

**Approved by Faculty Senate – 05-01-06**

**Approved by Faculty-at-Large – 08-16-06**

*D. Meetings of the Faculty Senate*

1. The newly constituted Senate shall convene initially for an organizational meeting in May following the conclusion of the last meeting of the previous Senate. The Senate shall meet on the first Monday that the University is in regular session for each month from September through ~~December and February~~ through May. [Adjustments may be made to compensate for Holidays and when the University is not in session.](#) The Senate shall meet at other times on call of the Chair or the Executive Committee, reasonable notice being given to members of the Senate.
2. Meetings of the Senate shall be open to members of the Faculty at Large. Persons other than Senate members may participate in the deliberations of the Senate only on consent of the Senate.
3. Fifty percent of the membership of the Senate shall constitute a quorum.
4. The current edition of Robert's Rules of Order Newly Revised shall govern conduct of meetings of the Senate, except when the Senate shall adopt rules otherwise; and the presiding officer may appoint a Parliamentarian to aid in questions of parliamentary procedures.
5. Senate voting on all matters, except election of officers and of members of Standing Committees, shall be viva voce or by a separation of the house. Officers of the Senate and members of Standing Committees of the Senate shall be elected by ballot except that a voice vote may be taken when there is the same number of nominees as positions to be filled on the committee.

This goes in the Faculty Handbook under

Part VII. Organization of the Faculty of Eastern Kentucky University  
Section VII. The Faculty Senate: D Meetings of the Faculty Senate, number 1.