

Faculty Senate Agenda  
**October 1, 2007**  
**3:30 p.m.**

**Call to order**

**Approval of Minutes**

September 10, 2007 Minutes

**President's Report Overview & Questions: Senator Whitlock**

**New Business:**

- Report from Council on Academic Affairs
  1. Medical Administrative Certificate - Program Suspension

**Report Overview & Questions:**

Executive Committee Chair: Senator Eakin

Faculty Regent: Senator Frisbie

COSFL Representative: Senator McKenney

Provost: Senator Piercey

Student Government Association: David Fifer

Standing Committees:

Budget Committee: TBA, Chair

Rules Committee: TBA, Chair

Rights and Responsibilities Committee: Senator Robles, Chair

Elections Committee: TBA, Chair

Committee on Committees: TBA, Chair

Welfare Committee: Senator Waters, Chair

**Reports from Ad Hoc Committees:**

Ad Hoc Committee on New Senator Orientation - Senator Robles

**For The Good Of The Order**

"Discussion topics for the 2007-2008 academic year"

**Adjournment**

## **FACULTY SENATE MINUTES**

### **September 10, 2007**

The Faculty Senate of Eastern Kentucky University met on Monday, September 10, 2007, in the South Room of the Keen Johnson Building. Senator Eakin called the first meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:

D. Clay, B. Gaffney, K. Johnson\*, K. Kean\*, M. McDermott\*^, K. Petronio\*^, S. Pressley\*, T. Randles\*, C. Rich, C. Ruppel, R. Sambrook

\*Indicates prior notification to the Senate Secretary ^ SUB Laurie Rincker attended for M. McDermott ^ SUB Nina Coyer attended for K. Petronio

Visitors to the Senate: Onda Bennett, University Programs; Jim Conneely, Student Affairs; David Fifer, SGA; Jerry Pogatshnik, Graduate Education & Research; Jaleh Rezaie, Graduate School; Virginia Underwood, Chief of Staff; Janna Vice, Academic Affairs; Cari Wallace, First Year Programs; and Marc Whitt, Public Relations & Marketing

#### **ANNOUNCEMENTS:**

Senator Eakin asked the new senators to stand and be recognized, and he also introduced the new Interim President, Dr. Doug Whitlock. Senator Eakin thanked Senator Whitlock for agreeing to provide refreshments for the Senate for the 2007-2008 academic year.

Senator Eakin announced that David Sefton would be filling in as Parliamentarian for today's meeting.

Senator Eakin announced that Senator Johnson recently had surgery at Vanderbilt, is recovering nicely and sends his regards.

#### **APPROVAL OF MINUTES:**

The May 7, 2007 regular and organizational minutes were approved as written.

#### **PRESIDENT'S REPORT: Senator Whitlock**

Senator Whitlock announced that the EKU Board, along with several staff members, will be attending the annual Governor's Conference on Trusteeship this coming weekend. The theme for this year's event is doubling the numbers by 2020.

The draft of EKU's Business Plan was shared with the Board of Regents at their September 8th meeting and was presented today to the Council on Postsecondary Education. To the extent possible, the plan has been developed from the University's strategic plan for 2008-2010 and clearly sets forth a strategy and cost analysis for the institution in support of doubling the enrollment numbers by 2020. Central to this plan is the concept of EKU as a 22-county campus and the proposal that the University develop educational extension agents in every county of the region. The draft plan will be available online soon, and the campus community will have an opportunity to provide feedback on the plan in the near future.

Planning for the 2008-2010 biennial budget cycle is now underway. At a recent retreat, the Council on Postsecondary Education posed the following seven questions to consider when reviewing budget needs:

- 1 What level of total public funding (TPF) is needed on an annual basis to achieve the long term reform goals?
- 2 How does the balance between state affordability and between state and student affordability influence the short term and long term budget recommendations?
- 3 How should the recommended distribution of state appropriations be divided among strategic investments?
- 4 How should the recommended distribution of state appropriations be divided among the institutions?
- 5 What level of capital investment is needed to achieve long term reform goals?
- 6 How can the system achieve greater productivity and efficiency gains from current and future resources?
- 7 How does the budget recommendation address the need for greater accountability and a stronger link between investment and outcomes?

