



## EASTERN KENTUCKY UNIVERSITY

*Serving Kentuckians Since 1906*

College of Arts and Sciences  
Department of Anthropology,  
Sociology, and Social Work  
Dr. Elizabeth A. Throop  
Chair

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521 Lancaster Avenue  
Richmond, KY 40475-3102  
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[www.eku.edu](http://www.eku.edu)

### Memorandum

To: Council on Academic Affairs  
From: Ad-Hoc Committee on Upper Division Hours Requirement  
Date: April 9, 2009  
Re: Policy Proposal

Members of Ad-Hoc Committee: Dean Allen Ault, Faculty Senator David May, Honors Director Linda Frost, Student Senator Lindsay Cross, Chair Liz Throop

This committee was appointed by the Council on Academic Affairs to explore the possibility of changing the minimum number of upper division hours required by the University—currently 43—to earn a bachelor's degree. This Ad Hoc Committee believes that the upper division hours University requirement should be reduced to 42 hours (so as to be divisible by 3). Each of us has consulted with various constituencies over the last 60 or so days and the following groups agree that 42 hours is the best solution possible, one that maintains rigor and the integrity of an EKU bachelor's degree:

- student government
- Faculty Senate
- Chairs
- Transfer Office
- Different levels of administration, including consulting with deans
- Random faculty members and students

One group has not agreed with the proposed 42 hours and would like to reduce upper division hours to 36:

- Assistant/Associate Deans

It is our considered opinion, having heard all arguments for and against lowering the upper division hour requirement, that the vast majority of members of the EKU community do not believe lowering the requirements below 42 hours will enhance the educational experience of our students.

Concern that a requirement of over 36 hours would unduly strain a significant portion of the student transfer population led to a consultation with the Associate Deans about this issue; all agree that no policy should be put in place that would require exemption routinely. However, in that meeting, it was noted that approximately 100-130 students required such University waivers in 2004-2005 (the last year for which information was available). The number of students affected by this minimum requirement who would constitute or has constituted a significant portion of the EKU student population is very small—approximately 5% of graduating students per year (given that there were 2195 undergraduates in the

2007-2008 academic year [based on a figure of 120 waivers signed]; waiver-needing students constituted approximately 0.8% of the total ECU student body) .

We believe that ECU must stand for rigorous programming; we do not consider requiring what amounts to three semesters of advanced academic work onerous. We further suggest that those programs in which students are enrolled and which constitute the majority of these waivers may need to be reassessed to insure that their course offerings are appropriately sequenced, guiding students through a curriculum in which upper-division courses build on the knowledge base and skills acquired in more introductory major requirements. We believe that upper division courses ought to be more rigorous and involve more advanced study than lower division courses. We also believe that most of our faculty colleagues agree with our characterization of upper division courses and we are confident that they provide such courses regularly.

We propose, therefore, that the number of upper division hours required for a bachelor's degree at ECU be 42 (so that it is divisible by three [the average number of credit hours in a course], we are willing to reduce the number of hours from the current requirement by one).





## EASTERN KENTUCKY UNIVERSITY

*Serving Kentuckians Since 1906*

Office of Associate Provost  
for Academic and Faculty Affairs

CPO 46, 212 Coates Building  
521 Lancaster Avenue  
Richmond, Kentucky 40475-3102  
Phone: (859) 622-8812  
FAX: (859) 622-8136

TO: Faculty Senate

FROM: Janna Vice

DATE: May 6, 2009

SUBJECT: Proposal for an Associate of General Studies Degree

### Background

The attached proposal for an Associate of General Studies is the result of collaboration among a Faculty Senate subcommittee (chaired by Dr. John Taylor) and an Associate Degree Work Group. A discussion regarding the need for this degree emerged from the Retention and Graduation Task Force as it reviewed six years of EKV's retention and graduation data in 2006. The Faculty Senate's subcommittee also recommended pursuing a general studies associate degree, which the Senate endorsed.

During the process, the Work Group also sought input from the associate/assistant deans, the Council of Deans, and the Provost Council.

### Student Population

The Associate in General Studies degree will provide students, especially adult learners, the opportunity to pursue a flexible degree program to meet their unique interests, career goals, and academic needs. Reflecting EKV's commitment to a liberal arts education, the degree requires the complete General Education component. Although Morehead State, Western Kentucky, Louisville, and Kentucky State offer a similar associate's degree, EKV would offer the only general studies associate degree requiring the complete General Education program.

The Work Group recommends requiring students who have more than one college-readiness (developmental) deficiency to enter the AGS program until they have demonstrated they are ready for the baccalaureate program (successfully completed developmental courses). The AGS is intended to be a first step toward success—a pathway to a baccalaureate degree. These students will be encouraged to select a major as soon as all the college-readiness requirements are met and to persist and graduate with a four-year degree.

## Regional Stewardship

The need for increased opportunities for postsecondary education is great in our Service Region. Dr. Mike Seelig (Interim CPE Vice President for Academic Affairs) reported March 6, 2009, that 205,716 adults who live in EKU's "Area of Geographic Responsibility" have a high school diploma, equivalent, or less.

He also reported that 44,872 adults in EKU's Service Region have some college credit with no degree. Students who accumulate numerous college credits without earning a degree are at a disadvantage in the job market. Employers expect a "credential" verifying completion of a program.

The directors at EKU's regional campuses report the following compelling reasons to make this degree available to the students in Corbin, Danville, Manchester, and Lancaster:

1. Most students at the regional campuses begin their college work by focusing primarily on their general education courses; most of the campuses offer a representative sampling from EKU's General Education program. In most cases additional faculty would not be required in order to offer the entire AGS degree program.
2. Many adult students need only an associate degree to advance with a current employer.
3. Many recently unemployed workers can receive up to two years of tuition assistance through the Workforce Investment Act. Many of these students are excellent older workers. The AGS would provide a great tool to attract and retain these students.
4. Students in EKU's Service Region generally have tremendous loyalty to EKU. They would generally prefer to pursue an associate degree at EKU, perceiving an EKU degree to carry more academic clout than two-year schools.
5. For part-time students, we often underestimate how long a "four-year" degree takes to complete. The initial goal of a two-year degree could be motivating and encourage students to continue to pursue their four-year degree. With an associate's degree in hand, they also have a greater opportunity for employment and advancement.
6. An estimated 311 students are reported to have earned between 40 and 70 credit hours and would be eligible for an associate's degree and for promotions or advancement at work.
7. Regarding Regional Stewardship, having students working toward ANY degree is advantageous. The students, their spouses/children, and families, can begin to see more clearly the academic path that can lead them from no education to an associate's degree, to the bachelor's degree, and hopefully beyond. For at-risk students with developmental needs, this path is much easier to achieve if pursued in two-year increments.

## College/Program Affiliation

The degree will be called an Associate of General Studies (AGS). Although the diploma will not list the affiliation with a college, students will be required to identify a college from which the 12-hour emphasis will be earned. This approved 12-hour concentration can be a formal concentration offered by an academic program. The diploma would then list the concentration. The college/program offering the concentration will receive credit.

For new students this “approval” will help guide them into a meaningful concentration. For students who have stopped out and are returning or are transferring, this “approval” may mean that an advisor has reviewed the courses students have already taken and now verifies the student is meeting the requirements of the degree. Unlike the BA in General Studies, the 12-hour emphasis can include courses they selected from General Education.

When the degree is approved, it will reside in University Programs. Students in the program will be jointly advised by the University’s Advising Office and the academic college in which the student is earning the emphasis, which is similar to the General Studies (B.A.).

University Programs and the five academic colleges will have shared responsibility for the degree. The definition of “shared” will continue to be defined as the degree is implemented. The Work Group recognized that coordination and oversight would be needed to implement the degree and programmatic issues that result. The discussion as to how we better to serve these students must be continued regardless the decision about this degree.

While the degree is designed to ladder to a four-year program, students will have to meet all admissions criteria for any given program they choose.

### Members of the Work Group

Onda Bennett, University Programs and General Education

Rich Boyle, Continuing Education

Steve Byrn, Admissions

Alex Combs, SGA

Lindsey Cross, SGA

Tina Davis, Registrar

Claire Good, Student Affairs

Charles Hickox, Continuing Education

E.J. Keeley, Institutional Effectiveness

Gary Kuhnhenh, Provost’s Office

Cindy Peck, Danville Center

Benton Shirey, Academic Advising

Anne Shordike, Faculty Senate

Bill St Pierre, Continuing Education

John Taylor, Faculty Senate

Liz Throop, Chairs Association

Janna Vice, Provost’s Office

Cari Wallace, Student Affairs

Kate Williams, QEP, First-Year Course

### Recommendation

CAA approved the proposed degree on April 16, 2009, and recommends the proposal for the Faculty Senate’s review and approval.

## Curriculum Change Form

**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV)	Department Name College <u>University Programs (shared responsibility with the five academic colleges)</u>
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number _____
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters) _____
<input type="checkbox"/> Course Dropped (Part II)	*Program Title <u>Associate of General Studies</u>
<input checked="" type="checkbox"/> New Program (Part III)	<u>(Major <u>x</u>, Option ____, Minor ____, or Certificate __)</u>
<input type="checkbox"/> Program Revision (Part III)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	<u>NA</u>	Graduate Council* <u>NA</u>
<i>Is this a SACS Substantive Change?</i> <b>Yes****</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/>		Council on Academic Affairs _____
College Curriculum Committee	<u>NA</u>	Approved <input checked="" type="checkbox"/> Disapproved <u>4/16/09</u>
General Education Committee*	<u>NA</u>	Faculty Senate** _____
Teacher Education Committee*	<u>NA</u>	Board of Regents** _____
		Council on Postsecondary Edu.*** _____

\*If Applicable (Type NA if not applicable.)

