

Faculty Senate Agenda

November 6, 2006
3:30 p.m.

Call to order

Approval of Minutes

October 2, 2006 Minutes

President's Report Overview & Questions: Senator Glasser

Unfinished Business:

- Report from Council on Academic Affairs
 1. Homeland Security (B.S.) - New Program
 2. Homeland Security Minor - New Minor

New Business:

- Report from Council on Academic Affairs
 1. Incomplete Grades Proposal
 2. Political Science (M.A.) Program suspension
 3. Paralegal Studies (A.A.) - Program revision: changing from A.A. to A.A.S.
 4. Science for Engineering (A.S.) - Program revision: changing from A.S. to A.A.S.
 5. Loss Prevention & Safety (M.S.) - Program revision to add Homeland Security Option
- Motion to include faculty on Council on Academic Affairs

Report Overview & Questions:

Executive Committee Chair: Senator Eakin

Faculty Regent: Senator Schlomann

COSFL Representative: Senator Ware

Provost: Senator Chapman

Student Government Association: David Fifer

Standing Committees:

Budget Committee: Senator Taylor, Chair

Rules Committee: Senator McKenney, Chair

Rights and Responsibilities Committee: Senator Robles, Chair

Elections Committee: Senator Randles, Chair

Committee on Committees: Senator Dieckmann, Chair

Welfare Committee: Senator Collins, Chair

Reports from Ad Hoc Committees:

(none presently)

For the Good of the Order

"What is the Senate's Role in Shared Governance and How Can We Assess That?"

Adjournment

FACULTY SENATE MINUTES
October 2, 2006

The Faculty Senate of Eastern Kentucky University met on Monday, October 2, 2006, in the South Room of the Keen Johnson Building. Senator Eakin called the second meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:

D. Clay, E. Fenton, B. Foley*, M. Hesse*^, K. Kean*, P. Litzelfelner*, S. Pressley*, J. Sexton*, F. Szorad*, B. Wesley

*Indicates prior notification to the Senate Secretary

^Renee Everett attended in place of M. Hesse

Visitors to the Senate: Jim Conneely, Student Affairs; and Marc Whitt, Public Relations & Marketing

APPROVAL OF MINUTES:

The September 11 minutes were approved as written.

PRESIDENT'S REPORT: Senator Glasser

The Faculty Senate dinner on September 11 was well attended. Please indicate to Senators Glasser or Eakin if the Faculty Senate dinner should become an annual fall tradition.

Senator Glasser shared the following updates in her written report for October.

EKU's Quality Enhancement Plan will be submitted on February 27, 2007. Senator Glasser shared a handout of frequently asked questions about EKU's QEP.

The estimated final fall 2006 enrollment is 15,775--a slight decline from last year. This decline is primarily attributable to a decrease in returning undergraduates and new graduate student enrollment. Enrollment of new freshmen remains even with last year. As of September 19, Enrollment Management reports that credit hours have increased over last year (1%), with credit hour enrollment strong at the Corbin (+8%) and Manchester (+13%) campuses. Danville is also showing an increase (+2%) in credit hour enrollment, and Richmond is even with last year. Also, enrollment in online courses is up (+18%) over last year.

The Provost Search Committee began reviewing applications on September 25, with the goal of selecting a number of candidates for initial off-site interviews. From there, the committee hopes to bring finalists to campus before the end of the fall semester.

The following update was given on University Advancement and the Capital campaign:

- EKU's phonathon and annual fund efforts for this year are well underway. Student callers have started the semester focusing on encouraging support from our recent alumni as a part of a state-wide young alumni challenge.
- The recent Model Reunion Weekend was a tremendous success.
- Homecoming 2006 will be on October 13th and 14th.
- Plans are being finalized for a significant number of regional alumni and friends events for this fall.

The Budget Advisory Council has begun work on recommendations for the FY 07-08 overall budget. The Budget Advisory Council's recommendations are to be submitted to the President's office by the end of the fall semester, with the goal of submitting final budget guideline recommendations to the Board of Regents in January 2007.

For the FY 2007-08 budget, plans are now in place to implement a formalized budget process which will allow departments to submit these requests for purposes of both short-term and long-term financial planning. The implementation of this new budget process will facilitate budget analyses and planning.

Senator Glasser has appointed the following task forces which are comprised of faculty, staff and students:

- **Pandemic Flu Task Force.** Dr. Michael Ballard, Chair, has convened this group to begin developing a comprehensive emergency and business continuity plan in the event of pandemic flu or meningitis.
- **Recruitment and Graduation Task Force.** Dr. Janna Vice, Chair, will convene the first meeting of this group on Friday, September 29. The task force has been charged with developing a strategic plan that can be used broadly throughout the University as a guide to enhance retention and graduation.
- **Extended Campus Task Force.** EKU's presence in our service region through the Corbin, Danville, and Manchester centers help to make us a part of the fiber of those communities. Our extended campuses in Corbin, Danville and Manchester, as well as the new Higher Education Center in Lancaster, help the University fulfill its mission as a School of Opportunity and achieve its educational attainment goals by reaching thousands of students who might not otherwise pursue a college degree.

EKU will be participating in the CPE's Regional Stewardship Program, the goal of which is to promote regional or statewide economic development, livable communities, social inclusion, improved K-12 schools, creative governance and civic participation. The Regional Stewardship Workgroup, chaired by Dr. Jerry Pogatshnik and comprised of faculty and staff, has been charged with developing an infrastructure proposal that will best serve faculty engagement in Regional Stewardship and will effectively coordinate and expand our current stewardship activities.

Following is list of upcoming campus activities and events:

- Giles Art Gallery features internationally renowned artist, art educator and curator, Bing Davis, September 27 – October 20, with a two-day artist residency and a public lecture, timed to coincide with an on-campus exhibition of his work. The opening reception is Sept. 27 from 5 to 7 p.m., followed by the lecture, "Origin and Development of African American Art and Culture," at 7:15 p.m. in Campbell 239.
- The Chautauqua Series featuring on September 28, Community Activist, Dorothy Jackson, the first African-American woman to serve in the Akron, Ohio mayor's cabinet.
- EKV Theatre Presents: "The Effect of Gamma Rays on Man-in-the-Moon Marigolds," Wednesday, September 27 through Saturday, September 30 at 8:00 p.m., Gifford Theatre, Campbell Building
- The College of Business and Technology Distinguished Speaker series will feature Bill White, EKV alum and president and CEP of 1st Independence Financial Group and 1st Independence Bank in Louisville, on Wednesday, October 4, at 10:10 a.m. in the auditorium of the new Business and Technology Center.
- Family Weekend is September 29-October 1.

UNFINISHED BUSINESS:

3 Motions regarding Promotion & Tenure Recommendations. The motions were moved for approval and seconded at the September meeting. The majority were in favor and each motion was individually approved.

Promotion & Tenure Recommendations in Handbook Language. Senator May moved, seconded by Senator Johnson, to approve the Promotion and Tenure recommendations in Handbook language. Motion carried.

Senator Johnson moved, seconded by Senator Sambrook, to approve the 2003 report written by the Ad Hoc Committee on Promotion and Tenure with the revisions recommended by the Senate incorporated into the original document. Motion carried.

Senator Johnson asked Senator Eakin to draft a letter on behalf of the Senate to the original Ad Hoc Committee commending them for their work on the Promotion & Tenure document.

NEW BUSINESS:

Council on Academic Affairs. Senator Chapman introduced two informational items: an updated withdrawal policy and an updated credit by examination policy.

Senator Chapman moved approval of items 1-6, seconded by Senator Collins. Senator Milde moved to ungroup the items, seconded by Senator Kristofik. The motion to ungroup the items carried.

