its evaluation of President Glasser. Dr. John Moore, the President and Senior Associate will specifically be assisting the Board. Please visit their web page (<http://www.pensonassociates.com>) to learn more about Penson Associates.

The next Board meeting will on January 18 in Frankfort and will include special Centennial events. On the January 17, the Governor will be hosting a joint dinner for ECU and WKU Board of Regents and Presidents. On the 18th, the Boards and Presidents will be guests at the Kentucky General Assembly to receive joint resolutions recognizing the founding of both universities. That will be followed by a reception with the Governor and General Assembly.

REPORT FROM COSFL: Senator Ware

COSFL will meet on Saturday, December 10.

REPORT FROM THE PROVOST: Senator J. Chapman

After receiving input from faculty and the Faculty Welfare Committee, Senator Chapman has developed a "hybrid" proposal for the distribution of merit bonuses and faculty outstanding achievement awards.

Last year's salary equity adjustment process is now complete.

The searches for the ITDS Director, the Dean of Education, and the Dean of Libraries are underway. The ITDS search is moving forward and should bring in candidates early in the spring semester. The Education Committee has met once for an organizational meeting, and the Libraries committee is being formed and will have at least an organizational meeting prior to the end of this semester. It is hoped that all finalists will be chosen no later than March 31 to provide for broad and maximum input on the final candidates.

Senator Chapman has asked Sandra Moore to serve as ex officio member of all faculty search committees. Her responsibility in that role will be to touch base with the chair of the department or the chair of the committee (whomever the Dean designates) at least once during the search in order to offer specific ways that the committees can diversify the pool of applicants.

Senator Chapman stated that it was brought to his attention that a number of classes were canceled inappropriately the Monday and Tuesday of Thanksgiving week. He urged faculty to meet all scheduled classes.

The Strategic Plan is almost complete. The Committee expresses its gratitude to all who provided an evaluation and comments on the draft. This Plan will be the driver for what ECU supports and does during the next four years.

The determination of the distribution amounts of professional development money, Action Agenda funds, and part-time instruction funds has been made and the transfers are working through the system. Hopefully improved databases will allow for more prompt allocations in subsequent years.

Senator Chapman thanked everyone for their hard work and contributions to ECU.

REPORT FROM STUDENT GOVERNMENT: Kyle Moon

A Diversity Action Plan Committee has been created to address concerns expressed at the diversity forum.

Dialogue has begun with the Richmond community to address problems with campus and community relations.

Budget Committee. Senator Eakin reported that the committee has been gathering information on alternative scheduling used by other universities. In particular the committee is re-evaluating flip Fridays or the adoption of a MW -TR schedule [with the free Friday or Monday being used for creative course design]. Feedback will be solicited from colleagues through online surveys. Anyone with additional ideas may contact David Eakin [david.eakin@ecu.edu] or any other member of the Committee.

Rules Committee. Senator Johnson reported that the committee met on November 16 to discuss the reworking of the proposal for the revision of the Council on Academic Affairs to become a Senate Committee. A proposal was agreed on by consensus and forwarded to the Faculty Senate Executive Committee for information purposes and feedback.

After receiving feedback, the Rules Committee will continue work on further revisions before bringing the recommendations to the Senate floor.

The committee is also currently reviewing the Faculty Senate section of the Faculty Handbook and will soon begin updates on the Senate's Internal Procedures.

Rights & Responsibilities Committee. Senator Robles reported that the committee is bringing forth the Academic Integrity Process for the Senate's approval. Discussions are still underway on the Promotion and Tenure process.

Ad Hoc Senate Centennial Committee. Senator Hensley reported that the committee has held two productive sessions brainstorming ideas for a series of EKU Centennial recognition events, receptions, and events for the Spring semester.

FOR THE GOOD OF THE ORDER:

The topic of discussion was "Strategies to Revitalize the Faculty Club".

As stated in the President's report, Senator Siegel reiterated that the Faculty Club will be re-painted, new carpet installed and new furniture purchased during the winter break. She further announced that the "Ladies Swooning Room" will be turned into a small private conference room. In addition, Senator Siegel is hoping that the kitchen will be renovated next year.

Senator Siegel stated that the Faculty Club does have the option to serve wine; and it may be a good idea to have wine and cheese socials on Friday afternoons for faculty.

Senator Konkel stated that there are opportunities with the Faculty Club space to look at environmental stewardship kinds of issues.

Senator Rainey proposed a combination of both academic events and social events on late afternoons and/or Friday afternoon.

Senator Taylor suggested having a "works in progress" program where faculty get together and share their work in order to get feedback from colleagues. Senator Jones suggested that those faculty attending the "works in progress" program could be recognized as, for example, mentoring junior faculty. As such, this kind of participation could be listed on yearly evaluations.

Senator Siegel announced that other ideas could be submitted to Senator Robles or Greg Engstrom.

ADJOURNMENT:

Dr. Pogatshnik moved to adjourn at approximately 5:30 p.m.

FACULTY SENATE MINUTES
January 18, 2006
Special Session

The Faculty Senate of Eastern Kentucky University met on Wednesday, January 18, 2006, in the South Room of the Keen Johnson Building. Senator Siegel called the fifth meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:

S. Black, M. Ciocca, D. Clay, J. Glasser*, L. DeBolt*^, D. Discepoli, S. Fister*^, S. Hyndman, S. Neumann, C. Ruppel, S. Shaffer*, P. Schlomann, E. Waters*^

*Indicates prior notification to the Senate Secretary

^Jack Rutherford attended in place of L. DeBolt

^Ida Slusher attended in place of S. Fister

^Linda Wray attended in place of E. Waters

Visitors to the Senate: Katy Allen, Occupational Therapy; Kate Clark, Occupational Therapy; Courtney Daniel, *Eastern Progress*; Susan Godbey, Chemistry; Larry Kelley, BSN; Gary Kuhnhenh, Arts & Sciences; Bruce MacLaren, Earth Sciences; Dory Marken, Occupational Therapy; Sandra Moore, Diversity; Barry Poynter, Financial Affairs; Mike Sheliga, EET; and Aaron Thompson, University Programs

UNFINISHED BUSINESS:

Revised Merit Motion. The Senate unanimously opposed the motion, and the motion failed for lack of support.

Senator Johnson moved, seconded by Senator Milde, that the Senate expressed appreciation to Senator Chapman for providing faculty an opportunity to voice their concerns about salaries, COLA, and merit. The motion carried.

Senator Carter moved, seconded by Senator Johnson, that the Senate unitedly expressed a strong vote of support for returning to a full COLA and to having a merit pool available in succeeding years. The motion carried.

ADJOURNMENT:

Senator Chapman moved to adjourn at approximately 4:25 p.m.

To: Faculty Senate
From: Joanne K. Glasser
Re: President's Report
Date: January 31, 2006

As the spring semester is underway, I want to take this opportunity to express my appreciation for your hard work and commitment to moving ECU forward. Also, I wish to acknowledge and extend my congratulations to Senator Dave Eakin, the first Vice-Chair of the Faculty Senate. I look forward to continuing to work with Dr. Eakin in his new role.

The following are my updates for February's report, including a number of items that came before the Board at its regular quarterly meeting on January 30, 2006:

All eyes are on Frankfort in the coming weeks as the Kentucky General Assembly considers the 2006-08 state budget. At this point, I am very concerned about the University receiving adequate financial resources to continue to implement our Strategic Plan and move Eastern forward. While we do not depend entirely on state funding, it remains a critical source of revenue to enable us to keep our doors open and serve our students and service region. The Executive Budget, while including funds to proceed with the joint ECU-UK dairy complex at Meadowbrook Farm, did not include funds for our desperately needed new Science Building. We remain hopeful, however, that the final state budget will include much-needed funds to address all our strategic needs, including the new Science Building.

Over the next two weeks, I will testify in Frankfort on two occasions to deliver the message that now is the time to invest in Eastern Kentucky University. I will be urging our Legislature to provide strong financial support for our operating budget through state appropriations and to fund our new Science Building. On Wednesday, February 1, I will appear before the House Budget Review Subcommittee on Education and on February 7, the Senate Appropriations and Revenue Committee. Certainly, I will continue to be a strong advocate for ECU in this process, working as hard as I can to communicate to our public officials the need for state appropriations and our new Science Building. I will keep you informed of future developments.

Our SACS review process is on track as we continue to move toward reaffirmation of our accreditation. I wish to thank our faculty who are working diligently on this process. In December, the QEP steering committee arrived at broad methods to meet the learning outcomes identified in the theme and related focus statements. A five-part infrastructure has been proposed to guide program development between 2007 and 2011. This includes a management group to oversee the QEP process; a faculty development process; innovative programming at the unit level, including a university-wide call for concept papers that will identify programs to be included in the QEP; goals, outcomes, and key performance indicators in the strategic plan for each unit; and an overall assessment process of student learning.

At the January 30 Board meeting, the Board approved the University's Strategic Plan for 2006-10. The Plan, which takes effect July 1 and builds on the previous 2003-06 Plan, is a "living road map" that will continue our transformation into a comprehensive university of national distinction and strengthen our case for public and private support. You may visit www.oie.eku.edu/spc to view the Plan online; printed copies will be distributed later this semester.

During the meeting, I had the opportunity to share with the Board the attached summary of faculty accomplishments since our last Board meeting.

In other business, the Board:

- Approved the site for the new Science Building – an area bounded by the Rowlett and Dizney Buildings to the south, Kit Carson Drive to the west, the Brockton parking lot to the east and Daniel Boone Drive to the north.
- Recognized Registrar Jill Allgier for Staff Emeritus distinction.
- Approved the awarding of honorary degrees to Sen. Mitch McConnell, Lee Majors, Homer Ledford and Dan Mason. The degrees will be conferred at commencement ceremonies to be announced. Majors, Ledford and Mason are Eastern graduates.
- Discussed with Athletic Director Mark Sandy new marketing and branding concepts for athletics. Discussions will be held with various campus groups in the near future.

Additionally, Mr. Dustan McCoy, chair of the ECU Foundation, reported to the Board that the University's endowment continues to grow, from approximately \$24 million 2 1/2 years ago to nearly \$41 million today.