\*\*Approval needed for new, revised, or suspended programs

\*\*\*Approval/Posting needed for new degree program or certificate program

\*\*\*\*If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Create a new Associate Degree of General Studies

**A. 2. Effective date:** (Example: Fall 2001)

FALL 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

The Associate of General Studies degree is being proposed by a broad-based University Work Group, including a Faculty Senate subcommittee. The Associate in General Studies degree provides students, especially adult learners, the opportunity to pursue a flexible degree program to meet their unique interests, career goals, and academic needs. Reflecting EKU's commitment to a liberal arts education, the degree allows students to concentrate in an area of interest while selecting from a wide variety of courses to meet personal, educational, or career goals. This degree is designed for students who want to advance in their careers, change careers, pursue a lifelong interest beyond their careers, or use the degree as a pathway to a baccalaureate degree. The regional campus directors report 311 EKU students at their centers would be eligible immediately for this degree. Increasing the number of degree holders in our Service Region is an important goal for EKU.

Serving students from a varied background of college readiness, this degree provides students a defined path to success in earning one or more degrees. Upon successful completion of EKU's Associate of General Studies degree, the student will have met all General Education requirements, which will apply toward a four-year program at EKU or any other regional Kentucky institution.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact: no direct impact**

**Operating Expenses Impact: no direct impact**

**Equipment/Physical Facility Needs: no direct impact**

**Library Resources: No direct impact**

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised\* Catalog Text

(\*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised\* Program Text

(\*Use ~~striketrough~~ for deletions and underlines for additions.)

Proposed *Catalog* text would be added to the University Programs section (page 59-60 of the 2008-09 *Undergraduate Catalog*).

**Associate Degrees**

**GENERAL STUDIES (A.G.S.)**

CIP Code 24.0102

The Associate of General Studies degree provides students, especially adult learners, the opportunity to pursue a flexible degree program to meet their unique interests, career goals, and academic needs. Reflecting ECU's commitment to a liberal arts education, the degree allows students to concentrate in an area of interest while selecting from a wide variety of courses to meet personal, educational, or career goals. This degree is designed for students who want to advance in their careers, change careers, pursue a lifelong interest beyond their careers, or use the degree as a pathway to a baccalaureate degree.

## **OPPORTUNITIES**

The Associate of General Studies degree has become more attractive with the growth of business and industry in the area and with the increase of minimum educational requirements for employment or promotion. In addition to those students wishing to enhance their employability, other students will find the program offers numerous opportunities to seek a degree for their own personal satisfaction. The degree allows students to gain confidence in their abilities by earning a degree at the associate level prior to enrolling in a baccalaureate program. The associate degree provides opportunities for students who wish to consolidate previously earned credits to complete their first degree.

Serving students from a varied background of college readiness, this degree provides students a defined path to success in earning one or more degrees. Upon successful completion of EKV's Associate of General Studies degree, the student will have met all General Education requirements, which will apply toward a four-year program at EKV or any other regional Kentucky institution.

## **PROGRAM REQUIREMENTS**

The program requirements for the Associate of General Studies are:

1. Complete a minimum of 60 semester credit hours of prescribed and elective college credit.
2. Earn a minimum grade point average (GPA) of 2.0 on all college-level work taken at EKV. In addition, transfer students must earn a minimum GPA of 2.0 on the combined transfer work and EKV work.
3. Complete at least 24 semester hours at EKV.
4. Complete an orientation course if the student begins as a freshman or transfers to EKV with fewer than 24 credit hours
5. Complete 48 semester hours of general education requirements as shown below:

Block 1. Communication (9 hours)

Block 2. Mathematics (3 hours)

Block 3. Arts and Humanities (6 hours)

Block 4. Natural Sciences (6 hours)

Block 5. Social and Behavioral Sciences (9 hours)

Block 6. Wellness (3 hours)

Block 7. Breadth of Knowledge (6 hours)

Block 8. Depth of Knowledge (6 hours)

6. Complete an approved 12-hour emphasis with an overall 2.0 GPA within an individual college outside of the General Education Requirement. (Students will be considered a member of the college in which they have completed their emphasis.

The Associate of General Studies is intended to be a first degree and is not appropriate for a concurrent or secondary degree.

## Curriculum Change Form

**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Psychology</u> College <u>Arts and Sciences</u> *Course Prefix & Number _____ *Course Title ( <u>30 characters</u> ) _____ *Program Title <u>Autism Spectrum Disorders Certificate</u> (Major ____, Option ____, Minor ____, or Certificate <u>X</u> ____) *Provide only the information relevant to the proposal.																													
Proposal Approved by: <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">10/01/2008</td> <td>Graduate Council*</td> <td style="text-align: center;">4/13/09</td> </tr> <tr> <td colspan="2"> <i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i> </td> <td>Council on Academic Affairs</td> <td></td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">10/27/2008</td> <td>Approved <input checked="" type="checkbox"/> Disapproved _____</td> <td style="text-align: center;">4/16/09</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">NA</td> <td>Faculty Senate**</td> <td></td> </tr> <tr> <td>Teacher Education Committee*</td> <td></td> <td>Board of Regents**</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td></td> </tr> </table>				<u>Date</u>		<u>Date</u>	Departmental Committee	10/01/2008	Graduate Council*	4/13/09	<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		Council on Academic Affairs		College Curriculum Committee	10/27/2008	Approved <input checked="" type="checkbox"/> Disapproved _____	4/16/09	General Education Committee*	NA	Faculty Senate**		Teacher Education Committee*		Board of Regents**				Council on Postsecondary Edu.***	
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**Completion of A, B, and C is required: (Please be specific, but concise.)**

<p><b>A. 1. Specific action requested</b></p> <p>To add three additional credit hours to the Autism Spectrum Disorders Certificate</p> <p><b>A. 2. Effective date:</b></p> <p>Fall 2009</p> <p><b>A. 3. Effective date of suspended programs for currently enrolled students:</b> (if applicable)</p>	
<p><b>B. The justification for this action:</b></p> <p>Three additional "capstone" hours are being added to create a Professional-level certificate.</p>	
<p><b>C. The projected cost (or savings) of this proposal is as follows:</b></p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: Adequate</p>	

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised\* Catalog Text

(\*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised\* Program Text

(\*Use ~~striethrough~~ for deletions and underlines for additions.)

NOTE: This new program section will go just below the section on Master of Science and Specialist in Psychology (pg. 54 of the current *Graduate Catalog*).

## **DEPARTMENT OF PSYCHOLOGY**

**Dr. Robert Brubaker, Chair**

**Dr. Donald Beal, Coordinator, Clinical Psychology**

**Dr. Andrea Hale, Coordinator, School Psychology**

**Dr. Robert Mitchell, Coordinator, General Psychology**

**Dr. Jerry Palmer, Coordinator, I/O Psychology**

[www.psychology.eku.edu](http://www.psychology.eku.edu)

**(859) 622-1105**

### **I. GENERAL INFORMATION**

The Department of Psychology offers the Master of Science degree in Clinical Psychology and Industrial and Organizational Psychology, General Psychology, and the Specialist in Psychology (Psy.S.) degree in School Psychology. Clinical psychology students may elect to complete a program for "Providing Services to the Deaf/Hard-of-Hearing" in cooperation with the Department of Special Education. The department also cooperates with the College of Education in offering course work for the Master of Arts in Education with an option in psychology. Requirements for this degree may be found in the College of Education section of this *Catalog*.

### **MASTER OF SCIENCE and SPECIALIST IN PSYCHOLOGY**

#### **II. ADMISSION REQUIREMENTS**

Candidates must satisfy the following special requirements. A minimum of five undergraduate courses in psychology: general psychology, statistics, and experimental psychology are required, as well as two other courses acceptable to the departmental admissions committee. An undergraduate course in industrial and organizational psychology or related course is required for the industrial and organizational psychology program. A minimum overall undergraduate grade point average of 2.5, or 2.75 for the last 60 hours, is a Graduate School requirement. Satisfactory performance on the general sections of the Graduate Record Examination is required prior to admission. A minimum combined score of 750 (Verbal and Quantitative) on the GRE is required for full consideration to all graduate programs in the Department of Psychology. Admission is competitive and limited to available space. Meeting the minimum requirements, therefore, does not guarantee admission. Candidates must arrange for submission of three letters of recommendation directly to the department, two related to the undergraduate major, with at least one from psychology faculty. Applications should be received by March 15. Notification regarding admission normally will be made in April. Students applying later may be accepted as space is available.

#### **Autism Spectrum Disorder Certificate**

The Autism Spectrum Disorder Certificate provides integrated multidisciplinary training in autism and related disorders. Participation is limited to students enrolled in graduate degree programs in Psychology, Occupational Therapy, Communication Disorders, and Special Education. Admission to one of the designated graduate degree program does not guarantee admission to the certificate program. Students seeking admission to the certificate program should contact their graduate program advisor for information.

A total of ~~15~~ 18 credit hours is required for candidates for the Autism Spectrum Disorder Certificate, including 1 course in each of the four participating disciplines (Psychology, Occupational Therapy, Communication Disorders, and Special Education) ~~and~~ and one discipline-specific practicum in autism spectrum disorders, ~~and~~ and a capstone course in autism spectrum disorders.

OTS 863..... 3 hours  
PSY 777.....3 hours  
CDS 867.....3 hours  
SED 790.....3 hours  
OTS 831 or PSY 843 or CDS 874 or SED 897.....3 hours  
OTS 846 or CDS 899 or PSY 887 or OTS 846 or CDS 898 or SED 897 or PSY 898 or PSY 899 or CDS 899 or PSY 890.....3 hours

Total Course Requirements.....~~45~~ 18 hours

Comprehensive Examination: In addition to the exit requirements for their degree, candidates for the certificate will be required to successfully complete an oral examination on Autism Spectrum Disorders.

**Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)**

**Part I**

(Check one)	Department Name	MMAC
<input type="checkbox"/> New Course (Parts II, IV)	College	Business & Technology
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Corporate Communication & Technology B.B.A.
<input type="checkbox"/> Program Revision (Part III)		(Major <u>X</u> , Option __; Minor __; or Certificate __)
<input checked="" type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	2/6/2009	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> <b>Yes****</b> <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	2/20/2009	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	4/16/09
General Education Committee*	N/A	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

\*If Applicable (Type NA if not applicable.)  
 \*\*Approval needed for new, revised, or suspended programs  
 \*\*\*Approval/Posting needed for new degree program or certificate program  
 \*\*\*\*If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)  
 To suspend the B.B.A. degree in Corporate Communication and Technology.

**A. 2. Effective date:** (Example: Fall 2001)  
 Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)  
 Fall 2012

**B. The justification for this action:**  
 Decreasing number of majors in the CCT program area and increasing pressure for accountability and efficient use of resources.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**  
 none

**Operating Expenses Impact:**  
 none

**Equipment/Physical Facility Needs:**  
 none

**Library Resources:** Resources are currently available so no new resources will be required.  
 none

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised\* Program Text  
 (\*Use ~~strikethrough~~ for deletions and underlines for additions.)

**Baccalaureate Degrees**

**~~Corporate Communication and Technology (B.B.A.)~~**

~~CIP Code: 52.0204~~

**~~University Requirement.....1 hour~~**

~~BTO 100.~~

**~~General Education Requirements.....39 hours~~**

~~Standard General Education program, excluding general education blocks II, VB, and VC. Refer to Section Four of this Catalog for details on the General Education and University requirements.~~

**~~College Requirement: Professional Skills Seminar~~**

~~BTS 300 (CR) and BTS 400 (CR).~~

**~~Supporting Course Requirements.....12 hours~~**

~~MAT 107 or MAT 211; SOC 131; ECO 230, 231.~~

**~~Free Electives.....9 hours~~**

~~May include 3 hours approved business electives.~~

**~~Business Requirements~~**

**~~Pre-Business Core.....12 hours~~**

~~A CC 201, 202; GBU 204; QMB 200.~~

**~~Business Core.....21 hours~~**

~~CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, and GBU 480.~~

**~~Major Requirements.....34 hours~~**

~~CCT 106, 200, 250, 290, 302, 303, 310, 550, 570, 580, CMS 300, and MGT 340.~~

**~~Total Curriculum Requirements.....128 hours~~**

## Curriculum Change Form

**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Accounting, Finance &amp; Information Systems</u> College <u>Business &amp; Technology</u> *Course Prefix & Number _____ *Course Title <u>(30 characters)</u> _____ *Program Title <u>Master of Business Administration</u> (Major <u>X</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	<u>2/27/2009</u>	Graduate Council* <u>3/30/2009</u>
Is this a SACS Substantive Change? <b>Yes****</b> <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/>		
College Curriculum Committee	<u>3/2/2009</u>	Council on Academic Affairs _____
General Education Committee*	<u>N/A</u>	Approved <u>x</u> Disapproved _____
Teacher Education Committee*	<u>N/A</u>	Faculty Senate** _____
		Board of Regents** _____
		Council on Postsecondary Edu.*** _____
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

**Completion of A, B, and C is required: (Please be specific, but concise.)**

<p><b>A. 1. Specific action requested:</b> (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)                  To eliminate ACC 750 from the Master of Business Administration Program.</p> <p><b>A. 2. Effective date:</b> (Example: Fall 2001)                  Fall 2009</p> <p><b>A. 3. Effective date of suspended programs for currently enrolled students:</b> (if applicable)                  N/A</p>	<p><b>B. The justification for this action:</b> This ACC 750 course has not been taught since Spring 1989 and needs to be Eliminated from the Master of Business Administration Program.</p> <p><b>C. The projected cost (or savings) of this proposal is as follows:</b></p> <p><b>Personnel Impact:</b>                  None</p> <p><b>Operating Expenses Impact:</b>                  None</p> <p><b>Equipment/Physical Facility Needs:</b>                  None</p> <p><b>Library Resources:</b>                  None</p>
--	--

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised\* Program Text  
 (\*Use ~~strickthrough~~ for deletions and underlines for additions.)

**DEPARTMENT OF  
 ACCOUNTING, FINANCE, AND  
 INFORMATION SYSTEMS**

**Dr. Oliver Feltus, Interim Chair**

**[www.accounting.eku.edu](http://www.accounting.eku.edu)**

**(859) 622-1087**

The Department of Accounting, Finance, and Information Systems in cooperation with the Office of Graduate Education and Research and the College of Business and Technology participates in the Master of Business Administration program. The Master of Business Administration offers an option in Accounting. Information and requirements for this option can be found in the Master of Business Administration section of this *Catalog*. ~~ACC 750 cannot be taken by students who have an undergraduate major in accounting.~~

**Curriculum Change Form**  
**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Technology (TECH)
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business and Technology (BAT)
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title <small>(30 characters)</small>	
<input type="checkbox"/> New Program (Part III)	*Program Title	Construction Management (B.S.) (Major <input checked="" type="checkbox"/> , Option ___; Minor ___; or Certificate ___)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

  

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	02/13/2009	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i> <b>Yes****</b> <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	2/20/2009	Approved <input checked="" type="checkbox"/> Disapproved	4/16/09
General Education Committee*	N/A	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

\*If Applicable (Type NA if not applicable.)  
\*\*Approval needed for new, revised, or suspended programs  
\*\*\*Approval/Posting needed for new degree program or certificate program  
\*\*\*\*If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)****A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To change the major requirements for the Construction Management B.S. degree program by deleting FSE 361 – Principles of Occupational Safety and Health (3) and adding FSE 379 – Construction Safety (3). To change the supporting course requirements by deleting three upper division hours of selected Business electives and adding three (upper or lower division) hours of the same electives.

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

N/A

**B. The justification for this action:**

FSE 361 is broader (than necessary) in scope than FSE 379, which recently became even more desirable for the Construction Management program with the inclusion of a 30-Hour Construction OSHA Certification element for Fall 2009. This action will also tend to reduce the overload on FSE 361, which is required of all FSE majors, and make wider use of FSE 379, which is required of only one of the four FSE options. Accreditation requirements do not discriminate between upper and lower division courses. The upper division Business elective requirement was instituted at a time when the Business Minor was integrated into the curriculum, which is no longer the case.

**C. The projected cost (or savings) of this proposal is as follows:****Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised\* Program Text  
 (\*Use ~~striketrough~~ for deletions and underlines for additions.)

**CONSTRUCTION MANAGEMENT (B.S.)**

*CIP Code: 52.2001*

**University Requirement.....1 hour**

BTO 100.

**General Education Requirements.....30 hours**

Standard General Education program, excluding blocks II, IVB, VB, VII (QS), and VIII (6 hours). Refer to Section Four of this *Catalog* for details on the General Education and University Requirements.

**College Requirement: Professional Skills Seminar**

BTS 300 (CR) and BTS 400 (CR).

**Supporting Course Requirements.....39-40 hours**

ACC 201, CCT 201, ECO 230, GBU 204, GLY 108, TEC 161; MAT 108 and MAT 261, or six hours of higher level MAT courses; MGT 301 or INT 408, PHY 131 (5), 132 (5) or CHE 101, 107 (1); and ~~three upper division~~ hours of \*\*ACC, CCT, CIS, ECO, FIN, INS, MGT, MKT, QMB, or RST electives as approved by major adviser.

**Free Electives.....0-1 hours**

**Major Requirements.....57 hours**

CON 121, 201, 202, 221, 294, 303, 307, 320, 322, 323, 324, +349 (6), 420, 421, 423, 425, 426; FSE ~~364~~ 379.

**Total Curriculum Requirements.....128 hours**

\*Business electives may be upper or lower division as necessary in order to complete upper division requirement.

# Curriculum Change Form

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Health Promotion and Administration Health Sciences  Health Education (Major <u>X</u> , Option ___; Minor ___; or Certificate ___)
---	---	--

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	02-23-09	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	4/16/09
College Curriculum Committee	3/4/09	Approved x Disapproved	
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	3/24/09	Board of Regents** Council on Postsecondary Edu.***	NA

\*If Applicable (Type NA if not applicable.)  
 \*\*Approval needed for new, revised, or suspended programs  
 \*\*\*Approval/Posting needed for new degree program or certificate program  
 \*\*\*\*If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** Add course HEA 320 to the health education core and EHS 280 to supporting courses. Change hours required for graduation to 120 for community health option, 120 for wellness option, and 126 for school health option. Add the requirement of a "C" or better in all major and supporting courses in the Health Education Major, and change overall gpa required to graduate from Health Education options in Community Health and Wellness from 2.0 to 2.25. School Health P-12 (Teaching) option must meet the requirements set by the College of Education for graduation.

**A. 2. Effective date:** Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

---

**B. The justification for this action:**

These changes are required to bring us in line with the agencies that credential Health Education. The total hours needed to graduate is being revised in response to the recent University change which allows Colleges to reduce BA degree requirements to 120 if desired. Also, we believe that students must achieve at least a C in courses that we deem important for work in the field of Health Education.

