

Faculty Senate Agenda
January 12, 2009
3:30 p.m.

Call to order

Approval of Minutes

December 1, 2008 Minutes

President's Report: Senator Whitlock

Unfinished Business:

- CAA - *Comprehensive Baccalaureate Degree Requirements (Discussion/Action)*
(See attachments for Benchmark upper division hour comparison)

New Business:

- Report from Council on Academic Affairs
 1. *Economics (BA) - Program revision to modify program to require ECO 420*
 2. *Geography (BA) - Program revision to remove specialty areas*
 3. *Paralegal Program - Program revision to drop LAS 320 and replace with new course LAS 355*
 4. *Finance (B.B.A.) - Program revision to suspend: Real Estate Option, Minor in Real Estate, and the RST Certificate*
 5. *Agriculture (B.S.) Area Major - Program revision to remove the college requirement BTS 300 and move AGR 305 from core courses to supportive courses*
 6. *Horticulture (B.S.) Area Major - Program revision to remove the college requirement BTS 300 and move AGR 305 from core courses to supportive courses*
 7. *Business Marketing Education/Teaching (B.S.) - Program revision to require a professional seminar/conference experience as part of major requirements through BTS 300 and 400 for all juniors and seniors in the College of Business & Technology*
 8. *Technology: Digital Imaging Design (A.A.S.) - Program revision to drop ART 100 or 152 and add TEC 190 in the Digital Imaging Design Option*
 9. *Computer Electronic Publishing minor - Program revision to change name to Digital Imaging Design*
 10. *Gifted Education (MAED) - Program revision to allow for certification after 12 hours*
 11. *Leadership & Policy Studies (Ed.D.) - Program revision to revise program hours*
 12. *Baccalaureate & Graduate Nursing - Program revision to revise APRHN option*
 13. *Master of Public Health - Program revision to revise credit hours and required/elective courses*
- Presentation by the ADA Committee - Laurence Hayes
- Presidential Evaluation Update
- Motion to include librarian rep on University Strategic Planning Council

Report Overview & Questions:

Executive Committee Chair: Senator Ware

Faculty Regent: Senator Frisbie

COSFL Representative: Senator McKenney

Provost: Senator Piercey

Student Government Association: Alex Combs

Standing Committees:

Budget Committee: Senator Johnson, Chair

Rules Committee: Senator McKenney, Chair

Rights and Responsibilities Committee: Senator Noblitt, Chair

Committee on Committees: Senator Staddon, Chair

Elections Committee: Senator Randles, Chair

Welfare Committee: Senator Foote, Chair

Ad Hoc Committee Reports (if any)

For the Good of the Order

"How can we maximize our effectiveness in the face of declining resources"

Adjournment

FACULTY SENATE MINUTES

December 1, 2008

The Faculty Senate of Eastern Kentucky University met on Monday, December 1, 2008, in the South Room of the Keen Johnson Building. Senator Ware called the fourth meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:

A. Back, B. Bentley, C. Blades, L. Collins*, D. Deaton, M. Hesse, P. Litzelfelner*^, M. McDermott*^, B. Phillips, C. Resor*,

*Indicates prior notification to the Senate Secretary

^ ALT Caroline Reid attended for P. Litzelfelner

^ SUB Stephen Black attended for M. McDermott

Visitors to the Senate: Onda Bennett, University Programs; Tina Davis, Registrar; Gary Kuhnhenh, Enrollment Management; Sandra Moore, Diversity; Karen Neubauer, Budgeting; Deborah Newsom, Financial Affairs; Jerry Pogatshnik, Graduate School; Sherry Robinson, Provost Office; Virginia Underwood, Chief of Staff; Janna Vice, Academic Affairs; and Ron Yoder, University Advancement

APPROVAL OF MINUTES:

The November 10, 2008 minutes were approved as written.

PRESIDENT'S REPORT: Senator Whitlock

Senator Whitlock voiced his support for the two Budget Committee motions that will be presented later in the meeting.

The amount of the higher education budget reduction has not been determined yet, but it is anticipated that the cut will be around 4%. EKU has been asked to develop a plan which is due by the end of the day on Wednesday to show how the anticipated reduction will be achieved and what the long term implications will be. The plan is to handle the reduction through contingency and other reserves. Senator Whitlock hopes to handle any impact on personnel by attrition, as was done in the spring. However, soft money positions may be affected if grants are cut significantly. Those individuals affected, if qualifications are met, would be given first call on any available positions within the university.

Senator Whitlock announced that, thanks to the efforts of Governor Beshear and District Congressman Ben Chandler, EKU will be partnering with General Atomics to establish the Center for Renewable and Alternative Fuel Technologies (CRAFT). The Center will be used to research the potential for a cellulose-derived biodiesel industry in Kentucky.

NEW BUSINESS:

Dead Week Policy. Lindsey Cross was in attendance to discuss the dead week policy draft, which was updated to include changes requested at the November Senate meeting, and to answer any further questions.

After lengthy discussion, the motion failed for lack of support.

Senator Kean moved to consider appointing a task force to work with the students to find an alternative solution, seconded by Senator Johnson. The majority were in favor and the motion carried.

Syllabus Policy. Senator Carter moved that the Faculty Senate support the revised course syllabus policy dated November 24th as presented by the Senate ad hoc committee, seconded by Senator Taylor. The majority were in favor and the motion carried.

16-Week Semester Discussion. Senator Ware stated that this is a timely discussion because the University sets its calendar in five-year cycles and it's time to begin planning for the next cycle.

Registrar Tina Davis stated that a lot of other universities have already gone to a 15 or 16-week semester. Beginning with Summer 2009, ECU will have a 12-week summer session in order to accommodate programs, practicums and internships that extend beyond the 10-week time frame previously scheduled. Having two 16-week semesters would allow for the extended summer school session to still end by August 1st. Dr. Janna Vice mentioned that summer school needs to end early enough to allow for certification of those students who are preparing to teach.

Senator Noblitt stated that her program's accreditation could be in jeopardy if additional contact hours are lost. If the University goes to a 16-week semester, provisions would have to be made to make up those missed contact hours. Other programs within the University may also be affected similarly.

Ron Yoder, Director of Web Communications, volunteered to help Senator Ware establish a blog on this issue so there can be an open dialogue with the campus community for additional feedback.

Report on University Planning Council & Strategic Planning Council. Harry Moberly and Shannon Means were in attendance to discuss the University Planning Phase I document which explains the role of the newly formed University Planning Council and the Strategic Planning Council. Mr. Moberly stated that the new councils were formed in order to create a transparent

process, to provide greater participation campus-wide, and to allow for more effective accountability. He further stated that anyone with additional feedback or concerns regarding the new plan should contact him or Shannon Means within the next couple of weeks.

Senator Taylor moved to suspend the rules in order to review two Budget committee motions regarding the make-up of the two committees and to allow for discussion. Motion carried.

Senator Johnson moved approval of the paragraph below, seconded by Senator Taylor. The motion carried unanimously.

The Faculty Senate of Eastern Kentucky University supports the reorganization of the University Budget Advisory Council to the Financial Planning Council (FPC) as set forth in the University Planning Phase I document with the following recommendations:

1. Add a representative from the five deans to the FPC.
 - a. This should rotate between the deans of the five colleges yearly.
 - b. This representative should not be the same dean as the dean's representative on the SPC.
2. Add a representative from the Chairs Association.

Senator Johnson moved approval of the statement below, seconded by Senator Ciocca. The motion carried unanimously.

The Faculty Senate of Eastern Kentucky University supports the reorganization of the University's Strategic Planning Council (SPC) as set forth in the University Planning Phase I document with the inclusion of the following recommendations:

1. Add the vice-chair of the Faculty Senate to the membership of the SPC
2. The chair of the SPC shall be a member of the EKU faculty-at-large

Senator Ware announced that with the Senate's recommendation for additions on the Strategic Planning Council, there would be seven faculty members serving on the Council.

NEW BUSINESS:

Report from Council on Academic Affairs - Dr. Janna Vice

Curriculum Proposals:

1. *New minor in Actuarial Science*
2. *Music (B.M.) - Program Revision - Revise text to specify degree requirement, drop one supporting course, correct required number of hours*
3. *Correctional & Juvenile Justice Studies - Program Revision - Require 2.0 GPA*
4. *Memorandum of Agreement with Loss Prevention Foundation*

Policies:

5. *Recording of Double Majors (action item) - Revise Catalog text to clarify procedure for recording double majors*

6. *Writing-Intensive Courses*
 - a. *Allow departments to offer writing intensive courses in the major program to meet the writing-intensive course requirement (action item)*
 - b. *Waive the requirement for all students who graduate by December 2009 (information)*
7. *Comprehensive Baccalaureate Degree Requirements (Discussion/Action)*
CAA will take action on this revision in December (note: Policy needs to go to the Board of Regents in January but will be withdrawn if it lacks support of Council on Academic Affairs, Faculty Senate, and Provost Council)
8. *Proposal for specialist degree in Clinical Psychology (information)*
9. *Early Registration Policy (Information) [CAA will consider in December]*
CAA approved a motion to support the Faculty Senate's Ad Hoc Committee's Recommendation Regarding Early Registration Policy & Rationale

Senator Redmond moved approval of item #1 (new minor in Actuarial Science), seconded by Senator Noblitt. The motion carried unanimously.

Senator Robles moved approval of item #2 (Music [BM] program revision), seconded by Senator Carter. The motion carried unanimously.

Senator Ruddell moved approval of item #3 (Correctional & Juvenile Justice Studies program revision), seconded by Senator Noblitt. The motion carried unanimously.

Senator Schmelzer moved approval of item #4 (Memorandum of Agreement with Loss Prevention Foundation), seconded by Senator Borrowski. The motion carried unanimously.

