

**Curriculum Change Form**  
**(Present only one proposed curriculum change per form)**  
**(Complete only the section(s) applicable.)**

**Part I**

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name	Professional Laboratory Experiences		
	College	College of Education		
	*Course Prefix & Number			
	*Course Title (30 characters)			
	*Program Title	Student Teaching and Exit Requirements (Major __, Option __; Minor __; or Certificate __)		
*Provide only the information relevant to the proposal.				
Proposal Approved by:		Date	Date	
Departmental Committee	Fall 2004	Graduate Council*	NA	
Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	2-17-05	
College Curriculum Committee	Fall 2004/Spring 2005	Approved _____ Disapproved _____	<b>Corrected Version</b>	
General Education Committee*	NA	Faculty Senate** <input checked="" type="checkbox"/>		NA
Teacher Education Committee*	2-1-05	Board of Regents**		NA
		Council on Postsecondary Edu.***		NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.				

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

- Increase the minimum GPA requirements for Student Teaching and Exit from 2.5 to 2.75
- Editorial changes

**A. 2. Effective date:** (Example: Fall 2001)

- Fall 2007** for new, transfer, continuing, and returning students **(AS REVISED AT CAA)**
- Immediate

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

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**B. The justification for this action:**

- This is an outcome of three things: 1) an analysis of data on program completers and their ability to pass the required PRAXIS certification exams, 2) the fact that in several teaching areas the state is experiencing or will soon experience a surplus of teacher candidates (it looks as if we will have to export as many as 20% of graduates completing elementary certification in KY), and 3) a general consensus that increasing the quality of teachers in our schools will be directly tied to higher admission standards.
- Clarify office, disclosure, and 75% rule.

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**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

The Office of Teacher Admission and Certification will provide notification of program change to continuing students. Banner Student Teaching Module (currently under construction) will need to be updated to reflect the changes necessary to track students. CARES will need to be updated to reflect the GPA changes.

**Operating Expenses Impact:**

Supported by the College of Education

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised\* Catalog Text

(\*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**NOT APPLICABLE**

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised\* Program Text

(\*Use ~~strikethrough~~ for deletions and underlines for additions.)

**SEE ATTACHED PROFESSIONAL LABORATORY EXPERIENCES APPLICATION AND REQUIREMENTS FOR STUDENT TEACHING**

## CONTINUING STUDENTS

Spring 2005	Summer 2005	Fall 2005	Spring 2006	Summer 2006	Fall 2006	Spring 2007	Summer 2007	Fall 2007
Notification of change in program requirements	2.5 or higher Admission, Program, or Exit	2.5 or higher Admission, Program, Student Teaching or Exit	2.5 or higher Admission, Program, Student Teaching or Exit	2.5 or higher Admission, Program or Exit	2.5 or higher Admission, Program, Student Teaching or Exit	2.5 or higher Program, Student Teaching or Exit	2.5 or higher Exit  2.75 or higher admission	2.75 Admission, Program, Student Teaching, and Exit
Must exit no later than Summer 2007 or meet the 2.75 GPA requirements	Must exit no later than Summer 2007 or meet the 2.75 GPA requirements	Must exit no later than Summer 2007 or meet the 2.75 GPA requirements	Must exit no later than Summer 2007 or meet the 2.75 GPA requirements	Must exit no later than Summer 2007 or meet the 2.75 GPA requirements	Must exit no later than Summer 2007 or meet the 2.75 GPA requirements	Must exit no later than Summer 2007 or meet the 2.75 GPA requirements  Students seeking admission must meet 2.75 or higher	Must exit Summer 2007 or meet the 2.75 GPA requirements  Students seeking admission must meet 2.75 or higher	All students will meet the 2.75 GPA requirements

