



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Office of Associate Provost
for Academic and Faculty Affairs

CPO 46, 212 Coates Building
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
Phone: (859) 622-8812
FAX: (859) 622-8136

TO: Members of the Faculty Senate

FROM: Janna P. Vice, Chair
The Council on Academic Affairs

DATE: February 24, 2009

SUBJECT: CAA Agenda for Faculty Senate

As a result of the Council on Academic Affairs' meeting on February 19, 2009, the following items are presented for the Faculty Senate's agenda on March 2, 2009.

Catalog Policy Proposal

1. Stopping Out Policy

Office of the Registrar

Curriculum Proposals

- | | |
|--|--|
| 2. Police Studies B.S. Major
<i>Revise courses in the CORE and add new course PLS 414</i> | Criminal Justice & Police Studies |
| 3. Police Studies A.A. Major
<i>Revise courses in the CORE and add new course PLS 414</i> | Criminal Justice & Police Studies |
| 4. Minor in Police Studies
<i>Revise course requirements, remove PLS 216, add PLS 414</i> | Criminal Justice & Police Studies |
| 5. Memorandum of Agreement – Awarding Academic Credit
For non-collegiate instruction between EKU and Kentucky
Department for Criminal Justice Training | Criminal Justice & Police Studies |
| 6. B.B.A. Accounting
<i>Request exclusion in General Education requirements for
Block VII</i> | Accounting, Finance & Information
Systems |
| 7. B.B.A. Computer Information Systems
<i>Request exclusion in General Education requirements for
Block VII</i> | Accounting, Finance & Information
Systems |
| 8. B.B.A. Insurance
<i>Request exclusion in General Education requirements for
Block VII</i> | Accounting, Finance &
Information Systems |



- | | |
|--|--|
| 9. B.S. Insurance
<i>Revise degree requirements, GPA</i> | Accounting, Finance & Information Systems |
| 10. B.B.A. Finance
<i>Revise required courses within program</i> | Accounting, Finance & Information Systems |
| 11. Communication Studies B.A.
<i>Change the number of hours required to graduate from 128 to 120 and request exception to the General Education Block 1C</i> | Communication |
| 12. B.B.A. Marketing
<i>Revise courses within program, add new course MKT 405</i> | Management, Marketing and Administrative Communication |
| 13. B.B.A. Corporate Communications & Technology
<i>Request exclusion for General Education requirements</i> | Management, Marketing and Administrative Communication |
| 14. B.B.A. General Business
<i>Request exclusion for General Education requirements</i> | Management, Marketing and Administrative Communication |
| 15. B.B.A. Management
<i>Request exclusion for General Education requirements</i> | Management, Marketing and Administrative Communication |
| 16. B.S. in Career & Technical Education (Teaching)
<i>Require a professional seminar as major requirement</i> | Technology |
| 17. Master of Arts in Teaching
<i>Revise requirements for admission in the ART option</i> | Curriculum & Instruction |
| 18. Advising, Admission, Field Placement & Certification
<i>Update Teacher Education requirements, update Catalog</i> | Teacher Education Services |
| 19. B.S. in Biology – Pre-Medical Sciences
<i>Remove PSY 200 from supporting courses</i> | Biological Sciences |
| 20. B.S. in Biology – Pre-Veterinary Sciences
<i>Remove/add courses from/to “Additional Pre-Vet Requirements</i> | Biological Sciences |
| 21. A.A.S. Paralegal Program
<i>Replace LAS 320 with new course LAS 355</i> | Government |
| 22. A.A.S. Paralegal Studies
<i>To change supporting course requirement from ENG 301 to ENG 300</i> | Government |
| 23. Paralegal Program Revision Paralegal Science Certificate
<i>Replace LAS 320 with new course LAS 355</i> | Government |
| 24. Paralegal Studies Minor
<i>Replace LAS 320 with new course LAS 355</i> | Government |
| 25. B.A. Paralegal Science
<i>Replace LAS 320 with new course LAS 355</i> | Government |
| 26. B.A. in History
<i>Revise distribution requirements</i> | History |
| 27. B.A. in History/Teaching
<i>Revise distribution requirements</i> | History |
| <u>Information Item</u> | |
| 1. EKU Now! Program – <i>Catalog policy proposal Proposal to combine Jump Start and Dual Credit for High School students. This proposal will return to the CAA as an action item in March, and to the Faculty Senate in April.</i> | Office of Enrollment Management and Dual Credit Task Force |