Senator Carter moved approval of item #5 (Revise Catalog text to clarify procedure for recording double majors), seconded by Senator Case. The motion carried unanimously.

Senator Robles moved approval of item #6 (Allow departments to offer writing intensive courses in the major program), seconded by Senator Richardson. The motion carried unanimously.

Senator Taylor moved to extend the meeting time by fifteen minutes. Motion carried.

Regarding item #7 (Comprehensive Baccalaureate Degree Requirements), Senator Taylor moved to adopt the 120 hours minimum with 36 hours upper division courses, seconded by Senator Schmelzer. Senators Taylor and Schmelzer accepted a friendly amendment to change the motion back to the original statement "A minimum of 120 hours with 43 upper division hours" and to separate the statement into two sentences. The second sentence dealing with upper division hours will be temporarily omitted until further discussion. After lengthy discussion, Senators Taylor and Schmelzer withdrew the motion and discussion will continue at the January meeting.

Items # 8 (Specialist degree in Clinical Psychology) and # 9 (Early Registration Policy) were listed as informational items only.

GENERAL & STANDING COMMITTEE REPORTS

EXECUTIVE COMMITTEE REPORT: Senator Ware

Senator Ware announced that, with the Senate's approval, there will be a holiday celebration for faculty on December 11th from 4-5:30pm in the Faculty Lounge in Keen Johnson. The event will be co-sponsored by the Senate, AAUP, and the Teaching and Learning Center.

Senator Ware shared the following in her written report to the Senate.

The final draft of the report from the Ad Hoc Committee on the Early Registration for Designated Populations policy, as approved at the November meeting of the Faculty Senate, will be forwarded to the Office of the Provost by December 1.

REPORT FROM FACULTY REGENT: Senator Frisbie

The Board will meet on Thursday for a retreat. The next quarterly meeting will be scheduled sometime in January.

REPORT FROM COSFL: Senator Ware reported for Senator McKenney

COSFL will meet at EKU on Saturday, December 6th from 10am-noon. The meeting will be in Room 549 of the Student Services Building. Tuition affordability will be a major topic of discussion. Any interested faculty senators are welcome to attend.

REPORT FROM THE PROVOST: Senator Piercey

Senator Piercey shared the following in his written report to the Senate.

Following are updates on draft policies currently in the review process:

- **Policy 4.6.1 (Determination of Qualifications for Faculty Teaching Credit-Bearing Courses)** - *The Faculty Senate passed a resolution of support at the October meeting. A Drafting Team reviewed suggestions made by key stakeholders and an amended policy will be submitted to the Provost Council at the December meeting.*
- **Policy 1.1.1 (Policy on Policies)** *was adopted by the President as an interim policy.*
- **Early Registration for Designated Populations** - *The Council on Academic Affairs reviewed the regulation in October. In November, they voted to support the recommendations of the Faculty Senate's ad hoc committee. The Faculty Senate Chair appointed an ad hoc committee that reviewed the regulation and made recommendations. The Faculty Senate opposed the current policy draft and voted to support the recommendations of the ad hoc committee. The policy originators will present a report to the Provost Council in December.*
- **Policies 4.4.3 – 4.4.10** - *In October, the Faculty Senate passed resolutions of support for all eight policies. Dissenting recommendations accompanied Policy 4.4.8 and 4.4.10. The policies were submitted to the Deans' Council in October. The Deans have supported the policies, with one recommended change in Policy 4.4.10. The policies have been submitted to the President with recommendations for adoption.*
- **Policy 4.6.4 (Promotion and Tenure)** - *A Drafting Team has been formed for the purpose of reviewing the policy. The Team meets for the first time on December 1.*

- **Policy 4.6.5 (Evaluation of Non-Tenured Faculty)** – *The Chairs Association has begun a review of this policy. A Drafting Team will likely be formed soon.*

CPE's Program Productivity Review (PPR) is underway, using the 3-Tier Review to identify programs with low degree output.

The QEP Assessment group met with the Graduate School to discuss incorporating critical thinking assessment within the College, program and course level.

Institutional Research is currently piloting an Advising Survey in two departments that will ultimately be offered university-wide. This survey seeks student opinions regarding advising services on campus.

The EKU Campus Climate Survey was launched at the end of October and will be open until the end of the semester. The climate survey asks EKU faculty, staff, and students their opinions and experiences regarding diversity and discrimination on campus.

EKU's Division II Quick Recall team, sponsored by the EKU Honors Program, took First Place at the KCQRL Tournament at Henderson Community College this past weekend

The Honors program invites course proposals for junior level electives for fall 2009 from faculty across the university; all such courses need to fulfill the General Education requirements for a Block VII course. Contact Linda Frost, Director of the Honors Program, for more information.

Budget Committee. Senator Johnson shared the following in his written report to the Senate.

The Budget Committee has met twice since the last Faculty Senate meeting, Friday, November 14, and Tuesday, November 25, 2008.

At the November 14th meeting, the Provost was invited along with the Vice President for Financial Affairs to discuss the budget for the remainder of the fiscal year, the results of the Budget Committee's survey of last year and how it was implemented, and what plans are underway for next year's budget. EKU has absorbed all of the cuts from the state so far and is prepared for the cuts expected this year. CPE is expected to hold the line on tuition increases. The pressure for the expected numbers for the state's universities for the year 2020 seems to be lessening; this is not to say that the increases are not still on the books.

At the November 25th meeting, the committee discussed the University Planning Phase I document to see if recommendations should be made concerning the structure of the two councils as put forth in this document. Dr. Janna Vice, Associate Provost for Academic and Faculty Affairs and Debbie Newsom, Vice President for Financial Affairs, were in attendance. After much discussion the committee felt that there was a lack of academic representation on the newly formed Financial Planning Council (FPC). The committee proposed that a representative of the five deans and a representative of the Chairs association should also be a part of that council. The committee also agreed with conclusions formed at the November 17th Senate Executive Committee meeting that the Vice-chair of the Senate should be added to the new structure of the new Strategic Planning Council (SPC) and that the chair of the SPC should be a member of the Faculty-at-large. In addition, the committee proposed that the dean on each of these two councils should not be the same dean and that they should rotate on a yearly basis.

Rules Committee. Senator McKenney shared the following in her written report to the Senate.

The Senate Rules Committee met on Monday, November 24, 2008. Committee members reported their findings after examining EKU's benchmarks and Kentucky's comprehensive regional universities to determine whether they had any senate or university committee dealing with academics and/or advising. Some good models of such committees were found though there is considerable variation in title, membership, and function. Rules Committee members discussed the question of whether to recommend creation of an entirely new Committee on Academic matters or whether it might be possible to use an existing senate committee to deal with this.

The Committee plans to meet again in January.

Rights & Responsibilities. Senator Noblitt reported that the Policy on Policies is currently in test mode. The faculty credentials and qualifications policy is the first policy being tested through the Policy on Policies. The drafting committee has been compiled and the committee is doing its work. Currently the Office of Academic Affairs is getting together the necessary infrastructure to have a website where public notice can be given on these policies.

Committee on Committees. Senator Staddon reported that the committee is in the process of soliciting faculty names for the five college faculty representatives on the Strategic Planning Council.

Welfare Committee. Senator Foote reported that the committee met with President Whitlock to discuss shared governance in mid November.

ADJOURNMENT

Senator Piercey moved to adjourn at approximately 5:50 p.m.

President's Report
Faculty Senate
January 12, 2009

Please accept my greetings and best wishes for a New Year and for a successful and rewarding Spring Semester and my apologies for missing this meeting of the Faculty Senate.

I have accepted the Southern Association of Colleges and Schools (Commission on Colleges) invitation to serve as the president on the visiting committee to Troy University (Troy, Alabama) in April. As the Senate meets, I will be in Atlanta attending an orientation session with the other members of the visiting committee.

When I came back to work at EKU on an interim basis, there was no plan for Joanne and me to occupy the Blanton House, which has been a condition of employment for all my predecessors since 1912. With the change to my status came encouragement to move into the house for the benefit that accrues to the institution in using the facility for official entertaining and development work. It also has the added benefit (?) for me of being very conveniently located close to the office (perhaps too close). Some modest wiring work in the attic has addressed the life safety concerns and two rooms have been repainted. I have replaced, at my own expense, the television sets in the house and added, again at my own expense, some home theater equipment. Joanne and I are in the process of finishing our move into the house.

The Board of Regents is moving ahead with plans to implement an evaluation of my performance later in this semester. Faculty Regent and Senator Frisbie will, I am sure, describe the current status of that project with you in today's meeting. I look forward to the process, which will include substantive faculty, student, and staff participation.

The economic downturn and its impact on Kentucky's economy remain as concerns. The business of the odd-year, short legislative session will soon be underway. That process will help determine the magnitude of our current year budget reduction. The only real estimates we have is that the range will likely be between two and four percent. There is a concern, as well, for the 2009-2010 fiscal year and the possibility of further cuts. I will continue to keep the University Community advised of the fiscal situation. Coping with this challenge will require all of our cooperative efforts and effective communications. Preservation of our core mission and avoiding forced layoffs by taking advantage of attrition opportunities will continue to be our focus.

You have heard me report earlier that I was planning to visit Korea and China this coming March. I decided to eliminate that trip because of the budgetary situation. Last week, however, I received an invitation from our Chinese partner institution, Liaoning University of Technology,

to participate in a biennial international higher education conference in China in late May of this year. I have been asked to be a presenter at the conference. The invitation included the kind offer to cover my expenses. This would give me an opportunity to visit China and Deagu Haany University in Korea at limited expense to the University.