The Governor's Office of Policy and Management has recently issued the branch budget guidelines which provide the framework and format for agency budget requests for the coming biennium. The CPE has issued a set of understandings regarding the process from which the following is excerpted--the branch budget request forms will be based on the funding recommendations approved by the CPE in November 2007. In other words, the capital requests must reflect only those projects, regardless of the source of funds, recommended by the CPE as well as projects requiring any authorization by the 2008 General Assembly. Budget hearings are scheduled for October 3rd and 18th. The CPE meeting at which budget recommendations will be adopted is scheduled for November 5th. After that meeting, the University has until November 15th to submit all forms.

The Promotion & Tenure recommendations approved by the Senate were listed as an informational item on the Board's September agenda. Several issues have emerged that must be addressed prior to submission to the Board as an action item, hopefully at the January, 2008 meeting. Senator Whitlock stated that the proposed recommendations provide for a more clear delineation of the roles of the committees and the academic administrators in the development of recommendations. Furthermore it provides greater flexibility to allow departments and colleges to develop new criteria for those units for promotion and tenure which can, among other things, recognize and reward more toward regional stewardship.

Senator Whitlock indicated that a consensus needs to be reached on whether or not it is politic to convene the faculty-at-large to consider the Promotion & Tenure recommendations prior to the Board's consideration. In the Faculty Handbook under the "Organization of the faculty of Eastern Kentucky University", one of the Senate's duties and responsibilities is to act on recommendations and revisions for promotion and tenure on behalf of the faculty-at-large. Therefore there is no requirement that the document must go before the faculty-at-large prior to going to the Board of Regents. However, Senator Whitlock stressed that if the judgment was made to do so, it could be done.

Notification of SACS reaffirmation is expected at the December meeting of the Southern Association of Colleges and Schools Commission on Colleges in New Orleans.

Senator Whitlock reported that he will be spending a considerable amount of time and energy focusing on the capital campaign. His first off-campus engagement will be in Northern Kentucky tomorrow evening.

**UNFINISHED BUSINESS:**

Motion on Unwritten Protocols. The unwritten protocols proposal was moved and seconded at the May 2007 meeting. Senator Eakin ruled the motion substantive and deferred further discussion to the September meeting. The majority of the Senate were in favor of the unwritten protocols proposal and the motion carried.

**NEW BUSINESS:**

EKU Reads. Cari Wallace, Associate Dean of First Year Students, was in attendance to discuss the EKU Reads Program and to encourage faculty participation in the program. Those interested in either serving on the committee or making suggestions for a book for the program, should contact [cari.wallace@eku.edu](mailto:cari.wallace@eku.edu).

University General Education Committee. Senator Eakin asked for a volunteer to serve as the Senate representative on the University General Education Committee for the 2007-2008 academic year. Senator Sanchez volunteered.

Policies Template. The new Policies template was shared with the Senate as an informational item only. Senator Piercey reported that the template will help to track the approval process and identify the scope of the policy. The most important aspect of this effort is to try to organize the entire body of policy for the institution in a way that is accessible and as transparent as policies can be.

Report from Council on Academic Affairs

- 1 Computer Science B.S. revision (addition of two options)
- 2 Interactive Media minor (new)
- 3 Social Institutions & Change minor (new)
- 4 Music (MM) General Music Option - Change title to Master of Music in Music Education

Senator Piercey moved approval of item 1, seconded by Senator Winslow. The majority were in favor and the motion carried.

Senator Piercey moved approval of item 2, seconded by Senator Styer. The majority were in favor and the motion carried.

Senator Piercey moved approval of item 3, seconded by Senator Ciocca. The majority were in favor and the motion carried.

Senator Piercey moved approval of item 4, seconded by Senator Koontz. The majority were in favor and the motion carried.

**GENERAL & STANDING COMMITTEE REPORTS****EXECUTIVE COMMITTEE REPORT: Senator Eakin**

Senator Eakin discussed the history of the wording change from "teaching, service and research" to "teaching, scholarship and service" in the strategic plan and shared several documents listing the history of the change. He also shared seven questions that senators are encouraged to share with their colleagues. The questions relate to the new ECU mission statement and will be a starting point for campus-wide discussions on how to move the University forward to achieve the goals set forth in the strategic plan. The questions are:

- 1 What does the ECU's mission statement mean?
- 2 How do we define scholarship at ECU?
- 3 What is the relationship between Scholarship and Service at ECU?
- 4 How do we document Service?
- 5 How do scholarship and service relate to faculty workload?
- 6 What does graduate education mean at ECU?
- 7 What type of credentials should be used to classify a faculty member as a "graduate faculty"?

