MEMORANDUM

TO:    Dr. Lyle Cook, Provost, Vice President for Academic Affairs

Copies To: Faculty Senate
          Council on Academic Affairs
          Graduate Council
          Teacher Education Committee

FROM:  Mark Wasicosko, Dean

DATE:  February 6, 2004

RE:    Restructure of the Counseling and Educational Leadership Department

The Department of Counseling and Educational Leadership (CEL) is to be split into two
departments. One is the Department of Educational Leadership and the second is the
Department of Counseling and Educational Psychology. The split will allow the programs to fit
more effectively into the College’s administrative structure and will simplify professional issues
(e.g. accreditation) that are unique to each area. With the elimination of the current “chair-area
coordinator model” the action will be cost neutral or will provide a net savings to the university.

The budget of CEL will be divided equally between the two new departments. Each department
will have its own chair (to come from within the currently allocated positions), budget and
resources but will also share the two Administrative Assistants currently assigned to CEL as well
as the departmental administrative office space. In addition, the two departments will work
together and with the other departments within the College to share major expense items when it
is the best interest of the units and the university.

If you have any questions please do not hesitate to contact me.