# OFFICE OF PROFESSIONAL LABORATORY EXPERIENCES

## Field Placement and Student Teaching

Bert Combs, Room 425

859/622-1544

*To teach, to learn, to help others teach and learn.*

- The Office of Professional Laboratory Experiences receives and evaluates all applicants for student teaching, determines appropriate disposition of the application, and provides continuous assessment of the applicant's pre-teaching and teaching experiences during the professional semester.
- This Office recognizes that cultural diversity is a fact of American life and teachers function in a pluralistic cultural environment. Experience in multi-cultural settings provides valuable enrichment for the proper development of effective teachers. That philosophy will guide the student assignments.
- Students are not allowed to take any other courses (including correspondence and transient courses) while student teaching. Credit for unfinished correspondence courses will not be allowed during the student teaching semester.
- Students of senior standing (90 hours or more with a minimum of 12 semester hours residence at EKU) may enroll in student teaching if they have satisfied the following requirements:

### **Application for Student Teaching:**

1. Applicants must be admitted to the professional education program prior to the application semester.
2. Applicants must file an application during the first four weeks of the semester prior to the term in which student teaching is desired.
3. Applicants filed will be evaluated and processed for approval or disapproval.

### **Evaluation of application will include in part:**

1. The planned curriculum. Each applicant must have an approved planned curriculum on file with the ~~Dean of the College of Education~~ Office of Teacher Admission and Certification.
2. All prerequisites in professional education and pre-student teaching curricula in the applicant's area as prescribed by the *Catalog*, must be completed prior to student teaching.
3. Recommendation made by the applicant's advisor and approval by the department chair.
4. A valid medical examination report, including current tuberculosis test report. Students with any significant deviation from normal physical and psychological well-being will be referred to a proper examining physician.
5. The ethics declaration. Each applicant must complete and sign a new "Personal and Professional Fitness Declaration" form. Based on your disclosure an interview by the Professional Education Admission Committee may be required.
6. Behavior that relates to the moral, ethical, social, and personal standards of profession competency. The applicant's comportment will be subject to review and appraisal by the department responsible for the student teaching recommendation and the College of Education. Applicants must process a criminal background check (KRS.161.042 or changes as adopted).
7. Academic Requirements: Undergraduate degree students' GPAs are based on the hours attempted as shown on the official EKU transcript. Post degree certification students' GPAs are based on the hours attempted as shown on the official EKU transcript. Post degree certification student's GPAs are based on all undergraduate course work and on the hours attempted as shown on the official EKU transcript.

### **Elementary Education (P-5) and Middle Grade Education (5-9) Majors:**

- Minimum ~~2.5~~ 2.75 GPA in all undergraduate course work.
- Minimum ~~2.5~~ 2.75 GPA in college work at EKU.
- Minimum ~~2.5~~ 2.75 GPA with a grade of "C" or higher in courses in the "core and supporting course requirements," \*area(s) of academic emphasis, "professional education requirements" (see program display for a list of courses), teaching minor(s), and certification endorsement(s).
- Other requirements as found in the appropriate department presentation.

\*supporting course requirements for elementary education only.

### **Special Education (LBD, DHH, IECE-SED) Majors**

- Minimum ~~2.5~~ 2.75 GPA in all undergraduate course work.
- Minimum ~~2.5~~ 2.75 GPA in college work at EKU.
- Minimum ~~2.5~~ 2.75 GPA with a grade of "C" or higher in courses in the "major, core and option,"\* "elementary/middle grade and supporting course requirements," area(s) of academic emphasis\*\*, "professional education requirements" (see program display for a list of courses), teaching minor(s), and certification endorsement(s).
- Other requirements as found in the appropriate department presentation.

\*combination of major, core, and/or option as identified in the program display.

\*\*emphasis with middle grade education only.

**Communication disorders majors should see their advisor for information related to admission to student teaching.**

### **Secondary, All Grades (other than special education), and Early Childhood Education Majors**

- Minimum ~~2.5~~ 2.75 GPA in all undergraduate course work.
- Minimum ~~2.5~~ 2.75 GPA in college work at EKU.
- Minimum ~~2.5~~ 2.75 GPA in teaching major(s)\*, minor(s), area(s) of academic emphasis, and certification endorsement(s). See program area for specific course grade requirements.
- Minimum ~~2.5~~ 2.75 GPA with a grade of "C" or higher in courses in professional education requirements" (see program display for a list of courses).
- Other requirements as found in the appropriate department presentation.

\* A minimum of seventy-five percent of major and seventy-five percent of supporting course requirements must be completed prior to student teaching. Individual program areas may require a higher percentage of credit hours completion prior to student teaching.