At an earlier meeting of the Senate, I reported that the Commencement Committee has recommended that we end the practice of holding summer commencement ceremonies. I asked for the advice of the Senate on that matter. The timing is now such that a decision needs to be made. Dr. Piercey can speak to the matter which has budgetary considerations.

Later this week, Robert King will assume his duties as President of the Council on Postsecondary Education. He is the former Chancellor of the State University of New York system and I look forward to developing a positive working relationship with him. Dr. Richard Crofts, who has been serving as Interim President, deserves our appreciation and gratitude for the steady influence his leadership has brought to the CPE and its relationship with the campuses.

One of the things Dr. Crofts initiated has been the inclusion of “good news” reports from each of the campuses in the agenda books for CPE meetings. The following page is the report from ECU that will be included in the agenda book for this Friday’s CPE meeting.



Eastern Kentucky University Highlights & Achievements

www.eku.edu

- A partnership between **Eastern Kentucky University** and **General Atomics** could provide the basis for a new and sustainable fuel production industry in Kentucky and ultimately have a global impact. With the establishment of the **Eastern Kentucky University Center for Renewable and Alternative Fuel Technologies (CRAFT)**, researchers will examine the potential for a cellulose-derived biodiesel industry in Kentucky.
- **The Carnegie Foundation for the Advancement of Teaching** has recognized Eastern for its strong commitment to community engagement. EKU, honored for both for its curricular engagement and its outreach and partnerships, is among 119 U.S. colleges and universities the Foundation selected for its 2008 Community Engagement Classification. These institutions join the 76 institutions identified in the 2006 selection process.
- The buzz about EKU's **beekeeping initiative** has reached the shores of Ireland. Irish filmmakers Ross McDonnell and Carter Gunn shot footage on the Eastern campus and at the Thunder Ridge surface mining site in Leslie County for possible inclusion in their documentary, "Colony."
- Students who participate in a Greek social fraternity or sorority at Eastern are helping themselves and the community, according to a recent study. According to an **Educational Benchmarking Inc. / Association of Fraternity Advisors fraternity/sorority assessment** and Greek annual reports, EKU's Greek community (approximately 1,000 Greeks in 27 fraternities and sororities) averaged 63,000 hours of community service over the past three years.
- Thirty-seven **Professional Education Fellows** from Eastern Kentucky University are working closely with teachers and administrators in various school systems in central and southeastern Kentucky, collaboratively addressing needs identified by school officials. Since the program was established in 2001 by EKU's **College of Education**, approximately 50 University educators from all academic colleges have shared their expertise in more than a dozen different school districts. Each participating EKU faculty member works with a school district for at least 40 hours on site over a three-year period.
- For many years, Eastern Kentucky University has routinely fielded more student panelists at the **National Collegiate Honors Conference** than any other institution. That was true again this year in San Antonio, Texas, where 30 students participated on panels and 22 more attended the conference.
- U.S. Forest Service Southern Research Station Fisheries Research Biologist Wendell Haag, Ph.D., a 1981 **EKU biology graduate from Lexington, has received the Presidential Early Career Award for Scientists and Engineers from President Bush** during a ceremony in December at the White House. Haag was among the nearly 70 scientists and engineers receiving the award, which is the highest honor that a young scientist or engineer can receive in the United States.
January 2009



University Policy Impact Statement

Date November 10, 2008 Check One: Revision of Existing Policy New Policy

Policy Number _____ (If known) Policy Name Comprehensive Baccalaureate Degree Requirements

Originator(s) Enrollment Management

Justification for Proposed Changes or for New Policy (Attach additional sheet if necessary)

The recently-approved policy change from a minimum degree requirement of 128 to 120 hours necessitates revision of the 43 credit hours requirement for 300-level courses.

Consistency with EKU's Mission and Strategic Plan, Other Policies, and Related External Documents

Cite relevant official statements from EKU or external sources.

Impact on the University

(1) Identify resources (human, financial, physical, operational, technological, other) needed to implement and maintain compliance; (2) Identify changes to EKU's culture and/or behaviors that may be involved.

No significant resources are needed to implement the policy change and maintain compliance.

List Key Stakeholders who have been consulted. Indicate action taken and the date it was taken. Attach additional page if necessary.

<u>Council on Academic Affairs</u>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Other	Date <u>Nov 20, 2008</u> Pending
<u>Faculty Senate</u>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Other	Date _____
<u>Provost Council</u>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Other	Date _____
<u>President</u>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Other	Date _____
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Other	Date _____
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Other	Date _____

Executive Policy Group Only

Board Approval Required

Proposed revised *Catalog* language:
(Current *Catalog* language is found on page 48 of the *Undergraduate Catalog*).

DEGREE information

Comprehensive Baccalaureate Degree Requirements

To qualify for a baccalaureate degree, students must satisfy the following requirements:

1. Complete all requirements in the degree program as established by appropriate University committees.
2. Complete University academic requirements, including basic skills proficiencies in English, reading, and mathematics; and general education; as established by appropriate University committees for each degree program.
3. Complete a minimum of ~~128~~ 120 semester credit hours, ~~with at least 43 hours at the 300 level or above.~~
4. Complete at least 36 hours at the 300 level or above.
5. Earn a minimum grade point average (GPA) of 2.0 on all college-level work taken at Eastern Kentucky University. In addition, transfer students must earn a minimum GPA of 2.0 on the combined transfer work and Eastern Kentucky University work.
6. Earn a minimum of 32 semester hours through EKU.*
7. Earn the credits applicable to the degree within eight years prior to the date the degree is awarded. Credits more than eight years old may be validated by the college dean.
8. Students enrolled in MAT 090 are not permitted to enroll in any course with the following prefix: AST, BIO, CHE, CIS, CNM, CSC, FOR, GLY, NAT, PHY, SCI or STA.
9. According to AACSB International business accreditation standards, students enrolled in University baccalaureate degree programs, other than those within EKUBusiness, will not receive credit toward their degrees for more than 25 percent of their undergraduate programs in credit hours in courses offered through EKUBusiness and/or business courses (courses commonly taught in school of business) transferred from other colleges and universities or taken from other units within Eastern Kentucky University. Students who desire to take business courses are encouraged to enroll in the Business minor.

*Degree programs offered by the College of Business and Technology have more stringent residency requirements. Please refer to degree requirements in the College of Business and Technology section of this *Catalog*.

Undergraduate Baccalaureate Degree Requirements per Current Catalog

Universities and Colleges	Undergraduate Degree Hours Required	Upper Division Hours Required
BENCHMARK INSTITUTIONS		
Arkansas State University - Main Campus	126-147	45 Upper division hours are required .
California State University-Chico	120-132	40 Upper division hours are required.
University of Central Missouri	120-128	40 Upper division hours are required.
Eastern Michigan University	124-148	30 to 40 Upper division hours are required per major.
Indiana State University	124-130	A minimum of 50 upper division hours are required.
Kennesaw State University	123	24-39 Upper division hours are required.
Minnesota State University-Mankato	124-140	40 Upper division hours are required.
Northern Michigan University	125-130	No required minimum of upper division hours published in catalog.
Sam Houston State University	120-128	42 Upper division hours are required.
Sonoma State University	129	9 Units of upper division hours are required.
University of Massachusetts-Boston	120	Upper divisions hour requirements vary per major .
University of Michigan-Flint	120	Upper division hours are different in the colleges per major.
University of North Carolina-Greensboro	122	36 Upper division hours are required.
University of Northern Iowa	120-144	32-40 Upper division hours are required.
University Southern Indiana	124	39 Upper division hours are required.
University of Tennessee-Chattanooga	120	39 Upper division hours are required.
University of Wisconsin-Oshkosh	120	21 Upper division hours are required.
Western Carolina University	128	27 Upper division hours are required.
Wichita State University	124	45 Upper division hours are required .
KENTUCKY INSTITUTIONS		
Kentucky State University	128	Upper division hours are different in the colleges per major.
Morehead State University	128	43 Upper division hours are required.
Murry State University	120	42 Upper division hours are required.
Northern Kentucky University	128	45 Upper division hours are required.
University of Kentucky University	120-128	24 Upper division hours are required.
University of Louisville	126-128	40-50 Upper division hours are required per major.
Western Kentucky University	128	42 Upper division hours are required.



EASTERN KENTUCKY UNIVERSITY

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for Academic and Faculty Affairs

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TO: Members of the Faculty Senate

FROM: Janna P. Vice, Chair
The Council on Academic Affairs

DATE: January 7, 2009

SUBJECT: CAA Agenda for Faculty Senate

As a result of the Council on Academic Affairs' meeting on December 18, 2008, the following items are presented for the Faculty Senate's agenda on January 12, 2009.