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**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** NA

**Operating Expenses Impact:** NA

**Equipment/Physical Facility Needs:** NA

**Library Resources:** NA

PART III: New or Revised\* Program Text

**HEALTH EDUCATION**

Health Education offers the Bachelor of Science degree in Health Education with three program options: Community Health, School Health P-12 (Teaching), and Wellness. Students who complete Community Health option are prepared to determine the health needs of the community and plan and implement effective programs to improve the health of the populations they serve. Community Health Educators may work in the Public Health Departments, Volunteer Organizations, Hospitals, and Family Resource Centers. Students in the School Health Option are prepared to teach core content health topics in public school system grades P-12 and a variety of health related agencies. Students in the Wellness option are prepared to facilitate behavior change by developing and implementing wellness and fitness programs in worksite health promotion or organizations. A student may choose a minor in Community Health (non-teaching) or in School Health P-12 (Teaching). The Bachelor of Science program in Health Education has met national standards for accreditation from the Society of Public Health Educators, American Association for Health Education, National Council for the Accreditation of Teacher Education, and Kentucky Department of Education. Students who transfer from another college or university must earn a minimum of 12 hours at EKU in the major. Students who transfer from another college or university must earn a minimum of six hours at EKU in the minor. Students who are accepted by the EKU Admissions Office and declare their major as Health Education options in Community Health and Wellness must maintain an overall grade point average of 2.25 with a grade of “C” or better in all of the required major and supporting courses found in the Health Education Curriculum. Students in the Health Education option in School Health P-12 (Teaching) must meet the graduation requirements set by the College of Education.

**Baccalaureate Degree HEALTH EDUCATION (B.S.)**  
*CIP Code: 51.1504*

<b>Major Requirements</b> .....	<del>39-49 hours</del> <b>42 – 52 hours</b>
<b>Health Education Core</b> .....	<del>33 hours</del> <b>36 hours</b>
HEA 202(2), 203(1), 285, 290, 315, 345, 375 or 592; 380, 450, 455, 480, 490, <u>HEA 320</u> .	
Majors must select an option in Community Health, School Health, P-12 (Teaching) or Wellness:	
<b>Community Health</b> .....	<b>16 hours</b>
HEA 360, 416, 420(1), 463*; select three hours from HEA 498, 590, 591, 593, 595, 599, or SOC 353.	
<b>School Health, P-12 (Teaching)</b> .....	<b>6 hours</b>
EME 586 and three hours from HEA 390, 391, 498, 590, 593, 595, or 599.	
<b>Wellness</b> .....	<b>15 hours</b>
HEA 360, 463(6); PHE 325, 433.	
<b>Supporting Course Requirements</b> .....	<del>12-44 hours</del> <b>16 – 46 hours</b>
<b>All Options</b> .....	<del>12 hours</del> <b>15 hours</b>
BIO 171, 301, NFA 201, and CIS 212 or CSC 104, <u>EHS 280</u> .	
<b>School Health, P-12 (Teaching)</b> .....	<b>1 hour</b>
BIO 378.	
<b>Wellness</b> .....	<b>15 hours</b>
PHE 312, 315, 320; REC 411, 460.	
<b>Professional Education Requirements</b>	
<b>School Health Option</b> .....	<b>31 hours</b>
EDF 103(1), 203, 319, 413, EMS 499(12), ESE 490, 587, and SED 401.	
<b>General Education Requirements</b> .....	<b>36 hours</b>
Standard General Education program, excluding course blocks VI, VII (QS), and VIII (6 hours). Refer to Section Four of this <i>Catalog</i> for details on the General Education and University Requirements.	
<b>University Requirement</b> .....	<b>1 hour</b>
HSO 100.	
<b>Free Electives</b> .....	<del>8-30 hours,</del> <b>0-16 hours</b>
<b>Community Health</b> .....	<del>30 hours</del> <b>16 hours</b>
(13 of these elective hours are restricted to course work outside of the major and the option.)	
<b>School Health, P-12 (Teaching)</b> .....	<del>8 hours</del> <b>0 hours</b>
<b>Wellness</b> .....	<del>13 hours</del> <b>2 hours</b>
(All hours restricted to course work outside of the major and the option.)	
<b>Total Curriculum Requirements</b> .....	<del>120 Hours</del> <b>120 - 126 hours</b>

\*Bachelor of Science degree students in the Community Health and Wellness Options are required to document a minimum of 100 hours of health education/wellness related experiences prior to enrolling in HEA 463, Internship in Health Promotion and Administration.

**Part I**

(Check one)	Department Name	Health Promotion and Administration
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	MINOR IN SCHOOL HEALTH, P-12 (TEACHING)
<input type="checkbox"/> New Program (Part III)		(Major __, Option __; Minor <u>X</u> ; or Certificate __)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	02-23-09	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	3/4/09	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	4/16/09
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	3/24/09	Board of Regents**	
		Council on Postsecondary Edu.***	NA

\*If Applicable (Type NA if not applicable.)  
 \*\*Approval needed for new, revised, or suspended programs  
 \*\*\*Approval/Posting needed for new degree program or certificate program  
 \*\*\*\*If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

- A. 1. Specific action requested:** Add courses HEA 320 and EHS 280 to required courses in minor.  
**A. 2. Effective date:** Fall 2009  
**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:** These changes are required to bring us in line with the agencies that credential Health Education. Also, we believe that students must achieve at least a C in courses that we deem important for work in the field of Health Education.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** NA  
**Operating Expenses Impact:** NA  
**Equipment/Physical Facility Needs:** NA  
**Library Resources:** NA

PART III: New or Revised\* Program Text  
(\*Use ~~strike through~~ for deletions and underlines for additions.)

**DEPARTMENT OF HEALTH PROMOTION AND ADMINISTRATION**

Chair

Dr. Michael Ballard

(859) 622-1142

Begley 420

Faculty

C. Andersen, M. Ballard, M. Bhandari, J. Brown, P. Bryden,

T. Cahill, J. Hecht, D. Holcomb, K. Hunter, D. Jackson,

R. Newsome, J. Renfro, and V. Sanchez

**HEALTH EDUCATION**

**MINOR IN SCHOOL HEALTH, P-12 (TEACHING)**

(Page 142 of the 2008-09 *Undergraduate Catalog*)

**Minor Requirements** ..... ~~23 hours~~ 29 hours

HEA 202, 290, 315, 320, 345, 375 or 592; NFA 201, EHS 280, EME 586,  
and three hours from HEA 380, 455, 480, 490, 590, 591, or 593.

## Curriculum Change Form

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Exercise &amp; Sport Science</u> College <u>Health Sciences</u> *Course Prefix & Number _____ *Course Title (30 characters) _____ *Program Title <u>Physical Education</u> (Major <u>X</u> , Option <u>x</u> ; Minor ___; or Certificate ___) *Provide only the information relevant to the proposal.																						
Proposal Approved by: <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">1-12-07</td> <td style="text-align: center;">Graduate Council* NA</td> </tr> <tr> <td colspan="3"> <i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i> </td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">2/18/09</td> <td style="text-align: center;">Council on Academic Affairs Approved <u>x</u> Disapproved _____</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">NA</td> <td style="text-align: center;">Faculty Senate** _____</td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">3/24/09</td> <td style="text-align: center;">Board of Regents** _____</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Council on Postsecondary Edu.*** NA</td> </tr> </table>				<u>Date</u>	<u>Date</u>	Departmental Committee	1-12-07	Graduate Council* NA	<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>			College Curriculum Committee	2/18/09	Council on Academic Affairs Approved <u>x</u> Disapproved _____	General Education Committee*	NA	Faculty Senate** _____	Teacher Education Committee*	3/24/09	Board of Regents** _____			Council on Postsecondary Edu.*** NA
	<u>Date</u>	<u>Date</u>																					
Departmental Committee	1-12-07	Graduate Council* NA																					
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>																							
College Curriculum Committee	2/18/09	Council on Academic Affairs Approved <u>x</u> Disapproved _____																					
General Education Committee*	NA	Faculty Senate** _____																					
Teacher Education Committee*	3/24/09	Board of Regents** _____																					
		Council on Postsecondary Edu.*** NA																					
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.																							

**Completion of A, B, and C is required: (Please be specific, but concise.)**

<b>A. 1. Specific action requested:</b>	Change PHE 415 requirement for Physical Education Fitness and Wellness option to REC 102 or REC 290
<b>A. 2. Effective date:</b>	Fall 2009
<b>A. 3. Effective date of suspended programs for currently enrolled students:</b>	Fall 2010
<b>B. The justification for this action:</b> PHE 415 is targeted for Physical Education Teaching.	
<b>C. The projected cost (or savings) of this proposal is as follows:</b>  <b>Personnel Impact:</b> None  <b>Operating Expenses Impact:</b> None  <b>Equipment/Physical Facility Needs:</b> Current existing classrooms and facilities.  <b>Library Resources:</b> Current existing resources	

**Part III. Recording Data for New, Revised, or Suspended Program**

New or Revised* Program Text (*Use <del>strikethrough</del> for deletions and <u>underlines</u> for additions.)
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The Department of Exercise and Sport Science offers Bachelor of Science degrees in Athletic Training, Sport Management, and Physical Education with three program options; General, Teaching P-12, Fitness and Wellness. The department also offers a Minor in Dance (non-teaching), a Minor in Physical Education (non-teaching), and a Minor in Coaching (non-teaching).

Students who transfer from another college or university must earn a minimum of 12 hours at EKU in their major. Students who transfer from another college or university must earn a minimum of six hours at EKU in their minor.