I also wish to share with you several important campus developments and information items:

- Final headcount for Fall 2005 was 16,219, slightly above the official headcount for Fall 2004. Spring 2006 enrollment is running 3 percent ahead of our Spring enrollment a year ago. New freshman applications are up approximately 25 percent compared to those for Fall 2005 at the same time last year.
- Our student retention rate increased this past year from 64.5 percent to 66 percent. We're far from satisfied, but we are making progress.
- The CPE has determined that ECU has met six of the eight Kentucky Plan goals, which are related to African-American student enrollment, retention and graduation, as well as employment of African-Americans in faculty, managerial and other professional positions. This qualifies ECU for automatic eligibility status for the submission of new degree programs for calendar year 2006. While we are pleased with the status, we must and we will continue our efforts and progress toward achieving all eight goals of the Kentucky Plan
- According to the 2005 National Survey of Student Engagement, our first-year students rated ECU significantly higher than our counterpart public universities in Kentucky on level of academic challenge and enriching educational experiences. Seniors rated ECU significantly higher than the other universities on active and collaborative learning and student-faculty interaction. Both first-year students and seniors scored ECU significantly higher than other master's level institutions and all other NSSE institutions on the student-faculty interactions benchmarks.

- Plans are moving forward on the development of a joint doctoral degree in educational leadership with Western Kentucky University. A prospectus has been posted with the CPE, and we plan to have a completed proposal this summer before sending it to the CPE in early fall.
- In athletics, we are nearing the end of our NCAA certification process. The self-study was transmitted earlier this month, and the site team will be on our campus April 23-25. We expect to learn of our re-certification in July.
- The new EKU Athletics Hall of Fame will induct a Founders group and inaugural class the first weekend in November.

Thank you for your continued dedication to this University and to your service on Faculty Senate.

Respectfully submitted,

Joanne K. Glasser
President



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

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MISCELLANEOUS EKU ACCOMPLISHMENTS OCTOBER 2005-JANUARY 2006

- Biology professor Dr. Ron Jones' new book, *Plant Life of Kentucky: An Illustrated Guide to the Vascular Flora*, is the first volume of its kind in the Commonwealth and, outside Florida, the first book of its kind in the southeastern U.S. in 30 years. The book has earned rave reviews – *Rhodora*, the journal of the New England Botanical Club – called it a “monumental and much-needed work” – and won for Jones the 2005 Biological Diversity Protection Award from the Kentucky State Nature Preserves Commission. The book, which retails for \$75, is available at most regional bookstores and at amazon.com.
- Frank X Walker, English professor and interim director of EKU's African/African-American Studies Program, is one of only nine nationally to receive a Lannan Literary Award/Fellowship and one of only three Kentuckians to have earned the honor in the Lannan Foundation's 17-year history, joining Wendell Berry and Chris Offutt. The award, accompanied by a \$75,000 literary prize, honors “both established and emerging writers whose work is of exceptional quality” and recognizes writers of “distinctive literary merit who demonstrate potential for continued outstanding work.”
- Art professor Dr. Gary Sweely received the Art Educator of the Year Award (higher education category) for 2005 from the Kentucky Art Education Association.
- Dr. Heather Adams-Blair, of the Department of Exercise and Sports Science, has been named the Outstanding Physical Educator for 2005 by the Kentucky Association for Health, Physical Education, Recreation and Dance.
- Dr. Gary Cordner, professor and former dean of the College of Justice & Safety, received a Lifetime Achievement Award from the Kentucky Women's Law Enforcement Network and a Distinguished Service Award from the Lexington Division of Police.
- Dr. Michael Ballard, chair of our Department of Health Promotion and Administration, was selected to receive the 2006 Taylor Dodson Award, presented by the Southern District of the American Alliance for Health, Physical Education, Recreation and Dance. The award recognizes a young professional who has contributed to the field, is of high moral character, and gained prominence in one of the following: teaching, administration, research, leadership in professional organizations, contributions to professional literature, or community service.
- Dr. Joe Allison, director of bands, represented EKU as an instructor and judge at the Japanese National Band and Drum Corps Championship this month. After Allison's last visit to the event, his experiences were featured in the *International Marching Institute Journal* and the *Drum Corps International Magazine*.



- In our Department of Psychology, Dr. Bob Brubaker has been selected as editor of the *Journal of Psychological Practice*, and Dr. Bob Mitchell was an invited participant at a special symposium at the New York Institute for the Humanities organized by author/director Jonathan Miller.
- Sue Cain, director of Transition and University Services, was elected president of the Kentucky Association for Developmental Education.
- In the College of Justice & Safety, the Large Animal Rescue Program that was so popular and garnered so much positive media attention a year ago will return this spring.
- Recent reports from the 2005 Business Forum and from the Governor's Work Group on Educator Quality have called for greater involvement of higher education faculty in school-based professional development. In keeping with our historic commitment to serve school districts in our service region, the College of Education, in collaboration with all our other academic colleges, is developing a compendium of professional development topics that faculty would be willing to present to our P-through-12 school partners.



Eastern Kentucky University

Proposed Academic Integrity Policy (EKU Honor Code and Pledge)

Preamble

Eastern Kentucky University is a community of shared academic values, foremost of which is a strong commitment to intellectual honesty, honorable conduct, and respect for others. In order to meet these values, students at Eastern Kentucky University are expected to adhere to the highest standards of academic integrity. These standards are embodied in the Eastern Kentucky University Academic Integrity Policy, which all students shall pledge to uphold by signing the Eastern Kentucky University Honor Code. By honoring and enforcing this Academic Integrity Policy, the University community affirms that it will not tolerate academic dishonesty.

Academic Dishonesty Defined

Academic integrity is a fundamental value for the Eastern Kentucky University community of students, faculty, and staff. It should be clearly understood that academic dishonesty is not tolerated and incidents of it will have serious consequences. Anyone who knowingly assists in any form of academic dishonesty shall be considered as responsible as the student who accepts such assistance and shall be subject to the same sanctions. Academic dishonesty can occur in different forms, some of which include cheating, plagiarism, and fabrication.

Cheating

Cheating is an act or an attempted act of deception by which a student seeks to misrepresent that he/she has mastered information on an academic exercise.

Cheating includes, but is not limited to:

- Giving or receiving assistance not authorized by the instructor or University representative;
- Participating in unauthorized collaboration on an academic exercise;
- Using unapproved or misusing electronic devices or aids during an academic exercise.

Plagiarism

Plagiarism occurs when a student represents work taken from another source as his/her own. It is imperative that a student gives credit to information, words, ideas, and images that are integrated into his/her own work. Acknowledgement of a source of information in any form should consist of complete, accurate, and specific references and, if verbatim statements are included, quotation marks as well. Examples of plagiarism include, but are not limited to:

- Using words, ideas, or images from another source (including the Internet); whether in quotation marks or not, without giving credit to that source in the form of a bibliographic citation;
- Using facts, statistics, or other supporting materials that are not clearly common knowledge without acknowledgment of the source.

Fabrication

Fabrication is a form of deception and occurs when a student misrepresents written or verbal information in an academic exercise. Fabrication includes, but is not limited to:

- Citation of information not taken from the source indicated. This may include the incorrect documentation of secondary source materials;
- Listing sources in a bibliography not directly used in the academic exercise;
- Submission in a paper, thesis, lab report, practicum log, or other academic exercise of falsified, invented, or fictitious data or evidence, or deliberate and

knowing concealment or distortion of the true nature, origin, or function of such data or evidence;

- Submitting as your own any academic exercise (verbal, written, electronic, or artistic work) prepared totally or in part by another person.

Pledge

I hereby affirm that I understand, accept, and will uphold the responsibilities and stipulations of the Eastern Kentucky University Honor Code and Academic Integrity Policy. @

**Eastern Kentucky University's Academic Integrity Policy
Comparison of Present Policy With
Revised Academic Integrity Policy and Honor Code
(January 2006)**

	Present Policy	Proposed Policy
Title	EKU Academic Honesty Policy	EKU Academic Integrity Policy
Preamble	Not included	Eastern Kentucky University is a community of shared academic values, foremost of which is a strong commitment to intellectual honesty, honorable conduct, and respect for others. In order to meet these values, students at Eastern Kentucky University are expected to adhere to the highest standards of academic integrity. These standards are embodied in the Eastern Kentucky University Academic Integrity Policy, which all students shall pledge to uphold by signing the Eastern Kentucky University Honor Code. By honoring and enforcing this Academic Integrity Policy, the University community affirms that it will not tolerate academic dishonesty.
Honor Code	Not included	Included. Consists of the Introduction, Definitions, Description of process, Pledge, and Signature.
Pledge	Not included	ereby affirm that I understand, accept, and will uphold the responsibilities and stipulations of the Eastern Kentucky University Honor Code and Academic Integrity Policy."
Introduction	Eastern Kentucky University faculty and students are bonded by principles of truth and honesty which are recognized as fundamental for a community of teachers and scholars. The University expects that the students will honor and that faculty will honor and enforce these principles, which contribute to a foundation upon which a quality of education can be built. With this premise, the University affirms that it will not tolerate academic dishonesty	Academic integrity is a fundamental value for the Eastern Kentucky University community of students, faculty, and staff. It should be clearly understood that academic dishonesty is not tolerated and incidents of it will have serious consequences. Anyone who knowingly assists in any form of academic dishonesty shall be considered as responsible as the student who accepts such assistance and shall be subject to the same sanctions. Academic dishonesty can occur in different forms, some of which include cheating, plagiarism, and fabrication.
Definition - Cheating	Cheating includes buying, stealing, otherwise fraudulently obtaining copies of examinations or assignments for the purpose of improving one's	Cheating is an act or an attempted act of deception by which a student seeks to misrepresent that he/she has mastered information on an academic exercise. Cheating includes, but is not limited to:

	academic standing. During examinations or in-class work, it includes receiving information from others and referring to unauthorized notes or other written information. In addition, copying from others, either during examinations or in the preparation of homework assignments, is a form of cheating.	Giving or receiving assistance not authorized by the instructor or University representative; Participating in unauthorized collaboration on an academic exercise; Using unapproved or misusing electronic devices or aids during an academic exercise.
Definition-Fabrication	Not included	Fabrication is a form of deception and occurs when a student misrepresents written or verbal information in an academic exercise. Fabrication includes, but is not limited to: Citation of information not taken from the source indicated. This may include the incorrect documentation of secondary source materials; Listing sources in a bibliography not directly used in the academic exercise; Submission in a paper, thesis, lab report, practicum log, or other academic exercise of falsified, invented, or fictitious data or evidence, or deliberate and knowing concealment or distortion of the true nature, origin, or function of such data or evidence; Submitting as your own any academic exercise (verbal, written, electronic, or artistic work) prepared totally or in part by another person.
Definition – Plagiarism	Plagiarism is the act of presenting ideas, words, or organization of a source (published or not) as if they were one’s own, without acknowledgement of the source. Since university instructors assume material presented by students is their own otherwise indicated, all quoted material must be in quotation marks, all paraphrases, quotations, significant ideas, and organization must be acknowledge by footnotes or by some other form of documentation acceptable by the instructor for the course. Plagiarism also includes presenting material, which was composed or revised by any person other than the student who submits it as well as the deliberate falsification of footnotes. The use of the term “material” refers to work in any form including written, oral, or electronic (as in the case if computer files).	Plagiarism occurs when a student represents work taken from another source as his/her own. It is imperative that a student gives credit to information, words, ideas, and images that are integrated into his/her own work. Acknowledgement of a source of information in any form should consist of complete, accurate, and specific references and, if verbatim statements are included, quotation marks as well. Examples of plagiarism include, but are not limited to: Using words, ideas, or images from another source (including the Internet); whether in quotation marks or not, without giving credit to that source in the form of a bibliographic citation; Using facts, statistics, or other supporting materials that are not clearly common knowledge without acknowledgment of the source.
Definition – Co-Responsibility	Anyone who knowingly assists in any form of academic dishonesty shall be considered as guilty as the student who accepts such assistance. Students	(Preamble) Anyone who knowingly assists in any form of academic dishonesty shall be considered as responsible as the student who accepts such assistance and shall be subject to the

	should not allow their work to be copied or otherwise used by fellow students, nor should they sell or give unauthorized copies of examinations to other students.	same sanctions.
Computer Code of Ethics	Computers should not be used to acquire or provide information in conflict with the academic honesty policy. Furthermore, the Code of Ethics for Computing and Communications makes it the responsibility of computer users to keep information, data, and programs in their computer accounts secure from others.	Not specifically included
Institutional Procedures:		
Timing	Faculty confronts student as soon as possible. Grade appeals wait until end of semester after grade is given.	Faculty/staff member confronts student as soon as possible. Process begins immediately.
Violations Reported	Not centralized. Three options: 1) Report violations to Chair then Dean then Registrar; 2) report violations to Student Disciplinary Council; 3) report violations to department Academic Practices Comm.	Two options. 1) Faculty/staff member meets with student who accepts responsibility or violation then referred to AI Coordinator. 2) Violations referred immediately to AI Coordinator.
Centralization of Info Reported	Not included	Included.
Peer Advisor	Not included	Included. Student at EKU. Permitted in Steps 3 through 9.
Disciplinary Process	4 options: 1) The instructor may assign a failing grade for the assignment; 2) the instructor may assign a failing grade for the course, in which case the instructor shall notify the chair of the department, the dean of the college in which the course is offered, the dean of the college of the student's major, the Dean of the Graduate School if appropriate, and the Registrar; 3) The instructor may refer the matter to the departmental committee on academic practices for consideration and possible referral to the Student Disciplinary Council; 4) If the student is assigned a grade of "F" and the instructor thinks the matter is serious enough, the instructor may submit the case to	Alleged incident of dishonesty occurs; 1) Faculty/staff member meets with student who accepts responsibility or violation then referred to AI Coordinator OR 2) Case referred immediately to AI Coordinator. Hearing at College Academic Integrity Committee, Appeal to University Academic Integrity Committee.

the departmental committee on academic practices with the recommendation that the student, if otherwise eligible, not be permitted to graduate with honors. This recommendation shall be made no later than the date on which the faculty member submits to the Registrar the grade report on which the “F” for plagiarism or cheating is assigned. At the time of the recommendation is submitted to the academic practices committee, the Registrar shall be informed that the recommendation has been submitted.

Disciplinary Sanctions	Fail assignment, fail course, not graduate with honors, not allowed to drop or withdraw from course	Fail assignment, fail course, not allowed to withdraw from course, “XF” notation for course, removal from course, educational sanctions, community service, restriction of computer access, precluded from graduating with Honors, suspension, expulsion
Educational Sanctions	Not included	Included. In the process of development.
Student Disciplinary Council	Included. Appeal from Council to Vice President of Student Affairs to President to Board of Regents. Per KRS 164.370, this Council is the only body authorized to suspend or expel a student.	Included. Appeal from Council to Provost to President to Board of Regents. Per KRS 164.370, this Council is the only body authorized to suspend or expel a student.

Additions to proposed policy not included in the present policy:

- 1) Honor Code
- 2) Honor Code Pledge
- 3) Peer Advisor
- 4) Silent Advisor
- 5) Educational components for sanctions
- 6) Centralized reporting of alleged academic integrity violations
- 7) Change in appeal process from Student Disciplinary Council

Eastern Kentucky University
Proposed Academic Integrity Policy
(EKU Honor Code)

Procedures for dealing with Academic Integrity Cases

Step 1. When a violation of the Academic Integrity Policy is suspected:

If an incident of alleged violation of the AI Policy is suspected, any member of the EKU community can initiate the process of review by reporting the incident, in writing, directly to the responsible faculty/staff member. The responsible faculty/staff member may elect to conduct his/her own review of the allegations or may elect for the matter to be referred to the Academic Integrity Office.

Option A: The Faculty/Staff Member Conducts a Review of the Allegations:

If the responsible faculty/staff member chooses to continue the review of the allegations autonomously, the faculty/staff member should obtain and assess the applicable information in determining whether a violation of the AI policy has occurred. If the faculty/staff member determines that an AI policy violation has occurred, a notification of the violation must be made to the Office of Academic Integrity for recordkeeping. At this point, the faculty/staff also notifies the student in writing of the allegation, the sanction, AND the right to contest the allegation and sanction according to the AI Policy procedure. If the student accepts responsibility for the violation and the sanction in writing, the case is closed. There is no appeal from this decision. Upon determination of responsibility, the AI Coordinator will enter the report data in the database. If the student does not accept responsibility and chooses to contest the allegation and/or sanction, the process proceeds to Step 2. Note: The faculty/staff member involved in Step 1 should request information from the AI Coordinator regarding the student's previous violations of the AI Policy *prior* to rendering a sanction in this particular case.

Option B: The Faculty/Staff Member Refers the Case to the Academic Integrity Office:

If a faculty/staff member chooses to directly refer the case to the AI Office, the AI Coordinator will meet with the student to discuss the alleged violation. If the student chooses not to contest the allegation and sanction, the sanction is imposed and the case is closed. There is no appeal from this decision. If the student contests the allegation and/or sanction, the AI Office will schedule a hearing, as soon as practicable, with the specific College Academic Integrity Committee from which the incident occurred. (Then proceed on to Step 3.)

Step 2. When an Academic Integrity charge or sanction is contested:

After the faculty/staff member and student have met and the student chooses to contest the charge and/or sanction, the faculty/staff member will refer the case to the AI Office, within 5 academic days of the meeting. The AI Coordinator will meet with the student to discuss the charge and/or sanctions and the right to contest these. If the student chooses not to contest the charge and sanction, the case is closed. There is no appeal from this decision. Notification of the violation is made by the AI Office into the database for recordkeeping. If the student contests the allegation and/or sanction, the AI Office will schedule a hearing, as soon as practicable, with the specific College Academic Integrity Committee from which the incident occurred. (Then proceed on to Step 3.)

Step 3.

At the College Academic Integrity Committee hearing, both the student and the faculty/staff member will present their information. The Committee members will review all of the information presented and then deliberate in private. At the discretion of the Chair of the Committee, the proceeding may be extended to an additional meeting. At this level of hearing and continuing throughout the process, the student has the option of having a Peer Advisor present. Absent exceptional circumstances beyond the control of the student as determined by the Chair of the Committee, if the student who has been notified of the hearing fails to appear, the proceeding may take place in his/her absence and the Committee's decision will be binding. If

the Committee determines that the student has violated the AI Policy, before the sanctioning stage of the hearing, the AI Coordinator will provide the Committee information regarding whether the student has any previous AI Policy violations recorded and sanctions imposed. The Committee will deliberate again in private in order to determine the appropriate sanction for this violation. The Chair will announce the decision of the Committee to those present at the conclusion of the hearing.

Step 4.

A student can appeal the decision of the College Academic Integrity Committee to the University Academic Integrity Committee. This appeal can only be made based upon irregularities in procedure, new evidence not available for the first hearing, or punishment not consistent with the violation. The student will notify, in writing, the AI Office of their request to appeal to the University Academic Integrity Committee within 5 academic days of the College Academic Integrity Committee's decision, and a meeting of the University Academic Integrity Committee will be scheduled as soon as practicable.

Step 5.

At the University Academic Integrity Committee appeal review meeting, the Committee members will consider all the written information supplied by the student. The Committee can modify or set aside the applied sanction, refer the case back to the College Academic Integrity Committee, or uphold the decision. The Chair of the Committee will notify the student of its decision, in writing, within 5 academic days of the hearing. The decision of the University Academic Integrity Committee is final, unless the Committee determines suspension or expulsion is the appropriate sanction to be imposed.

Step 6 through Step 9.

The following steps will **ONLY** be necessary if it is determined that the student may face the sanctions of suspension or expulsion for the alleged AI Policy violation. According to KRS 164.370, Eastern Kentucky University's Student Disciplinary Council is the only body authorized to suspend or expel a student.

KRS 164.370 provides that:

"Each board of regents may invest the faculty or a committee of the faculty and students with the power to suspend or expel any student for disobedience to its rules, or for any other contumacy, insubordination, or immoral conduct. In every case of suspension or expulsion of a student the person suspended or expelled may appeal to the board of regents. The board of regents shall prescribe the manner and the mode of procedure on appeal. The decision of the board of regents shall be final."

