

**Curriculum Change Form**  
**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Teacher Admission and Certification <hr/> College College of Education <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title Admission to Teacher Education Requirements (Major __, Option __; Minor __; or Certificate __) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	Date	Date
Departmental Committee	Fall 2004	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 2-17-05
College Curriculum Committee	Fall 2004/Spring 2005 University Deans' and Chairs' Surveyed	Approved    Disapproved <div style="text-align: center; margin-left: 100px;">X</div>
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	2-1-05	Board of Regents** NA
		Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.		

**Completion of A, B, and C is required: (Please be specific, but concise.)**

<b>A. 1. Specific action requested:</b> (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) 1. Increase the minimum Overall and ECU GPA requirement for Admission to Teacher Education from 2.5 to 2.75 2. Clarification of sliding scale / GPA combination for meeting the Testing Requirement <b>A. 2. Effective date:</b> (Example: Fall 2001) 1. <u>Fall 2007</u> for new, transfer, continuing, and returning students <b>(AS REVISED BY CAA)</b> 2. Immediate <b>A. 3. Effective date of suspended programs for currently enrolled students:</b> (if applicable)	
<b>B. The justification for this action:</b> 1. This is an outcome of three things: 1) an analysis of data on program completers and their ability to pass the required PRAXIS certification exams, 2) the fact that in several teaching areas the state is experiencing or will soon experience a surplus of teacher candidates (it looks as if we will have to export as many as 20% of graduates completing elementary certification in KY), and 3) a general consensus that increasing the quality of teachers in our schools will be directly tied to higher admission standards. 2. Clarify the sliding scale as an alternative ACT test option.	
<b>C. The projected cost (or savings) of this proposal is as follows:</b>  <b>Personnel Impact:</b>	

The Office of Teacher Admission and Certification will provide notification of program change to continuing students. ITDS will update Banner Admission to Teacher Education Module to reflect the changes necessary to track students.

**Operating Expenses Impact:**

Supported by the College of Education

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised\* Catalog Text

(\*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**NOT APPLICABLE**

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised\* Program Text

(\*Use ~~strikethrough~~ for deletions and underlines for additions.)

**SEE ATTACHED ADMISSION REQUIREMENTS AND APPLICATION PROCESS**

## CONTINUING STUDENTS

Spring 2005	Summer 2005	Fall 2005	Spring 2006	Summer 2006	Fall 2006	Spring 2007	Summer 2007	Fall 2007
Notification of change in program requirements	2.5 or higher Admission, Program, or Exit	2.5 or higher Admission, Program, Student Teaching or Exit	2.5 or higher Admission, Program, Student Teaching or Exit	2.5 or higher Admission, Program or Exit	2.5 or higher Admission, Program, Student Teaching or Exit	2.5 or higher Program, Student Teaching or Exit	2.5 or higher Exit  2.75 or higher admission	2.75 Admission, Program, Student Teaching, and Exit
Must exit no later than Summer 2007 or meet the 2.75 GPA requirements	Must exit no later than Summer 2007 or meet the 2.75 GPA requirements	Must exit no later than Summer 2007 or meet the 2.75 GPA requirements	Must exit no later than Summer 2007 or meet the 2.75 GPA requirements	Must exit no later than Summer 2007 or meet the 2.75 GPA requirements	Must exit no later than Summer 2007 or meet the 2.75 GPA requirements	Must exit no later than Summer 2007 or meet the 2.75 GPA requirements  Students seeking admission must meet 2.75 or higher	Must exit Summer 2007 or meet the 2.75 GPA requirements  Students seeking admission must meet 2.75 or higher	All students will meet the 2.75 GPA requirements

***To teach, to learn, to help others teach and learn.***

The Office of Teacher Admission and Certification is responsible for admitting students to professional education programs at EKU. In addition, certification applications for teachers and school personnel (principals, supervisors, superintendents, counselors, pupil personnel directors, business administrators, librarians, and speech pathologists) are processed through the Office of Teacher Admission and Certification.

To be recommended for certification, all students seeking initial teacher certification, regardless of the college in which they are enrolled, must meet the requirements for admission to professional education, complete an approved teaching curriculum, and pass the required PRAXIS tests as determined by the major/minor.

Students are advised to enroll in EDF 103, Introduction to Education, during their freshman year and in EDF 203, Schooling and Society, during their sophomore year. However, students should not enroll in EDF 103 until all developmental requirements have been met. EDF 310 will be required for students who have an equivalent transfer course for EDF 203.

**ADMISSION REQUIREMENTS and APPLICATION PROCESS**

**Admission to Professional Education**

Admission to the University (academic college) is not synonymous with admission to professional education. Students will apply for admission to professional education in the College of Education's Office of Teacher Admission and Certification (Combs 423). Formal applications will be accepted based upon completion of the following requirements:

**A. Hours / Residence**

- Complete 60 hours of credit (excluding developmental level courses).
- Transfer students must complete 12 hours of credit at EKU.

