













Overview Of Move In Day:






Move In Day is a campus wide effort in which all the first-year ECU students move into their campus residence halls. In an effort to ensure an easy transition and move, volunteers from around campus and the community work with the Department of University Housing to assist students with completing residence hall forms, direct them around campus, answer questions, and greet families and their ECU student. Move In Day would not be nearly as wonderful an experience without the help of volunteers! As a means to incorporate as many members of the ECU Community into the Move In Day process, each residence hall will have the following volunteers if applicable.





1) Greeters: Greeters will meet, welcome, and help greet and direct the flow of residents and their parents to the various move in stations within the residence hall foyer area.





2) Elevator Operators: Each residence hall with an elevator will have elevator operators between the hours of 8:00 a.m. and 2:00 p.m. The elevator operators are there to help facilitate the flow of traffic onto the elevators and make sure they are not being overloaded with people and heavy items. Assignments are as follows:





3) Check In Station I: Students will verify identification, complete a Permanent Resident Card (Green Card), be issued a room key, a Room Condition Inventory Form for their assigned room, and an Emergency Contact Card. Students will also complete and sign the Fire Suppression Notification Form. A trained worker from University Housing will be scheduled to work this station from 8:00 a.m. until 5:00 p.m. Volunteers will be utilized from either 7:30 a.m. – 11:30 a.m. or 11:00 a.m. – 3:00 p.m.





4) Check In Station II: Students will return the RCI form, Emergency Contact Card, receive their mailbox information, student ID, parking pass, and a copy of guidelines for residence hall living. Volunteers will be utilized from 7:30 a.m. – 11:30 a.m. or 11:00 a.m. – 3:00 p.m.




5) Movers. Various student groups will assist students with physically moving their things into the hall. They will work primarily from 8:00 a.m. – 12:00 noon.



6) Curb Attendants. Provide information to students and parents on where to park, unload, check-in, etc. They will work primarily from 7:30 a.m. – 11:00 noon.



7) Family Pamphlet Invitations. As parents appear to be wrapping up the move in process, these individuals will invite them to attend family weekend by handing them an informational brochure.



8) Information Stations. Four information stations will be set up at various points around campus. One volunteer will be located at each information station in order to direct new students and their families around campus and answer questions.



9) Parking Lot Attendants. Aid and assist in the flow of traffic in move-in day parking lots