Senator Eakin thanked Dr. Jaleh Rezaie, who was in attendance to answer questions regarding the history of the language change and to discuss the seven questions that were presented. In his written report, Senator Eakin shared the following.

The Executive Committee met on August 27, 2007. The major items discussed were: 1) language change from "teaching, service, and research" to "teaching, scholarship, and service"; 2) proposed policies template; and 3) promotion and tenure recommendations.

Dr. Sherry Robinson indicated that she will be reorganizing and reformatting the Faculty Handbook this year and will be asking for the Senate's help with this project.

The Promotion and Tenure recommendations will be listed on the September 8th Board agenda as an informational item only. Upon review, the University Counsel discovered some inconsistencies in the recommendations which must be addressed. The Executive Committee, along with the University Counsel and the Rights & Responsibilities Committee, will work together to correct the inconsistencies. The recommendations will go back to the Board for action at the January 2008 meeting.

**FACULTY REGENT REPORT: Senator Frisbie**

Senator Frisbie reported that the Board has met three times since the last Senate meeting. The first of those meetings was a regular quarter meeting held on June 28. The following action items were approved unanimously.

- The Board passed the 2007-08 Operating Budget for the university. The budget guidelines had been passed in January.
- Academic Issues: The Board passed several academic program and policy items, including approval of program modifications (new options) in the BS and MS programs in Career and Technical Education and MS in Safety, Security and Emergency Management; of new programs in Coaching (minor), Fire and Emergency Services

(certificate program), and Occupational Safety (certificate program); and of a late enrollment policy aimed at making clear enrollment deadlines and criteria for consideration of special cases and exemptions.

- The Board approved revisions to the "Rights and Responsibilities" section of the Student Handbook. These revisions update terms and procedures, and change the sanctions for some infractions. The revisions grew out of efforts of the Office of Judicial Affairs and the Judicial Sanctions Committee.
- The Board approved naming of the Physical/Defensive Tactics Facility in the Department of Criminal Justice in honor of L.J. Weber, a long-time instructor of physical fitness and defensive tactics.

A special meeting was called on August 13th, and a new interim President was appointed. As part of that action, the Board authorized the chair to prepare a request for proposals to engage an executive search firm to help with the search process for a permanent President. Proposals are due on September 28th and the Board will meet on or about October 12th to review those proposals and interview several of the search firms that respond.

The Board met on September 8th for a regularly scheduled quarterly meeting. The Board approved the following action items unanimously.

- The Board approved a proposal to name the skills area of the Department of Criminal Justice Training the Robert C. Stone Building, honoring the first commissioner of the then Bureau of Criminal Justice Training. Dr. Stone was instrumental in establishing the College of Justice and Safety and in bringing the Department to EKU.
- The Board approved the nomination of Ray Ochs as Faculty Emeritus.
- The Board passed several items from Academic Affairs including the removal of the residency requirement for baccalaureate and associate degrees and creation of a new major in Comparative Humanities. The Board approved several modifications to the University's six-year capital projects plan. Under state policy, any project of \$600,000 or more must be part of the state biennial budget, even if funding for the project comes from sources other than the state. In preparation for getting several projects inserted into the state budget, the Board moved to place those projects into its own 6-year plan. Those project include: several modifications and creations of new facilities to be undertaken by Aramark at several locations on campus, an addition to Stratton Building (25,000 ft<sup>2</sup>, \$5 million) to be undertaken with Program of Distinction funds, and construction of an Early Childhood Center (14,000 ft<sup>2</sup>, \$3.3 million). The Early Childhood Center was placed in the plan in two places – as a stand alone center and as part of the College of Education construction project.
- The university has not yet received the report being prepared by Bright Horizons, the consultant studying the childcare needs of the University. Placing the Center in two places in the 6-yr plan will leave us some flexibility in responding to the recommendations in that report.

The next quarterly meeting of the Board will occur in January 2008.

#### **COSFL REPORT: Senator McKenney**

Senator McKenney announced that the first COSFL meeting for the fall semester will be on Monday, September 17 at 2 p.m. in Louisville, Kentucky.