Senator Noblitt moved, seconded by Senator Johnson, to postpone discussion on items 5 & 6 (new major/minor: Homeland Security) until the November meeting to allow time for input from other departments. Motion carried.

The motion to approve items 3 & 4 carried.

Report on Arlington Board. Senator Flanagan announced that the Arlington Board will meet on October 17 at 6 p.m. at the Mulebarn. One of the items for discussion will be a possible increase in membership dues. Please encourage faculty who are Arlington members to attend the meeting.

GENERAL & STANDING COMMITTEE REPORTS

EXECUTIVE COMMITTEE REPORT: Senator Eakin

Senator Eakin reminded standing committee chairs that written reports on the committees' progress are due to the Senate secretary by noon on the Wednesday preceding the Monday Senate meetings.

The Executive Committee discussed the continuation of the "Meet and Greet" sessions held one hour prior to the Senate meetings and the "Eat and Greet" luncheons. It was the consensus of the committee that it was sufficient to hold one "Meet and Greet" session each semester and one "Eat and Greet" luncheon each semester. Please send any recommendations on dates for these events to Senator Eakin. The Executive Committee will make the final determination.

REPORT FROM FACULTY REGENT: Senator Schlomann

Board Members attended the Council for Post Secondary Education (CPE) and 2006 Governor's Conference on Postsecondary Education Trusteeship in Northern Kentucky on September 17-18. The Theme was "Governance from the Ground Up".

The annual "Measuring Up" report was presented. This report is a state (not specific to any one institution) "report card" for higher education. Kentucky received the same or higher grades in all areas as last year. The two areas in which little or no improvement has been made are affordability and completion.

The CPE approved preliminary 2020 bachelor's degree targets. In 2004-05, ECU had 1787 bachelor's degrees. The target for 2020 is 3,397. Our fall, 2005 enrollment was 13,942. The target for 2020 is 23,786. These numbers are based on predictions of what would be necessary for Kentucky to reach at least the national average by 2020.

The day concluded with a dinner meeting during which the Acorn and Oak Awards were presented. Senate President David Williams and House Speaker Jody Richardson were the speakers.

The next Board meeting will be held in January, 2007.

COSFL REPORT: Senator Ware

COSFL will meet on October 21.

Senator Ware reported that the CPE President, Tom Layzell, is retiring and the search for a replacement will begin soon.

REPORT FROM THE PROVOST: Senator J. Chapman

Senator J. Chapman provided the following updates in his written report for October.

The new Science Building is beginning to emerge from concept to reality. The committee and the professionals involved are developing the building in an inclusive and cooperative manner, and they all are to be commended on their good work.

Senator J. Chapman shared with the Senate a 2001 report created by a senate Ad Hoc Committee on Faculty Workload. This report will be used as a starting point for discussions on Faculty Workload. Discussions have already begun with the deans, and a conversation with the campus community will be scheduled at a later date.

The Libraries provided a forum for the discussion of scholarship on campus by the sponsoring of Dr. Edwin Delattre as a distinguished speaker in conjunction with our Centennial Celebration. This presentation has provoked a small group of faculty and academic administrators to begin an informal, further discussion of ECU's Definition of Scholarship. The bringing of such speakers and the spin-off conversations such lectures create are at the heart of what ECU is as a university. The leadership of African/African-American Studies, Women Studies, the Department of Art and Design, and the Chautauqua Series also has brought outstanding speakers and visitors to campus during the last month, engaging faculty, staff, and students in thought-provoking encounters. The directors and chairs are all to be commended for their good work.

REPORT FROM STUDENT GOVERNMENT: David Fifer

The Student Senate will be meeting on Tuesday, October 3rd, to appropriate approximately \$14,000 in allocatable monies to student groups. The next funding session will be in January.

Several SGA members have been appointed to University committees. If you serve on or chair a committee and believe that the student representative is not meeting their obligations, please inform the SGA President.

Two new councils have been added to SGA: the Graduate Student Council, and the Non-Traditional Student Council. These bodies, which will exist as standing entities reporting to the Executive Vice President, will exist to advise SGA on the unique issues facing graduate and non-traditional students.

Budget Committee. In her written report, Senator Taylor shared the following information.

The Finance Committee met last week and drafted a short questionnaire to see if faculty are satisfied with the current scheduling scheme. If faculty are generally unwilling to consider alternative scheduling, further surveys would make no sense. It is the committee's intent that the final version of the questionnaire be distributed online to all tenure-track and tenured faculty on November 1 with a faculty completion deadline of November 17, and a report submission deadline of January 1.

Rules Committee. Senator McKenney announced that the committee met last Monday to review the committee charges for the year.

Rights & Responsibilities Committee. Senator Robles indicated that the committee met last week to begin discussions on the Faculty Workload issue.

Election Committee. Senator Randles indicated that the committee met briefly last month, and he was elected chair.

Welfare Committee. Senator Collins reported that the committee met on September 22, and he was re-elected chair. The committee is reviewing the number of new faculty and staff positions created for the year.

Ad Hoc Committee on New Senator Orientation. Senator Robles reported that the New Senator Orientation session held on Monday, September 18 at 3:30 p.m. was a success. Anyone unable to attend the session may still get a Senate notebook from Senator Robles.

FOR THE GOOD OF THE ORDER:

The topic of discussion was "Should faculty have input in determining deadlines, schedules, fees, etc."

Senator May stated that over the last year or so there have been a number of administrative decisions made that greatly affect faculty with seemingly little or no faculty input.

Senator Reed stated that for years he has advocated that the University be sensitive to what is called a "doctrine of no surprises".

Senator Carter stated that her faculty are complaining about more and more college meetings, university meetings, etc., in the middle of the heaviest time for teaching classes. It is almost as if teaching is being pushed down to second base behind committees and other activities.

Senator Taylor shared two concerns she has heard from different faculty recently: 1) the fact that textbook orders are required by the bookstore before CRN numbers become available, and 2) that Banner training classes are most generally offered on Tuesdays and Thursdays, which often conflicts with teaching schedules.

Senator Ware mentioned that as most faculty work seven days a week, it is really inconvenient for Banner to be down all weekend long. Senator Eakin voiced similar concerns because his students were unable to access an online quiz until Blackboard was up and running again late Sunday night.

Senator Styer indicated that he serves on a Blackboard Committee that does look at some of the issues raised concerning Blackboard.

Senator Reed commended President Glasser for emphasizing shared governance and encouraging everyone to get on board with the idea.

Senator Johnson stated that the main issue seems to be communications, and that a committee could be formed to address this issue. Senator Dieckmann felt there are two issues of discussion: 1) effective communication and 2) effective shared governance.

Senator Redmond shared that there are faculty concerns about whether the University is paying adequately for retirement plans.

Senator Eakin mentioned one concern reported to him was that retirement is no longer taken out on faculty who are on sabbatical. However, this is not a University mandate; it is passed down from another body. Another issue voiced to him by other faculty concerns the University benefits package.

Senator Kristofik mentioned another issue that faculty should be aware of. She taught an extended campus class three years ago and had county taxes withheld from that county. She just found out that taxes have continued to be without even though she hasn't taught in that county for three years.

Senator Ware mentioned problems with going to a total online catalog. Faculty need to have printed copies of the catalog available. Did faculty have input in this decision?

ADJOURNMENT:

Senator Chapman moved to adjourn at approximately 4:45 p.m.

TO: Faculty Senate

FROM: Joanne K. Glasser

DATE: November 2, 2006

RE: November Faculty Senate Report

As the leaves fall and the evening skies become dark earlier each day, we are all reminded of how quickly the Fall semester is moving along. I hope you are having an enjoyable and rewarding Fall semester.

I wish to share with you the following items for my November report.