Curriculum Proposals

1. Economics B.A. – *Program revision* Department of Economics
2. Geography B.A. – *Remove specialty areas* Department of Geography and Geology
3. Paralegal Program – *Change course requirements* Department of Government
4. B.B.A. Finance-Real Estate Option/Minor in Real Estate/RST Certificate within the Finance Major-
Suspend Real Estate Option, Minor in Real Estate and the RST Certificate Department of Accounting, Finance & Information Systems
5. Agriculture B.S. Area Major - *Remove the college Requirements BTS 300 and move AGR 305 from Core Courses to Supportive Courses* Department of Agriculture
6. Horticulture B.S. Area Major - *Remove the college Requirements BTS 300 and move AGR 305 from Core Courses to Supportive Courses* Department of Agriculture

- | | |
|---|---|
| 7. Business Marketing Education/Teaching B.S.
<i>-Require a professional seminar/conference experience as part of major requirements through BTS 300 and 400 for all juniors and seniors in the College of Business & Technology</i> | Department of Management, Marketing, Administrative Communication |
| 8. AAS Technology; Digital Imaging Design
<i>Drop ART 100 or 152 and add TEC 190 in the Digital Imaging Design Option</i> | Department of Technology |
| 9. Minor in Computer Electronic Publishing
<i>Change the name of minor to Minor in Digital Imaging Design</i> | Department of Technology |
| 10. MAEd Gifted Education – <i>Allow for Certification after 12 hours</i> | Department of Curriculum & Instruction |
| 11. EdD Leadership and Policy Studies – <i>Revise Program hours</i> | Department of Educational Leadership & Policy Studies |
| 12. Baccalaureate & Graduate Nursing – <i>Revise APRHN Option</i> | Department of Baccalaureate & Graduate Nursing |
| 13. Master of Public Health – <i>Revise credit hours and required/ elective courses</i> | Department of Environmental Health Services |

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>ECON</u> College <u>CAS</u> *Course Prefix & Number _____ *Course Title (<u>30 characters</u>) _____ *Program Title <u>Economics</u> (Major <u>xx</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by: _____ Date <u>8/21/08</u> Graduate Council* _____ Date <u>NA</u> Departmental Committee _____ <i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i> Council on Academic Affairs _____ College Curriculum Committee _____ 11/24/08 Approved <u>x</u> Disapproved _____ 12/18/08 General Education Committee* _____ NA Faculty Senate** _____ pending Teacher Education Committee* _____ NA Board of Regents** _____ pending Council on Postsecondary Edu.*** _____ NA		
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To modify the B.A. program by requiring ECO 420. A. 2. Effective date: (Example: Fall 2001) Summer 2009 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: A few years ago the Economics department instituted an option of allowing students to take either ECO 420 (Research Methods II) or ECO 490 (Senior Seminar in Economics). However, too many students are obtaining a B.A. in Economics without really undertaking a rigorous research project that involves data and hypothesis testing.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: NA Operating Expenses Impact: NA Equipment/Physical Facility Needs: NA Library Resources: NA	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strickethrough~~ for deletions and underlines for additions.)

Economics (B.A.)

CIP Code: 45.0601

Major Requirements33 hours

A minimum grade of "C" is required in all courses counted towards the major.

Economics Core21 hours

ECO 220, 230, 231, 320, 330, 331, and ~~420 or 490~~. Majors must select an option in General Economics, Applied Economics, International Economics, or Public Policy. ~~General Economics students must take ECO 420.~~

Options12 hours

General Economics12 hours

Twelve hours of upper division economics courses.

Applied Economics.....12 hours

ECO 300 and nine hours of upper division economics courses.

International Economics12 hours

ECO 394, 395, and six hours of upper division economics courses.

Public Policy12 hours

ECO 315, 365, and six hours from ECO 324, 333, 370, 394, 580 or 590.

Supporting Course Requirements21 hours

Additional supporting course requirements beyond those specified below must be approved by the advisor in consultation with the Chair of the Department of Economics.

General Economics: MAT 211 plus 18 hours of courses as noted above.

Applied Economics: MAT 107 or 211; six hours of courses as noted above; and twelve hours from a list of approved courses within specific program areas, including (but not limited to) Agriculture, Construction Technology, and Travel and Tourism.

International Economics: MAT 107 or 211; six hours of courses as noted above; and one of the following three alternatives: (1) twelve hours of foreign language, (2) twelve hours of area studies to be pre-approved by the advisor and the Chair, or (3) twelve hours from the core and elective courses listed in the International Studies minor.

Public Policy: MAT 107 or 211; POL 101, 321, 374; three hours from POL 370, 371, 377; plus six hours of courses as noted above.

General Education Requirements45 hours

Standard General Education program, excluding general education block II. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

University Requirement1 hour

ASO 100.

Free Electives28 hours

Total Curriculum Requirements128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Geography & Geology																																				
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Arts & Sciences																																				
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number																																					
<input type="checkbox"/> New Program (Part III)	*Course Title (30 characters)																																					
<input checked="" type="checkbox"/> Program Revision (Part III)	*Program Title	Geography (B.A.)																																				
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.																																					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Proposal Approved by:</td> <td style="width: 25%; text-align: center;"><u>Date</u></td> <td style="width: 20%;"></td> <td style="width: 5%;"></td> <td style="width: 20%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">10/12/07</td> <td>Graduate Council*</td> <td></td> <td style="text-align: center;">NA</td> </tr> <tr> <td colspan="2"> <i>Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input type="checkbox"/></i> </td> <td>Council on Academic Affairs</td> <td></td> <td></td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">11/24/08</td> <td>Approved x Disapproved _____</td> <td></td> <td style="text-align: center;">12/18/08</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">NA</td> <td>Faculty Senate**</td> <td></td> <td style="text-align: center;">pending</td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">NA</td> <td>Board of Regents**</td> <td></td> <td style="text-align: center;">pending</td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td></td> <td style="text-align: center;">NA</td> </tr> </table>				Proposal Approved by:	<u>Date</u>			<u>Date</u>	Departmental Committee	10/12/07	Graduate Council*		NA	<i>Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input type="checkbox"/></i>		Council on Academic Affairs			College Curriculum Committee	11/24/08	Approved x Disapproved _____		12/18/08	General Education Committee*	NA	Faculty Senate**		pending	Teacher Education Committee*	NA	Board of Regents**		pending			Council on Postsecondary Edu.***		NA
Proposal Approved by:	<u>Date</u>			<u>Date</u>																																		
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Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To remove the "specialty areas" from the BA Geography program

A. 2. Effective date: (Example: Fall 2001)

Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Nobody in the past five years has graduated with one of the specialty areas; The undergraduate advisor reports that students find the specialty areas confusing (and frequently think that they have to choose one); The specialty areas do not represent the strengths of the department or the courses offered, and as a result it is nearly impossible for students to graduate with a BA Geography in one of the specialty areas.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)**GEOGRAPHY (B.A.)***CIP Code: 45.0701***Major Requirements 39 hours****Geography Core 15 hours**

GEO 100, 210, 220, 353, and 490.

Geography Electives 24 hours**(18 hours must be upper division)**Majors are strongly encouraged to select their GEO elective hours and free elective hours in consultation with an advisor, ~~from~~ one of the speciality areas:**Specialty Areas:****Global Studies**

GEO 205, 302, 322; 3 hours from GEO 341, 342, 343, 344, or 347; and 6 hours from ANT 435; ECO 394; GEO 330; HIS 347; POL 220; or an Accredited Study Abroad Program.

Geotechniques

GEO 353, 355, 553, 555, and 556.

Natural Resources

GEO 302, 330, 435; GEO 325 or 430; and 6 hours of upper division BIO, NAT, GLY, or EHS in consultation with advisor.

Community and Regional Planning

GEO 225; GEO 321 or 330; GEO 430 or 525; 6 hours from GEO 321, 325, 330, 435; and 6 hours of upper division SOC, POL, RST, SPE or EHS in consultation with advisor.

Supporting Course Requirements 12 hours

CIS 212; GLY 102 or 107 or 108; SOC 232; and ECO 120 or ECO 230.

General Education Requirements 39 hoursStandard General Education program, excluding blocks IVB, VB, and VII (QS). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.**University Requirement 1 hour**

ASO 100.

Free Electives 37 hours**Total Curriculum Requirements 128 hours**

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	Government
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	N/A
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	N/A
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	Paralegal Program
<input type="checkbox"/> New Program (Part III)		(Major <u>X</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	11-06-2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	11/24/08	Approved <u>x</u> Disapproved <u> </u>	12/18/08
General Education Committee*	N/A	Faculty Senate**	pending
Teacher Education Committee*	N/A	Board of Regents**	pending
		Council on Postsecondary Edu.***	N/A

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To drop a current course – LAS 320 Civil Law & Liability, and replace it with a new course – LAS 355 Litigation: Trial to Appeal in our program requirements.

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Program revision is required due to dropping LAS 320 and adding LAS 355.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None Predicted

Operating Expenses Impact:
None Predicted

Equipment/Physical Facility Needs:
None Predicted

Library Resources:

None Predicted

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
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New or Revised* Catalog Text

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Part III. Recording Data for New, Revised, or Suspended Program

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3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striketrough~~ for deletions and underlines for additions.)

Departmental Degree Requirements

Paralegal majors (A.A., B.A.) must attain a minimum grade of “C” in all “major” and “supporting” courses. A minimum grade of “C” must be earned in LAS 210 before taking LAS 220 and 320. A minimum grade of “C” must be earned in LAS 220 before being admitted to any of the upper division requirements.

Transfer Students

Transfer students must take a minimum of 15 semester hours of paralegal (LAS) courses at ECU to earn a paralegal degree.

Baccalaureate Degrees

Paralegal Science (B.A.)

CIP Code: 22.0302

Major Requirements.40 hours
LAS 210, 220, 300, 320 , 325, 350, <u>355</u> , 385, 399, 410 and 12 hours from LAS 330, 340, 360, 370, 380, 460, or 490	
Supporting Course Requirements.12 hours
ACC 201, ENG 301, POL 101, and three hours from POL 460, 463, or 464.	
General Education Requirements.45 hours
Standard General Education program, excluding block VB. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
University Requirement.1 hour
ASO 100.	
Free Electives.30 hours
Total Curriculum Requirements.128 hours

Associate Degree

Paralegal Studies (A.A.S.)

CIP Code: 22.0302

Major Requirements.37 hours
LAS 210, 220, 300, 320 , 325, 350, <u>355</u> , 385, 399, 410 and nine hours from LAS 330, 340, 360, 370, 380, or 460.	
Supporting Course Requirements.25 hours
ASO 100, six hours of English Composition*, three hours of general education humanities*, POL 101*, MAT 105*	
Or higher, three hours general education elective* (not POL 101), ACC 210, and ENG 301.	
Free Electives.2 hours
Total Curriculum Requirements.64 hours

*Courses meeting general education requirements.