TO: Council on Academic Affairs

FROM:  _____

**Interim University Registrar
Eastern Kentucky University**

DATE: February 19, 2009

SUBJECT: Stopping Out Policy – Action Item for 02-19-09 Council on Academic Affairs Meeting

The Office of the Registrar submits the following agenda item at the February 19, 2009 meeting of the Council on Academic Affairs:

Stopping Out Policy – *The current policy requires students to go through the formal readmission procedure if they are stopped out for more than one semester. The proposed revision, if approved, would extend this time period to 24 months. This policy revision will facilitate students returning to EKU.*

EKU Catalog

Section Four (This section begins on page 36 of the 2008-09 *Catalog*)

General Academic Information

[to be inserted into this catalog section]

Stopping Out and Returning to ECU

Students who either stop out* or officially withdraw** and are academically eligible to return to the University, may return to the University without reapplying if they have been gone for 24 or fewer months. All regular registration deadlines apply to these students, and they should contact their last assigned advisor, or department chair of their major, to schedule an advising appointment. To register for classes, students can log in to their ECU Direct account. Students with a registration hold must contact the office that applied the hold and have the hold removed before they will be able to register.

Students who stop out or are withdrawn for more than 24 months must be formally readmitted to the University by submitting a readmission application to the Office of Admissions. Refer to Section Two of this catalog for details regarding readmission. The academic record for withdrawn students must be reactivated before they can once again register for classes.

All students who have attended another college/university since attending Eastern Kentucky University, regardless the length of their absence, must submit college transcripts.

*A student who completes a semester at Eastern Kentucky University but does not return for the following term is considered to have "stopped out".

**Students who have received a "W" grade in all classes during a semester are considered to have "withdrawn" from the University.

Section Two

Admission and Residency

(Page 11 of the current *Catalog*)

Readmission

All undergraduate students who have not been enrolled at Eastern Kentucky University for a period of time longer than 24 months must apply for readmission to the University before being allowed to continue taking classes. If you have not maintained continuous enrollment at Eastern Kentucky University, you must reapply for admission to the University.

If you are the student is eligible to reenroll at ECU, and has not attended another institution since leaving, they will be readmitted upon submitting an application for readmission. If a student left ECU on social probation, or suspension, they must be approved by the Office of Student Affairs before being readmitted.

If you have a student has attended another institution since leaving ECU, and has been out of the University for longer than 24 months, you they will be considered for admission under the guidelines for transfer students.

**Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)**

Part I

<u>(Check one)</u>	Department Name	Criminal Justice & Police Studies	
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety	
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number		
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (<u>30 characters</u>)		
<input type="checkbox"/> New Program (Part III)	*Program Title	Police Studies (B.S.)	
<input checked="" type="checkbox"/> Program Revision (Part III)	(Major <u>x</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	12-17-2008	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	2/19/09
College Curriculum Committee	1-23-2009	Approved x Disapproved	
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 1. Remove PLS 216, and 416 from the PLS CORE.
 Add CRJ 331, 388, 400 and new course PLS 414 to the PLS Core Requirements
 Delete Supporting Course Requirements

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
This new curriculum is a response to the Department focus group of Law enforcement professionals. It also reflects changing expertise of faculty due to retirement and hiring freezes.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strickthrough~~ for deletions and underlines for additions.)