Allocation of a Portion of Unrestricted Fund Balance

You may recall that I previously shared with you, as a result of good financial management, reallocations, budgeted deferred maintenance and a budgeted contingency fund, the University now has a fund balance from which one time allocations may be made. The external audit has now been completed and the amount of funds available for allocation has been determined.

When I met with the Budget Advisory Council in late August, I asked members of that group to put on their University hats, identify needs, and submit suggestions for my review. These requests generally fall into categories and have been very helpful in identifying broad areas of need.

Following much careful thought and deliberation, allocations are being made to fund faculty scholarship and research; faculty recruitment; undergraduate retention and graduation initiatives; graduate recruitment and retention; capital pools for academic equipment, classroom and lab furnishings, technology support for faculty and staff, and equipment for academic and administrative support; and infrastructure needs, including a comprehensive master plan, HVAC upgrades in two academic buildings, and the upgrade of one of the large meeting rooms in the Powell Center. More detailed information has been provided to department chairs. I deeply appreciate the support of the Board of Regents in authorizing the allocation of these funds to move ECU forward with its strategic and academic goals.

Foundation Board One Million Dollar Funding Initiative

I wish to remind you of the recent announcement by the ECU Foundation's Board of Directors concerning its one million dollar funding initiative. I hope that you and your department are in the process of preparing proposals for funding from this unique program. I also want to specifically thank the Foundation's Board of Directors for their recognition of needs across campus, their commitment to the capital campaign and their

efforts to make this funding initiative impact as many students, faculty and programs as possible.

Provost Search

The Provost and Vice President for Academic Affairs Search Committee announced earlier this week the names of the candidates who will be interviewing on-campus as finalists for the position. You are invited to welcome each candidate to our campus community and to participate in an open forum to interact with the candidates. The five candidates are (in alphabetical order):

Dr. Linda Calendrillo, Dean
College of Arts & Sciences
Valdosta State University

Dr. D'Ann Campbell
Director of Foundation & Government Relations, US Coast Guard Academy
Former Dean of Academics, US Coast Guard Academy

Dr. Chris McGowan, Dean
College of Science & Mathematics
Southeast Missouri State University

Dr. Rodney B. Piercey, Dean
College of Arts and Sciences
Embry-Riddle Aeronautical University

Dr. William R. Trumble, Dean
College of Life Sciences and Agriculture
University of New Hampshire

Institutional Advancement and Capital Campaign

- Our capital campaign continues to make positive progress. We have now exceeded the fifteen million dollar mark and generated gifts and pledges totaling more than sixty percent of our overall goal. I, and our advancement staff, continue to visit with alumni and friends throughout Kentucky and across the country in an effort to increase alumni involvement and secure financial support for our capital campaign.
- Our Fall Phonathon and Annual Fund initiatives are already off to a very positive start. As you will recall, much of our Annual Fund efforts, as well as the major focus of our student-driven Phonathon, is to secure support for our Alumni Fund for Scholarships. Many of our alumni and friends have been very generous this fall and our fundraising efforts for the Alumni Fund for Scholarships are running well ahead of this time last year.

- By all accounts, this year's Homecoming events and activities were very successful. Numerous traditional events and the new constituency events were very well attended. I want to thank all faculty and academic departments that participated for their efforts to make Eastern's Homecoming activities enjoyable for all of the alumni and friends who came back to campus. In order to continue the positive momentum of Homecoming, planning is already underway for our Alumni Weekend activities, which are scheduled for April 27 – 29, 2007. You will be receiving more information in the coming weeks about the Alumni Weekend 2007 events.
- As you may have heard, our first-ever Circle of Opportunity Dinner was held on the Friday evening of Homecoming. This event, as you probably know, is held to honor all donors to Eastern who have given \$1000 or more over the prior year. In addition, the event recognizes those who have endowed scholarships at Eastern and allows endowed scholarship donors an opportunity to meet with their respective student scholarship recipients. The meal, fellowship and entertainment provided by our Faculty String Ensemble under the direction of Dr. Jeremy Mulholland and our University Singers under the direction of Dr. Hunter Hensley were all tremendously enjoyable.

Regional Stewardship Update

We have completed and submitted to the Council on Postsecondary Education an infrastructure support plan related to the current regional stewardship initiative and will continue to work internally on the next phases of the formalization of the overall plan and goals in this area. This work is being coordinated through the Regional Stewardship Work Group, chaired by Dr. Jerry Pogatshnik.

CPE Update

CPE's current focus relates to establishing tuition parameters and guidelines for use by the public institutions for setting tuition for next academic year, as well as discussion concerning the role of non-resident students in Kentucky higher education. The expectation is that the CPE will approve tuition parameters in the next several weeks. We have asked that EKV's tuition hearing before the CPE be held in January. In addition, the plan is also to take tuition and other budget guideline recommendations to the Board of Regents at its January meeting. By having tuition set earlier than in prior years, we will be able to process financial aid applications a few months sooner, which is very important to our recruiting efforts.

Budget Process Update

The Budget Office has been working over the past few years to improve budget processes. For the current year's budget, Karen Neubauer, Budget Director, worked with academic and administrative departments in supplying historical data in order to establish a more realistic base budget. For next year's budget, the Budget Office has developed a formalized process and a related budget calendar, with the objective of making certain

that all academic departments have the opportunity to submit budgets up through their deans in a formal manner, which may already be occurring in some colleges. In addition, this process will give departments the opportunity to put forward, with appropriate justification, area needs to meet departmental goals. Although it is not likely that we will have the resources to address all needs, this process will give us the opportunity to get them on the table for prioritization as well as identify areas where funding is needed in the future.

Also, I wish to share with you a few important dates and events:

- Economic Impact Study Press Conference, Business & Technology Center, November 3, 10:00 a.m.
- Athletics Hall of Fame Dinner and Induction Ceremony, Keen Johnson Ballroom, November 3; Reception at 5:30 p.m.; Dinner and Ceremony at 6:30 p.m.
- Dr. Rodney Piercey, Candidate for Provost & VP for Academic Affairs on EKU campus, November 6-7.
- Dr. D'Ann Campbell, Candidate for Provost & VP for Academic Affairs on EKU campus, November 9-10.
- Face to Face Ethics Conference, Business & Technology Center, November 10.
- Dr. Chris McGowan, Candidate for Provost & VP for Academic Affairs on EKU campus, November 13-14.
- Interim Joint Committee on Education Testimony by President Glasser, Covington, KY, November 13.
- Honors Panel Trip, Philadelphia, PA, November 15-19.
- Dr. Linda Calendrillo, Candidate for Provost & VP for Academic Affairs on EKU campus, November 27-28.
- Dr. William Trumble, Candidate for Provost & VP for Academic Affairs on EKU campus, Dec. 4-5.

I look forward to seeing at our meeting on November 6. Thank you for all you do for our university.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Loss Prevention and Safety				
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice and Safety				
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number					
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)					
<input checked="" type="checkbox"/> New Program (Part III)	*Program Title	Homeland Security (B.S.)				
<input type="checkbox"/> Program Revision (Part III)		(Major <input checked="" type="checkbox"/> , Option <input type="checkbox"/> ; Minor <input type="checkbox"/> ; or Certificate <input checkbox"="" type="checkbox/>)</td> </tr> <tr> <td><input type="/> Program Suspended (Part III)		*Provide only the information relevant to the proposal.		

Proposal Approved by:	Date	Date
Departmental Committee	March 14, 2006	Graduate Council* N/A
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	May 1, 2006	Approved <input type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	N/A	Faculty Senate**
Teacher Education Committee*	N/A	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Initiate a new Bachelor of Science degree in Homeland Security

A. 2. Effective date: (Example: Fall 2001)
 Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Several programs have already been created. The College of Justice and Safety has a National reputation in the areas that comprise homeland security. i.e. Emergency Response, Fire Protection, Hazardous Materials, Security, Emergency medicine, and Risk Assessment/Management.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: The action will soon require the addition of one full time faculty. The department has staff in place, at the moment, with the credentials to offer the degree program.

Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.

Equipment/Physical Facility Needs: Existing facilities will be used.

Library Resources: Some additional texts will be added, and a minimal number of new journals requested. Current journal offerings will be reviewed so as to substitute the new journals for current journals with lesser need. In addition, students will be encouraged to make use of internet resources as much as possible to obtain additional reference material.

JS 105

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Homeland Security (B.S)

Major Core..... 33 Hours

HLS 101, 201, 225, 301, 321, 341, 401, 421, 461 and 6 hours from HLS 349,435,441,445, or 455.

Supporting Courses12 Hours

APS 210, FSE 310, EMC 4509 hours

Select one course from PLS 375 or POL 415.....3 hours

Required Minor.....18-24 Hours

Select from APS, COR, CRJ, EHS, EMC, FSE, MLS, PLS, TRS or other approved minor in consultation with advisor.

General Education.....48 Hours

Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements.

University Requirement.....1 Hour

JSO 100

Free Electives.....10-16 Hours

Total.....128Hours

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
		Spring 2007	AS _____ JS <input checked="" type="checkbox"/> X BT _____ EM _____ ED _____ PC _____ HS _____	LPRV
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only) 43	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites See definitions on following page

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Loss Prevention and Safety	
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice and Safety	
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number		
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)		
<input checked="" type="checkbox"/> New Program (Part III)	*Program Title	Homeland Security	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor <input checked="" type="checkbox"/> ; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	Date	Date
Departmental Committee	3/14/2006	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	5/1/2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 09-21-06
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Initiate a new Minor in Homeland Security

A. 2. Effective date: (Example: Fall 2001)
 Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

This Minor in Homeland Security would complement the new Bachelor of Science degree and enable many of the students in our college to enhance their primary degree in other justice and safety degree programs. It could also appeal to students in other colleges within the university.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: The action will soon require the addition of one full time faculty. The department has staff in place, at the moment, with the credentials to offer the degree program.

Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.

Equipment/Physical Facility Needs: Existing facilities will be used.

Library Resources: Some additional texts will be added, and a minimal number of new journals requested. Current journal offerings will be reviewed so as to substitute the new journals for current journals with lesser need. In addition, students will be encouraged to make use of internet resources as much as possible to obtain additional reference material.

JS108

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Minor in Homeland Security

A student may minor in Homeland Security by completing, with a grade of "C" or better, a total of 18 semester hours as follows: HLS 101, 201 225, 301; 3 hours from APS 210, FSE 310, or EMC 450; 3 hours from PLS 375 or POL 415.

MEMORANDUM

TO: E.J. Keeley, Interim Assistant Vice President for Enrollment Management and Executive Director for Institutional Effectiveness
Aaron Thompson, Associate Vice President for University Programs

FROM: Heidi Terry, University Registrar

DATE: Sept. 7, 2006 (original date)
October 4, 2006 – 2nd iteration

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RE: Proposed Changes to Incomplete Grade Procedures

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RATIONALE

- (1) Current EKU policy does not require students or faculty to document the agreement between instructors and students for the assignment of an incomplete grade. However, the implementation and use of a standard university-wide protocol would ensure consistency in practice and allow for confirmation of expectations. Opportunities for misinformation or different interpretations of policy and/or discussions would be lessened and appropriate university personnel would be better informed should questions arise. In situations where the faculty is not available the next semester, the student is then protected as there would be a record of expectations to complete the course.
- (2) EKU currently allows the conferring of degrees and awarding of diplomas regardless of the fact that incomplete grades remain unresolved on the transcript.

PROPOSAL (Spring 2007 Effective Date)

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- (1) Students (undergraduate and graduate) who wish to pursue an incomplete grade must submit a "Request for Incomplete Grade" form to their instructor prior to the last day of class (sample form attached). If the instructor agrees that students have extenuating circumstances beyond their control and he/she agrees to assign an incomplete grade, the instructor will identify on the Request for Incomplete Grade form all outstanding assignments and/or other conditions needed to complete the course; secure all the necessary approving signatures and submit the form to the Registrar's Office by the advertised deadline for final grade submission. Students will continue to have until the last day of classes in the immediately proceeding semester (excluding summer) to finish all incomplete coursework as specified in the University Catalog, unless a shorter time frame is indicated on the Request for Incomplete Grade form. If the student fails to complete their course requirements by the stated deadline, the incomplete will be automatically changed to a failing grade.
- (2) EKU will not award a degree to any student with an incomplete EKU course on his/her transcript. This represents best practices as supported by AACRAO and a recent poll of our colleagues in Kentucky and across the nation (see attached documentation).

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PROPOSED CATALOG TEXT REVISION (2nd iteration)
(page 40, 2006-07 UG Catalog)

An instructor may assign a grade of "I" if the instructor believes that the student has been unable to complete the course on time because of unavoidable conditions and the student has already completed at least 70% of the course requirements. A Request for an Incomplete Grade contract must be approved and received by the Registrar's Office no later than the semester deadline for final grade submission. Any student receiving a grade of "I" must coordinate with the instructor to satisfy all outstanding coursework for the course. Students should not register to repeat the course in a subsequent term. Once outstanding requirements for the course are satisfied, the instructor will process a change of grade converting the "I" to a letter grade. The deadline for the grade change is the last day of class of the next full-length (i.e., fall or spring) term. Once this deadline has passed, the "I" becomes an "F."

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If, due to extenuating circumstances, a student is unable to complete the contracted coursework to fulfill the incomplete course by the established timeline, the student has the option of requesting a one-time, one semester extension to the incomplete deadline. This request is initiated through the Registrar's Office and requires the endorsement of the instructor and department chair and the approval of the college dean. Approval of an extension of an incomplete grade is not automatic and depends on the student's unique circumstances.

A degree cannot be awarded to a student with an incomplete ECU course on his/her record. Any student who is a pending graduate with an unresolved incomplete ("I" or "IP") grade will be given the choice of accepting an "F" for the course or being deferred to the next term for graduation consideration.

PROPOSED ADDITION TO CATALOG TEXT
(page 46, 2006-07 UG Catalog)

Add the following stipulation to the list of comprehensive requirements for baccalaureate degrees:

10. Complete all ECU coursework with a final grade. Any student who is a pending graduate with an unresolved incomplete ("I" or "IP") grade will be given the choice of accepting an "F" for the course or being deferred to the next term for graduation consideration.



REQUEST FOR INCOMPLETE GRADE FORM

_____	_____
Student's Name (please print)	Student ID Number
_____	_____
Faculty Member's Name (please print)	Department
_____	_____
Course Title	Course # & Section Semester Year

An Incomplete grade may be assigned at the instructor's discretion under the following circumstances:

- The student has completed at least 70 percent of the course requirements with a grade of "C" or higher (Grade at time of contract is: _____); and
- An illness or other legitimate extenuating circumstance has prevented the student from completing the required work by the established deadline (supporting documentation required) and;
- The incomplete is not based solely on a student's failure to complete work or as a means of raising his/her grade by doing additional work after the grade report time; and
- The instructor agrees to complete this form and ensure that it is received by the Registrar's Office by the deadline for final grade submission for the term in question.

Reason for Incomplete: (all requests must include supporting documentation from a legitimate source. Reference letters from friends or family are not sufficient and will not be taken into consideration unless also accompanied by additional documentation).

