Question: Must the syllabus be provided on the first day of class? Why not the second?

Each course and each section of each course must have a complete syllabus. Faculty members will distribute a complete syllabus either in paper format or online to students and their department chair on the first day of class. Faculty choosing the online option must inform the class that a paper copy will be provided upon request.

Approved revision:
Each course and each section of each course must have a complete syllabus. Faculty members will distribute a complete syllabus either in paper format or online to students and their department chair typically on the first day of class and no later than the second University work day. If requested by students, faculty must provide a syllabus in an alternate format (e.g., a paper copy, an e-mail attachment, etc.).

p. 2, Item 2  Question: Must the course description be included if it has not changed from the Catalog? CAA approved requiring the complete current course description.

Catalog course description, including prerequisites

p. 2, Item 4.d  Question: Must multi-section courses have some common objectives?

CAA approved requiring a common core of student learning outcomes for all multi-section courses.

Question: Does requiring a core of common objectives violate faculty’s academic freedom? No. The individual instructor may add objectives.

Multi-section courses must have a common core of student learning outcomes that are addressed in all sections. Individual faculty members may add outcomes to the common core.

p. 3, Item 8  Question: Should students be responsible for knowing the withdrawal date?

CAA approved the requirement. The current policy requires listing the drop date. The proposed policy gives the faculty member the option of referring the student the Colonel’s Compass.

Notification of the last day to drop the course. For courses that start and stop on standard dates, the faculty member may either list the drop date or direct the student to the Colonel’s Compass for the date. For courses that start or stop on nonstandard dates, the faculty
member should list the drop date.

p. 3, Item 12  Question: Must the outline be "topical"?

  Question: What does scope mean?  Contents?

Approved revised wording:
12. Course outline: an outline indicating subject matter and an approximate time schedule.