Police Studies (B.S.)*CIP Code: 43.0107*

Major Requirements.....	42 hours
PL S Core.....	24 hours
PLS 103, 216 , 326, 331, 388, 400, <u>414</u> 415, 416 .	
PLS Electives.....	9 <u>15</u> hours
Select from PLS or CRJ electives or select 3 hours of a Foreign language or American Sign Language (ASL) level 200 or above in consultation with major advisor.	
Supporting Electives.....	6 <u>9</u> hours
Select from COR, FOR 301, APS 210, EMC 102 or 110, FSE 250, or TRS 332 or select 3 hours of a Foreign language or American Sign Language (ASL) level 200 or above in consultation with major advisor.	
Supporting Course Requirements.....	3 hours
CRJ 101.	
General Education Requirements.....	48 hours
Standard General Education program. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
University Requirement.....	1 hour
JSO 100.	
Free Electives.....	37 <u>31</u> hours
Total Curriculum Requirements.....	128 hours

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Criminal Justice & Police Studies</u> College <u>Justice & Safety</u> *Course Prefix & Number _____ *Course Title <u>(30 characters)</u> _____ *Program Title <u>Police Studies A.A</u> (Major <u>x</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	12-17-2008	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 2/19/09
College Curriculum Committee	1.23.2009	Approved <input checked="" type="checkbox"/> Disapproved _____
General Education Committee*	NA	Faculty Senate** _____
Teacher Education Committee*	NA	Board of Regents** _____
		Council on Postsecondary Edu.*** _____
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Remove PLS 216 ,416 from the PLS Major Requirements. Adding PLS 415 and new course PLS 414</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: Changes are compatible with the changes in the Police Studies (B.S.)</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Police Studies (A.A.) CIP Cod 43.0107

Major Requirements 15 hours

CRJ 101, PLS 103, ~~216~~, 326, 414, 415 416,

PLS Electives.....6 hours

Select from PLS or CRJ electives or select 3 hours of a Foreign language or American Sign Language (ASL) level 200 or above in consultation with major advisor.

University Requirement 1 hour

JSO 100

General Education Requirements 48 hours

Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements.

Total Curriculum Requirements 70 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Minor in Police Studies
<input checked="" type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

	Date		Date
Proposal Approved by:			
Departmental Committee	12-17-2008	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Council on Academic Affairs			2/19/09
College Curriculum Committee	1.23.2009	Approved x Disapproved ____	
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Remove PLS 216 from Requirement listing and add new course PLS 414</p> <p>A.2. Effective date: (Example: Fall 2001) Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: Changes are compatible with the changes in the Police Studies (B.S.)</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striketrough~~ for deletions and underlines for additions.)**Police Studies (B.S.)***CIP Code: 43.0107***Minor in Police Studies**

A student may minor in Police Studies by completing a minimum of 18 semester hours of the following courses: CRJ 101, PLS 103, ~~PLS 216~~, PLS 414 and 9 hours of PLS upper division electives. A grade of "C" or higher must be earned in each CRJ or PLS course for credit toward a PLS minor. At least six hours of the minor must be earned at Eastern Kentucky University.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Accounting, Finance & Information Systems</u> College <u>Business & Technology</u> *Course Prefix & Number _____ *Course Title <u>(30 characters)</u> _____ *Program Title <u>Accounting (B.B.A.)</u> (Major <u>X</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	11/14/2008	Graduate Council* N/A
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 2/19/09
College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved _____
General Education Committee*	1/26/2009	Faculty Senate** _____
Teacher Education Committee*	N/A	Board of Regents** _____
		Council on Postsecondary Edu.*** _____
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Request exclusion in General Education Requirements for Block VII (QS) to take CIS 212 or CSC 104. A. 2. Effective date: (Example: Fall 2001) Fall 2009 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A	
B. The justification for this action: Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strickethrough~~ for deletions and underlines for additions.)

Accounting (B.B.A.)
CIP Code: 52.0301

University Requirement.....1 hour

BTO 100.

General Education Requirements.....~~39~~ 36 hours

Standard General Education program, excluding general education blocks II, VB, ~~and~~ VC, and VII(QS). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements.....~~15-18~~ 18-21 hours

MAT 211 or the combined courses of MAT 107 and QMB 240; CIS 335, CIS 212 or CSC 104; SOC 131; ECO 230, 231.

Free Electives (non-business)9-12 hours

Business Requirements

Pre-Business Core.....12 hours

A CC 201, 202; GBU 204; QMB 200.