#### **PROVOST REPORT: Senator Piercey**

Senator Piercey introduced Dr. Janna Vice, the new Interim Associate Provost, to the Senate.

Merit distributions were completed at the end of the spring semester. A new process has now been developed to address incremental equity issues as they arise in academic departments.

Senator Piercey announced that progress is being made on a draft policy-on-policies motion, and the Senate should see something on that soon.

Senator Piercey indicated that his office has talked with a number of groups already about an effort reporting technique which will help recognize scholarly activities, service activities, and differentiated workloads.

At the end of the last Senate meeting, The Office of Academic Affairs had two items in queue for consideration from the Senate. One was a proposal to change CAA membership. That proposal has not been sent forward to the President because the committee charges for the Provost Council and the CAA have been re-interpreted. The CAA membership motion needs to be reviewed to see if it is still relevant under the new committee charges. At this point, two options are available. Either the motion can remain in the Provost's office and be reviewed again after the two committees have met a few times, or the motion could be returned to the Senate for further review.

The second proposal is the Promotion and Tenure proposal which the President has already reported on.

A new task force has been created to explore the possibilities of moving most of the responsibilities for summer school back to the academic colleges.

In his written report to the Senate, Senator Piercey shared updates from the following areas: Academic Affairs, Enrollment Management, Graduate Education & Research, Institutional Effectiveness and Research.

**STUDENT GOVERNMENT ASSOCIATION:** David Fifer

Mr. Fifer stated that he would like to see better communication between Student Senate and Faculty Senate. He is going to recommend that the chair of the Student Senate Academic Affairs Committee start attending the Faculty Senate meetings with him.

Mr. Fifer reported that progress is being made on the Colonel's Path. The street has been repaved and maroon sidewalks are now in place. Call boxes, banners and some other items are on order. Dr. Conneely and Student Affairs are contributing some benches and other accessories for the path, and Facilities Services is chipping in for landscaping and trash cans.

Renovation will begin soon on the Herndon Lounge in the Powell Student Center. The lounge will be converted into a theatre or forum-style facility for students.

The Student Government Association is offering a poster series of three different campus photos available for purchase. The price is \$10 a piece or \$25 for the set. All proceeds go to benefit the Tom Myers Endowed SGA Scholarship Fund.

Check out SGA's new website at [www.sga.eku.edu](http://www.sga.eku.edu).

Welfare Committee. Senator Collins reported that the committee would be meeting soon. One of the issues the committee will be discussing is the recent change in employee life insurance and the benefit differences as a result of that change.

Ad Hoc Committee on New Senator Orientation. Senator Robles announced that the orientation is tentatively scheduled for September 24.

**ADJOURNMENT:**

Senator Piercey moved to adjourn at approximately 5:35 p.m.

**Curriculum Change Form**  
**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one)	Department Name	Health Promotion and Administration
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Medical Administrative Certificate Program
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate <u>X</u> )	
<input checked="" type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:		<u>Date</u>	<u>Date</u>
Departmental Committee	4-18-2007	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> <b>Yes****</b> <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	<b>9/5/07</b>	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	<b>09/20/07</b>
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	NA

\*If Applicable (Type NA if not applicable.)  
 \*\*Approval needed for new, revised, or suspended programs  
 \*\*\*Approval/Posting needed for new degree program or certificate program  
 \*\*\*\*If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** SUSPEND CERTIFICATE  
**A. 2. Effective date:** Spring 2008

**B. The justification for this action:** Not enough students pursue this certificate so it is being Suspended

**C. The projected cost (or savings) of this proposal is as follows:**  
**Personnel Impact:** NONE  
**Operating Expenses Impact:** NONE  
**Equipment/Physical Facility Needs:** NONE  
**Library Resources:** NONE

