

Faculty Senate Faculty Welfare Committee
Report on Academic Program Coordinator Survey
presented on May 1, 2006

In response to the charge given to the Faculty Welfare Committee on the issue of academic program coordinators, an email was sent to 45 ECU department chairs *and deans* requesting them to complete a survey on the use of academic program coordinators in their department. The number who responded to the survey was 19 (42%).

The following results were reported:

17 (89%) of the departments use academic program coordinators (APC). Compensation for these duties ranged from nothing to half-time release.

11 (61%) state that APCs function on a 9 month academic calendar.

When asked how APCs are selected, the responses varied:

- 4 state that program faculty vote
- 3 state that faculty consensus
- 8 appointed by the Chair

As far as the term of appointment for APCs, the time frame varied, but most had no term limit.

When asked if there was any formal evaluation process/structure for APCs, 12 responded "no".

10 (59%) stated that APCs provide informal supervisory or management of faculty or staff.

After reviewing the results, the Faculty Welfare Committee made the following recommendations:

1. A systematic procedure for selecting an academic program coordinator should be established in each college.
2. The academic program coordinator should be evaluated annually with a uniform tool that is developed by each college.

The raw data and this report will be sent to Dr. James Chapman, Interim Provost/Vice-President of Academic Affairs.

Respectfully submitted by:

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