Step 6.

If the College Academic Integrity Committee or University Academic Integrity Committee or AI Coordinator determines that the sanction of expulsion or suspension is appropriate for the AI Policy violation and the student wishes to appeal the sanction, the student must notify, in writing, the AI Office, within 5 academic days of the decision of the College or University Academic Integrity Committee's decision, of his/her desire to appeal. As soon as practicable, the AI Office will schedule a hearing before the Student Disciplinary Council.

Step 7.

At the Student Disciplinary Council hearing, both the student and the faculty/staff member will present their information. The Council will review all of the information presented and then deliberate in private. At the discretion of the Chair of the Student Disciplinary Council, the proceeding may be extended to an additional meeting. Absent exceptional circumstances beyond the control of the student as determined by the Chair of the Council, if the student who has been notified of the hearing fails to appear, the proceeding may take place in his/her absence and the Committee's decision will be binding. If the Council determines that the student has violated the AI Policy, before the sanctioning stage of the meeting, the AI Coordinator will provide the Council information regarding whether the student has any previous AI Policy violations

recorded and sanctions imposed. The Council will deliberate again in private in order to determine the appropriate sanction for this violation. The Chair will announce the decision of the Council to those present at the conclusion of the hearing.

Step 8.

If the student chooses to contest the allegation and/or sanction, the student can appeal to the Provost. The student will notify, in writing, the AI Office of his/her request and grounds for such request, within 5 class days of the Student Disciplinary Council's decision. An appeal to the Provost can only be based upon irregularities in procedure, new evidence not available for the first hearing, or punishment not consistent with the violation. The Provost will render a decision, in writing, within 10 academic days of receipt of the appeal.

Step 9.

If the Provost upholds the decision of the Student Disciplinary Council, and if the student chooses to contest the allegation and/or sanction, the student can appeal to the Board of Regents. The student will notify, in writing, the AI Office of his/her request and the grounds for such request, within 5 academic days of the Provost's decision. An appeal to the Board of Regents can only be based upon irregularities in procedure, new evidence not available at the first hearing, or punishment not consistent with the violation. The decision of the Board of Regents is final.

Sanctions

Minimum Sanction: The standard minimum sanction for an AI Policy violation shall be the assignment of an "F" for the test, assignment, activity in which an incident of academic dishonesty occurred. The student will not be allowed to retake or rewrite the test, assignment, or activity. A student so assigned an "F" will not be permitted to drop or withdraw from the course.

Minimum Sanction for student with one previous Academic Integrity Policy violation: The standard minimum sanction for an AI Policy violation for a student with one previous AI Policy violation will be an "FX" recorded for the course on the student's transcript. The "FX" grade denotes failure in the course due to academic dishonesty. A student so assigned an "FX" for a course will not be permitted to drop or withdraw from the course.

Sanctions: In addition to the minimum sanctions for an AI Policy violation, other appropriate educational sanctions may be assigned. These sanctions may be given even if this is the first violation of the AI Policy. Such sanctions could include, but are not limited to, the following:

- Removal from the course
- Educational sanctions
- Community service
- Restriction of computer access
- Precluded from graduating with Honors
- Assigned an "F" for the course
- "FX" notation on transcript
- Suspension *
- Expulsion *

* Note: According to KRS 164.370, Eastern Kentucky University's Student Disciplinary Council is the only body authorized to suspend or expel a student, Steps 6 through Step 9.

"FX" Notation: The "FX" grade will be changed to an "F" on the student's transcript upon completion of the educational sanctions so specified by the faculty/staff (Step 1) or other hearing bodies. A course with a grade of "FX" may not be repeated until the "FX" grade is changed to a "F". The student can then choose to repeat the course with the grade earned in the later taking replacing that of the "F" grade.

Helpful Definitions

Scheduling of hearings: Hearings will be scheduled as soon as practicable after the AI Coordinator receives written notification of the charge of an Academic Integrity violation.

Coordinator: The AI Coordinator is a faculty member who coordinates the ECU Academic Integrity Policy and procedure. The AI Coordinator does not take part in any actual hearings, but is available to answer procedural questions. The Coordinator is responsible for maintaining all records of all incidents involving the ECU Academic Integrity Policy.

College Academic Integrity Committee: The College Academic Integrity Committee is comprised of 5 members (1 faculty from the department where the incident arose, 2 faculty from the college at large, and 2 students from the college at large but not from the department where the incident arose.) If this case involves a graduate student, at least one of the students on the Committee will be a graduate student. One member, elected by the Committee, will serve as Chair. The Committee is responsible for determining the facts, and, if the student is found to have violated the AI Policy, the Committee must determine the appropriate sanction. To determine that a violation has/has not occurred, 4 of the 5 Committee members must agree. To determine the sanction, 3 of the 5 Committee members must agree.

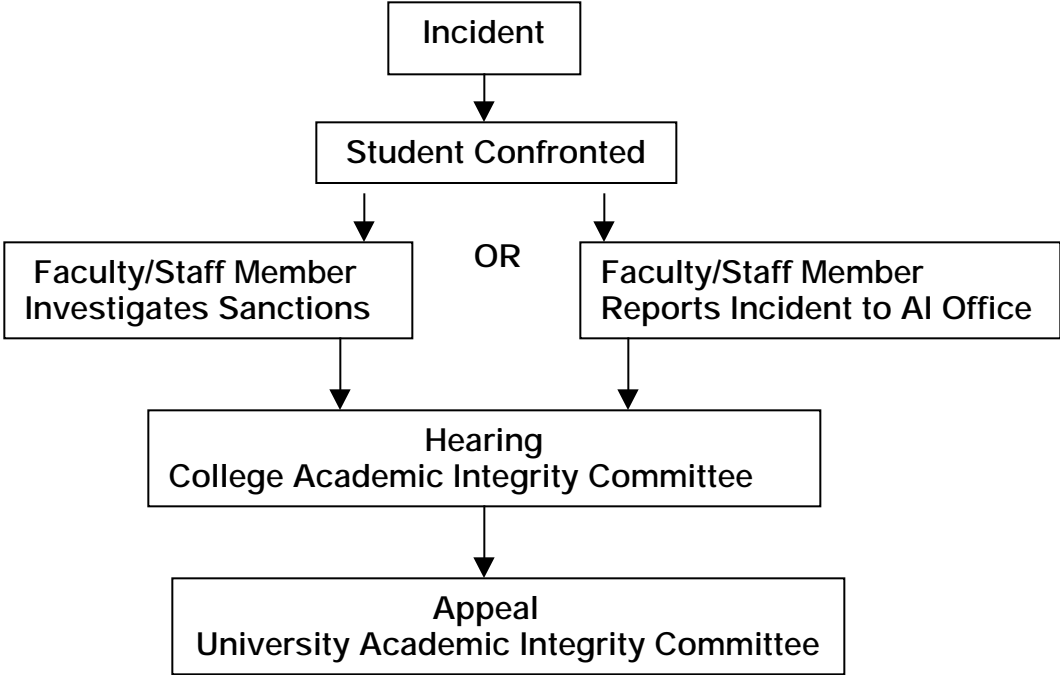
Student Disciplinary Council: The Student Disciplinary Council is comprised of 7 members, one faculty from each of the Colleges, and two students (one undergraduate and one graduate student) named by the President of the University. One member, elected by the Council, serves as Chair.

University Academic Integrity Committee: The University Academic Integrity Committee is comprised of 6 members. At the beginning of the academic year, there will be 2 names (1 faculty, 1 student) from each college and one name (faculty/staff) from the Library submitted to the President's office for appointment to the Committee. For each AI hearing, the College from which the incident arose will have both the faculty and student serve as members of this specific Committee. The remaining members of the Committee will be randomly drawn from two separate categories in order for the make-up of the Committee to be 3 faculty and 3 students. One member, elected by the Committee, will serve as Chair. An appeal to this Committee can only be based upon irregularities in procedure, new evidence not available for the first hearing, or punishment not consistent with the violation. The Committee can modify or set aside the applied sanction, refer the case back to the College Academic Integrity Committee, or uphold the decision. The decision of the University Academic Integrity Committee is final, unless the Committee determines suspension or expulsion is the appropriate sanction to be imposed.

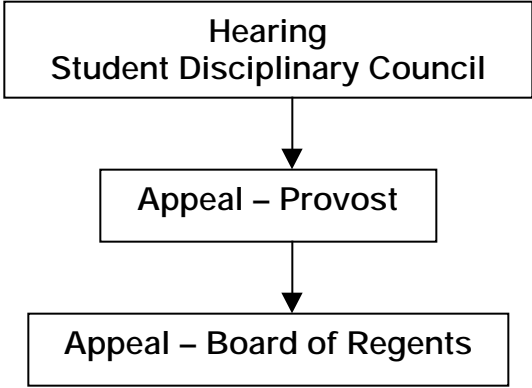
Peer Advisor: An accused student has the right to have another willing student act as his or her advisor/advocate and to assist the student throughout the process, beginning at Step 3 and continuing through Step 9. The student can be any presently enrolled ECU student.

Silent Advisor: An accused student has the right to have an attorney present at any proceeding at Step 3 and continuing through Step 9. The attorney is not permitted to speak in any hearing through this process.

EKU Academic Integrity Case Flow Chart



The following steps will **ONLY** be necessary if it is determined that the student may face the sanctions of suspension or expulsion for the alleged AI Policy violation. According to KRS 164.370, Eastern Kentucky University's Student Disciplinary Council is the only body authorized to suspend or expel a student.



Tom Reed Substitute Motion

(Distributed at 11-07-05 Senate meeting, moved at 12-05-05, postponed for vote until 02-06-06)

This motion proposes an addition to the Recommended Changes for Promotion and Tenure submitted by the Ad Hoc Committee on Promotion and Tenure, April 2003, Responsibilities of the Department Chair in the Promotion and Tenure Process (p. 26).

I move that the following sentence be added to Part IV, item 9:

When the chair's recommendation opposes the granting of promotion or tenure, supporting documentation should show that faculty members whose performance is judged to be unsatisfactory did receive fair and timely notice of the possibility of this judgment and opportunities to clarify any role ambiguities or relevant circumstances.