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input checked="" type="checkbox"/> Program Suspended (Part III)	Department Name Accounting, Finance & Information Systems <hr/> College Business & Technology <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title Finance (B.B.A.) (Real Estate) (Major ____, Option __x__; Minor __x__; or Certificate __x__) <hr/> *Provide only the information relevant to the proposal.																																								
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Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</p> Suspend Real Estate Option, Minor in Real Estate and the RST Certificate within the Finance Major. <p>A. 2. Effective date: (Example: Fall 2001)</p> Fall 2009 <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p> Spring 2011	
<p>B. The justification for this action:</p> Currently, all Real Estate courses are taught by one faculty member who is planning to retire within the next two years. Finding a qualified replacement under current market and budget conditions is highly unlikely.	
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact:</p> None <p>Operating Expenses Impact:</p> None <p>Equipment/Physical Facility Needs:</p> None <p>Library Resources:</p> None	

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strikethrough~~ for deletions and underlines for additions.)

Finance (B.B.A.)
CIP Code: 52.0801

University Requirement	1 hour
BTO 100.	
General Education Requirements	39 hours
Standard General Education program, excluding general education blocks II, VB, and VC. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
College Requirement: Professional Skills Seminar	
BTS 300 (CR) and BTS 400 (CR).	
Supporting Course Requirements	12-15 hours
MAT 211 or the combined courses of MAT 107 and QMB 240; SOC 131; ECO 230, 231.	
Free Electives (non-business)	12-18 hours
Business Requirements	
Pre-Business Core	12 hours
A CC 201, 202; GBU 204; QMB 200.	
Business Core	21 hours
CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, GBU 480.	
Major Requirements	25-28 hours
QMB 300; FIN 301, 410, 450 (1); and one of the following options:	
Managerial Finance Option:	
FIN 401, 424, 455, ACC 301, 302, and three hours from A CC 322, 327, 425, 440, 441, 525, CIS 335.	
General Finance Option:	
FIN 324, 401, 405, 420, 424, 455.	
Real Estate Finance Option:	
FIN 324, 405, 420; RST 310, 330, 401.	
Total Curriculum Requirements	128 hours

Minor in Real Estate

The ~~18~~-hour real estate minor for non-business majors includes six hours of required business courses, ~~9~~ hours of required real estate courses, and three hours of real estate electives. The required business courses must be completed with a grade of "C" or better prior to enroll in any required real estate or real estate elective course. Students minoring in real estate must earn at least 12 hours of the total hours used for the minor in residence at EKU and maintain a cumulative GPA of 2.25 in all courses comprising the minor.

Required Business Courses	6 hours
ACC 201 and ECO 231.	
Required Real Estate Courses	9 hours
RST 310, 320, and 330.	
Real Estate Electives	3 hours

Any three hour upper division RST elective course for which prerequisites have been met.

Certificate in Real Estate

The Certificate in Real Estate is designed to prepare applicants for licensure as real estate brokers or certification as real property appraisers in Kentucky. Requirements include completion of at least 45 semester college level hours and permission of the Chair of the Department or a valid real estate sales associate license or state certified residential appraiser certificate and completion of the following courses:

Requirements	12 hours
RST 310, 320 (or 410), 330, 401.	

Total Curriculum Requirements	45 hours
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Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Agriculture																													
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business and Technology																													
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number																														
<input type="checkbox"/> New Program (Part III)	*Course Title (30 characters)																														
<input checked="" type="checkbox"/> Program Revision (Part III)	*Program Title	Agriculture (B.S.) Area Major																													
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.																														
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Proposal Approved by:	<u>Date</u>		<u>Date</u>																												
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College Curriculum Committee	11/25/2008	Approved x Disapproved _____	12/18/08																												
General Education Committee*	NA	Faculty Senate**	pending																												
Teacher Education Committee*	NA	Board of Regents**	pending																												
		Council on Postsecondary Edu.***	NA																												
<p>*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs *** Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.</p>																															

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)	Remove the College Requirement BTS 300 and add AGR 305 from Core Courses.
A. 2. Effective date: (Example: Fall 2001)	Fall 2009
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	NA
B. The justification for this action:	
. Professional skills are being taught in AGR 305 (Professional Skills Seminar).	
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact:	
None	
Operating Expenses Impact:	
None	
Equipment/Physical Facility Needs:	
None	
Library Resources:	
None	

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strickthrough~~ for deletions and underlines for additions.)

Agriculture (B.S.) Area Major

CPI Code: 01.0301

University Requirement.....1 hour

BTO 100

General Education Requirements.....36 hours

Standard General Education program, excluding blocks IVA, IVB, VB, and VII (QS). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirements: Professional Skills Seminar.....1 hour

~~BTS 300 (CR)~~ and AGR 305 (1), BTS 400 (CR)

Supporting Course Requirements.....17 hours

ACC 201, BIO 121, CHE 101 and 107(1), ECO 230, CIS 212 or CCT 201 or CSC 104.

Free Electives.....11-15 hours

Major Requirements.....59-63 hours

Core.....45 44 hours

AGR 125, 126, 130, 131, 210,213,215, 304, ~~305~~, 308, 310 or 350, 411; four hours from AGR 301, 302 or 349; 12 hours of upper division AGR and/or OHO electives; and one of the following options.

Agribusiness Management Option.....15 hours

Agriculture Systems Management Option.....14 hours

Agronomy and Natural Resources Option.....15 hours

Dairy Herd Management Option.....14 hours

Livestock Production Option.....18 hours

Soils Option.....16 hours

Business Minor Option*.....15 hours

See Catalog for required courses for Minor in Business

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Agriculture																													
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business and Technology																													
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number																														
<input type="checkbox"/> New Program (Part III)	*Course Title (30 characters)																														
<input checked="" type="checkbox"/> Program Revision (Part III)	*Program Title	Horticulture (B.S.) Area Major																													
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.																														
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%;">Proposal Approved by:</td> <td style="width:20%;"><u>Date</u></td> <td style="width:30%;"></td> <td style="width:20%;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td>8/19/08</td> <td>Graduate Council*</td> <td>NA</td> </tr> <tr> <td colspan="2"> <i>Is this a SACS Substantive Change? Yes****</i> <input type="checkbox"/> <i>No</i> <input checked="" type="checkbox"/> </td> <td>Council on Academic Affairs</td> <td></td> </tr> <tr> <td>College Curriculum Committee</td> <td>11/25/2008</td> <td>Approved x Disapproved _____</td> <td>12/18/08</td> </tr> <tr> <td>General Education Committee*</td> <td>NA</td> <td>Faculty Senate**</td> <td>pending</td> </tr> <tr> <td>Teacher Education Committee*</td> <td>NA</td> <td>Board of Regents**</td> <td>pending</td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td>NA</td> </tr> </table>				Proposal Approved by:	<u>Date</u>		<u>Date</u>	Departmental Committee	8/19/08	Graduate Council*	NA	<i>Is this a SACS Substantive Change? Yes****</i> <input type="checkbox"/> <i>No</i> <input checked="" type="checkbox"/>		Council on Academic Affairs		College Curriculum Committee	11/25/2008	Approved x Disapproved _____	12/18/08	General Education Committee*	NA	Faculty Senate**	pending	Teacher Education Committee*	NA	Board of Regents**	pending			Council on Postsecondary Edu.***	NA
Proposal Approved by:	<u>Date</u>		<u>Date</u>																												
Departmental Committee	8/19/08	Graduate Council*	NA																												
<i>Is this a SACS Substantive Change? Yes****</i> <input type="checkbox"/> <i>No</i> <input checked="" type="checkbox"/>		Council on Academic Affairs																													
College Curriculum Committee	11/25/2008	Approved x Disapproved _____	12/18/08																												
General Education Committee*	NA	Faculty Senate**	pending																												
Teacher Education Committee*	NA	Board of Regents**	pending																												
		Council on Postsecondary Edu.***	NA																												
<p>*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.</p>																															

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)	Remove the College Requirement BTS 300 and add AGR 305 from Core Courses.
A. 2. Effective date: (Example: Fall 2001)	Fall 2009
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	NA
B. The justification for this action:	
. Professional skills are being taught in AGR 305 (Professional Skills Seminar).	
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact:	
None	
Operating Expenses Impact:	
None	
Equipment/Physical Facility Needs:	
None	
Library Resources:	
None	

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strickthrough~~ for deletions and underlines for additions.)

Horticulture (B.S.) Area Major

CPI Code: 01.0603

University Requirement.....1 hour

BTO 100

General Education Requirements.....36 hours

Standard General Education program, excluding blocks IVA, IVB, VB, and VII (QS). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirements: Professional Skills Seminar.....1 hour

~~BTS 300 (CR) and~~ AGR 305 (1), BTS 400 (CR)

Supporting Course Requirements.....21 hours

BIO 121 and 131, CHE 101 and 107(1), ACC 201, ECO 230, CIS 212 or CCT 201 or CSC 104.