Medical condition documented by university health services or outside vendor

Mental health condition documented by university counseling services or outside vendor

Other Extenuating Circumstance – (please explain below – attach additional sheets if necessary)

Outstanding Course Assignments that Need Completion: (please provide specific details below)

All outstanding work must be completed and a Grade Change form must be submitted by the instructor to the Office of the Registrar by the last day of classes of the regular semester (fall/spring) immediately following the term in which the incomplete grade was originally assigned. If a grade is not submitted by the established deadline, the incomplete will automatically default to a failing (F) grade.

Special Note Regarding Graduation Eligibility & Incomplete Grades: A degree cannot be awarded to students with incomplete grades on their record. Pending graduates are cautioned about the consequences of agreeing to the assignment of an incomplete grade as it can prevent a student from graduating on time. Pending graduates with unresolved incompletes will be given the choice of accepting an "F" in the course or being deferred to the next term for graduation consideration.

By signing below, I am acknowledging that I understand and accept the terms and conditions as outlined on this document.

_____	_____
Student Signature	Instructor Signature
_____	_____
Date	Date
_____	_____
Department Chair Signature	College Dean Signature
_____	_____
Date	Date

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	Government
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts and Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Master of Arts in Political Science
<input type="checkbox"/> Program Revision (Part III)		(Major <u>X</u> , Option __; Minor __; or Certificate __)
<input checked="" type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	08/16/2006	Graduate Council*
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	9-11-06	Approved _____ Disapproved _____
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To suspend the Master of Arts in Political Science.

A. 2. Effective date: (Example: Fall 2001)
 Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 Fall 2010

B. The justification for this action: The program has suffered from low enrollment for the past 5 years, with 1-2 students completing the program per year. As there are only 5-6 students enrolled at any one time, it is very difficult to offer courses with sufficient enrollments to meet the minimum requirements. As a result, students in the MA program have been taking an excessive number of courses through independent study. The students who might pursue an MA would be better served by alternative programs, such as the MPA.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

MASTER OF ARTS

Political Science

The Master of Arts in Political Science degree program is designed to accommodate the needs and interests of individual students. The program can serve as an intermediate degree for those who wish to continue doctoral level study, or study in law and other professional schools. The degree can also serve as preparation for advanced positions in government, industry and other areas of employment as well as develop one's understanding of the political process and public policy.

Admission—The following criteria are set for an admission: (1) students must meet the minimum standards for cumulative undergraduate grade point average and general portion of the Graduate Record Examination as set by the Office of Graduate Education and Research; (2) letters of reference from two persons qualified to evaluate potential for successful performance in a program of graduate study in political science must be provided to the department; (3) at least 12 semester hours of political science are required for admission; and (4) a "Cumulative Value Index," score of at least 50.0. The following formula is employed in calculating the score on the "Cumulative Value Index." (Undergraduate Grade Point Average times 15) plus (the sum of the percentile scores on the verbal and quantitative portions of the GRE General Exam times .20) equals the Cumulative Value Index.

Students who meet the Graduate School minimums but do not have a Cumulative Value Index score of at least 50.0 may be granted a probationary admission. The minimum condition for transfer from probationary admission status to clear admission status is the successful completion of at least nine hours of graduate course work with a grade point average of at least 3.0 (on a 4.0 scale) and with no more than one grade, regardless of the number of course credit hours, of "C" or lower. Students must be removed from probationary admission prior to registering in any course work beyond an initial twelve hours.

*Students must also meet the general requirements of the Graduate School.

Thesis Program

Political Science Core 24 hours
POL 800 and POL 878 6 hours
Three courses from POL 717, 721, 843, or 853 9 hours
American Government Elective 3 hours
(must be 800 level if both POL 717 & 721 are used above)
POL 899 Thesis 6 hours
Electives (must have prior approval by advisor to count for the degree) 9 hours
Total Requirements 33 hours
Non-Thesis Program

Political Science Core 21 hours
POL 800 and POL 878 6 hours
Three courses from POL 717, 721, 843, or 853 9 hours
American Government Elective 3 hours
(must be 800 level if both POL 717 & 721 are used above)

POL 891 Directed Research 3 hours

Electives (must have prior approval by advisor to count for the degree) 12 hours
Total Requirements 33 hours

Program Plan—During the first term, graduate students must meet with their advisor to develop a planned program. Students for whom program plans have not been appropriately filed will not be eligible for a second registration.

Admission to Candidacy—After a semester of full time graduate study or before enrollment in any of the last 12 hours of the program, students must apply for admission to degree candidacy. Refer to the General Academic Information section of this *Catalog* for complete degree completion requirements.

Comprehensive Examination—A written preliminary examination on the political science core is required. An oral comprehensive final examination which covers the student's program of study and its relation to the discipline of political science is required.

Thesis—Students who elect to write a thesis must submit an acceptable thesis. An oral defense of the thesis is also required

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Government <hr/> College Arts and Sciences <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title Paralegal Studies (A.A.) (Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
Departmental Committee <i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>Date</u> 9-26-06	<u>Date</u> NA Graduate Council* Council on Academic Affairs
College Curriculum Committee General Education Committee* Teacher Education Committee*	<u>Date</u> 9-29-06 (electronic) NA NA	Approved <u> </u> Disapproved <u> </u> Faculty Senate** Board of Regents** Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To change the Associate of Arts Degree Program in Paralegal Studies (A.A.) to Associate of Applied Sciences (A.A.S.).</p> <p>A. 2. Effective date: (Example: Fall 2001) Spring 2007</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: To come in to compliance with the naming format for associate degrees, as required by CPE.</p>
<p>C. The projected cost (or savings) of this proposal is as follows: None.</p> <p>Operating Expenses Impact: None.</p> <p>Equipment/Physical Facility Needs: None.</p> <p>Library Resources: None.</p>

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickethrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strickethrough~~ for deletions and underlines for additions.)

PARALEGAL STUDIES (A.A.S.)

CIP Code: 22.0302

Major Requirements 37 hours

LAS 210, 220, 300, 320, 325, 350, 385, 399, 410 and nine hours from LAS 330, 340, 360, 370, 380, or 460.

Supporting Course Requirements 25 hours

ASO 100, six hours of English Composition*, three hours general education humanities*, POL 101*, MAT 105* or higher, three hours general education elective* (not POL), ACC 201, and ENG 301.

Free Electives 2 hours

Total Curriculum Requirements 64 hours

*Courses meeting general education requirements.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Physics and Astronomy Arts and Sciences Science For Engineering (A.S.) (Major <u>X</u> , Option ___; Minor ___; or Certificate ___)
Proposal Approved by:		
Departmental Committee	<u>Date</u> 9-25-06	<u>Date</u> NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	9-29-06 (electronic)	Approved ___ Disapproved ___
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
		NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To change the Associate of Science Degree Program in Science for Engineering (A.S) to Associate of Applied Science (A.A.S.). A. 2. Effective date: (Example: Fall 2001) Spring 2007 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: To come in to compliance with the naming format for associate degrees, as required by CPE.	
C. The projected cost (or savings) of this proposal is as follows: None. Operating Expenses Impact: None. Equipment/Physical Facility Needs: None. Library Resources: None.	

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strickthrough~~ for deletions and underlines for additions.)

SCIENCE FOR ENGINEERING (A.A.S.)

CIP Code: 14.9999

Program Objectives

Upon completion of this program the graduate will: 1) be able to apply mathematics to analyze problems in the physical sciences; 2) be able to use fundamental physical results, such as conservation laws, to study physical systems; 3) be able to apply analytical techniques to the analysis of structures and/or mechanisms. Additionally, graduates of this program will: 1) be prepared for employment in the engineering technology career in the public or private sector; 2) be prepared for entrance into a B.S. program in engineering or a related field.

Major Requirements 18 hours
PHY 201, 202; MAT 124**, 224.