Rationale:

Such documentation follows the doctrine of no surprises and encourages open lines of communication among faculty and administrators. Such documentation also helps to incorporate procedures that encourage collaborative, facilitative, and participative governance as important expressions of shared governance. Further, this documentation approaches the promotion and tenure process in a problem-solving mode that recognizes the inherent and challenging conflicts that exist in professional as opposed to purely traditional bureaucracies.

To: Faculty Senate
From: Senator Melissa Dieckmann, Department of Earth Sciences
Date: November 28, 2005

I would like to bring forward at the December 5th meeting the following two amendments to the Ad Hoc Committee P&T report:

AMENDMENT 1:

To strike Part I, Section A, #5 in favor of the current policy of having department, college and university committees review all tenure and promotion recommendations, whether positive or negative.

Part I: Main Recommendations

A. Promotion and Tenure Process Recommendations

5. Review Process

- a. If a candidate receives a positive recommendation for promotion or tenure from the department committee and chair, the application shall not be forwarded to the College Promotion and Tenure Committee but shall be forwarded for consideration by the dean.
- b. If a candidate is not recommended for tenure by committee or administrator at any level, the application shall be reviewed by the promotion and tenure committee at the next level. The chair, dean, or Provost shall initiate the review.
- c. If a candidate is not recommended for promotion by committee or administrator at any level, the application shall not be considered further, unless the candidate appeals to the next level.
- d. The Ad Hoc Committee recommends no change in the practice in which administrators at all levels review and make their own recommendations concerning all applications for tenure, applications for promotion that have received a positive recommendation, and applications for promotion that have received a negative recommendation, which the candidate has appealed.

JUSTIFICATION OF THE AMENDMENT:

University functioning is based on two principles that we at ECU say that we embrace wholeheartedly: peer review and shared governance. However, the recommended change in review process by the Ad Hoc Committee diminishes these two prerogatives of the entire university faculty.

First, by removing the faculty-based committees from the decision-making process, but retaining the authority of the administrators at those same levels, faculty shared governance in personnel decisions is diminished greatly, and "peer review" is reduced to peers within one's own discipline rather than the collegiality of the entire faculty as peers in the teaching and learning process.

Second, the basis of a decision of tenure and promotion has implications beyond the department level. The tenure decision is basically one that grants employment for life, and faculty members are more than simply departmental teaching and research colleagues. Faculty members are part of the university community who serve in shared governance in a variety of college-level and university-level responsibilities (e.g., search committees, P&T committees); and who represent the university and the college through active scholarship, quality of teaching and service to the community and profession. Because a long-term hire impacts the college and university in addition to the department, the faculty at the college and university level have both a right and a responsibility to share in the tenure decision for these colleagues. Promotion decisions also affect the college and university in addition to the department, directly because of the financial implications of the promotion decision, and indirectly through rank-based requirements for service and shared governance issues. For this reason, faculty members at the department, college and university level should all have the right and the responsibility to review their peers and participate in the promotion and tenure process.

AMENDMENT 2:

To change Part 1, Section C, #8 as follows:

Part I: Main Recommendations

C. Promotion in Faculty Rank

8. The university shall ~~continue to permit~~ prohibit faculty ~~to apply~~ from applying for promotion in rank prior to being considered for tenure. Tenure will not be granted without concomitant promotion.

JUSTIFICATION OF THE AMENDMENT:

Joint granting of tenure and promotion to associate professor are common, best management practices at universities throughout the country. The separation of these two actions provides significant ambiguity and variance of policy throughout the university. Often, the practice at the departmental level is to have two standards for promotion – if a faculty member wishes to apply for promotion to associate professor prior to tenure, then the expectation is that the faculty member significantly exceeds the standards required for tenure. On the other hand, these same departments are willing to grant tenure to a faculty member who does not meet the requirements for promotion to associate professor. This inconsistent application of criteria is a legal landmine.

Additionally, if, as is the common practice, promotion to associate professor prior to tenure implies that all requirements for tenure (except for time in service) have been met or exceeded, then the university is, in effect, granting early tenure by granting promotion prior to tenure. A candidate who achieves promotion then is denied for tenure would have just cause to question the action if the criteria are identical. The university should be very leery about making a decision that has implications for lifetime employment after only three years of employment at ECU, and it must be questioned whether three years of employment at ECU provides sufficient knowledge of the long-term success of one's teaching, scholarship and service.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) New Course (Parts II, IV)	Department Name Communication	
Course Revision (Parts II, IV)	College Business and Technology	
Course Dropped (Part II)	*Course Prefix & Number _____	
New Program (Part III)	*Course Title (30 characters) _____	
<input type="checkbox"/> Program Revision (Part III)	*Program Title Broadcasting & Electronic Media	
<input checked="" type="checkbox"/> Program Suspended (Part III)	(Major __, Option <u>X</u> ; Minor __; or Certificate __)	
*Provide only the information relevant to the proposal.		

	<u>Date</u>		<u>Date</u>
Proposal Approved by:			
Departmental Committee	10/14/2005	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
College Curriculum Committee	11/18/05	Council on Academic Affairs	
General Education Committee*	NA	Approved Disapproved	
Teacher Education Committee*	NA	Faculty Senate**	NA
		Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Proposing new BEM option called Film Techniques & Technology</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2006</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action:</p> <p>There has been an increased student interest in the techniques and technology of film, evident in the following: a growing number of students choosing the BIS/Cinema major, steady growth in existing cinema courses (two sections of 30-50 students per semester). There are currently no courses in the major that cover the techniques and technology of films.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~striketrough~~ for deletions and underlines for additions.)

BROADCASTING AND ELECTRONIC MEDIA (B.A.)

University Requirements----- 1 hour
 BTO 100.

General Education Requirements----- 48 hours
 Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements.

Free Electives ----- 37-39 hours

Major Requirements ----- 40-42 hours

Broadcasting & Electronic Media Core----- 19 hours
 BEM 240, 295 (4), 300; 370 (4) or 395 (4), 343 (1) or 349 (1) or 398 (1), COM 200, 491 (1).

Options ----- 21-23 hours

General: 21 hours

BEM 425, 495(4) and 3 hours selected from BEM 375 or COM 201, 3 hours selected from BEM 375, COM 201, 301, 325, 330, or 353, 9 hours selected from BEM 375, 395, 401, 402, COM 201, 300 301, 320 (A-I) (3), 325, 330, 353, 405, 415, 420, 425, 430, 445, 471, JOU 325, PUB 375, 380.

Broadcast News: 21 hours

COM 201, 301, 405, BEM 401, 402 and 6 hours selected from BEM 375, 425, 495(4), COM 300, 320(A-I)(3), 330, 405, 415, 420, 430, 445, JOU 305, 325, 480, PUB 375, 380.

Film Techniques & Technology: 23 hours

BEM 350 (3), 351 (3), 353 (3), 370 (4), 425 (3), 495 (4), 352 (3)

Total Curriculum Requirements----- 128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Technology <hr/> College Business and Technology <hr/> *Course Prefix & Number <hr/> *Course Title (<u>30 characters</u>) <hr/> *Program Title Industrial Technology <hr/> (Major <u>X</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)	
*Provide only the information relevant to the proposal.		

Proposal Approved by:		<u>Date</u>	<u>Date</u>
Departmental Committee	9/23/2005	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i> Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	10/21/2005	Approved	Disapproved
General Education Committee*	N/A	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
******If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.**

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Adding 2 options, Manufacturing and Industrial Distribution to the Bachelor of Science degree of Industrial Technology

A. 2. Effective date: (Example: Fall 2001)
 Fall, 2006

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Warehouse management and global logistics is a fast growing segment of business today and into the future. Based on research this will be the first Industrial Distribution option within the State of Kentucky and is viewed as a viable need. The Industrial Distribution option has been developed in conjunction with the Department of Management, Marketing and Administrative Communication which will share teaching loads.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 May require the use of an adjunct faculty member until course loads are readjusted within the existing faculty.

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strickthrough~~ for deletions and *underlines* for additions.)

Industrial Technology (B.S.) Area Major CIP Code: 15.0603

Prior to enrolling in the last 60 hours of the Industrial Technology degree program students must complete INT 238, 201, 202, TEC 161, 190, MAT 108, PHY 131, CHE 101; and STA 270 or QMB 200 and have an overall 2.0 GPA and 2.25 major GPA. Graduates must have an overall GPA of 2.25 in the major with no major grade below a "C-". Transfer students will be treated on an individual basis. The Industrial Technology program is accredited by the National Association of Industrial Technology.

University Requirement ----- **1 Hour**
BTO 100

General Education Requirements ----- **31 Hours**
Standard general education program, excluding course categories 03, 04, 09, 14, 15, 16, and 21. Refer to section four of the catalog for details on the general education and university requirements.

Supporting Course Requirements for Industrial Distribution ----- **41-42 hours**
ECO 230, MAT 108, 211 or 261 or 6 Hours of higher level MAT courses; STA 215 or 270 or QMB 200; CHE 101(4) or 111; PHY 131(5); ACC 201, ACC 202, GBU 201, GBU 204, MKT 300 or MKT 301, MKT 310 or MKT 401; Select two courses from CCT 300, CIS 300, FIN 300, MGT 300

Supporting Course Requirements for Manufacturing ----- **23—24 27-28Hours**
ECO 230, CON 420 or ECO 300; MAT 108, MAT 211 or MAT 261, or 6 Hours of higher level MAT; CHE 101(4) or CHE 111; PHY 131(5); STA 215 or 270 or QMB 200; TEC 349(4)

Free Electives ----- **8—9 Hours**

Major Course Requirements ----- **64 36 Hours**
Industrial Technology Core
EET 251, INT 201, 202, 238, 301, 308, 310, 330, 352, 371, 406, 408, 499, TEC 161, 190, ~~and 349(4)~~.

~~Select 3 hrs from the following courses: EET 252, GCM 211(2), 212(1), INT 192, 195.~~

Select 12 hours of Technical Electives in which prerequisites have been Completed from the following list of courses or courses with departmental Approval:

EET 350, 351, 352, 452; INT 320, 332, 336, 383, 390, 392, 397, 506, 530; TEC 313.