Free Electives.....10 hours

Major Requirements.....60 hours

Core.....~~42-45~~ 41-44 hours

OHO 131,132, 351, AGR 210,213,215, 304, ~~305~~, 308, 315, 349 (4), 409, 411; seven to ten hours of upper division electives from AGR and/or OHO electives , and one of the Following options:

Floriculture/Greenhouse Management Option.....18 hours

Landscape Horticulture Options.....18 hours

Turfgrass Management Option.....18 hours

Business Minor Option*.....15 hours

See Catalog for required coursed for Minor in Business

Total Curriculum Requirements.....128 hours

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Management, Marketing, and Admin. Communication Business and Technology Business Marketing Education/Teaching (Major <input checked="" type="checkbox"/> , Option ___; Minor ___; or Certificate ___)
Proposal Approved by:		
	<u>Date</u>	
Departmental Committee	8/4/06	Graduate Council* N/A
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	8/4/06	Council on Academic Affairs
General Education Committee*	N/A	Approved x Disapproved 12/18/08
Teacher Education Committee*	10/28/2008	Faculty Senate** pending
		Board of Regents** pending
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To require a Professional Seminar/Conference experience as part of the major requirements through BTS 300 and BTS 400 for all juniors and seniors in the College of Business and Technology. Credit will be given when students register for and complete the assignment(s) for the BTS 300 and attend the annual Professional Skills Conference for the BTS 400.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 EKU students, particularly those who are first-generation college students, need exposure to professionals in their field. They need to learn how to network and prepare for the job search. The College's annual Professional Skills Conference is a very high quality event that all students need to attend. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either good or excellent.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~striethrough~~ for deletions and underlines for additions.)

BUSINESS AND MARKETING

EDUCATION/TEACHING (B.S.)

CIP Code: 13.1303

University Requirement 1 hour
 BTO 100.

General Education Requirements 39 hours
 Standard General Education program, excluding general education blocks II, VB, and VC. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements 9 hours
 MAT 107 or MAT 211; ECO 230, 231.

Free Electives (non-business) 2 hours

Teacher Education Requirements 31 hours
 EDF 103, 203, 319, 413, ESE 490, 499, 573 and SED 401.

Business Core 15 hours
 CIS 300, FIN 300, GBU 204, MGT 300, and QMB 200.

Major Requirements 31 hours
 ACC 201, 202, 250, CCT 101, 200, 201, 302, 570; MKT 300; MGT 340 and three hours from MKT 304, 310, 320 or 400.

Total Curriculum Requirements 128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Technology	
<input type="checkbox"/> New Course (Parts II, IV)	College	Business and Technology	
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number		
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)		
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	Technology (A.A.S.); Digital Imaging Design	
<input type="checkbox"/> New Program (Part III)		(Major <u> X </u> , Option <u> X </u> ; Minor <u> </u> ; or Certificate <u> </u>)	
<input checked="" type="checkbox"/> Program Revision (Part III)			
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	November 7, 2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	November 25, 2008	Approved <u> x </u> Disapproved <u> </u>	12/18/08
General Education Committee*	N/A	Faculty Senate**	pending
Teacher Education Committee*	N/A	Board of Regents**	pending
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 In the Digital Imaging Design option drop Art 100 or 152 and add TEC 190.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 For the student who wants to design packaging or three-dimensional graphics, the content in TEC 190 is particularly important.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strickthrough~~ for deletions and underlines for additions.)

Technology (A.A.S.)
CIP Code: 15.0612

University Requirement	1 hour
BTO 100	
General Education Requirements.....	18 hours
ENG 101 and 102 or 105 (6 hours); MAT 107 or higher (3 hours); humanities (3 hours); ECO 230 (3 hours); CMS 100 (3 hours).	
Option Requirements.....	39-44 hours
Computer Aided Drafting (41 hours)	
CON 303; INT 192, 195, 201, 330, 383, 390, 392 397; MAT 108; PHY 131 (5); TEC 161, 190.	
Computer Electronics (44 hours)	
CSC 160 or 3 hours of higher level CSC courses; EET 251, 252, 253, 254, 257 302, 303, 343, 351 or 354, 399; MAT 108; select at least 3 hours from (PHY 101 or higher) and/or (CHE 101, CHE 107(1) or higher) in general education block IVB; TEC 161.	
Digital Imaging Design (40 hours)	
ART 100 or 152 ; CHE 101, CHE-107(1) ; CSC 160; EET 303; GCM 211, 217, 316, 317, 319; TEC 161, <u>190</u> , 255, 313, 355.	
Quality Assurance (39-40 hours)	
CHE 101, CHE 107 (1) or CHE 111, CHE 115 (1) EET 251; INT 201, 202, 238, 301, 330, 332, 336; MAT 108; QMB 200 or STA 215 or 270; TEC 161, 190.	
Free Electives.....	1-6 hours
Total Curriculum Requirements.....	64 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Technology <hr/> College Business and Technology <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title Minor in Computer Electronic Publishing (Major __, Option __; Minor <u>X</u> ; or Certificate __) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	November 7, 2008	Graduate Council* N/A
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	November 25, 2008	Graduate Council* N/A
General Education Committee*	N/A	Council on Academic Affairs
Teacher Education Committee*	N/A	Approved <u>x</u> Disapproved _____
		Faculty Senate** pending
		Board of Regents** pending
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</p> <p>Change the name of this minor from Minor in Computer Electronic Publishing to Minor in Digital Imaging Design. Change resulting text revisions throughout Business and Technology sections of the <i>Catalog</i>.</p> <p>A. 2. Effective date: (Example: Fall 2001)</p> <p>Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p> <p>N/A</p>	
<p>B. The justification for this action:</p> <p>This change will bring uniformity with the Digital Imaging Design option of the Technology A.A.S. degree program and with the federal CIP codes.</p>	
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact:</p> <p>None</p> <p>Operating Expenses Impact:</p> <p>None</p> <p>Equipment/Physical Facility Needs:</p> <p>None</p> <p>Library Resources:</p> <p>None</p>	

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strike through~~ for deletions and underlines for additions.)

Technology (A.A.S.)
CIP Code: 15.0612

Minor in ~~Computer Electronic Publishing~~ Digital Imaging Design
 (page 112 of the *Undergraduate Catalog*)

Required Courses..... 12 hours
 GCM 211, 217, 317 and TEC 313

Supporting Courses..... 6 hours
 Select six semester hours from GCM 316, 319, TEC 255 and 355.

Total Requirements.....18 hours

MINORS (page 109 of the 2008-09 *Undergraduate Catalog*)
 The department also offers minors in Aviation Administration, Aviation (Flight), ~~Computer Electronic Publishing~~ Digital Imaging Design, Computer Electronics Technology, Construction Management, Industrial Technology and Quality Assurance.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum and Instruction <hr/> College Education <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title MAEd Gifted Education (Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	September 18, 2008	Graduate Council* December 1, 2008
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	October 7, 2008	Council on Academic Affairs Approved <u> x </u> Disapproved <u> </u> 12/18/08
General Education Committee*	<u> </u>	Faculty Senate** pending
Teacher Education Committee*	October 28, 2008	Board of Regents** pending
		Council on Postsecondary Edu.*** <u> </u>
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Revise the MAED Gifted Education and Endorsement program. Correct the Graduate Catalog</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action:</p> <p>To allow the recommending of the Gifted Education (P-12) certification (endorsement) after completion of 12 hours of gifted courses. This aligns with other institutions in Kentucky. Correct the Graduate Catalog: "One course from each of the following lists." Two lists = 6 hours instead of 3 hours as appears in the catalog.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: none</p>

Operating Expenses Impact: none

Equipment/Physical Facility Needs: none

Library Resources: none

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strike through~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strike through~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strike through~~ for deletions and underlines for additions.)

Master of Arts in Education: Gifted Education

~~Completion of the program may lead to a Gifted/Talented P-12 endorsement.~~

Professional Education Core 15 hours

EPY 839, 869, EMS 855 9 hours

One course from each of the following lists ~~3~~ 6 hours

A. ELE 810, EMG 810, ESE 863.*

B. ELE 871, EME 873, EMG 806, ESE 774.*

*Selection of specific courses will be based upon prior level of preparation and student need.

Gifted Education Component 9 hours

EMS 856, 857, 858.

Electives 6 hours

Selected with advisor approval to enhance preparation for teaching gifted/talented students.

Minimum Program Total 30 hours

Candidates may apply for the Gifted Education (P-12) certification (endorsement) after completing EMS 855, 856, 857, and 858.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Educational Leadership and Policy Studies College College of Education *Course Prefix & Number _____ *Course Title (30 characters) _____ *Program Title Doctor of Education (Ed.D.) Leadership and Policy Studies (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u> September 23, 2008	<u>Date</u> December 1, 2008
		Graduate Council*
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	October 7, 2008	Approved x Disapproved 12/18/08
General Education Committee*	NA	Faculty Senate** pending
Teacher Education Committee*	October 28, 2008	Board of Regents** Council on Postsecondary Edu.*** pending
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To make the following changes to the Ed.D. program: (1) increase the required number of hours in the research core, (2) increase the number of hours in the academic core, (3) decrease the number of hours in the specialization area, (4) decrease the number of hours required for completion of the dissertation.</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: Changes enhance the rigor of the program and create incentives for timely completion of the dissertation.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: The current five-year phase-in budget provides for faculty for the doctoral program. The Board of Regents approved this budget, which will be appropriate if fully funded.</p> <p>Operating Expenses Impact: See personnel impact above.</p> <p>Equipment/Physical Facility Needs: See personnel impact above.</p> <p>Library Resources: The addition of 4 courses with different academic literatures will require the library to secure additional journals and access to on-line information. These added library holdings could cost between 10 and 20 thousand.</p>

Part III. Recording Data for New, Revised, or Suspended Program

<ol style="list-style-type: none"> 1. For a new program, provide the catalog description as being proposed. 2. For a revised program, provide the current program requirements using strike through for deletions and <i>underlines</i> for additions. 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.
<p>New or Revised* Program Text (*Use strike through for deletions and <u>underlines</u> for additions.)</p>

2008-2009 Graduate Catalog - pages 71-72

**DOCTOR OF EDUCATION (Ed.D.)
 Leadership and Policy Studies**

**I. GENERAL INFORMATION
 NO CHANGES**

**II. ADMISSION REQUIREMENTS
 NO CHANGES**

III. PROGRAM REQUIREMENTS

Each candidate's program of study will be individually planned within the following curriculum framework:

- Research Core 9 12 hours**
 EDL 810, 811, 812, 910.