**Part III. Recording Data for New, Revised, or Suspended Program**

New or Revised* Program Text (*Use <del>strikethrough</del> for deletions and <u>underlines</u> for additions.) <b>MEDICAL ADMINISTRATIVE CERTIFICATE PROGRAM</b> <b>Major Requirements..... 10 hrs</b> <del>MAS 100<sup>3</sup>, 355<sup>3</sup>, 360<sup>4</sup>.</del> <b>Supporting Requirements..... 9 hrs</b> <del>CIS 212<sup>3</sup>, CHSMAS 200<sup>3</sup>, 201<sup>3</sup>;</del> <b>Total Curriculum Requirements..... 19 hrs</b>
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*CHS200,201 ARE NOW MAS200,201 HOWEVER THE CERTIFICATE WILL BE DROPPED EFF. SPRING OF 2008  
 These changes of making this a "suspend Cert" in place of the original program revision were made by the dept. per Joy Renfro prior to the College Curriculum Meeting so the form was AMENDED to SUSPEND prior to the meeting. JKR 9/4/07*

Faculty Senate Report  
October Meeting  
David A. Eakin, Chair Faculty Senate

I am including President Whitlock's comments [as reported in the official Faculty Senate minutes for our 9-17-2007 meeting] with regard to our Promotion and Tenure recommendations:

The Promotion & Tenure recommendations approved by the Senate were listed as an informational item on the Board's September agenda. Several issues have emerged that must be addressed prior to submission to the Board as an action item, hopefully at the January, 2008 meeting. Senator Whitlock stated that the proposed recommendations provide for a more clear delineation of the roles of the committees and the academic administrators in the development of recommendations. Furthermore it provides greater flexibility to allow departments and colleges to develop new criteria for those units for promotion and tenure which can, among other things, recognize and reward more toward regional stewardship.

Senator Whitlock indicated that a consensus needs to be reached on whether or not it is politic to convene the faculty-at-large to consider the Promotion & Tenure recommendations prior to the Board's consideration. In the Faculty Handbook under the "Organization of the faculty of Eastern Kentucky University", one of the Senate's duties and responsibilities is to act on recommendations and revisions for promotion and tenure on behalf of the faculty-at-large. Therefore there is no requirement that the document must go before the faculty-at-large prior to going to the Board of Regents. However, Senator Whitlock stressed that if the judgment was made to do so, it could be done.

At present, I have had the opportunity to continue this discussion individually with President Whitlock, Provost Piercey, University Counsel Cheryl Harris, Dr. Sherry Robinson and representatives of the Rights and Responsibilities Committee regarding the changes that are being made to the Senate's recommendation on Promotion and Tenure. I asked Cheryl Harris to come and explain some of the legal ramifications to the Executive Committee at our last meeting. It was very enlightening for all of us. Everything appears to be on schedule for presenting the recommendations to the Board of Regents as an action item in the January 2008 Board meeting. All those mentioned above are meeting regularly to make the needed changes as quickly as possible. It was agreed upon by the Executive Committee [9-17-2007] that the Provost will make a presentation of these changes to all concerned faculty in a forum around mid-October. This will allow full faculty feedback before being presented to our Board of Regents in January.

I would like to remind each of our Senate committees to appoint a Chairperson ASAP and send that name to myself as Chair and to our Secretary, Pauletta King. With the help of the Executive committee, updated 2007-2008 charges have been established. However, only the *two committees* that have already named chairs have been sent their current charges. We desperately need the names of the other Chairs.

Let me remind you of the Faculty Senate dinner at Arlington planned by President Whitlock for Wednesday, October 17, 2007. If you have not yet RSVP'd, please give this your consideration. It is a very generous offer and opportunity for all Senators. Thank you President Whitlock.

To: Faculty Senate  
From: Malcolm P. Frisbie  
Date: 28 September 2007  
Re: Regent's Report

The Board has not met since my last report, which included comments about the 8 September quarterly Board meeting.

The Council on Postsecondary Education hosted the 2007 Governor's Conference on Postsecondary Education Trusteeship on 16 and 17 September in Louisville. Trustees or regents and administrators from all of Kentucky's public higher education institutions and a number from private institutions participated. In addition a number of legislators and people from the executive branch were at the meeting. The conference concluded with addresses by Steve Beshear and Governor Ernie Fletcher. Eastern was well represented, with six regents, the president, provost and a number of other administrators taking part in the panels and discussions.