Major must select an option in Industrial Distribution or Manufacturing.

Options:
Industrial Distribution----- **18 hours**
INT 200, 320, 400, 506, MKT 312
Select 3 Hours of U.D. Technical Electives from:
EET 351, INT 332, 336, TEC 313, 349.

Free Elective (Industrial Distribution Option) ----- **1 Hour**

Manufacturing----- **24 hours**
INT 238, 301, 330

TECH 64

Select 3 technical hours from
EET 252; INT 192, 195; GCM 211(2), GCM 212(1)
Select 12 hours of U.D. Technical Electives from:
EET 350, 351, 440, 452; CON 303; INT 320, 332, 336, 383, 390, 392, 397, 506, 530; TEC 313

Free Electives (Manufacturing Option) ----- 8-9 hours

Total Curriculum Requirements ----- 128-129 Hours

The Department of Technology's Industrial Technology degree program (Manufacturing Option) has an articulation agreement for transfer of credit and cooperation with Lexington Community College's Associate in Applied Science Degree in Engineering Technology with Electrical Specialization.

In addition, the Department of Technology's Industrial Technology degree program (Manufacturing Option) has an articulation agreement for transfer of credit and cooperation with Central Kentucky Technical College's Associate of Applied Science in General Occupational/Technical Studies including the areas of Machine Tool Technology, Industrial Maintenance, Industrial Electronics and Computer Aided Drafting.

Students must take an assessment examination before graduation. An exam fee is required.

+Transfer students (Manufacturing Option) with an associate degree in an industrial related field may not need to take these 12 hours of electives if upper division requirement can be completed.

*Industrial Technology majors may apply INT 310 in lieu of CCT 300 toward the minor in Business.

Incorporates a Business Minor into the Industrial Distribution Option.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name: <u>MMAC</u> College: <u>Business & Technology</u> *Course Prefix & Number: _____ *Course Title (30 characters): _____ *Program Title: <u>Corporate Communication and Technology</u> (Major <u>X</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.																													
<p>Proposal Approved by:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 30%; text-align: center;"><u>Date</u></th> <th style="width: 30%;"></th> <th style="width: 10%; text-align: center;"><u>Date</u></th> </tr> </thead> <tbody> <tr> <td>Departmental Committee</td> <td style="text-align: center;"><u>10/25/2005</u></td> <td>Graduate Council*</td> <td style="text-align: center;"><u>N/A</u></td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;"><u>11/18/05</u></td> <td>Council on Academic Affairs</td> <td></td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;"><u>N/A</u></td> <td>Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/></td> <td style="text-align: center;"><u>12-15-05</u></td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;"><u>N/A</u></td> <td>Faculty Senate**</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Board of Regents**</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td style="text-align: center;"><u>NA</u></td> </tr> </tbody> </table>				<u>Date</u>		<u>Date</u>	Departmental Committee	<u>10/25/2005</u>	Graduate Council*	<u>N/A</u>	College Curriculum Committee	<u>11/18/05</u>	Council on Academic Affairs		General Education Committee*	<u>N/A</u>	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	<u>12-15-05</u>	Teacher Education Committee*	<u>N/A</u>	Faculty Senate**				Board of Regents**				Council on Postsecondary Edu.***	<u>NA</u>
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		Council on Postsecondary Edu.***	<u>NA</u>																											
<p>*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program</p>																														

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To combine the options in the Corporate Communication and Technology BBA program into a single major.</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2006</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>	
<p>B. The justification for this action:</p> <p>The significant curriculum changes that have been implemented in the CCT degree over the past three years facilitate the combining of the major options into a single major incorporating both communication and technical components needed by professionals in the field. This action will maximize both efficiency of resources and student enrollment.</p>	
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>	

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Corporate Communication and Technology (B.B.A)
 CIP Code: 52.0204

University Requirement..... 1 hour

BTO 100.

General Education Requirements..... 40-43 hours

Standard General Education program, excluding general education course categories 09, 12, and 21; and category 20 for the Managerial Communication and Training Option. Refer to Section Four of this Catalog for details on the General Education and University requirements.

Supporting Course Requirements..... 12-15 hours

MAT 211 or the combined courses of MAT 107 and QMB 240; SOC 131; ECO 230, 231.

Free Electives (non business)..... ~~5-8-11~~ hours

Business Requirements

Pre-Business Core..... 12 hours

ACC 201, 202; GBU 204; QMB 200.

Business Core..... 21 hours

CCT 300, CIS 300, FIN 300, MGT 300, MGT 370, MKT 300, and GBU 480.

Major Requirements..... ~~28~~ 31 hours

CCT 106, 200, 250, 290, 302, 303, ~~2310~~, 550, 570, 580, CMS 300, and one of the following options:

~~Technology Applications and Design Option:~~

~~CCT 290 or CIS 230; CCT 303, 349, 570, 580.~~

~~Managerial Communication and Training Option:~~

~~CCT 520, 550, 570; SPE 100, 300; PUB 375.~~

Total Curriculum Requirements..... 128 hours

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input checked="" type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Health Promotion and Administration College Health Sciences *Course Prefix & Number _____ *Course Title (30 characters) _____ *Program Title Medical Coding Certificate (Major __, Option __; Minor __; or Certificate _X_) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
<u>Date</u>		<u>Date</u>
Departmental Committee	8/18/05	Graduate Council*
		NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	10/19/05	Approved <input checked="" type="checkbox"/> Disapprove
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To reactivate the previously suspended Health Information Coding Certificate and rename it Medical Coding Certificate. The certificate requirements will also be revised decreasing the hours from 22 to 15.

A. 2. Effective date: (Example: Fall 2001)
 Spring 2006

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 The U.S. government predicts a growth in demand for medical coders of 49% during the 2000-2010 time period, with all health services ranked as the third largest growth industry in America. <http://www.bls.gov/emp/>. According to the AAPC 2002 salary survey, 18% of all medical coding positions are vacant with 10,000 new positions created each year. <http://www.aacp.com/recognition/salary.htm>. The Medical Assisting Practice program teaches medical coding as part of the Medical Assisting Technology A.S. degree program. This certificate has 15 credit hours and can be completed in 2 semesters. All courses in the certificate are currently offered at EKU.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: n/a

Operating Expenses Impact: n/a

Equipment/Physical Facility Needs: n/a

Library Resources: n/a

HPAD-1

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and *underlines* for additions.
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New or Revised* Program Text
(*Use ~~strike through~~ for deletions and underlines for additions.)

Medical Coding Certificate

Major Requirements.....9 hours

MAS 200, 201, 355.

Support Course Requirements.....6 hours

BIO 171, 301.

Total Curriculum Requirements.....15 hours

Part VII of the Faculty Handbook

Section VII.B.

Current Language

2a. Elected Members

a. Eligibility -- Full-time faculty members as defined in Article II, Section B, all department chairs regardless of teaching load, and full-time faculty holding visiting rank shall be eligible for election to the Senate.

Suggested Revision

2a. Elected Members

a. Eligibility -- Full-time faculty members as defined in Article II, Section B, all department chairs regardless of teaching load, and full-time faculty holding visiting rank, **that have been employed as full-time faculty members at Eastern Kentucky for a minimum of two years**, shall be eligible for election to the Senate.

Rationale: Membership in the faculty senate is an important responsibility, requiring both knowledge of the university organization and administrative procedures and the willingness to speak openly about university issues without fear of repercussions. Faculty members who have not been at the university for at least two years often are not knowledgeable of the university organization and administration and are also often reticent to speak openly about university issues because they fear repercussions from others within the university. Requiring faculty to have been at the university in a full-time faculty position for three years will obviate some of these pressures and create more knowledgeable freshman senators who are willing to raise their voice in disagreement to represent their constituents.

Section VII.B.

Current Language

2f. Except for the member elected from the Deans' Unit and the member elected from the Part-time Faculty, whose terms are two years, elected members shall serve for a term of three years; however, if an elected member ceases to be a full-time member in the election unit from which elected, a vacancy shall be declared.

Suggested Revision

2f. Except for the member elected from the Deans' Unit and the member elected from the Part-time Faculty, whose terms are two years, elected members shall serve for a term of three years. **Elected members shall serve no more than two consecutive terms; eligible members must then forego membership for one term before being eligible for senate election again. If a senator is elected as chair of the senate at the end of their second term, they can then serve a third term before stepping down.** However, if an elected member ceases to be a full-time member in the election unit from which elected, a vacancy shall be declared.

Rationale: The proposed term limits serve two functions. First, they provide for a regular change in membership from each department so new ideas and new perspectives can be regularly added to the faculty senate. Secondly, they also encourage faculty members throughout the university to become engaged in the faculty senate and thus have a better understanding and a greater interest in the functions of the senate. As such, term limits will strengthen the faculty senate and provide greater faculty ownership of the senate throughout the university.

Senate Chair's Report

February 6, 2006

The FS Executive Committee met 23 January 2006. The following business was conducted.