**PHYSICAL EDUCATION (B.S.)***CIP Code: 13.1314 .*

<b>Major Requirements</b> .....	<b>45-49 hours</b>
<b>Core</b> .....	<b>25-28 hours</b>
PHE 201, 212, 315, 320, 325, 407, 562, 575; PHE 241 or 313, 340, or Red Cross Lifeguard Certification; current CPR certification at time of graduation; and each student must complete one of the following options:	
<b>Options</b> .....	<b>18-21 hours</b>
<b>General (Non-Teaching)</b> .....	<b>20 hours</b>
PHE 327, 383, 400, 423, one class from PHE 224 or 305, and two classes from PHE 261, 360, 361, 362, 420.	
<b>P-12 Teaching</b> .....	<b>21 hours</b>
PHE 224, 300, 305, 310, 323, 415, 467.	
<b>Fitness and Wellness</b> .....	<b>24 <u>18</u> hours</b>
PHE 433, 435, <del>415</del> , 430, 472*, and 562.	
<b>Supporting Course Requirements</b> .....	<b>17-37 hours</b>
<b>All Options</b> .....	<b>9 hours</b>
BIO 171 and 301; CIS 212 or CSC 104.	
<b>General (Non-Teaching)</b> .....	<b>8 hours</b>
REC 102, PHE 180, HEA 202.	
<b>Fitness and Wellness</b> .....	<b>15 <u>18</u> hours</b>
NFA 201 and 517, <u>REC 102 or 290</u> , current first aid certification at time of graduation. Select six hours from HEA 315, 380, 598. Select three hours from MGT 301, MKT 301, PHE 530.	
<b>Professional Education Requirements (P-12 Teaching Option)</b> .....	<b>28 hours</b>
EDF 103, 203, 319, ESE 566, EME 465, ESE 490, and EMS 499.	
<b>General Education Requirements</b> .....	<b>39 hours</b>
Standard General Education program, excluding blocks VII - --(QS) and-VIII-(6-hours) Refer to Section Four of this <i>Catalog</i> for details on the General Education and University Requirements	
<b>University Requirement</b> .....	<b>1 hour</b>
HSO 100.	
<b>Free Electives</b> .....	<b>5-26 hours</b>
<b>Total Curriculum Requirements</b> .....	<b>128 hours</b>

\*Students are required to document a minimum of fifty (50) hours of appropriately related experiences prior to enrolling in PIIE 472.

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## Curriculum Change Form

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Recreation and Park Administration Health Sciences  MS Degree Recreation and Park Administration (Major <u>  X  </u> , Option <u>  </u> ; Minor <u>  </u> ; or Certificate <u>  </u> )
Proposal Approved by:		
	Date 2/26/09	Date 3/30/09
		Graduate Council*
		Council on Academic Affairs
		Approved x    Disapproved
		Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***
		NA

*Is this a SACS Substantive Change?*    Yes\*\*\*\*     No

\*If Applicable (Type NA if not applicable.)  
 \*\*Approval needed for new, revised, or suspended programs  
 \*\*\*Approval/Posting needed for new degree program or certificate program  
 \*\*\*\*If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

- A. 1. Specific action requested:** Change admission requirements to reflect new MAT (Miller Analogy Test) score
- A. 2. Effective date:** Fall 2009
- A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:** MAT (Miller Analogy Test) scores have changed. This program revision will reflect new admission requirement score for MS degree program

**C. The projected cost (or savings) of this proposal is as follows:**

- Personnel Impact:** No impact
- Operating Expenses Impact:** No impact
- Equipment/Physical Facility Needs:** No Impact
- Library Resources:** No impact

**Part III. Recording Data for New, Revised, or Suspended Program**

New or Revised\* Program Text

## DEPARTMENT OF RECREATION AND PARK ADMINISTRATION

Dr. Charlie Everett, Chair  
TBA, Graduate Coordinator/Advisor  
[www.recreation.eku.edu](http://www.recreation.eku.edu)  
(859) 622-1833

The Department of Recreation and Park Administration offers a Master of Science degree in Recreation and Park Administration. Graduates pursue supervisory and management positions in the delivery of recreation, parks, and leisure services. The Department of Recreation and Park Administration is responsible for program advisement and course prescriptions leading to the Master of Science degree in Recreation and Park Administration. Full time students may complete the M.S. degree in one year. Graduates may be eligible to apply for the Certified Park and Recreation Professional (CPRP), Provisional Park and Recreation Professional, and/or Certified Therapeutic Recreation Specialist certification (CTRS).

### MASTER OF SCIENCE

#### Recreation and Park Administration

(page 88 of the 2008-09 *Graduate Catalog*)

## II. ADMISSION REQUIREMENTS

Applicants are expected to have an undergraduate grade point average of at least 2.5 overall and a combined score on the Graduate Record Examination (GRE) of at least 700, on the verbal and quantitative section, to receive clear admission to the degree program or the Miller Analogy Test (MAT) scaled score of ~~30~~ 350.

An undergraduate major or minor in recreation, parks, or leisure is preferred. REC 350 and 460 (or course equivalents) are undergraduate prerequisites for students not holding a BS degree in recreation, parks, or leisure services.

Courses open to graduate students require a minimum understanding of foundations in recreation and park administration, knowledge of facility operation, agency budgeting, and legal issues. Students with limited field experience may be required to complete a graduate practicum course.

**Curriculum Change Form**  
**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	English and Theatre	
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Arts and Sciences	
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number		
<input type="checkbox"/> New Program (Part III)	*Course Title (30 characters)		
<input type="checkbox"/> Program Revision (Part III)	*Program Title	English (B. A.)	
<input checked="" type="checkbox"/> Program Suspended (Part III)	(Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u> )		
	*Provide only the information relevant to the proposal.		
Proposal Approved by:			
	<u>Date</u>		<u>Date</u>
Departmental Committee	10/20/2008	Graduate Council*	NA
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		Council on Academic Affairs	
College Curriculum Committee	3/2/09	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	4/16/09
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not applicable.)			
**Approval needed for new, revised, or suspended programs			
***Approval/Posting needed for new degree program or certificate program			
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.			

**Completion of A, B, and C is required: (Please be specific, but concise.)**

<b>A. 1. Specific action requested:</b> (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)	<p>1) To add a requirement for a three-hour Theatre course to the following emphases in the English major: Literature, Creative Writing, and Technical Writing. Classes would include THE 100 (Intro to Theatre), THE 110 (Stagecraft), THE 135 (Acting I), THE 150 (Improvement of Voice and Articulation), THE 220 (Costume Construction), THE 320 (Costume Design), THE 390 (Theatre History I), THE 391 (Theatre History II), and THE 430 (Dramatic Literature).</p> <p>2) To add the Theatre capstone course to the Catalog.</p> <p>3) To remove six credits of foreign language requirements from the following options in the English major: Literature, Creative Writing, and Technical Writing.</p> <p>4) To change the current exclusion of Block VIII classes to require only Option 2 of that block.</p> <p>5) To remove all non-foreign language Supporting Course requirements for the English Literature emphasis.</p> <p>6) To create a new block of required diversity courses in the following emphases in the English major: Literature, Creative Writing, and Technical Writing. The courses would include ENG 360 (Literatures of Africa), 361 (African American Literature), 362 (North American Native Lit.), 363 (Latin American/Latino Lit.), 364 (Women's Literature), 365 (Appalachian Literature), and 366 (Queer Theory and Literatures).</p>
<b>A. 2. Effective date:</b> (Example: Fall 2001)	Fall 2009
<b>A. 3. Effective date of suspended programs for currently enrolled students:</b> (if applicable)	NA
<b>B. The justification for this action:</b>	

- 1) Adding a Theatre course aids the English options by providing interdisciplinary experience and by developing practical skills in communication, oral presentation and/or understanding historical contexts. In Theatre courses, students actively apply their literary knowledge; by putting literature into practice, they deepen their understanding of major literary genres such as drama and poetry.
- 2) The addition of the THE 495 capstone course reflects the decision of the CAS Curriculum Committee on 3/2/09.
- 3) This deletion is part of a larger restructuring of the major that involves adding a number of new required courses to different emphases. In order to avoid placing an undue burden on majors, it will be necessary to remove some of the current requirements. Students will be able to get credit for foreign language study under Block VIII(2) of the new General Education requirements, as stated in #3 below.
- 4) This exclusion originally existed to prevent English majors from trying to get credit for the same foreign language courses under their Supporting Course requirements and the General Education Block VIII requirements. This change reflects the English & Theatre Department's plan to remove the foreign language requirement from its supporting courses and to allow students to get credit for such courses from the General Education requirements.
- 5) The original intent behind the Supporting Course requirements was to give literature emphasis majors a more varied background in oral communication, history, computer literacy, and theatre. However, the particular list of the required courses has become outdated for a number of reasons. The merger of the English and Theatre departments has made the theatre supporting course redundant. Most English majors now come to the program with high levels of computer literacy, and deficiencies are addressed in ENG 101 and 102, which now explicitly demand scholarly use of technologies. Many of the Communications and History courses that are listed in the Supporting Course entry in the catalog are either offered too infrequently or not at all, thus making the fulfillment of the requirement very difficult. Finally, much of the additional breadth of knowledge instruction represented by the supporting course requirement is now more effectively provided by the new General Education requirements.
- 6) Adding a diversity course requirement directly addresses the identification, in the Quality Enhancement Plan, of "dignity and diversity" as core values that should be reflected in University programs.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** none anticipated

**Operating Expenses Impact:** none anticipated

**Equipment/Physical Facility Needs:** no additional needs

**Library Resources:** current holdings

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised\* Catalog Text

(\*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised\* Program Text  
 (\*Use ~~strike through~~ for deletions and underlines for additions.)

English (B.A.)  
 CIP Code: 23.0101

Major Requirements ..... ~~40-54~~ 46-57 hours

Core ..... ~~10~~ 9 hours

ENG 301, 302\*\*, 474.