The theme of the conference was "Doubling the Numbers by 2020: Meeting the Challenges of Postsecondary Reform". We heard a lot about the 1997 Postsecondary Education Improvement Act, which reorganized the administration of higher education in the state and set forth the goal of doubling the number of college graduates in Kentucky by 2020. A couple of themes were evident within that overarching emphasis on doubling the numbers. One was the correlation between the percentage of a state's population and the median income in that state. That was part of the impetus for setting the graduation goal in the original bill. Ten years later, that correlation seems to be manifesting itself in several ways in emphases coming from the CPE. One phrase that kept cropping up was "regional stewardship". CPE and legislators seem to be very interested in how actions by universities will translate into economic and quality of life enhancements in their service region. A second theme that appeared in several venues was the importance of STEM (science, technology, engineering, and mathematics) related subjects in driving economic development in institutions' service regions. EKU will need to keep these ideas in mind, with an eye toward demonstrating how our present actions already further regional stewardship goals and as we develop new initiatives within our service region.

The Board will next meet on 22 October to review proposals submitted by executive search firms. The next quarterly meeting of the Board will occur in January 2008.

Please feel free to contact me for further information about any of these items or to discuss topics of concern to you.

Respectfully submitted,

Malcolm P. Frisbie  
622-1507  
Malcolm.frisbie@eku.edu

**TO:** Faculty Senate  
**FROM:** Rodney B. Piercey  
**DATE:** October 1, 2007  
**RE:** September Faculty Senate Report

The following updates are submitted to the Faculty Senate for September on behalf of Academic Affairs:

Current Issues:

- 1) We are continuing to work toward submitting for approval to the Board of Regents in January the amended P & T policy. Senator Eakin and others from Faculty Senate are working with Cheryl Harris and Sherry Robinson to modify the language in two or three places, but generally the policy is in good shape. We hope to have a forum in late October that will allow faculty to ask questions about the amended P & T policy. The policy will then be presented to the Provost Council in November for its consideration at the December meeting. Finally, the policy will be presented to the Board in January for Board approval.

**Graduate Education and Research:**

**GEAR Scholars**

We are pleased to announce this year's Graduate Education and Research Scholars' Community. They are as follows:

Ogechi Anyanwu, History

Tom Butler, English and Theatre

Vincent Castellana, Mathematics and Statistics

Stephanie Hall, Counseling and Educational Psychology

Beverly Miller, Art & Design

Rick Mott, English and Theatre

Richard Osbaldiston, Psychology

Nicholas Santangelo, Biology

Deneia Thomas, Counseling and Educational Psychology

The program is open to all pre-tenured faculty. Recipients are required to participate in a series of workshops offered during the fall semester which are designed to assist faculty in developing a plan for conducting scholarly activities. They also receive one course reassigned time during the spring term to focus on their scholarship.

**McNair Program**

We are pleased to announce that ECU's McNair Scholars Program has just received notification from the U. S. Department of Education that they will be funded for another grant cycle. The ECU proposal scored within the top ten percent of proposals submitted from throughout the nation, which includes the nation's top doctoral-granting institutions.

As a reward for scoring in the top ten percent, the ECU McNair Scholars Program is awarded one extra year of funding for a total of five years of continued funding. This equates to a total of \$1,125,000 of external funding that will enhance the ECU living and

learning community. Congratulations to Rich Richmond and his staff for their great work on this program.

### **Sponsored Programs Policies**

The University has developed a comprehensive set of policies related to the administration of grants and sponsored programs at ECU. The policies are posted on the sponsored programs website and have been adopted on an interim basis to meet requirements associated with the review conducted by the Department of Health and Human Services as part of our Facilities and Administrative Cost negotiations. Drafts of these policies were presented to the Board of Regents in September and go to the Board for formal adoption in January. Please forward questions and comments to Jerry Pogatshnik.

### **Information Technology:**

IT has created a new faculty training facility, the Technology Studio for Professional Development, to provide hands on technology training for faculty and staff. Workshops currently being offered include Blackboard, Web authoring and Office 2007 with others as announced in ECU Today. Future workshops will provide opportunities for faculty to work with new technologies prior to incorporating them into their classroom. The Technology Studio is located in Case Annex 256. There will be a grand opening, all day, on Thursday, October 4th. Both the President and I will be in attendance and encourage you to stop by.

