

# Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

## Part I

|   |   |                                     |   |  |
|---|---|-------------------------------------|---|--|
| <u>(Check one)</u>  | Department Name   | Health Promotion and Administration |   |  |
| <input type="checkbox"/> New Course (Parts II, IV)              | College   | College of Health Sciences          |   |  |
| <input type="checkbox"/> Course Revision (Parts II, IV)         | *Course Prefix & Number   |                                     |   |  |
| <input type="checkbox"/> Course Dropped (Part II)               | *Course Title (30 characters)   |                                     |   |  |
| <input type="checkbox"/> New Program (Part III)                 | *Program Title  | Health Services Administration      |   |  |
| <input checked="" type="checkbox"/> Program Revision (Part III) | (Major <input checked="" type="checkbox"/> , Option <input type="checkbox"/> ; Minor <input type="checkbox"/> ; or Certificate <input checkbox"="" type="checkbox/&gt;)&lt;/td&gt; &lt;/tr&gt; &lt;tr&gt; &lt;td&gt;&lt;input type="/> Program Suspended (Part III) |                                     | *Provide only the information relevant to the proposal. |  |

|  |             |   |                 |
|--|-------------|---|-----------------|
| Proposal Approved by:  | <u>Date</u> |   | <u>Date</u>     |
| Departmental Committee   | 9/29/2006   | Graduate Council*   | NA              |
| Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> |             | Council on Academic Affairs   |                 |
| College Curriculum Committee   | 11/29/06    | Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> | <b>01-18-07</b> |
| General Education Committee*   | NA          | Faculty Senate**  | NA              |
| Teacher Education Committee*   | NA          | Board of Regents**  | NA              |
|  |             | Council on Postsecondary Edu.***  | NA              |

\*If Applicable (Type NA if not applicable.)

\*\* Approval needed for new, revised, or suspended programs

\*\*\* Approval/Posting needed for new degree program or certificate program

\*\*\*\* If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To merge the Health Care Administration and Health Information Management options into one – Health Care Administration and Informatics.

**A. 2. Effective date:** (Example: Fall 2001) FALL 2007

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:** To comply with accreditation requirements and to respond to graduate surveys, course requirements for the Health Care Administration and Health Information Management options were revised. Resulting in only two courses differentiating the options. Given this, the decision was to merge the two options into one.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact: NONE**

**Operating Expenses Impact: NONE**

**Equipment/Physical Facility Needs: NONE**

**Library Resources: NONE**

**Part III. Recording Data for New, Revised, or Suspended Program**

**New or Revised\* Program Text**

The department offers a baccalaureate degree in Health Services Administration with options in Ancillary Health Management and Health Care Administration and Informatics, and Health Information Management.

**Ancillary Health Management Option**

This degree progression option gives individuals with an associate degree in a health-related field the opportunity to obtain the management skills needed to become a healthcare supervisor or manager.

**Health Care Administration and Informatics Option**

This option gives individuals interested in the administrative aspects of healthcare an interdisciplinary curriculum designed to provide a balance between both business, healthcare, and information technology. This option is accredited by the Commission on Health Informatics and Information Management Education (CAHIIM).

**Health Information Management Option**

This option offers a unique opportunity to combine an interest in healthcare with information technology. HIM professionals play a critical role in maintaining, collecting and analyzing the data that is used in both clinical and administrative decision making processes.

All students who are accepted by the EKU Admissions Office and declare their major as Health Services Administration are accepted into the pre-HSA major. Admission to the upper-division (professional) program requires an overall grade point average of 2.50 with a grade of C or better on each of the required supporting and major courses found in the pre-HSA curriculum. This includes: ACC 201, 202; BIO 171, 301; CCT 290; CSC 104; CMS 100; ECO 230; MAT 105 or 107; STA 215 or 270. Students who meet the minimum requirements will be accepted into the program within the enrollment limits determined by the faculty. The Program reserves the right to accept only the best qualified applications who meet the minimum requirements.

**Admission/Progression Criteria**

All majors utilize the regular admission policy of the University for students taking courses offered during the first semester of the program. In order to continue in the program and to enroll in major courses, the student must meet the following criteria: (1) maintain an overall (cumulative) GPA of 2.5 on a 4.0 scale and (2) complete all major and support courses with a minimum grade of "C" after a maximum of two attempts. A student who is not allowed to continue in the major may appeal the decision by presenting the reasons in writing to the Program's Admission and Progression Committee. The student may appeal this committee's decision to the College Admission Committee by submitting a written request to the Dean of Health Sciences. The decision of this committee shall be final.

**Professional Practice Experience**

An important part of the curriculum is professional practice experience in which the student is required to spend part of a semester at a hospital or other health care facility for observation and supervised practice of the skills required for entry into the profession. The University assumes full responsibility for making assignments to the professional practice sites based on predetermined criteria. Some sites may require health screening such as physical examinations and/or proof of immunizations. The student is responsible for these medical expenses and for living expenses and travel involved in relocation for these assignments.

**Major Requirements** ..... **36-53 47 hours**

**Core** ..... **24 47hours**

HSA 100, 203, 302, 306, 370, 372, 375, 401, 405, 406, 407, 409; 412, MAS 200.

**Options**

**Ancillary Health Management** ..... **16 0 hours**

Students must select additional courses at the 300 or greater level from CHS, HEA, HSA, MAS, or MPM

No additional hours required beyond those required by all options.

**Health Care Administration and Informatics** ..... **12 0hours**

HEA 455; HSA 375, 412. No additional hours beyond those required by all options.

**Health Information Management** ..... **29 hours**

HSA 203, 305, 306, 308, 314, 316, 407, 410, 412.

**Supporting Course Requirements** ..... **30-45 hours**

**All Options** ..... **30 hours**

BIO 171, 301; CSC 104; CIS 230 CCT 290, CMS 100, 406; MAT 105 or 107; MGT 301, 320; STA 215 or 270.

**Ancillary Health Management** ..... **0 hours**

No additional hours required beyond those required by all options.

**Health Care Administration and Informatics** ..... **48 15hours**

ACC 201, 202; ECO 230, 300, 370; MKT 301.

**Health Information Management** ..... **8 hours**

BIO 273; CHE 105.

**General Education Requirements** ..... **30-33 hours**

**Ancillary Health Management** ..... **33 hours**

Standard General Education program, excluding blocks IC, II, VII (QS), and VIII (6 hours). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

**Health Care Administration and Informatics** ..... **30 hours**

Standard General Education program, excluding blocks IC, II, VB, VII (QS), and VIII (6 hours). Refer to Section Four of this *Catalog* for details on the General Education and University Requirements.

**Health Information Management** ..... **30 hours**

Standard General Education program, excluding blocks IC, II, IVB, VII (QS), and VIII (6 hours). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

**University Requirement** ..... **1 hour**

HSO 100.

**Free Electives** ..... **8-23 6-18hours**

**Ancillary Health Management** ..... **23 18 hours**

**Health Care Administration and Informatics** ..... **13 6 hours**

**Health Information Management** ..... **8 hours**

**Total Curriculum Requirements** ..... **128 hours**

delete all 0's  
 English