**Options**

**Literature Emphasis** ..... ~~30~~ 40 hours

ENG 350, 351, 352, 353, 410, 492, 499; three hours from one of the following courses: ENG 360, 361, 362, 363, 364, 365, or 366; three hours from one of the following courses:

THE 100, 110, 135, 150, 220, 320, 390, 391, 430; and a minimum of 15 additional upper division literature hours, three of which must be in British literature and three in American literature, nine of the hours must be at the 400 and 500 level.

**Creative Writing Emphasis** ..... ~~30~~ 37 hours

ENG 350, 351, 352, 353, 410, 490, 499; three hours

from one of the following courses: ENG 360, 361, 362, 363, 364, 365, or 366; three hours from one of the following courses:

THE 100, 110, 135, 150, 220, 320, 390, 391, 430, and a minimum of 12 additional hours selected from the following: ENG 306, 406, 407, 408, 409, 420, 502, 503, 504, or one course, for which prerequisites have been met, from the Technical Writing Emphasis.

**Technical Writing Emphasis** ..... ~~30~~ 37 hours

ENG 350, 351, 352, 353, 410, 499; three hours from one of the following courses: ENG 360, 361, 362, 363, 364, 365, or 366; three hours from one of the following courses:

THE 100, 110, 135, 150, 220, 320, 390, 391, 430, and a minimum of 15 hours to include ENG 300, 400, 420, 491, and three hours selected from ENG 306, 406, 409, 500, 502, 510.

**Theatre Emphasis** ..... ~~47~~ 48 hours

ENG 335, 430, and THE 110, 135, 150, 200, 210, 220, 235; 285 or 385; THE 300; three hours from THE 310, 311 or 320; THE 341, 390, 391, and 130/330 (4); and THE 495.

**Supporting Course Requirements**

Literature Emphasis ..... ~~12~~ hours

Six hours of a particular foreign language\* or American Sign Language and six hours from the following with no more than three hours from any one group: CMS 210, 300, 310; HIS 336, 340, 345, 346; THE 390, 391; CIS 212 or CSC 104.

**Creative Writing Emphasis** ..... ~~6~~ hours ~~12~~ hours

Six hours of a particular foreign language\* or American Sign

Language and six hours from the following with no more than three semester hours from any one group: CMS 320, 350; COM 201, JOU 305, 307; CIS 212 or CSC 104.

**Technical Writing Emphasis** ..... ~~12~~ hours ~~18~~ hours

Six hours of a particular foreign language\* or American Sign

Language and twelve hours from the courses below:

CCT 290, 302, 570; ART 152, BEM 375; CIS 212 or CSC 104; COM 320A (one credit), 320B, 320C, 320D, 320E, 320F, 320G, 320H, and 320I; TEC 255, 355; CMS 250, 300, 320, 350; CSC 160, 177, 190; GCM 211, 212, 217, 316, 317.

**General Education Requirements** ..... ~~42-48~~ hours

Standard General Education program ~~excluding~~ with requirement of option 2 from Block VIII (6 hours) for the Literature Emphasis, Creative Writing Emphasis, or Technical Writing Emphasis. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

**University Requirement** ..... ~~1~~ hour

ASO 100.

**Free Electives** ..... ~~27-33~~ hours 21 - 30 hours

**Total Curriculum Requirements** ..... ~~128~~ hours

\* 3-6 hours may be waived for high school foreign language study. For details, see Foreign Language Placement and Waiver Guidelines.

\*\*Should be taken before enrolling in upper level literature courses (with the exception of ENG 350, 351, 352, 353, and 499).

## Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Department of Government Arts & Sciences  Paralegal Program (Major ____, Option ____, Minor ____, or Certificate ____)
Proposal Approved by:		
	Date 03/05/2009	Date  
		Graduate Council*
		Council on Academic Affairs
	Is this a SACS Substantive Change? <b>Yes****</b> <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/>	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
		4/16/09
College Curriculum Committee General Education Committee* Teacher Education Committee*		Faculty Senate** Board of Regents** Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

**Completion of A, B, and C is required: (Please be specific, but concise.)**

<p><b>A. 1. Specific action requested:</b> To add language to the Departmental Degree Requirements for the Paralegal Program, requiring that students must take a minimum of ten (10) semester credits of courses from Major/Minor Requirements in a traditional in-person or ITV format. No courses taken in an online or web-based format can count towards this ten (10) semester credit requirement.</p> <p><b>A. 2. Effective date:</b> (Example: Fall 2001) Fall 2009</p> <p><b>A. 3. Effective date of suspended programs for currently enrolled students:</b> (if applicable)</p>
<p><b>B. The justification for this action:</b> The American Bar Association, the approval body for the ECU Paralegal Program, requires that students take ten (10) semester credits of in-person or ITV format coursework.</p>
<p><b>C. The projected cost (or savings) of this proposal is as follows:</b></p> <p><b>Personnel Impact:</b> None</p> <p><b>Operating Expenses Impact:</b> None</p> <p><b>Equipment/Physical Facility Needs:</b> None</p> <p><b>Library Resources:</b> None</p>

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised\* Catalog Text

(\*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised\* Program Text

(\*Use ~~striethrough~~ for deletions and underlines for additions.)

## DEPARTMENT OF GOVERNMENT

### Paralegal Program

(page 83 of 2008-09 *Undergraduate Catalog*)

**Departmental Degree Requirements**

Paralegal majors (~~A.A., B.A.~~) and minors must attain a minimum grade of "C" in all major and supporting courses. A minimum grade of "C" must be earned in LAS 210 before taking LAS 220 and 320. A minimum grade of "C" must be earned in LAS 220 before being admitted to any of the other upper division requirements.

Paralegal majors and minors must take a minimum of ten (10) semester credits of courses from Major/Minor Requirements in a traditional in-person or ITV format. No courses taken in an online or web-based format can count towards this ten (10) semester credit requirement.

**Curriculum Change Form**  
**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Psychology</u> College <u>Arts and Sciences</u> *Course Prefix & Number _____ *Course Title ( <u>30 characters</u> ) _____ *Program Title <u>Bachelor of Science in Psychology</u> (Major <u>X</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by: _____ Date _____ Date _____ Departmental Committee <u>3/4/09</u> Graduate Council* <u>NA</u> <i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i> Council on Academic Affairs _____ College Curriculum Committee _____ Approved <u>x</u> Disapproved _____ <u>4/16/09</u> General Education Committee* <u>NA</u> Faculty Senate** _____ Teacher Education Committee* <u>NA</u> Board of Regents** _____ Council on Postsecondary Edu.*** _____ *If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

**Completion of A, B, and C is required: (Please be specific, but concise.)****A. 1. Specific action requested:**

Add PSY 319 Industrial/Organizational Psychology to the group of courses that satisfy the Skills category requirement for the B.S. degree

**A. 2. Effective date:** Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:** The nature of the material covered in PSY 319 is very similar to that covered in the other courses that can be used to satisfy the Skills requirement. Adding PSY 319 will increase students' options.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** None. PSY 319 is already offered on a regular basis.

**Operating Expenses Impact:** None

**Equipment/Physical Facility Needs:** None

**Library Resources:** None

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strike through~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised\* Catalog Text

(\*Use ~~strike through~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised\* Program Text

(\*Use ~~strike through~~ for deletions and underlines for additions.)

**Baccalaureate Degree**

**PSYCHOLOGY (B.S.)**

*CIP Code: 42.0101*

**Major Requirements .....40 hours**

PSY 200 (prerequisite for all other psychology courses), PSY 250 (prerequisite for PSY 291), PSY 291 (prerequisite for PSY 301), PSY 301, and at least 3 hours from each of the following groups:

- (1) Biological Bases of Behavior: PSY 311, 315, 315L
- (2) Cognition/Learning: PSY 313, 317, 317L
- (3) Developmental: PSY 312, 314, 316
- (4) Social/Personality: PSY 300, 305, 308
- (5) Skills: PSY 319, 405, 406, 490, 590
- (6) Capstone: 400 or 401 or 579

In addition, the student must take nine hours of upper division psychology electives. At least three of these must be numbered 400 or above. (PSY 407 may not be used as an elective.) A minimum grade of "C" is required in all courses counted toward the major.

**General Education Requirements .....48 hours**

Standard General Education program. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

**University Requirement .....1 hour**

GSO 100.

**Free Electives .....39 hours**

**Total Curriculum Requirements .....128 hours**

## Curriculum Change Form

**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum and Instruction <hr/> College Education <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title Elementary Education (P-5) Teaching (B.S.) (Major __, Option __; Minor __; or Certificate __)																	
*Provide only the information relevant to the proposal.																		
Proposal Approved by: Departmental Committee  College Curriculum Committee General Education Committee* Teacher Education Committee*	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"><u>Date</u></td> <td style="text-align: center;">NA</td> <td style="text-align: center;"><u>Date</u></td> <td style="text-align: center;">NA</td> </tr> <tr> <td style="text-align: center;">NA</td> <td style="text-align: center;">NA</td> <td style="text-align: center;">NA</td> <td style="text-align: center;">NA</td> </tr> <tr> <td style="text-align: center;">NA</td> <td style="text-align: center;">NA</td> <td style="text-align: center;">NA</td> <td style="text-align: center;">NA</td> </tr> <tr> <td style="text-align: center;">03/24/2009</td> <td style="text-align: center;">NA</td> <td style="text-align: center;">NA</td> <td style="text-align: center;">NA</td> </tr> </table>	<u>Date</u>	NA	<u>Date</u>	NA	NA	NA	NA	NA	NA	NA	NA	NA	03/24/2009	NA	NA	NA	Graduate Council* Council on Academic Affairs Approved x    Disapproved Faculty Senate** Board of Regents** Council on Postsecondary Edu.***
<u>Date</u>	NA	<u>Date</u>	NA															
NA	NA	NA	NA															
NA	NA	NA	NA															
03/24/2009	NA	NA	NA															
<i>Is this a SACS Substantive Change?</i> <b>Yes****</b> <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/>																		
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.																		