Supporting Course Requirements 17 hours
Three hours Approved Programming Language*; CHE 111*, 112*, 115*, 116* or 116H*; TEC 190, PHY 221 or CHE 361.

General Education Requirements 24 hours
General Education categories IA, IB, IC, IIIB, IIIA or VII, VA, VB, VC.

University Requirement 1 hour
ASO 100.

Free Electives 4 hours
Chosen with advisor to satisfy major requirements at the chosen engineering school.

Total Curriculum Requirements 64 hours

*Courses meeting general education requirements.

**A preparatory course (MAT 109) in mathematics may be required before admission to MAT 124.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Loss Prevention & Safety Justice & Safety Loss Prevention & Safety M.S. (Major __, Option <u>X</u> ; Minor __; or Certificate __)
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	9-18-2006	Graduate Council*
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	9-22-2006	Approved _____ Disapproved _____
General Education Committee*	NA	Faculty Senate** _____
Teacher Education Committee*	NA	Board of Regents** _____
		Council on Postsecondary Edu.*** _____
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To add an option in Homeland Security to the Master of Science in Loss Prevention & Safety Program.</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2007</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA</p>
<p>B. The justification for this action:</p> <p>Several programs have already been created at the Bachelor level. The College of Justice and Safety has a National reputation in the areas that comprise homeland security, i.e. Emergency Response, Fire Protection, Hazardous Materials, Security, Emergency Medicine, and Risk Assessment/Management. Expressed interest from professionals in the field and current LPS students for an opportunity to specialize in homeland security at the Master level.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: Per agreement with the Board of Regents, Tuition Revenue may be utilized by the College for additional personnel costs.</p> <p>Operating Expenses Impact: Program of Distinction revenue will be utilized to initiate program. Tuition revenue can be utilized for future operational costs.</p>
<p>Equipment/Physical Facility Needs: Existing Facilities will be utilized.</p>
<p>Library Resources: Some additional texts will be added, and a minimal number of new journals requested. Current journal offerings will be reviewed so as to substitute the new journals for current journals with lesser need. In addition, students will be encouraged to make use of internet resources as much as possible to obtain additional reference material.</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~striketrough~~ for deletions and underlines for additions.)

Master of Science

Loss Prevention and Safety Program

~~Course~~ Core Requirements.....18 hours

LPS 815, 822, 826, 833, 865, 880

Support Courses.....12 hours

Twelve hours selected from the following:

LPS 827, 828, 829, 839, 841, 845, 890, INS 876, INS 878

Thesis or electives.....6 hours

LPS 898 or electives

Total Curriculum Requirements.....36

Master of Science

Option in Homeland Security

Core Requirements.....18 hours

LPS 815, 822, 826, 833, 865, 880

Option Requirements12 hours

HLS 800, 810, 820, 830

Thesis or Electives.....6 hours

LPS 898 or Approved Electives

Total Curriculum Requirements.....36

The Master of Science degree in Loss Prevention & Safety (LPS) which includes the Option in Homeland Security may be completed online. In addition to satisfying Eastern Kentucky University's (EKU) requirements for admission or for provisional admission, to an online program requires either that students reside at least 60 miles from campus, or if they reside closer, demonstrate a rationale that is satisfactory to the department for pursuing requirements online. Contact the LPS Graduate Coordinator for additional details.

According to the EKU Website
http://www.academicaffairs.eku.edu/committee/academic_council/

The Council on Academic Affairs is the major policy-making body for the academic programs of the University. All college curriculum committees report to the council. Major actions of the council are reviewed by the Faculty Senate and subsequently presented to the President of the University and the Board of Regents for final approval. Council membership is comprised of the deans and associate deans of the academic colleges, the Assistant Vice President for Enrollment Management, the Associate Vice President for University Programs, the Dean of Libraries, the Registrar, chair of the Faculty Senate, Chair of Chairs Association, Dean of Graduate Education and Research, and Director of Admissions (non-voting), Director of Advising and Retention (non-voting), and two students. The Provost and Vice President for Academic Affairs and Research serves as chair of the council with the Associate Vice President of University Programs serving as vice-chair."

I would like to propose a motion to amend the current language to read:

The Council on Academic Affairs is the major policy-making body for the academic programs of the University. All college curriculum committees report to the council. ~~Major~~ **All** actions of the council are reviewed by the Faculty Senate and subsequently presented to the President of the University and the Board of Regents for final approval. Council membership is comprised of the ~~deans and associate deans of the academic colleges~~ **associate dean (or dean's office representative) and one elected tenured faculty member from each college, ~~the Assistant Vice President for Enrollment Management,~~ the Associate Vice President for University Programs, the Dean of Libraries **and one elected full-time librarian,** the Registrar, **the** chair of the Faculty Senate, **the** Chair of Chairs Association, **the** Dean of Graduate Education and Research, the Director of Admissions (non-voting), **the** Director of Advising and Retention (non-voting), **the Provost and Vice-President of Academic Affairs (non-voting),** and two students. ~~The Provost and Vice President for Academic Affairs and Research serves as~~ **The** chair of the council will be elected at the first meeting of the council each year. ~~with the Associate Vice President of University Programs serving as vice chair."~~ **Other key personnel may be represented on the Council but in non-voting roles. Each college shall determine the qualifications of its faculty representative.****

Rationale:

After our recent discussion in the Senate, a substantive move in the right direction toward faculty governance would be to put forth a motion to the President from the faculty senate that the membership of the Council of Academic Affairs be revised so that it is more representative of the faculty at-large. If it were, the debate held in Senate and some of the other decisions that were discussed under the "good of the order" discussion as information items (e.g., change in Withdrawal date, differential fee structure for part-time online students) would be discussed at the Council of Academic Affairs instead of at the Faculty Senate. As the CAA currently stands, 12 of the voting members are purely administrators, one is a chair, two are students, and one is a faculty member. In my mind, this is the core of the problem with shared governance. If the above motion is implemented by the President, this immediately increases communication between

faculty and administrators and gives faculty a larger voice in the most important decision-making body about academics on campus.

Executive Committee Report
Senator Eakin, Chair
November 6, 2006

I wrote a letter of appreciation on behalf of all current Faculty Senators that was sent to the members of the Ad hoc committee that finalized the 2003 Report on Promotion and Tenure. The link for the letter is provided at the bottom of the page. If you see any of the committee members be sure to thank them personally.

The Executive Committee agreed that it is too late in the semester to have a "Meet and Greet" session prior to the Senate meetings, but we are looking at scheduling one in either February or March next semester.

We have scheduled an "Eat and Greet" luncheon on Friday, November 10th from 11 a.m. - 2 p.m. in the Faculty Dining room in the upstairs Cafeteria. Please mark your calendars and try to attend. We'll try to schedule a spring luncheon sometime during April.

Remember we will be discussing the "role of Faculty Senate in shared governance and how can we assess our success" as our *For the Good of the Order* discussion next week. In December, the discussion will focus on benefits with specific emphasis on 1) health insurance; 2) Arlington membership and 3) parking issues.

We would like to have the ECU SACS leadership team give a brief report at our December meeting to help us become more informed regarding the process.