Business Core.....21 hours

CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, GBU 480.

Major Requirements.....28 hours

A CC 250, 301, 302, 322, 327, 425, 441, and nine elective hours (six from ACC 523, 501, 442, 521, 525, 527 or 440; and an additional three hours from this list or a non-accounting course approved by advisor, or ACC 349).

Total Curriculum Requirements.....128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Accounting, Finance & Information Systems
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business & Technology
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	_____
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (<u>30 characters</u>)	_____
<input type="checkbox"/> New Program (Part III)	*Program Title	Computer Information Systems (B.B.A.) (Major <u>X</u> , Option ____; Minor ____; or Certificate ____)
<input checked="" type="checkbox"/> Program Revision (Part III)	*Provide only the information relevant to the proposal.	
<input type="checkbox"/> Program Suspended (Part III)		

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	11/14/2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	2/19/09
College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved _____	
General Education Committee*	1/26/2009	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Request exclusion in General Education Requirements for Block VII (QS) to take CIS 212 or CSC 104.

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
N/A

B. The justification for this action:
Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strickthrough~~ for deletions and underlines for additions.)

Computer Information Systems (B.B.A.)
CIP Code: 52.1201

University Requirement.....1 hour

BTO 100.

General Education Requirements.....~~39~~ 36 hours

Standard General Education program, excluding general education blocks II, VB, ~~and~~ VC and VII(QS). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements.....~~12-15~~ 15-18 hours

MAT 211 or the combined courses of MAT 107 and QMB 240; SOC 131; ECO 230, 231; CIS 212 or CSC 104.

Free Electives (non-business)13-16 hours

Business Core Requirements

Pre-Business Core.....12 hours

A CC 201, 202; GBU 204; QMB 200.

Business Core.....21 hours

CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, GBU 480.

Major Requirements.....27 hours

CIS 215, 335, 340, 375, 380, 410 and one of the following options:

General Computer Information Systems Option:

Six hours from CIS 250, 370, 400, 436, or 475. An additional three hours selected from the above list or CIS 349, or an upper division course approved by the department.

Network Management Option:

Three hours from CIS 250, 349, 370, 400, or 436. An additional six hours selected from CIS 475, EET 354, 403, or an upper division course approved by the department.

Total Curriculum Requirements.....128 hours

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Accounting, Finance & Information Systems
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business & Technology
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	_____
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (<u>30 characters</u>)	_____
<input type="checkbox"/> New Program (Part III)	*Program Title	Insurance (B.B.A.)
<input type="checkbox"/> Program Revision (Part III)		(Major <u>X</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
<input checked="" type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:		<u>Date</u>	<u>Date</u>
Departmental Committee	11/14/2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	2/18/09
College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	_____
General Education Committee*	1/26/2009	Faculty Senate**	_____
Teacher Education Committee*	N/A	Board of Regents**	_____
		Council on Postsecondary Edu.***	_____

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Request exclusion in General Education Requirements for Block VII (QS) to take CIS 212 or CSC 104.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strickthrough~~ for deletions and underlines for additions.)

Insurance (B.B.A.)
CIP Code: 52.1701

University Requirement.....1 hour

BTO 100.

General Education Requirements.....~~39~~ 36 hours

Standard General Education program, excluding general education blocks II, VB, ~~and~~ VC and VII (QS). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements.....~~12-15~~ 15-18 hours

MAT 211 or the combined courses of MAT 107 and QMB 240; SOC 131; ECO 230, 231; CIS 212 or CSC 104.

Free Electives (non-business)~~16-19~~ hours

Business Requirements

Pre-Business Core.....12 hours

A CC 201, 202; GBU 204; QMB 200.

Business Core.....21 hours

CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, G BU 480.

Major Requirements.....24 hours

INS 370, 372, 374, 378, 486, and nine additional hours of insurance electives may be taken from the following:

INS 349—up to a maximum of six hours, INS 380, 474, and 476, INS 400—up to a maximum of six hours total, INS 490—up to a maximum of six hours; APS 350, 351, 352, 438, 465, FSE 221, 322, 350, 361, 366, TRS 332, and 342.

