

The Rights & Responsibilities Committee Report
November 5, 2007

Charge 1: The Rights and Responsibilities Committee met with the Provost at 10:30 am on October 25 to discuss the Faculty Workload issue.

Discussion included the following items:

- People are the most important assets of the institution.
- Overhead (i.e., paperwork, etc.) should be included in the teaching, research, service category—depending upon what the item is concerning.
- Some people would like to see a fourth category for “reporting” or “clerical work.”
- Several other categories were mentioned:
 - learning new technology
 - time efficiency beyond our control
 - being locked out of computer every half hour of idle time
 - Banner problems
 - not having online access to needed information (specifically student data) for reporting

The committee suggests that all faculty members complete the form in its given format. Then, if a faculty member chooses to add a fourth category or further explanation, he or she should do so on a second page and attach it to the standard form. A standardized format is necessary for reporting to certain entities (e.g., sponsored programs) and also to compare workload management issues within the institution. Ultimately, it is hoped that the data from the forms can help identify details/bottlenecks where resources are needed.

The meeting ended with the recommendation that we (all EKU faculty) strategize how to use the workload forms to our advantage, by providing extra information that needs to be communicated to other levels of the University. .

Charge 2: A forum was held on October 25 at 3:00 pm in the Faculty Club for discussion on the Promotion and Tenure document. EKU General Counsel has revised the language as needed for clarity. All university faculty were invited; about 25 attended. The document has already been approved by Senate so it is ready to be forwarded to the President.

Committee Members:

Dorothy Carter
Paula Kristofik
Lynnette Noblitt
Tom Reed
Marcel Robles, Chair
Mixon Ware, Liaison to Welfare Committee