- Academic Core ~~9~~ 12 hours**
 EDL 820, 821 822, 823. 824, 825, 826

- Leadership Specialization ~~12~~ 9 hours¹**
 Selected from advanced graduate course offerings and aligned with the student's program of study to create an individualized track that is both cognizant of background experiences and prior knowledge and relevant to professional objectives.

- Cognate Area..... 6 hours**
 Two advanced graduate courses chosen from a department or program outside the leadership specialization area.

- Rural Studies Core..... 6 hours**
 EDL 930, 931.

- Field Experience 6 3-6 hours**
 EDL 900.

- Dissertation ~~12~~ 2-12 hours**
 EDL 912.

Minimum Program Total..... ~~60~~ 50-63 hours²

¹ If the student has not completed coursework in statistics and research methodology and/or successfully completed and defended an appropriate thesis or specialist project, additional coursework in these areas may be required. See “Requirement regarding education research” under Admission Standards.

² Students must enroll in a minimum of 2 hours per semester (up to a maximum of 12) while completing the dissertation.

For additional information, consult the Ed.D. website at www.education.edu.edu/EDD.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title (Major __, Option __; Minor __; or Certificate __) *Provide only the information relevant to the proposal.	Baccalaureate & Graduate Nursing Health Sciences Master's of Science in Nursing (Major __, Option __; Minor __; or Certificate __)
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Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	10/3/08	Graduate Council*	12/1/08
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	10/15/08	Approved x Disapproved	12/18/08
General Education Committee*	NA	Faculty Senate**	pending
Teacher Education Committee*	NA	Board of Regents**	pending
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
******If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.**

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: To revise the Advanced Practice Rural Health Nursing option title and course requirements to reflect latest criteria from the Association of Community Health Nurse Educators and the American Nurses Credentialing Center as well as the latest information from the Commission on Collegiate Nursing Education, which is the national accrediting body. Statements in General Information and Progression Policy will be amended to reflect the other changes.

A. 2. Effective date: Summer 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: To keep option current and up to date with national regulations and requirements as well as criteria from accrediting agency and specialty organizations.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: No additional

Part III. Recording Data for New, Revised, or Suspended Program

New or Revised* Program Text

(*Use ~~strike through~~ for deletions and underlines for additions.)

I. GENERAL INFORMATION

The Department of Baccalaureate & Graduate Nursing offers the Master of Science in nursing degree. The program is designed to allow nurses with a baccalaureate degree to prepare for rural health advanced or advanced practice roles. Master's degree options available include Rural Health Family Nurse Practitioner, Rural Psychiatric Mental Health Nurse Practitioner, and the ~~Advanced Practice~~ Rural Public Health Nursing option with an area of concentration in either Administration or Nursing Education. Students in an option other than ~~Advanced Practice~~ Rural Public Health Nursing who are interested may also request to take the nursing education courses as electives, which are not a part of the planned degree program.

Graduates of the M.S.N. program will have specific competencies related to rural health nursing practice either as a Rural Health Family Nurse Practitioner, Rural Psychiatric Mental Health Nurse Practitioner, or an Advanced Rural Community/Public Health Nurse Nursing Specialist.

Advanced Nursing Practice Outcomes include:

1. Demonstrate the synthesis of expert knowledge for advanced nursing practice in rural communities.
2. Evaluate theory and research in nursing and related disciplines for their contribution to advanced nursing practice and professional role development.
3. Function as a leader in the analysis and advancement of rural health care.
4. Utilize research methodology and advanced nursing practice knowledge to identify client needs, propose interventions at the advanced practice level, and evaluate effectiveness of solutions and alternatives.
5. Work within complex organizational and political systems to influence rural health care delivery.
6. Communicate, collaborate, and consult with clients and colleagues in nursing and other disciplines to meet rural health care needs.
7. Interpret the purpose and role of advanced nursing practice to professional colleagues and consumers.
8. Integrate ethical and legal principles into advanced nursing practice.

MASTER OF SCIENCE IN NURSING

Nursing

II. ADMISSION REQUIREMENTS

Minimum requirements for admission to the program include 1) a baccalaureate degree in nursing from a nationally accredited program, 2) a free and unrestricted R.N. license in Kentucky (or a recognized compact state) with no Kentucky Board of Nursing imposed restrictions on practice, voluntary or otherwise, 3) an undergraduate GPA of at least 2.75 (4.0 scale) cumulative or in last 60 hours, and (4) a three hour graduate or undergraduate course in statistics with a grade of "C" or higher. Admission is competitive and limited to available space. In addition to the above criteria, consideration is also given to the applicants' scores on either the sub-tests of the Graduate Record Examination general test or the Miller Analogies Test, the student's statement of Personal and Professional Objectives submitted with the Graduate School application and also with the department application, the three required professional references, and the rural nature of the site identified for matriculation or proposed for future practice. Application deadline is February 15 for summer admission (full-time) and March 15 for fall admission (part-time). Admission may be granted at other times during the year if spaces are available in an option.

Progression Policy – To progress, MSN students must achieve a grade of "B" or higher in many of the prerequisite courses. Refer to the course descriptions in this *Catalog* for specifics. When a student is given permission to repeat a practicum course, the student must also enroll in the corequisite hours of NSC 800 or 802, whichever is applicable.

III. Program Requirements

Advanced Practice Rural Public Health Nursing Option

(Area of Concentration in Administration) 24 hours

NSC 844, 854, *approved elective 9 hours

APRPHN Practicum Courses 15 hours

NSC 836, 850, 852, 860, 862.

In addition, must complete a minimum of 4 5 hours of NSC 8002 to meet clinical clock hour requirement.

Total Hours 39 hours

Plus 4 5 hours of NSC 8002.

*Elective can be selected from HEA, POL, NSC or other approved course.

Advanced Practice Rural Public Health Nursing Option

(Area of Concentration in Nursing Education) 24 hours

NSC 844, 846, 854 9 hours

APRPHN Practicum Courses 15 hours

NSC 836, 848, 850, 852, 862.

In addition, must complete a minimum of 4 5 hours of NSC 8002 to meet clinical clock hour requirement.

Total Hours 39 hours

Plus 4 5 hours of NSC 8002.

**Certificate
Post-Master of Science in Nursing**

III. PROGRAM REQUIREMENTS

**Curriculum Requirements
Post-Master of Science in Nursing Certificate**

Public Health Nursing:

Prerequisite: HEA 855 Epidemiology & Risk Management 3 hours

NSC 836 ~~Advanced health Promotion for APNs~~ Rural Public Health Nursing I ~~3~~ 2 hours

NSC 850 Rural Health Nursing II 3 hours

NSC 852 Rural Health Nursing III 3 hours

NSC 854 Management of Health Care for APNs 3 hours

NSC 862 Rural Nursing Internship ~~3~~ 4 hours

NSC 8002 Concurrent enrollment with 836, 850, and 852 for a total of 4 5 hours

Total..... 19 20 hours

Curriculum Change Form

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Environmental Health Sciences College of Health Sciences Master of Public Health (Major ____, Option <u>XX</u> ; Minor ____; or Certificate ____)
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Proposal Approved by:	Date	Date
Departmental Committee	8/18/08	Graduate Council* 12/01/08
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	9/17/08	Approved x Disapproved 12/18/08
General Education Committee*	NA	Faculty Senate** pending
Teacher Education Committee*	NA	Board of Regents** pending
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

1. Under required courses:
 - a) decrease hours from 15 to 9
 - b) change EHS 877 and EHS 845 from required to elective courses
2. Increase elective hours from 0-3 to 3-6 credit hours
3. Decrease total credit hours from 46 to 43

A. 2. Effective date: Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Information is delivered in several other courses.

To allow students more flexibility to take course work in area(s) of interest; and, to make all MPH options consistent in terms of the number of credit hours.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: n/a

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strikethrough~~ for deletions and underlines for additions.)

MPH Core Courses 21 hours

EHS 850, HEA 810, HEA 816, HEA 830, HEA 855, HEA 840 or EHS 800, EHS 825

Environmental Health Option

Required Courses.....~~15~~ 9 hours

EHS ~~845~~, 855, 865, ~~877~~, and 880

Electives.....3-6 hours

If thesis route, choose 3 approved credit hours;

If non-thesis route, choose 6 approved credit hours;

Approved electives include: EHS 840,845, 860, 870, 877, LPS 815, 822

Practicum.....3 hours

EHS-863

Thesis or Non-Thesis3-6 hours

EHS 899- Thesis and 899 c-Thesis, cont.

OR

EHS 890: Independent Study in Health Science

~~and 3 approved elective credit hours*~~

~~*electives: EHS 840, 860, 870, LPS 815, 822~~

Capstone.....1 hour

MPH 895

Total Hours..... **43 ~~46~~ hours**

To: The Faculty Senate

From: Nancy McKenney and Margaret Foote, Library Faculty Senators

Date: December 10, 2008

MOTION:

The Faculty Senate of ECU recommends that the membership of the University Strategic Planning Council be modified as follows:

Add a library faculty representative to the proposed group of faculty representatives from the 5 colleges, making a total of 6 faculty representatives on the Strategic Planning Council.

JUSTIFICATION:

The ECU Library has more than twenty faculty members who are not part of the 5 academic colleges.

For a number of purposes, including promotion, the Library is regularly treated as a college.

The Library is crucial to the academic mission of ECU, and its faculty should be part of the communication and decision-making of the Strategic Planning Council.

