

## Course by Special Arrangement

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A Course By Special Arrangement (CBSA)\* is a course that is part of the approved curriculum program but is being offered to a student during a term or at a time when it is not scheduled. It should be employed only in cases of extreme scheduling conflict when no substitution is appropriate or available. Prior to registration, students must file the CBSA Petition. This petition requires the signature/approval of the instructor, program chair and dean. An additional \$100 per semester hour fee is assessed in addition to regular tuition and fees. Faculty are compensated at \$100 per semester hour.

The purpose of an independent study is to allow the competent and prepared student to pursue study of a topic of special interest under the supervision of a full-time faculty member. The independent study is an agreement between a student and faculty member which bring mutual benefit to both with no additional compensation/release for faculty. Tuition and fees for independent study courses are computed at the same rate as other courses.

\*As apposed to Independent Study.