Promotion & Tenure Letter of Thanks
<http://www.ecu.edu/academics/facultysenate/letters/11-01-06>

**Report to the Senate
Interim Provost
November 6, 2006**

Things seem to be getting into a routine after the SACS Compliance Report was submitted. We are starting to move, however, into the time period when we start gearing up for budget submission and the end of the semester. Some updates of interest:

Workload

We continue to have discussion on this important aspect of faculty professional and personal lives. Building from the O'Connor Faculty Senate report of 2001 that sets a base of 12 hours of instruction per semester, the discussions have focused primarily on research. Senator McKenney and I met with faculty for a conversation on faculty workload on October 25, 2006. The event was sponsored by the AAUP and the TLC. There also was another session of the scholarship learning community group (an ad hoc group generated by the visit of Dr. Delattre). In both sessions the idea of having faculty complete a distribution of effort plan for the coming year, in conjunction with their chairs, was put forward. Dr. Ziegler, Dean Pogatshnik, and I will be requesting some time at one of the Chairs Association meetings to discuss this proposal. Such a document would allow faculty to have a clear statement of what is expected of them before each year begins. This will be helpful particularly to new and junior faculty and for planning purposes.

Approval of Policies and Procedures

Subsequent to the last Senate meeting, there has been formal and informal discussion regarding what needs approval from whom. I am contacting and working with a number of people to see if we cannot more clearly delineate what needs to go to the Council on Academic Affairs, to the Faculty Senate, to the Provost, to the President, and to the Board of Trustees as well as flow charts for such items. Most of this information is available but needs to be brought together and more clearly articulated and communicated.

Graduate Education and Research

At a recent Provost Council meeting Dean Pogatshnik reported on several items that may be of interest to you.

- Three finalists have been selected for the position of Director of Sponsored Programs.
- The University has contracted with an outside firm to review the new policies and procedures manual for sponsored programs.
- Review of applicants for Associate Dean for Graduate Education and Research will begin on November 13.
- The Graduate School has conducted a survey of graduate program coordinators regarding the process of admission to candidacy and as a result the Graduate Council soon will consider elimination of the candidacy process.
- There is a new Graduate School website that contains in the *Faculty Information* section guidelines and examples for 500/700 courses. This is an area of concern that we need to strengthen relative to our SACS accreditation.

Jim Chapman



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- **University Directories**

The 2006-2007 University Directory shipment has arrived, and will be distributed across campus. These directories include departmental listings, alphabetical student listings, a yellow pages section, and several pages of general University information. SGA expects to have distribution completed by the end of next week.

- **Fire Safety Initiatives**

SGA is partnering with the Association of Fire Science Technicians, the Division of Student Affairs, the Office of Risk Management and the City of Richmond to undertake a public service campaign designed to reduce the number of false fire alarms on campus. This effort includes posters hung in the residence halls, educational programs delivered through University Housing and the freshman orientation programs, and a variety of banners hung around campus. SGA is largely financing this initiative, and is excited about its positive message that promotes safety and accountability.

- **“54 Things To Do At EKU”**

SGA, in partnership with the Office of the President, Enrollment Management, University Programs, and University Advancement, is releasing packs of playing cards entitled “54 Things To Do At EKU.” Based on a similar and highly successful program at the University of Cincinnati, each deck contains 54 suggestions for ways that students can better engage themselves in the University community. These decks are currently being printed, and should be ready for distribution in a couple of weeks.



Finance Committee Report
Nov. 3, 2006

The following survey regarding faculty satisfaction with EKU's current course scheduling system and the faculty's willingness to examine alternative course scheduling as a means of better meeting students' educational needs is to be distributed electronically to all main campus tenure and tenure track faculty on Monday, Nov. 6. The survey also includes a cover letter from Senate Chair, David Eakin outlining the survey's purpose and encouraging participation.

Please encourage your department members to complete the survey, which should take no more than 10 minutes. The final date for completing the survey is Friday, Nov. 17.

The committee will then review the responses and present a report to the Executive Committee by no later than Jan. 1.

Survey
(Please note electronic version properly formatted)

Using the following satisfaction scale, please indicate how satisfied you are that **our current** scheduling configurations meet our students' educational needs.

- 7 very satisfied
- 6 satisfied
- 5 somewhat satisfied
- 4 neutral
- 3 somewhat dissatisfied
- 2 dissatisfied
- 1 very dissatisfied

1A. Our **current daytime** class configuration

7 6 5 4 3 2 1

1B. Why did you give our current daytime class configuration that rating?

2A. Our **current evening** configuration

7 6 5 4 3 2 1

2B. Why did you give our current evening class configuration that rating?

3A Our **current weekend** class configuration (RESPOND ONLY IF YOUR PROGRAM OFFERS WEEKEND CLASSES OTHERWISE SKIP TO NEXT QUESTION SECTION)

7 6 5 4 3 2 1

3B. Why did you give our current weekend class configuration that rating?

Using the following scale, please indicate how willing you are **to consider changing** our scheduling configurations to better meet our students' educational needs.

- 7 very willing
- 6 willing
- 5 somewhat willing
- 4 neutral
- 3 somewhat unwilling
- 2 unwilling
- 1 very unwilling

4A. Our **daytime** class configuration (Example but not ONLY option that would be considered – offering each course two days per week and using fifth day for planning, field trips, labs, extended classes etc.)

7 6 5 4 3 2 1

4B. Why did you indicate that level of willingness?

5A. Our **evening** configuration (Example but not ONLY option that would be considered – shortening class periods and meeting twice per week)

7 6 5 4 3 2 1

5B. Why did you indicate that level of willingness?

6A Our **weekend** class configuration (Example but not ONLY option that would be considered –offering courses in your subject/field that would meet in some sort of Friday-Saturday configuration)

7 6 5 4 3 2 1

6B. Why did you indicate that level of willingness?

Demographic profile

7. Please indicate your status

- Tenure-track
- Tenured

8. How long have you taught at EKU?

- 0-5 years
- 6-10 years
- More than 10 years

9. Please indicate your college

- College of Arts and Sciences
- College of Business and Technology
- College of Education
- College of Health Sciences
- College of Justice and Safety

Rules Committee Report - November 6, 2006

The Rules Committee met on October 16 and 30, 2006 and continued discussions of its charges, which include updating the Senate Secretary and Vice Chair sections of the Internal Procedures. The committee is also working on proposals concerning the senate parliamentarian and the annual faculty at large meeting.

Nancy McKenney, Chair

The Rights & Responsibilities Committee

Committee Members: Marcel Robles, Paula Kristofik, Tom Reed, Lynnette Noblitt, Chris Neumann

1. The Promotion & Tenure Document (revised into Handbook Language) was passed at the Senate meeting last month.
2. The Rights and Responsibilities committee is now working on the charge of “Faculty Workload.” We had a meeting with the Provost regarding the issue. Representatives from AAUP and the Faculty Welfare committee also attended. We have reviewed the ad hoc committee’s report from March 2001. At this point, we are looking at FTE’s, committees and other service work, scholarship expectations, and flexibility for departments to work within general parameters of the college and the university. The committee will be meeting with the Provost again on November 7.

Standing Committee Report of the Elections Committee

The Elections Committee of the Faculty Senate is continuing to study ways to improve the efficiency of Senate election processes. Two key issues regarding the conduct of the Regent's election and the election of the Part-time Faculty representative are under discussion. A report on these election processes will be submitted to the Executive Committee in early January. Furthermore, several suggestions regarding the improvement of the election process are being discussed and ways of obtaining input from members of the Faculty Senate concerning the following suggestions are being developed.

- 1) Conduct nominations for Committee positions in May and hold the election for these positions in September. Information on the nominees would be provided on-line during the summer, allowing the members of the Faculty Senate to make more informed decisions. Hence, committee assignments would run from September to September, for example from Fall 2007 until Fall 2008.
- 2) Limit the number of Standing Committees a member of the Faculty Senate can serve on to two committees. Although each Faculty Senator could be nominated to serve on many committees, once a Faculty Senator is elected to two committees his/her nomination(s) to other committees would be rescinded.
- 3) Conduct the Faculty Senate Elections on-line.