To: Faculty Senate
From: Malcolm P. Frisbie
Date: 12 January 2009
Re: Regent's Report

4 December 2008, Board of Regents Retreat

The Board of Regents met for an all-day retreat on 4 December 2008. There were three broad parts to the retreat. The morning session was facilitated by a consultant from the Association of Governing Boards of Universities and Colleges (AGB). The consultant led some exercises and discussions designed to get us to think carefully about procedures, attitudes, etc. that produce highly functioning boards. She also helped us think about purposes of and procedures used during presidential reviews. The second part of the retreat was a joint luncheon for the ECU Foundation Board and the Board of Regents. This afforded members of both boards an opportunity to interact and to discuss issues of common concern. One topic that generated comment from both Boards was increasing the interaction and cooperation between the two Boards. While the ECU Foundation and ECU are separate entities, they obviously share many overlapping goals. The ECU Foundation needs to maintain its independence, however, there does seem to be room for bringing the Boards into closer interaction, which would be beneficial for both organizations.

The afternoon session was used for a fairly free-ranging discussion. Board members seemed to feel that the period of free discussion was particularly beneficial. Under our ordinary meeting arrangements, the schedule of committee meetings and then the board meeting agenda itself usually precludes extended and free discussion. While the three elected members of the Board are on campus daily, the other Board members have much more sporadic contact with the university and its day to day operations. Thus, the free discussion period offered a real opportunity to get to know the university and fellow Board members better.

Upcoming Presidential Review

As you know, the Board has begun the process of carrying out a review of President Whitlock. The Board is required to review the president during his 2nd and 4th years, and every four years after that. The Faculty Handbook also requires that the Executive Committee of the Senate carry out a review of the president at the same intervals. The Handbook directs the Executive Committee to submit its review to the chair of the Board of Regents. It is the Board's responsibility to make decisions about appointment, dismissal, and compensation, and to work with the president in establishing goals for the university and for the president's performance. Thus, the Senate Executive Committee's charge to evaluate the president is designed to insure that there will be information emanating from faculty available to the Board as it carries out its review.

Hunter Bates, Board Chair, has asked me to oversee the Board's review efforts. I also sit on the Senate Executive Committee. Therefore, I am positioned to facilitate cooperation between the two bodies as they carry out their respective duties. I will work to help coordinate those efforts, but, because I will participate in the review process at the Board level, I should not, and will not, participate in the actual review process at the Senate Executive Committee level. I will ask the Senate Executive Committee to discuss with me key points of their report to the Board so that I may better represent faculty concerns to the rest of the Board.

The Board has issued a request for proposals to consulting firms who may be interested in facilitating the presidential review. Proposals are due later this week (by the 15th). Proposals will be read prior to the next Board meeting (26 January), and some or all of the responding firms will be invited to interview in person or by conference call on that day. The Senate Chair and Vice-Chair have been invited to participate in that process, and to include other representatives from the Senate as they deem appropriate.

In the last presidential review, the consulting firm has used individual and small group interviews with a variety of university stakeholders to gather detailed information about the president's performance and the direction of the university. Interviewees included faculty, staff, students, alumni, state leaders, community leaders, etc. Also, in the last evaluation, the Senate Executive Committee made available to all faculty a questionnaire. An obvious possibility for the present review that the Senate Executive Committee will want to explore with potential consultants is how such a questionnaire might dovetail with the consultant's efforts. Thus, if the questionnaire were administered and reported before the interview period, the consultant could craft interview questions that would amplify and clarify information turned up by the questionnaires.

The Board has requested that consulting companies plan to do the data collection part of the process beginning in the week after spring break to be sure that there is easy availability to faculty, staff, and students and adequate representation on campus.

As we plan for the presidential review, we should be careful to keep in mind the broad benefits of such an effort. "Evaluation of the President" tends to make us focus on the stark choices that a university is sometimes, unfortunately, faced with: thumbs up or thumbs down for the president. One hopes, however, that a university is not in such a crisis, and I certainly think we are not. If the university is functioning well, then the review becomes a real opportunity to systematically seek input from within the university and from outside its walls, as well. It is a chance to ask, "Where are we?" and "Where can we (and where do we want to) go?" The review will provide real data for the President and for the Board to work with. These data provide the foundation for discussions between the President and the Board as they, together, lay out a broad direction for the university.

The Board will next convene to review proposals from consulting firms for facilitating the presidential review and for a regular quarterly meeting on 26 January 2009.

Please feel free to contact me for further information about any of these items or to discuss topics of concern to you.

Respectfully submitted,

Malcolm P. Frisbie
622-1507
malcolm.frisbie@eku.edu

COSFL Meeting–December 6, 2008

Student Services Building (Room 549), Eastern Kentucky University, with KTLN links to Maysville Community College, Murray State University, University of Louisville, and Western Kentucky University.

Attending

Carol Bredemeyer, NKU
Ed Conner, KSU
Malcolm Frisbie, EKU
Angie Fultz, Maysville Community College
David Hogan, NKU
Karen Janssen, EKU (COSFL Treasurer)
Tucker Landy, KSU
Melissa Laning, U of L
Nancy McKenney, EKU (COSFL Secretary)
Tom McPartland, KSU
Patti Minter, WKU
Peggy Pittman-Munke, Murray State (COSFL President)
Mike Seelig (Council on Post-Secondary Education)
Julie Shadoan, WKU
Bob Staat, U of L
Mixon Ware, EKU (COSFL Vice President)
Mark Wattier, Murray State (Faculty Rep. to the CPE)

The meeting was called to order at 10:00 a.m. by Peggy Pittman-Munke and was adjourned at 12:00 noon.

Presentation by Mike Seelig

The order of business for this meeting of COSFL was a presentation by Mike Seelig, Interim Vice President of Academic Affairs of the Council on Post-Secondary Education (CPE). Seelig, who chaired COSFL in 1986/1987, is on loan from Morehead State University until May 2009 as a replacement for the CPE's Jim Applegate. Seelig's presentation concerned the work of Gov. Steve Beshear's recently formed Higher Education Work Group. The Work Group is co-chaired by Mira Ball (of Ball Homes) and Pete Mahurin. The Higher Education Work Group consists of 18 individuals, many from the private sector. Among its members are former Governor Paul Patton and Richard Crofts, Interim Head of the CPE.

The Governor established the Work Group on October 21, 2008, and his executive order also created two subcommittees of the Work Group:

1) Affordability Subcommittee –Chaired by Jonathan Miller, Secretary of the Finance and Administration Cabinet. This subcommittee is charged with issuing a report by Jan. 15, 2009 when the Legislature will be in short session. With such a short time frame, the recommendations put forward will have to be things not requiring much discussion.

2) Strategic Planning Subcommittee –Chaired by Larry Hayes. This subcommittee is charged with submitting a report in September 2009. These recommendations will include student accessibility as well as affordability. The issue of consistent funding will be addressed. The Governor wants recommendations on how to structure funding.

The Higher Education Work Group began with three advisory groups: university presidents, independent colleges, and students. At the CPE the question was raised, “what happened to faculty?” Mark Wattier, Faculty Rep. to the CPE and Mike Seelig both recommended that COSFL fill the role of a statewide faculty group to advise the Work Group.

Seelig briefly outlined meetings that have taken place thus far and indicated that COSFL in having its meeting today is not far behind. He stated that the Affordability Subcommittee would meet Dec. 18th to make a first draft of their recommendations and that COSFL would need to submit its ideas a day or two before that.

Discussion

Seelig pointed out that he and probably other faculty as well struggle with the affordability issue because what is being addressed is not typically part of a faculty member’s experience. There is a problem with students not taking advantage of financial aid because they don’t fill out the proper forms, many of which are rather complex. He noted that 51% of students at Morehad pay no tuition at all. It actually is not tuition costs but living expenses that are hurting students. He mentioned that the student advisory group to the Higher Education Work Group will be focusing exclusively on textbook costs.

Concerns raised by COSFL members in the discussion included:

1. Level of student debt for education (sometimes as much as \$50,000) and the need for parental savings.
2. The need to inform students and their parents about financial aid and to convince the public of the importance of higher education.
3. The need to ask where the money in higher education is going. Is it going to an excessive increase in administration at universities?
4. The need for and cost of remedial education.
5. The paperwork burden on faculty due to SACS, etc.
6. The looming state budget cuts and their impact on higher education.

Course of Action

It was agreed that Chair Peggy Pittman-Munke would draft a letter from COSFL to the Governor and to the four people chairing the Higher Education Work Group and its subcommittees. She indicated her intention of sending out a draft of this letter to all COSFL members in the coming week.

It was also decided that the next COSFL meeting should be held in Frankfort at the Council on Post-Secondary Education.

On December 12, 2008, Dr. Pittman-Munke e-mailed COSFL members a draft of her letter to the Governor and the Higher Education Work Group. In the letter she indicated COSFL's full support of the priorities of the Affordability Subcommittee of the Higher Education Work Group, including:

1. Fundamentally rethinking Kentucky's Financial Aid programs
2. Enhancing state level coordination of student financial aid policy development and administration
3. Conducting a comprehensive review of time and credit to degree
4. Expanding partnerships with the business community to improve college access
5. Improving opportunities for adult learners
6. Establishing an intensive public/private outreach effort to enable more Kentuckians to access existing higher education financial aid dollars, with a
7. Focus on low- and moderate-income students and military veterans
8. Improving the transparency and predictability of non-tuition related costs of higher education
9. Exploring cost containment strategies for both students and institutions

She state that COSFL, in addition to the above broad principles, supports the following:

1. A strengthened working relationship between the CPE and colleges
2. A formula that allows the colleges to be able to do consistent budgeting over a five year period
3. The development of methods state wide to streamline transfers between institutions, particularly for those students transferring to four year institutions from the community colleges
4. Enhanced methods of streamlining access to colleges for adult learners

Minutes submitted by,
Nancy McKenney
EKU Representative to COSFL