1. **Senate Membership Committee Motion.** Senator David May presented two motions from the hoc Senate Membership Committee on Senate eligibility and term limits. The Executive Committee were in agreement to list the motions on the February agenda. Senator May will introduce the motions to the Senate.
2. **Faculty Evaluation of the President.** Senator Siegel gave a brief update on the upcoming evaluation of President Glasser. In December 2005, the ECU Board of Regents selected Penson & Associates to handle the University evaluation of the President. However, this group does not conduct surveys and the Faculty Handbook mandates that the Senate perform an evaluation that includes all faculty. Therefore, the Executive Committee instructed the Chair to contact The Oliver Group, which was previously considered by the Board to perform the evaluation and already has the Senate's survey on their Website, to determine if they are willing to assist with the faculty survey. The Chair will also meet with ECU Institutional Research to solicit their help getting preliminary information together. Once the faculty surveys are completed, the Oliver Group will send the raw data to the FS Executive Committee. The Committee will evaluate the data and prepare a summary to present to the President and the Board Chair. Both the faculty and Board evaluation should be completed before the end of March, per the Board's request. The Executive Committee unanimously approved the proposed plan.
3. **Class Meeting Patterns.** Budget Committee Chair Senator Eakin reported that the committee has been working on a faculty survey regarding alternate class patterns. The survey will probably be presented at the next Executive Committee meeting for feedback.
4. **Rules Committee.** Senator Johnson reported that the committee plans to continue their work revising the Senate portion of the Faculty Handbook.
5. **Rights & Responsibilities Committee.** Senator Siegel stated that the Academic Integrity Policy will be on the February agenda for a vote.
6. **Welfare Committee.** Senator Hubbard stated that the Welfare Committee is working closely with the University Benefits Committee reviewing employee benefit packages for next year. The Executive Committee were in agreement that the Welfare Committee reports to the Senate should include a status report on the University Benefits Committee's progress.
7. **Arlington Board.** Senator Flanagan stated that the Board is still waiting for word on the renovation project. A Smoking Ban survey is currently being distributed to all Arlington members.
8. **General Education Committee.** Senator Hubbard reported that most of the courses for General Education have been approved.
9. **SACS QEP Committee.** Senator Konkel graciously agreed to serve as the Senate's liaison on the QEP Committee.
10. **Senate Chair's Report.**
 - a. **Faculty Club Lounge.** Senator Siegel announced that Faculty Club Lounge renovation is now complete. Thanks are due President Glasser for financing the renovation, Dr. James Conneely for preliminary plans, and James Street for implementing the project. It is now a warm, inviting, very classy place for faculty to gather.

- b. **Faculty Centennial Celebration.** The Centennial Committee has scheduled two events. The first is a formal tea scheduled for Emeritus Professors in Walnut Hall, provided by the Bennett House. The second event is a rededication of the Keen Johnson Building. More information will be available on both in the near future.
 - c. **Faculty Dining Room.** The Executive Committee were in agreement that Senator Siegel should continue discussions on the use and possible renovation of the Faculty Dining Room with Vice President Conneely.
 - d. **CAA.** Senator Siegel asked for a volunteer to serve as Senate liaison at the Council on Academic Affairs meetings. Anyone interested in serving should contact her.
 - e. **Senate Reports.** Senator Siegel reminded everyone that electronic copies of all Senate reports should be e-mailed to the Senate secretary no later than noon on Wednesday, February 1.
11. **Regents Report.** Senator Schlomann reported that the next Board meeting will be on January 30th. All committees of the Board will also be convening on that day.
12. **Provost Report.** Senator Chapman stated that preliminary budget figures for next year look grim. Several university searches are underway. An updated report will be made available at the Senate meeting. Senator Chapman reported that the Army is converting to a new electronic process, GoArmyEd, for how students receive tuition assistance. ECU has agreed to send soldier student grades directly to the army. The student must sign off in advance to allow this process. Enrollment for spring is up overall by 2%. However, enrollment is down slightly at the Danville and Manchester sites. Senator Chapman stated that he has asked Byron Bond to check into the possibility of offering a winter term.

If there are any questions about this report, please contact the Senate Chair at Carolyn.siegel@ecu.edu.

To: Faculty Senate
From: Pam Schlomann
Date: January 30, 2006
Re: Regent's Report

This has been a busy time for the Board of Regents. The January 18th Board meeting was postponed until January 30. In anticipation of that meeting, most committees have met in recent weeks.

The Institutional Advancement and Honors Committee met on January 13. J. Foster, Interim Vice President for University Advancement, gave a report highlighting the growing accomplishments of advancement work at the University during the last five years. The Committee discussed recommendations to make to the Board about the Board's involvement in the Capital Campaign and took action on recommendations for honorary degrees.

The Finance and Planning Committee also met on January 13. A very positive audit report was reviewed and a financial update for the current year was presented by D. Newsom, Vice Present of Financial Affairs. Action was taken to recommend a site for the new science building.

The Board had a retreat on January 16. John Moore, from Penson Associates, met with us for Board development purposes and to discuss the process for the President's evaluation. He will tentatively be returning to campus in late February to conduct interviews for the evaluation.

On January 18th, the Board went to Frankfort to participate in Centennial activities honoring EKU and WKU. We went to both chambers of the legislature to participate in the approval of resolutions which honored EKU and WKU and, along with legislators, attended a reception hosted by the Governor and Presidents. The many accomplishments of both institutions were recognized and celebrated.

On January 24, the Internal Affairs Committee met. Criteria for the mandatory meal plan for freshmen were discussed and an assessment of Aramark was requested in preparation for discussion about the renewal of its contract. A report was given about status of the University's emergency preparedness plan. Action was taken to recommend that J. Allgier be granted staff emeritus status.

The full Board met on January 30 for its regular quarterly meeting. Reports were presented by several parties including the President and the Foundation Chair. Affirmative action was taken on the previously mentioned recommendations as well as approving the 2006-2010 Strategic Plan. Additionally, academic affairs actions, which have been approved by the Senate, and personnel actions were approved. Finally, motions---lecturer, clinical faculty, electronic syllabus--requested by the Faculty Senate were approved.

Please feel free to contact me for further information about any of these items or to discuss topics of concern to you!

Respectfully submitted,

Pam Schlomann
622-1959
pam.schlomann@eku.edu

**Report to the Senate
Interim Provost
February 6, 2006**

The year is moving forward quickly. We all know how the spring semester seems to speed along. We need to continue to keep in front of us three important issues: the Strategic Plan, the SACS visit, and the hiring and retaining of good people.

Strategic Plan

First of all we all need to thank the Strategic Planning Committee for a job well done and for all of their hard work. Many hours went into the development of the Plan.

Now that the Strategic Plan has been approved by the Board, despite all of the commendable work that has been done by Professor Rezaie and the Committee, the really difficult task now begins. A strategic plan is not something that is a wish list; it is a guide for action. We now need to put in place an action agenda, if you will, that will allow us to achieve our objectives. This year the Committee has developed more concrete measures, that is, the key performance indicators, to demonstrate that we effectively are achieving our goals. They are very challenging but achievable objectives. However, we cannot just proceed with business as usual and hope somehow that they will be achieved. They will require the careful allocation of our dollars and time in order to reach them. In the next month we will be assembling a group to develop strategies within academic affairs to determine how we will do this and to set specific objectives for all of our units to make sure that the objectives of the Plan are achieved. We will develop a means of assessing how well each of our components is reaching its goals and that in turn will allow the realization of the final objectives for our area. As in most matters, the parts have to equal the whole. Unless each of our colleges and units reaches its objectives, the institution will have difficulty in reaching those set out for it in the Plan.

Please review the Plan to see what is in it. Focus particularly on the Core Values and the Performance Indicators. Although the indicators are important, unless we maintain and function within our value system, EKU will not be the institution we want it to be.

SACS

We continue to make progress to prepare the report for the SACS visit. Again a major element of the work needs to be done this semester. We will need to have a report to the President for her review by July 1. This date too will be upon us before we know it. The committees are working hard and are feeling the pressure. Please provide any assistance that you can so that they can complete their work. This report is critical to our maintaining our accreditation. We must get our operations in order so that we can show we are a well-functioning institution of higher education.

A significant component of this review is the Quality Enhancement Plan. You have been updated on this from time to time throughout the year. Last spring we chose the theme, "EKU will develop informed, critical and creative thinkers who communicate effectively." We are now moving to the next step which is for the University community to develop proposals to

Implement this theme. On February 6 and 7 there will be meetings from 11:30-1:00 in Keen Johnson to discuss the development of proposals. This is an opportunity for faculty to propose programs that they think will effectively improve student learning on campus. This is at our core; please participate in the dialogues and in preparing proposals. As senators you are the leaders on the campus, and your support and help is needed.

Making Good Hires

We are proceeding with the filling of necessary lines. We are looking for individuals that will help us achieve our strategic planning objectives and be contributing members of our academic community. We are looking to hire a diverse faculty and staff that will bring new approaches to problem solving to this community.

The search committees to fill around 70 faculty positions are proceeding with their work. They are moving forward carefully to make sure that we appoint individuals who will be successful here at ECU. The selection of new faculty is key to our future growth and to the continuation of the contributions that ECU has made over its 100 years. The work of these committees is very much appreciated.

As far as major administrative searches in Academic Affairs, what follows is information gathered in mid-January.

DIRECTOR, ITDS

1) Committee Members

Jerry Pogatshnik, Research, Chair
Ka-Wing Wong, Computer Science
Marlow Marchant, Faculty Senate, CBT
Deborah Bautista, Chemistry
Mike Land, CJS
Steve Hyndman, COE
Beth Ballard, Internal Audit, Univ. Info Tech Comm.
Ed Riley, ITDS
Michael Ballard, CHS
Don DeLuca, Human Resources
Tina Davis, Registrar
Felicia Ballard, Admissions
E.J. Keeley, Institutional Research
Mary Fister, Financial Affairs
Mike Reagle, Student Affairs
Reid Connelly, Student

2) Job Description Approved and posted on ECU website

3) Time Table

- a. Brief ads run in Lexington, Cincinnati & Louisville papers beginning 1/1/06
- b. Position posted on EDUCAUSE website until 3/1/06
- c. Position ad appeared in Chronicle on 1/6/06 and posted on website for 30 days.
- d. Closing Date 2/15/06
- e. Anticipated Interviews begin 3/7/06
- f. Expected Hire date: Could be 7/1/06 or as early as 5/1/06 depending on search.

DEAN OF LIBRARIES

- 1) Committee Members: Hal Blythe (chair), Nancye Davis, Rita Davis, Samuel Hinton, Joe Beck, MaryAnn Kolloff, Margaret Foote, Pat New, Charles Hay, Meg Gunderson, and David Harden;
- 2) Currently working on the job description using the previous one as a guide;
- 3) Have developed a brief advertisement and have gathered information concerning costs and other relevant information from the various periodicals in which it is appropriate to place the ad;
- 4) Time table
 - a. Review of applications will begin 15 March;
 - b. On-campus interviews are planned for 1-5 May;
 - c. Expected date of hire will be 12 May.

