Enrollment Management

Developmental Education Policy Revision with CAA Approvals
11-15-2007

Revise the developmental education policy to:
  a) allow students to take up to 13 credit hours with two developmental education need areas,
  b) create registration holds on students not completing developmental requirements in two
      semesters of enrollment, and
  c) allow summer enrollments that are not restricted by the need to take developmental
      coursework first.

Current Policy Statement:

Information concerning the developmental education program and related policies and restrictions begins on page 36 of the 2007-08 EKU Undergraduate Catalog.

The developmental education program at EKU helps students achieve academic success by developing or enhancing skill level proficiencies in the areas of reading, writing, and mathematics needed for success in college-level courses.

At EKU, all students must demonstrate basic skill proficiencies in these areas as determined by the ACT or SAT tests or University placement test scores. The following policies relate to developmental enrollment and completion requirements for degree seeking students and enrollment restrictions Not all requirements are being revised.

Developmental Enrollment and Completion Requirements

1) All full- or part-time students with developmental requirements in two or more areas must take GSO 102 in the first semester of enrollment.
2) All full- or part-time students with developmental requirements, identified by the ACT and local placement testing, are required to enroll in the specified developmental course(s) during their first and each subsequent semester of enrollment, including summer, at EKU until all developmental requirements are completed.
3) Part-time students must enroll in any required developmental course(s) before attempting coursework which carries academic credit, other than GSO 102.
4) Students with developmental requirements are allowed a maximum of two consecutive terms of University enrollment to successfully complete each required course.
5) Students with developmental requirements must complete all required developmental courses by the end of the term in which they attempt their 45th credit hour, including developmental hours. Withdrawal from a developmental course counts as one semester of University enrollment toward the attempted completion of developmental requirements.
6) Students not completing developmental requirements as outlined above will be developmentally dismissed from the University until the developmental deficiencies are remediated by some alternative means such as taking the appropriate course(s) at another institution or demonstrating proficiency with ACT scores.
Restrictions with Developmental Requirements that will be included in this policy revision are:

a) Students with two or more developmental area requirements are restricted to 12 hours of University enrollment, unless otherwise specified by admission status.

Rationale and Benefit of Revision:

Several procedural changes have taken place since the implementation of the above policies and procedures that allow for managing enrollment of students with developmental needs in alternative ways. Those changes and needs are outlined below.

a) Many exceptions are given for students to take a 13th credit hour if they enter with two developmental education areas. Several of these exceptions relate to students who want to enroll in a one hour physical fitness or CPR course or a one hour music or art course needed to keep a scholarship. Therefore, it is the recommendation that the policy limiting enrollment to 12 hours be changed to 13 hours of enrollment for students with two developmental education need areas.

b) We now are able to easily identify students with developmental needs and notify those not enrolled in required coursework to do so. We have registration holds that can be applied to restrict enrollments if students are not appropriately enrolled in needed coursework. Dismissing students is not in the best interest of the University for those students who have not been appropriately informed about the need to register for needed developmental coursework. The recommended policy change is that students who do not complete a needed developmental course in two semesters of enrollment have a registration hold. The hold will be lifted as the student registers for the needed developmental course. Students with developmental needs will still be held to completing all developmental requirements within 45 hours of enrollment, including developmental coursework, so that the student does make progress towards a degree. Students not completing all developmental requirements during the 45th hour of enrollment, including developmental coursework, will be developmentally dismissed.

c) If students will not be dismissed after two terms of enrollment when one is a summer term, the policy can be revised so that information on summer enrollments is not included. This has been a necessary revision since it is often not possible for all EKU campuses to offer developmental coursework during the summer session. We want to encourage students to take developmental courses prior to their first fall semester and during summer sessions to complete needed requirements. We also want to encourage students to begin or continue their work toward degree during summer terms.

Process changes will be needed if the proposal is approved to allow students more than two subsequent terms of enrollment to complete developmental education coursework. Holds will be applied for those students not enrolled in needed courses but second and subsequent repeats have not been addressed. The following change is submitted for consideration to the second or subsequent repeat procedure:
The Office of Transition and University Services will have responsibility for authorizing second and subsequent repeats of all developmental education courses (090 and 095 level courses). Currently, second and subsequent repeats are authorized by college deans. However, under the current developmental education dismissal policy, the deans of the five colleges do not authorize second or subsequent repeats for developmental courses. This is because students are developmentally dismissed if they have not successfully completed a developmental course within two semesters of enrollment and it is the decision of the Readmission Appeals Committee to allow the dismissed student a third enrollment. To maintain consistency for repeating courses in the future, should the new policy be approved, students repeating a developmental course for the second or subsequent time will meet with Transition and University Services staff to discuss developmental policy, student proficiency options, and completion of the exception form.

**TARGETED GROUP/AUDIENCE:**

Students entering underprepared in the essential skill areas of English, mathematics, and reading.

**TIMELINE:**

The change will be implemented by Spring 2008, if approved.

**ESTIMATED COST (AND/OR RELATED SAVINGS):**

This should be a no cost item for the University because of the positive impact on retention.

**ACTION STEPS:**

1. Prepare proposal to go to Council on Deans, CAA, Faculty Senate, Board of Regents and other appropriate committees.
2. Adjust the catalog, website, and training materials to reflect the new policy.
3. Provide training for all related offices and university advisors concerning the new policy.

**ASSESSMENT (TBD):**

Monitor the readmission, persistence, and graduation rates of students not meeting the entering with developmental needs to determine the impact of the new policy.