**B. Admission Test Requirement**

- A passing score on one of the following tests:
  - ACT (American College Test – Fall 1989 or after)  
21 Composite OR Alternative ACT Options: 20 Composite with an overall GPA of 3.00 or  
19 Composite with an overall GPA of 3.25
  - Individuals using an alternative ACT option must maintain or exceed the overall corresponding GPA requirement throughout the program. GPA compliance will be reviewed each semester. Individuals using an ACT alternative option will be required to participate in a PRAXIS preparation program to help ensure success on the PRAXIS exams.
  - Praxis I (PPST) 173 Reading, 173 Math, 172 Writing
  - SAT (Scholastic Aptitude Test) 990 Composite
  - GRE (Graduate Record Exam) Program Area Score see Graduate Catalog
  - MAT (Miller Analogies Test) Program Area Score see Graduate Catalog

**C. GPA and Grade Requirements**

- Minimum overall 2.75 GPA on all undergraduate course work is required for admission and program exit. Candidates using an alternative ACT option must maintain or exceed the overall corresponding GPA requirement throughout their program.
- Minimum 2.75 GPA on college work at EKU is required for admission and program exit.
- Satisfactory grade in EDF 103 and a grade of "C" or higher in EDF 203 (requires completion of admission test requirement [section B] prior to enrollment), ENG 101 and ENG 102.
- Satisfactory grade in EDF 310 for transfer students having completed EDF 203 at another institution.

Undergraduate degree student GPA is based on the hours attempted as shown on the official EKU transcript. Post degree certification student GPA is based on all undergraduate course work and on the hours attempted as shown on the official EKU transcript.

**D. Mathematics Requirement**

- Complete a college level math course: MAT 105 or higher (excluding MAT 201 and 202) with a grade of "C" or higher.

- Complete CSC 104 or CIS 212 with a grade of "C" or higher.
- Students with prior computer knowledge and skills may demonstrate proficiency by satisfactorily completing both the written and performance portions (word processing, database, spread sheet) of the computer literacy test. Students who fail the test must complete CSC 104 or CIS 212 with a grade of "C" or better. The test option is not available for students required to take CSC 104 or CIS 212 as a part of their major. The university course by examination will not satisfy the computer literacy requirement for the College of Education since it does not have a performance component.

#### F. UWR (University Writing Requirement)

- Achieve satisfactory performance on the University Writing Requirement. (Undergraduate students should also refer to University requirements described in the current Undergraduate Catalog).

#### G. Examinations

- Achieve satisfactory results on examinations taken in EDF 103 and 203 and on other examinations which may be required by the Professional Education Admissions Committee.
- Demonstrate proficiency in oral and written communication including evidence of satisfactory speech and hearing screening. Screening is provided by the Speech-Language-Hearing Clinic in Wallace 278 B.
- Students scoring below minimum requirements on the tests for oral and written communication shall be required to improve their competencies to an acceptable level before admission to professional education. This may include therapy, tutoring, and enrollment in credit or non-credit remediation courses.
- Any hearing impaired student unable to pass the speech and hearing screening who can benefit from remediation should receive it. Documentation concerning remediation and communication competency (oral or manual) must be provided to the Speech and Hearing Clinic. The Clinic, in consultation with faculty of the Deaf and Hard of Hearing Program will submit a recommendation for consideration for admission to the Office of Student Services. This should include documentation of communication competence.

#### H. Recommendations

- Submit satisfactory recommendations from *four* EKU faculty members including the EDF 203 instructor, the advisor and two faculty members with one being from the major.

#### I. Interview / Portfolio

- Satisfactorily complete a formal interview which will include the portfolio presentation. Two faculty members will conduct the interview and portfolio review process. *The portfolio interview is only one component of the admission process.*

#### J. Ethics Declaration

- Complete and sign a "Personal and Professional Fitness Declaration" form.

**NOTE:** Based on your disclosure an interview by the Professional Education Admission Committee may be required.

#### K. Student Behavior

- Have no physical or psychological impairments that would preclude teaching success.
- Students preparing to work in schools as teachers or other professional school personnel must demonstrate dispositions necessary to help all students learn.
- Demonstrate acceptable social behavior at the University and in the community-at-large.\* A student interview may be required by the Professional Education Admissions Committee.
- Student admission status may be reevaluated if the student is placed on either academic or social probation or has a record of criminal conviction(s).\* A student interview may be required by the Professional Education Admissions Committee.

\* The Office of Teacher Admission and Certification will contact the EKU Office of Judicial Affairs to obtain records of infractions committed by candidates for admission to professional education. The Office of Teacher Admission and Certification will also contact the Administrative Office of the Courts to obtain a criminal records check for each candidate for admissions to professional education.

The Office of Teacher Admission and Certification will process the formal "Application for Admission to Professional Education." The Professional Education Admissions Committee will review applications, supporting documentation, and other relevant materials brought before the committee and will take appropriate action concerning the student's admission to the professional education program. The student will be notified of the committee's decision.