### **Institutional Effectiveness:**

#### **University Planning and Program Review**

Dr. E. J. Keeley wrote the metrics/measurement section of ECU's 2020 Draft Business Plan and participated in the coordination/review of the entire Business Plan. Any questions, comments, or suggestions regarding ECU's 2020 Draft Business Plan should be directed to Rodney Piercey, E.J. Keeley, or Marc Whitt. OIE is in the early stages of data collection to measure progress for the 2006-2010 Strategic Plan. The focus this month is on the development and dissemination of reporting templates specific to each of the individual campus units. Upon receipt, members of the SPC will begin assessment for the development of an annual institutional progress report to be submitted to the President. Follow-up meetings have been conducted with Deans, Department Chairs, and Program Coordinators of the individual programs under review to discuss findings of the Program Review Committee. OIE has offered campus-wide strategic planning trainings and program review forums.

#### **University Accreditations: SACS Regional and Programmatic**

The SACS Leadership Team submitted final responses for reaffirmation on September 17<sup>th</sup>. We are confident that we will achieve reaffirmation from SACS by the December meeting. OIE is working with the College of Education on its NCATE accreditation, the Department of Computer Science on its ABET accreditation, and the Department of Music on its NASM accreditation.

### **State Compliance and CPE**

Dr. E. J. Keeley has coordinated and submitted various requests for data and initiatives from the CPE including examples of partnerships with schools, teachers, or districts designed to help improve student performance on EXPLORE, PLAN, or the ACT with regard to SB 130. ECU was able to highlight the good work of our faculty and staff in support of this important legislation. The CPE Accountability Report will be requested soon, and your responses regarding this report are valuable to the University. CPE's use of the Accountability Report impacts ECU and ECU Faculty. Therefore, we appreciate all of your support in completing this very important report to show ECU's good work.

### **Assessment**

OIE registered for this coming year's NSSE and is reviewing data from last year. Stacey Street is coordinating the CAT (Critical Thinking Assessment Test), reviewing assessment plans, and making arrangements for the TracDat upgrade.

### **Enrollment Forecasting**

Dr. E. J. Keeley is working with Enrollment Management, the Graduate School, and the Provost to fine tune a forecasting model to predict enrollments for planning and budgeting purposes. This model will also assist in academic planning for assessing faculty needs associated with faculty staffing, space, faculty to student ratio, and related concerns.

### **Institutional Research:**

Survey consultation and data analysis were provided to Human Resources, the Department of Social Work, the Department of Communications, Sponsored Programs, and the Graduate School. IR has provided data online to participating programs for Program Review. Administration of IDEA for Fall '07 has begun, including providing support to a TLC Workshop on IDEA Evaluation. IR is preparing for a TLC Workshop in October on successful survey creation and administration, as well as a Fireside Chat in cooperation with Institutional Effectiveness. 13 ad hoc data requests were completed, and IR is compiling information for two IPEDS submissions (Institutional Characteristics and Completions). Testing has begun on our new survey software, SNAP.

**The Rights & Responsibilities Committee Report**  
**September 25, 2007**

The Rights and Responsibilities committee has not yet received its charge for this year but is anticipating revisions to the P&T document again and discussions on the Faculty Workload issue.

Paula Kristofik and Marcel Robles will be meeting with Dave Eakin, Sherry Robinson, and Cheryl Harris regarding P&T revisions.

The R&R Committee will be working with the Faculty Welfare committee on the Faculty Workload issue, considering the 2020 goals, distance education needs, and the balance of teaching, scholarship, and service. Mixon Ware (Vice Chair of Senate and member of Faculty Welfare will be our liaison to the Faculty Welfare Committee).

Committee Members:

Dorothy Carter  
Paula Kristofik  
Lynnette Noblitt  
Tom Reed  
Marcel Robles, Chair

Faculty Welfare Committee Report  
For October 1, 2007

The Welfare Committee met on September 24, 2007 and elected Senator Waters as chair. A review of the charges sent to the committee last year indicated that we will need to finish the analysis on the faculty and administrative hiring trends. We are currently waiting for data from Ms. Underwood.

Shared governance is another issue which will be under discussion this year on the committee. Senator Ware proposed that the committee work in concert with Rights and Responsibilities to address faculty workload issues.

Mr. Skiba from Human Resources stated that the issue of domestic partner benefits will be addressed this next year on the University Benefits Committee. Other issues impacting faculty include new proposals for pharmacy benefits and concerns about the service of Express Scripts.

Our next meeting is planned for October 1, 2007, 10 a.m. in Jones 328.