**Completion of A, B, and C is required: (Please be specific, but concise.)**

<p><b>A. 1. Specific action requested:</b> (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)                  Add ELE 445W and EDF 319W to the Program</p> <p><b>A. 2. Effective date:</b> (Example: Fall 2001)                  Fall 2009</p> <p><b>A. 3. Effective date of suspended programs for currently enrolled students:</b> (if applicable)</p>	
<p><b>B. The justification for this action:</b></p>	
<p><b>C. The projected cost (or savings) of this proposal is as follows:</b></p> <p><b>Personnel Impact: NONE</b></p> <p><b>Operating Expenses Impact: NONE</b></p> <p><b>Equipment/Physical Facility Needs: NONE</b></p> <p><b>Library Resources: NONE</b></p>	

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised\* Catalog Text

(\*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised\* Program Text

(\*Use ~~strikethrough~~ for deletions and underlines for additions.)

SEE BELOW

**Baccalaureate Degrees**

**Elementary Education (P-5) Teaching (B.S.)**

*CIP Code: 13.1202*

(Page 120 of the 2008-09 Undergraduate Catalog)

Upon completion of a degree in Elementary Education, students will: 1) demonstrate specific pedagogical skills and content knowledge necessary to perform as effective elementary educators; 2) demonstrate understanding and appreciation for students and families from diverse socioeconomic, cultural, and ethnic backgrounds as demonstrated through course observations, assignments and/or reflections.

**Major Requirements.....53 hours**

**ELE Core.....28 hours**

ELE 322, 361, 362, 365, 445 or 445W, 446, 490, 491, 492, 493.

**Professional Education Requirements.....25 hours**

EDF 103, 203, 319 or 319W, 413, SED 401, and ELE 499.

## Curriculum Change Form

**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum and Instruction <hr/> College Education <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title Middle Grade Education (5-9) Teaching (B.S.) (Major __, Option __; Minor __; or Certificate __)																	
*Provide only the information relevant to the proposal.																		
Proposal Approved by: Departmental Committee  <i>Is this a SACS Substantive Change?</i> <b>Yes****</b> <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/> College Curriculum Committee General Education Committee* Teacher Education Committee*	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"><u>Date</u></td> <td style="text-align: center;">NA</td> <td style="text-align: center;"><u>Date</u></td> <td style="text-align: center;">NA</td> </tr> <tr> <td style="text-align: center;">NA</td> <td style="text-align: center;">NA</td> <td style="text-align: center;">NA</td> <td style="text-align: center;">NA</td> </tr> <tr> <td style="text-align: center;">NA</td> <td style="text-align: center;">NA</td> <td style="text-align: center;">4/16/09</td> <td style="text-align: center;">4/16/09</td> </tr> <tr> <td style="text-align: center;">03/24/2009</td> <td style="text-align: center;">03/24/2009</td> <td style="text-align: center;">03/24/2009</td> <td style="text-align: center;">03/24/2009</td> </tr> </table>	<u>Date</u>	NA	<u>Date</u>	NA	NA	NA	NA	NA	NA	NA	4/16/09	4/16/09	03/24/2009	03/24/2009	03/24/2009	03/24/2009	Graduate Council* Council on Academic Affairs Approved x    Disapproved Faculty Senate** Board of Regents** Council on Postsecondary Edu.***
<u>Date</u>	NA	<u>Date</u>	NA															
NA	NA	NA	NA															
NA	NA	4/16/09	4/16/09															
03/24/2009	03/24/2009	03/24/2009	03/24/2009															
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.																		

**Completion of A, B, and C is required: (Please be specific, but concise.)**

<p><b>A. 1. Specific action requested:</b> (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)                  Add EMG 445W and EDF 319W to the Program Core and Professional Education Requirements</p> <p><b>A. 2. Effective date:</b> (Example: Fall 2001)                  Fall 2009</p> <p><b>A. 3. Effective date of suspended programs for currently enrolled students:</b> (if applicable)</p>	
<p><b>B. The justification for this action:</b></p>	
<p><b>C. The projected cost (or savings) of this proposal is as follows:</b></p> <p><b>Personnel Impact: NONE</b></p> <p><b>Operating Expenses Impact: NONE</b></p> <p><b>Equipment/Physical Facility Needs: NONE</b></p> <p><b>Library Resources: NONE</b></p>	

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised\* Catalog Text

(\*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised\* Program Text

(\*Use ~~striketrough~~ for deletions and underlines for additions.)

SEE BELOW

Baccalaureate Degrees

**Middle Grade Education (5-9) Teaching (B.S.)**

*CIP Code: 13.1203*

Upon completion of a degree in Middle Grade Education, students will: 1) demonstrate the broad general background knowledge, dispositions, and skills necessary to function as a literate, informed, active citizen, and to serve as a model for middle level students; 2) demonstrate the pedagogical skills and content knowledge necessary to meet Kentucky’s New Teacher Standards in middle level classrooms; 3) demonstrate the appropriate dispositions to effectively meet the diverse needs of middle level students found in public schools.

**Major Requirements.....40 hours**

**Middle Grade Core.....15 hours**

EMG 430, 445 or 445W, 447, and six hours from 491, 492, 493, or 494.

**Professional Education Requirements.....25 hours**

EDF 103, 203, 319 or 319W, 413, SED 401, and EMG 499.

## Curriculum Change Form

**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one)	Department Name	Department of Special Education
<input type="checkbox"/> New Course (Parts II, IV)	College	Education
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	Deaf and Hard of Hearing (P-12) with Elementary Education (P-5) Teaching (B.S.)
<input type="checkbox"/> New Program (Part III)		(Major ____, Option ____, Minor ____, or Certificate __)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	NA	Graduate Council*
<i>Is this a SACS Substantive Change? Yes****</i> <input type="checkbox"/> <i>No</i> <input checked="" type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	NA	Approved x Disapproved
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	03/24/2009	Board of Regents**
		Council on Postsecondary Edu.***

\*If Applicable (Type NA if not applicable.)

\*\*Approval needed for new, revised, or suspended programs

\*\*\*Approval/Posting needed for new degree program or certificate program

\*\*\*\*If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

<p><b>A. 1. Specific action requested:</b> (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)                  Add ELE 445W and EDF 319W to the Program Core and Professional Education Requirements</p> <p><b>A. 2. Effective date:</b> (Example: Fall 2001)                  Fall 2009</p> <p><b>A. 3. Effective date of suspended programs for currently enrolled students:</b> (if applicable)</p>
<p><b>B. The justification for this action:</b></p>
<p><b>C. The projected cost (or savings) of this proposal is as follows:</b></p> <p><b>Personnel Impact: NONE</b></p> <p><b>Operating Expenses Impact: NONE</b></p> <p><b>Equipment/Physical Facility Needs: NONE</b></p> <p><b>Library Resources: NONE</b></p>

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strickethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised\* Catalog Text

(\*Use ~~strickethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised\* Program Text

(\*Use ~~strickethrough~~ for deletions and underlines for additions.)

SEE BELOW

Baccalaureate Degrees

**Deaf and Hard of Hearing (P-12) with  
Elementary Education (P-5) Teaching (B.S.)**  
*CIP Code: 13.1003*  
(Page 123 of the 2008-09 Undergraduate Catalog)

**Major Requirements.....30 hours**

SED 104, 260, 337, 338, 375, 380, 545, 510, 518, 581.

**Elementary Education (P-5) Requirements.....28 hours**

ELE 322, 361, 362\*, 365, 445 or 445W, 446, 490, 491, 492, and 493.

**Supporting Course Requirements.....19 hours**

ASL 101 (block VIII), 102 (block VIII), 201, LIB 301, MAT 201, and 202.

**Professional Education Requirements.....19 hours**

EDF 103, 203, 319 or 319W, ELE 499, SED 499.

[EDF 413 met with SED 337, SED 401 waived by major in special education.]

**General Education Requirements.....42 hours**

Standard General Education program excluding courses identified as block in supporting course requirements. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

**University Requirement.....1 hour**

EDO 100.

**Total Curriculum Requirements.....143 hours**

## Curriculum Change Form

**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one)	Department Name	Department of Special Education
<input type="checkbox"/> New Course (Parts II, IV)	College	Education
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	Deaf and Hard of Hearing (P-12) with Middle Grade Education (5-9) Teaching (B.S.)
<input type="checkbox"/> New Program (Part III)		(Major ____, Option ____, Minor ____, or Certificate __)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	NA	Graduate Council*
<i>Is this a SACS Substantive Change?</i> <b>Yes****</b> <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	NA	Approved x Disapproved
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	03/24/2009	Board of Regents**
		Council on Postsecondary Edu.***

\*If Applicable (Type NA if not applicable.)

\*\*Approval needed for new, revised, or suspended programs

\*\*\*Approval/Posting needed for new degree program or certificate program

\*\*\*\*If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

<p><b>A. 1. Specific action requested:</b> (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)                  Add EDF 319W and EMG 445W to the Program Core and Education Requirements</p> <p><b>A. 2. Effective date:</b> (Example: Fall 2001)                  Fall 2009</p> <p><b>A. 3. Effective date of suspended programs for currently enrolled students:</b> (if applicable)</p>
<p><b>B. The justification for this action:</b></p>
<p><b>C. The projected cost (or savings) of this proposal is as follows:</b></p> <p><b>Personnel Impact: NONE</b></p> <p><b>Operating Expenses Impact: NONE</b></p> <p><b>Equipment/Physical Facility Needs: NONE</b></p> <p><b>Library Resources: NONE</b></p>

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised\* Catalog Text

(\*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised\* Program Text

(\*Use ~~striketrough~~ for deletions and underlines for additions.)