DEAN OF EDUCATION

- 1) Committee Members: Allen Ault (chair), Shirley Cornett, Nina Coyer, Joanna Dickey, Robert Biggin, Norman Powell, Rosalee Edwards, Dirk Schlingmann, Amy Jo Smith
- 2) Ad appearing in publications beginning the week of January 16th.
- 3) Time table
 - a. Begin review of applications Feb 16;
 - b. Begin Phone interviews March 1;
 - c. Begin on-campus interviews April 3;
 - d. Complete process on or before May 1, 2006.

REGISTRAR

- 1) Committee Members: Janna Vice (chair), Kevin Minor, Rich Boyle, Bethany Miller, Tamala Cox, and Karyn Yates
- 2) Began meeting week of Jan. 16-20
- 3) Time Table
 - a. Will meet week of Jan. 23-27 and the two succeeding weeks to reduce the 13 qualified (based on HR review) applicants down to several for phone interviews
 - b. Are re-advertising to increase pool of applicants
 - c. Subsequently will check references to arrive at three finalists who can be brought to campus.
 - d. Will have a list of finalists by Feb. 10
 - e. Assuming process moves at a steady pace, an offer will be made by the end of February

Best wishes to all for a rewarding and successful spring semester.

For Faculty Senate:

Student Government Association President's Report

- Every year the Kentucky Board of Student Body Presidents holds the Rally for Higher Education. This year we are trying to increase student involvement (and faculty) by providing three different opportunities for student to contact their legislators and get involved. On March 8th will be the rally itself. The eight universities represented on the Board will bus students to the Capitol to meet with their representatives and then attend the rally in the rotunda. Each campus will also hold its "Listen Up Legislators" on March 1st in which we will set up computers phones and hard copy letters so that students can contact their representatives. Last but surely not least we have contacted all department chairs and encouraged them to encourage their faculty to either assign or offer as extra credit to students the task of writing a letter to their representatives encouraging them to fund higher education or voicing their concern for any other issue if they so desire.
- Setting up meeting to continue to work with the city on improving campus and community relations. As a result of this meeting we hope to establish a program that will allow students to ride along with the Richmond police in order to understand problems from their point of view.
- Student Activities Council has worked out a deal that will bring MTV's campus invasion tour to ECU in April. They as well continue to sell Bill Cosby tickets for his show on April 30th.

Thank you.

Kyle Moon
Student Government Association President

24 January 2006

Dear Faculty,

The Kentucky Board of Student Body Presidents (BSBP) is once again gearing up for their annual rally for higher education. This year the Board felt that it was important that the BSBP plan the rally date and associated events further in advance to give students, faculty, staff and administrators plenty of notice.

The events are as follows:

Listen-Up Legislators

On March 1, 2006 from 10:00 a.m. until 2:00 p.m. Eastern Kentucky University will join all of the student governments from the other Kentucky state universities in encouraging students to phone or email their senator or representative. This event will take place on the North Corner of the Powell Student Center.

Annual Rally for Higher Education

On March 8, 2006 from 12:45 p.m. until 2:00 p.m. students from all over Kentucky will join together to collectively lobby for higher education at a statewide level in Frankfort. The rally theme this year is "Unbridled Potential – Keep Education Affordable". Featured speakers already include Treasurer Jonathan Miller and Secretary of State Trey Grayson. David Adkisson, President of the Kentucky Chamber of Commerce, may also speak at the rally representing present and future Kentucky businesses. Students will be encouraged to meet with their representatives and senators before the rally and possibly sit in on any committee meetings in the morning. The rally will once again be held in the Capitol Rotunda and travel will be arranged (probably buses).

Letter Drop-Off

"Beware of the Ides of March" ... On March 15, 2006 the Kentucky Board of Student Body Presidents will deliver hundreds or thousands of letters from Kentucky students and others concerned about Kentucky's future and higher education in Kentucky. This will require the support of the faculty and staff at each university to assign or reward students who participate in this activity. Faculty and staff would ideally have their students identify their representative and/or senator and would have them write a letter regarding higher education or another state issue of the student's choice. The faculty or staff members participating should at least require students to write a return address on the envelope so that the letter is more meaningful to the senator or representative. Faculty and staff may want to edit the letters for grammar, etc. The letters would ideally be sealed and submitted to faculty or staff members. Faculty or staff members would then send all of their student letters in a campus mail envelope to SGA at Powell 132 by March 6th. SGA will organize the letters and BSBP will deliver the letters or pay for the postage.

All of these activities will be beneficial to students at an academic level. Collectively, these actions will also be financially beneficial for students, faculty, staff, administrators and Kentucky. All of these events embody the spirit of civic engagement and all members of the university community should participate in some if not all of the activities. Lastly, faculty members can and should write letters too.

Thank you for your support,
Kyle Moon



Rules Committee Report
02-06-06

The Rules Committee is in the process of finding a regular meeting time and has not had a chance to meet before this Faculty Senate meeting. As reported in the December report we will be working on the Faculty Senate section of the Faculty Handbook during the Spring Semester.

The Rights & Responsibilities Committee met January 30, 2006

Committee Members: Marcel Robles, Paula Kristofik, Nina Coyer, Mixon Ware

The committee discussed the issue of faculty selling complementary textbooks received from publishers. There was Senate discussion on the issue about 17 years ago (give or take 2 years). The committee is researching the issue by visiting with other faculty, looking at benchmarks' policies, and talking with University Counsel regarding the issue.

The Academic Integrity Policy will be discussed at the Senate meeting February 6.

There has been ongoing discussion regarding the P&T proposal that is on the Senate Floor.

Standing Committee Report of the Elections Committee

The Elections Committee of the Faculty Senate is attempting to improve the elections process for electing the Chair and Co-chair of the Faculty Senate as well as the representatives to the various Standing Committees of the Faculty Senate. The spring elections have some problems. Specifically, the process takes too much time during the May meeting, there is too little time to meet the candidates, and the May election hampers our effort to involve the new senators who are seated during the May meeting.

Several suggestions have been brought forward regarding the improvement of the election process, which we would like the Faculty Senate to consider and discuss.

- 1) Nominate the Chair and Co-chair in April and hold the election in May.
- 2) Conduct nominations for Committee positions in May and hold the election for these positions in September. Information on the nominees would be provided on-line during the summer, allowing the members of the Faculty Senate to make more informed decisions. Hence, committee assignments would run from September to September, for example from Fall 2006 until Fall 2007.
- 3) Limit the number of Standing Committees a member of the Faculty Senate can serve on to two committees. Although each Faculty Senator could be nominated to serve on many committees, once a Faculty Senator is elected to two committees his/her nomination(s) to other committees would be rescinded.
- 4) Conduct the Faculty Senate Elections on-line.

WELFARE COMMITTEE REPORT

February 6, 2006

The Welfare Committee is trying to find a time that all members can meet. We have not been able to meet as a committee this spring semester, but we have met with the University Benefits Committee on January 26th, 2006.

As you know, the members of the Welfare Committee are also members of the University Benefits Committee which deals with Health Insurance as well as other benefits. The Benefits Committee is presently working on our Health Insurance Benefits for the year 2006-2007. At this present time the national average for rising health care costs is approximately 12% to 15%. Anthem has notified ECU that the health plan should experience a 10% increase in claims and administrative fees for next year. Although the ECU plan is performing better than regional trends the projected increase is still significant and will add about one million dollars to the budget. This increase has to be covered in some way. It is possible that the University could do nothing and simply have both the University and employee pay for the increased healthcare costs. Since ECU is self insured each healthcare dollar is paid directly by ECU, there is no insurance company covering any portion of the costs. Currently the university is paying 66.3% of the total cost of the health plan while employee premiums cover the remaining (33.6%) of the required premiums. However, the Benefits Committee goal is to take appropriate action to minimize the impact of increasing cost while maintaining current plan design. The actions that are being taken to accomplish this include:

- Introduction of a comprehensive wellness program (healthy@ecu) that is designed to create an environment that enables ECU faculty and staff to engage in many wellness opportunities. The wellness program is designed to assist employees in making wise healthcare decisions while improving their overall quality of life.
- Aggressive negotiations with the three health plan administrators on administrative fees, pharmacy discounts, provider discounts and networks and performance guarantees.
- Use of Artemetrx, a firm that specializes in using health claim data to support healthcare quality and cost containment.

On January 26th the Benefits Committee met and voted to ask three health insurance vendors; Anthem, Humana, and FiServ, to present their proposals for administering ECU's health insurance benefits for next year. On February 9th the Benefits Committee will meet from 11:00 AM to 3:00 PM to hear the proposals. The Benefits Committee is also looking at ways to create savings for the university and its employees in the prescription drug area through pharmacy discounts as well.

This report respectively submitted by the Welfare Committee;

Larry Collins
Keith Johnson
Marco Ciocca
Charlotte Hubbard

Report from:

The Ad Hoc Centennial Committee, 1/31/06

The Ad Hoc Centennial Committee has received confirmation and full support from President Glasser's office for the dates of two special events regarding the ECU Centennial Celebration.

The first event, a Faculty Emeritus Tea, will take place in Walnut Hall of the Keen Johnson Building on Monday, March 20, 2006. We, the Faculty Senate, represented by the ad hoc committee, will host two afternoon sittings (1 PM and 3 PM) with a ceremonial Tea Service to honor our retired and emeritus faculty.

The formal event will include a three-course service of tea and cakes by the proprietors of the Bennett House of Richmond. The brief program will include comments by President Glasser, Faculty Senate representatives, and visiting dignitaries. The classical sounds of the ECU Student String Quartet will highlight this special afternoon of elegance in honor of our emeritus faculty. Those attending will receive a commemorative ECU Centennial Tea, blended especially for the event by Elmwood Inn Teas of Perryville, KY. Additional commemorative tins, of the ECU Centennial Blend, will be available for sale throughout the year.

The second event, slated for Friday, April 28, 2006, will be the official Re-Dedication of the Keene Johnson Building with the completely renovated Faculty Lounge. Through the auspices of the University Office of Advancement, more than 15,000 friends and alumni will be invited to attend. Specific, detailed program plans are forthcoming.

Submitted by:

The Ad Hoc Centennial Committee

Sharon Shasby

Joyce Wolf

Carolyn Siegel

Hal Blythe

Charles Hay

Marc Whitt

Joseph Foster

Hunter Hensley, chair