Welfare Committee Report November Senate meeting

I. Health care premiums and university benefits

The welfare committee has been actively working on several items for the senate. In response to a question from a faculty member concerning the increase in “two EKV employee+family” health care insurance premium, we met with Wally Skiba in benefits and his response is listed below. The premium rate structure was discussed and approved at last year’s university benefits committee.

-----Original Message-----

From: "Skiba, Wally" <Wally.Skiba@EKU.EDU>
To: "Collins, Larry" <Larry.Collins@EKU.EDU>
Cc: "Barksdale, Gary" <Gary.Barksdale@EKU.EDU>; "Tyree, Tarena" <Tarena.Mills@EKU.EDU>
Sent: 10/25/06 2:55 PM
Subject: Health Benefit Cost

As I understand the question; Why did the Two Employee's and Family go up so much?"

The Benefits committee received the rates and agreed to add greater deduction for the Employee + Child(s), and increase the rates according to the following :

- * We are Self Insured, therefore the rates we charge are based upon utilization (Dr's, RX, Hospitals, and Mental Health) and administrative fees.
- * This year we expect to pay out 11 Million dollars. The funds to pay these bills come from the Universities contributions and the Premium paid by the participants.
- * The past year actual expenses are reviewed by our Health Care Consultants (Neace Lukens and Artemetrx) and based on the utilization of each group (Single, Employee + Spouse, Employee + child(s), Employee + family and Two Employees + family, Premiums are recommended.
- * The Premium for Two Employees + family is significantly less than that of an Employee + family (\$180.10 vs. \$415.42). Both receive the same level of coverage.
- * Each employee receives the same contribution from the University as a Single Employee \$333.48 x 2= \$666.98. This group also incurred the highest level of usage and cost of the plan.

Therefore the rates for 2006 -2007, based on their utilization for the prior year, required us to go up significantly. The two employees working at EKV still receive a significant deduction in cost of \$225.32 for same level of coverage and benefit.

Wally Skiba, SPHR
Manager Benefits and Compensation
Eastern Kentucky University
859-622-5893

It's worth mentioning that the university benefits committee has been charged with conducting a comprehensive review of the compensation and benefit package for all university employees and comparing that to our benchmarks. The committee has already started that process and by the time senate meets, we will have met twice on that task.

II. Unfunded Liability of the Optional Retirement Program (ORP)

In a second matter, the unfunded liability of the optional retirement program was discussed. Mr. Gary Barksdale described the problem in the following letter to explain the situation:

Date: October 12, 2006
To: Dr. Larry Collins, Chair Faculty Welfare Committee
From: Gary Barksdale, Director Human Resources
Re: Optional Retirement Plan (ORP)

Prior to July 1, 1996, faculty and professional staff at five of Kentucky's institutions (Eastern Kentucky University, Kentucky State University, Morehead State University, Murray State University, and Western Kentucky University) were required to participate in the Kentucky Teachers' Retirement (KTRS) as a condition of employment. Recognizing the importance of a retirement plan that was portable with new faculty and staff, the 1994 General Assembly authorized the creation of the Optional Retirement Plan (ORP). The University of Kentucky, University of Louisville and Northern Kentucky University all offer portable defined contribution retirement plans and do not participate in KTRS. The ORP is also a defined contribution plan.

The ORP was designed as a defined contribution plan which provides separate retirement accounts for each participant. Retirement benefits to participants are based solely on plan contributions (employer and employee) and provided by the funding (investment options) selected by the participant.

Originally, the selection of the ORP (as an alternative to KTRS) was an irrevocable decision made upon initial employment. Effective, July 1, 2004, and as authorized by the Kentucky General Assembly, ORP participants have the option of making a "one time life time" decision to terminate participation in the ORP and elect KTRS as their retirement plan. Upon terminating participation in the ORP, there is no transferable service credit or funds from the ORP to KTRS.

As a condition of the creation of ORP, state statute created an unfunded liability (or debt) to KTRS to replace the funds that would be lost by those potential members electing to participate in the ORP. This debt is to be repaid by July 1, 2018. The statute did not specify the terms of the repayment of this debt and allows KTRS to change the contribution rate (the amount contributed to KTRS) based upon an annual third party actuarial study. As the amount of this unfunded liability increases, the amount contributed to the individual accounts of the ORP participants decreases. It is important to note that the increase in the unfunded liability to the ORP is designed to shore up KTRS and does not have a current or future benefit to the ORP participants. As such, KTRS benefits from the mandated unfunded liability contribution.

The table presented below indicates the ORP contribution history July 1, 1996 to present.

The table presented below indicates the ORP contribution history July 1, 1996 to present.

Date	Total Employer Contribution %	% to Employee's ORP Account	% to KTRS as unfunded liability
1 July 1996	13.84	8.10	5.74
1 July 1997	13.84	7.90	5.94
1 July 1998	13.84	7.98	5.86
1 July 1999	13.84	10.71	3.13
1 July 2000	13.84	10.76	3.08
1 July 2001	13.84	10.06	3.78
1 July 2002	13.84	9.26	4.58
1 July 2003	13.84	8.21	5.63
1 July 2004	13.84	7.23	6.61
1 July 2005	14.84	6.66	8.18
1 July 2005	16.09	6.66	9.43

Optional Retirement Plan Document

Page 2

The University's contribution to KTRS (noted above at 13.84%) has remained constant through these years. This 13.84% is broken down as follows: 10.59% goes to each KTRS member's account and 3.25 to a KTRS unfunded liability. **

Comparing the 10.59% that each KTRS member is credited to the 6.66% ORP participant contribution demonstrates that the KTRS members are not being adversely affected by the University's decision to augment the ORP employer contribution.

As we work to recruit and retain faculty, it is critical that we maintain a retirement plan that is competitive. Many new faculty members desire a retirement system that is portable and does not require 27 years of service with the same institution or system for full retirement. This is especially the case when recruiting faculty for associate, full professors, and chair positions. By comparison, under the 5/10 plans of the University of Kentucky, University of Louisville, and Northern Kentucky University have a 5/10 plan (which appears to be a conservative contribution rate), the faculty member contributes 5% and the universities contribute 10% to the retirement plan.

All of the regional universities have expressed concerns that the increasing cost of the unfunded liability is adversely affecting faculty recruitment. Western Kentucky University has also augmented the WKU's ORP contribution for the past two years.

The Kentucky Council on Postsecondary Education has established an Optional Retirement Workgroup to propose recommended solutions to the ORP problem. This group which is comprised of legal counsel and human resource personnel from each of the affected universities is set to begin work on October 20th.

I will keep you apprised of any further developments on this matter.

** From White Paper "The Declining Status of the Optional Retirement Plan (ORP) at Kentucky's Comprehensive Universities as presented by Western Kentucky University.

C: President Joanne Glasser
Dr. James Chapman, Provost
Debbie Newsom, Vice President Financial Affairs
Virginia Underwood, Executive Director, Policy, Compliance & Governance

III Trend Analysis of Faculty Lines, Staff positions and Administrative Positions

Finally, the committee is also working on the trend analysis of faculty lines and administrative/staff positions for the past several years. We are pursuing this along three different lines:

- (1) We consulted the university roster and are attempting to acquire a copies of or access to it for several recent years.
- (2) Dr. Bethany Miller in Institutional Research is in the process of providing us with a copy of the IPED and AAUP data that ECU reports annually describing the number of employees in various faculty and administrative/staff positions by rank, ethnicity, gender, etc.
- (3) One suggestion from Provost Chapman was to run banner reports for several years concerning faculty FTE lines, etc. I am talking with Jennifer Allen in the EEOC and Jeremiah Duerson in Information Technology to determine if they can run these types of reports for us. Mr. Duerson believes its possible to run full-time faculty, full-time staff, etc. so I am optimistic that we may have better information for the senate in future meetings.