SEE BELOW

Baccalaureate Degrees

**Deaf and Hard of Hearing (P-12) with Middle Grade Education (5-9) Teaching (B.S.)**

*CIP Code: 13.1003*

**Major Requirements.....30 hours**

SED 104, 260, 337, 338, 375, 380, 545, 510, 518, 581.

**Middle Grade Education (5-9) Requirements.....12 hours**

EMG 430, 445 or 445W, 447, and three hours from EMG 491, 492, 493, or 494 (associated with option).

**Supporting Course Requirements.....39 hours**

ASL 101 (block VIII), 102 (block VIII), 201, MAT 201 and 202.

**Option.....24 hours**

Students seeking middle grade (5-9) certification must select one area of emphasis from the following list and complete 24 hours: English and communications, mathematics, science, social studies. See options list under Middle Grade Education (5-9) for a list of courses and block statements.

**Professional Education Requirements.....20 hours**

EDF 103, 203, 319 or 319W, EMG 499, SED 499.

[EDF 413 met with SED 337, 401 waived by major in special education.]

## Curriculum Change Form

**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Department of Special Education <hr/> College Education <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title Special Education/Teaching B.S. Learning and Behavior Disorders (Major ____, Option ____, Minor ____, or Certificate ____)	
*Provide only the information relevant to the proposal.		

Proposal Approved by: Departmental Committee  College Curriculum Committee General Education Committee* Teacher Education Committee*	Date NA <hr/> NA <hr/> NA <hr/> 03/24/2009	Graduate Council* Council on Academic Affairs Approved x    Disapproved Faculty Senate** Board of Regents** Council on Postsecondary Edu.***	Date NA <hr/> 4/16/09 <hr/> <hr/> <hr/>
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*Is this a SACS Substantive Change?* **Yes\*\*\*\***  **No**

\*If Applicable (Type NA if not applicable.)  
 \*\*Approval needed for new, revised, or suspended programs  
 \*\*\*Approval/Posting needed for new degree program or certificate program  
 \*\*\*\*If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

<b>A. 1. Specific action requested:</b> (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add ELE 445W, EDF 319W, EMG 445W to the Program Core and Education Requirements	
<b>A. 2. Effective date:</b> (Example: Fall 2001) Fall 2009	
<b>A. 3. Effective date of suspended programs for currently enrolled students:</b> (if applicable)	
<b>B. The justification for this action:</b>	
<b>C. The projected cost (or savings) of this proposal is as follows:</b> Personnel Impact: NONE Operating Expenses Impact: NONE Equipment/Physical Facility Needs: NONE Library Resources: NONE	

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

**New or Revised\* Catalog Text**

(\*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Part III. Recording Data for New, Revised, or Suspended Program**

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

**New or Revised\* Program Text**

(\*Use ~~striketrough~~ for deletions and underlines for additions.)

SEE BELOW

Baccalaureate Degrees

**Special Education/Teaching (B.S.) Learning and Behavior Disorders**

*CIP Code: 13.1001*

*See advisor early in the program.*

**Major Requirements.....27 hours**

SED 104, 260, 341, 351, 356, 375, 518, 545, 578.

**Elementary Education (P-5).....28 hours**

ELE 322, 361, 362, 365, 445 or 445W, 446, 490, 491, 492, 493.

**Middle Grade Education (5-9).....12 hours**

EMG 430, 445 or 445W, 447, and three hours from EMG 491, 492, 493, or 494 (associated with option).

**Supporting Course Requirements.....9-30 hours**

**L BD (P-12) with Elementary**

**Education (P-5).....9 hours**

LIB 301, MAT 201, 202.

**LBD (P-12) with Middle Grade**

**Education (5-9).....30 hours**

MAT 201, 202 and one option: Students seeking middle grade (5-9) certification must select one area of emphasis from the following list and complete 24 hours: English and communications, mathematics, science, social studies. See Options list under Middle Grade Education (5-9) for a list of courses and block statements.

**Professional Education Requirements.....19 hours**

EDF 103, 203, 319 or 319W, ELE 499, and SED 499.

[EDF 413 met with SED 351, SED 401 waived by major in special education.]

## **DRAFT--APPROVAL PROCESS FOR DOCTORAL DEGREE PROPOSALS**

### **I. Elements of a Doctoral Degree Proposal at EKU**

1. Faculty Qualifications and Scholarship Productivity
2. Curriculum Proposal
3. Assessment of Need
4. Consistency with EKU's Mission
5. Resources and Budget

### **II. Review Process**

#### **Phase 1: Departmental Showcase and Program Review**

The department planning to move to the doctoral level will participate in the Departmental Showcase and Program Review process before any action is taken by the Graduate Council or the Council on Academic Affairs. This Showcase should highlight the quality of the program at the baccalaureate and graduate levels and help determine that the program is ready for the next step.

#### **Phase 2: Review by the Graduate Council**

The Graduate Council will analyze the strength of the Academic Unit's current programs by reviewing (a) report from Departmental Showcase and Program Review, (b) faculty qualifications, (c) scholarly productivity, including program's record and capacity for securing external funds, (d) existing support (e.g., library resources, staffing), (e) proposed admissions requirements and (f) proposed exit requirements/competencies.

All new courses in the proposal must be reviewed and approved by the Graduate Council.

The Graduate Council will then forward the analysis to the Council on Academic Affairs.

#### **Phase 3: Review by Council on Academic Affairs (CAA)**

Prior to CAA's review, the Academic Department will arrange for the review of the curriculum by experts in the field who are not affiliated with EKU (outside reviewers).

CAA will ask the Office of Institutional Effectiveness (IE) to assess the need and marketability of the new program. (Note: This review may be conducted by the Academic Unit at Phase 1; however, an official report will be provided by IE at this phase of the process).

Based upon (a) CAA's review, (b) the outside reviewers' evaluation of the curriculum, (c) the Graduate Council's analysis, and (d) IE's report, CAA will make a recommendation. If the CAA's recommendation is positive, the process will move to Phase 4.

**Phase 4: Review of the proposal by Financial Planning Council (FPC) and Strategic Planning Council**

CAA will forward the proposal to the FPC to review the budgetary considerations.

CAA will forward the proposal (along with the recommendations from FPC) to the SPC to review and determine consistency with the ECU's Mission.

Representatives from the Graduate School, CAA, and the Dean of the College offering the proposed doctoral program will be invited to participate in the review by the FPC and SPC.

**(Note:** The review of the FPC and SPC may be concurrent.)

**Phase 5: Review by Faculty Senate, Provost Council, President, Board of Regents, CPE, and SACS**

Contingent upon positive recommendations from Phases 1-4, CAA will forward the proposal along with all the analyses and recommendations to the Faculty Senate and Provost Council.

The Faculty Senate's recommendation will be forwarded to the President and the Provost's Council.

Upon approval of the Provost Council, a positive recommendation will be forwarded to the President.

Upon the President's approval, the proposal will be submitted to the Board of Regents, the Council on Postsecondary Education, and SACS.

April 28, 2009

## Early Intervention - Roster Verification – (Draft 4-15-09)

Course Information: ECU XXX CRN: 12345

Term:

Research shows early intervention is a “best practice” for increasing student retention and success. Please help enhance ECU students’ success.

1. **Identify students who are not attending class/participating (on-line).**

- a. Place a check by the name of any student(s) who are **not** attending during the 1<sup>st</sup> week.
- b. Place a check again the 2<sup>nd</sup> week to report the student’s non attendance.

2. **Identify students who need academic follow up.**

Check the “Academic Follow-Up” box if at any time during the semester you determine that the student would benefit from intervention. The feedback will be received by the University Advising Staff who follow-up with the student/department/college as needed.

3. **Identify Non-Registered Students.** If a student is attending/participating in your class, but his/her name does not appear on this roster, tell the student that he/she cannot return to, or participate in, the class until his/her name appears on the roster. Students must go directly to the Registrar’s Office and resolve all registration issues that have interfered with their ability to register for the class.

Record Number	Student Name	ID	End of 1 <sup>st</sup> Week	End of 2 <sup>nd</sup> Week	Recommend Academic Follow-up
1.	Al-Salem, Ali H.	901XXXXX	___	___	___
2.	Barz, Nadja K.	901XXXXX	___	___	___
3.	Blount, Brooklynn	901XXXXX	___	___	___
4.	Brown, April D.	901XXXXX	___	___	___
5.	Centers, Felisha S.	901XXXXX	___	___	___
6.	Clark, Kindra D.	901XXXXX	___	___	___
7.	Day, Naomi M.	901XXXXX	___	___	___
8.	Ecton, Brittany J.	901XXXXX	___	___	___
9.	Fox, Brooklyn	901XXXXX	___	___	___
10.	Gillim, Christina L.	901XXXXX	___	___	___
11.	Gulley, Bradley S.	901XXXXX	___	___	___
12.	Hastings, Kirk S.	901XXXXX	___	___	___
13.	Johnson, Ronald	901XXXXX	___	___	___
14.	Mahoney, Katherine	901XXXXX	___	___	___
15.	Martin, Jacob	901XXXXX	___	___	___
16.	Mitchell, Jessica	901XXXXX	___	___	___
17.	New, Brentley	901XXXXX	___	___	___