Total Curriculum Requirements.....128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Department Name</td> <td>AFIS</td> </tr> <tr> <td>College</td> <td>CB&T</td> </tr> <tr> <td>*Course Prefix & Number</td> <td></td> </tr> <tr> <td>*Course Title (30 characters)</td> <td></td> </tr> <tr> <td>*Program Title</td> <td>Insurance (B.S.)</td> </tr> <tr> <td></td> <td>(Major <u> X </u>, Option <u> </u>; Minor <u> </u>; or Certificate <u> </u>)</td> </tr> </table> <p>*Provide only the information relevant to the proposal.</p>	Department Name	AFIS	College	CB&T	*Course Prefix & Number		*Course Title (30 characters)		*Program Title	Insurance (B.S.)		(Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
Department Name	AFIS												
College	CB&T												
*Course Prefix & Number													
*Course Title (30 characters)													
*Program Title	Insurance (B.S.)												
	(Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)												

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	11/14/2008 & 1/9/2009	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	2/18/09
College Curriculum Committee	11/25/2008 & 1/23/2009	Approved x Disapproved	
General Education Committee*	1/26/2009 (#1)	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 #1 Request exclusion in General Education Requirements for Block VII (QS) to take CIS 212 or CSC 104. (November 2008)
 #2 Remove required 2.25 GPA supporting, pre-business core and core courses. Require at least a "C" in all supporting, pre-business core and core courses, listed in #6 of text under Degree Requirements on page 97 of the 2008-2009 Undergraduate Catalog. (January 2009)

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

#1 Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.
 #2 Requiring a "C" in each course places student accountability where it belongs. The student has to demonstrate successful completion of each course. Students must achieve at least a minimum level of knowledge in all of the principle courses.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 N/A

Operating Expenses Impact:
 N/A

Equipment/Physical Facility Needs:
 N/A

Library Resources:
 N/A

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~striketrough~~ for deletions and underlines for additions.)

**BACHELOR OF BUSINESS ADMINISTRATION AND
 BACHELOR OF SCIENCE IN INSURANCE
 DEGREE REQUIREMENTS**

#1

Insurance (B.S.)
CIP Code: 52.1701

University Requirement.....1 hour

BTO 100.

General Education Requirements.....42 ~~39~~ hours

Standard General Education program, excluding blocks II, ~~and VB, and VII(QS)~~. Refer to Section Four of this Catalog for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements.....6-9 ~~9-12~~ hours

MAT 211 or the combined courses of MAT 107 and QMB 240; ECO 230, CIS 212 or CSC 104.

Free Electives (At least one hour must be upper division)

.....**22-25 hours**

Business Requirements

Pre-Core.....12 hours

A CC 201, 202; GBU 204; QMB 200.

Core.....21 hours

CCT 300, CIS 300, FIN 300, MGT 300, MKT 300; INS 370, 374.

Insurance Major Requirements.....21 hours

INS 372, 378, 400; 460 or 474 or 486; and nine hours from INS 349 (1-6 hours), 376, 380, 400 (1-3 hours), 490 (1-6 hours), or any upper division INS course not taken as part of major requirements, GBU 310, 311, MGT 330, MKT 310, APS 350, 351, 352, 438, 465, FSE 221, 322, 350, 361, 366, TRS 332 or 342.

Total Curriculum Requirements.....128 hours

#2

**BACHELOR OF BUSINESS ADMINISTRATION AND
BACHELOR OF SCIENCE IN INSURANCE
DEGREE REQUIREMENTS**

General University requirements, as well as specific course requirements set forth in the description of curricula, must be met by students completing associate and baccalaureate business programs administered by the College of Business and Technology. See programs under each department for major requirements. Academic Orientation course (BTO 100) is required in all Business programs. The requirements for the Bachelor of Business Administration (BBA) and the Bachelor of Science in Insurance degrees are as follows:

1. A cumulative 2.0 GPA must be maintained in all work taken in the BBA and BS Insurance programs.
2. Hours earned by correspondence study are accepted upon written approval of the Dean. However, not more than 25 percent of the total hours applied toward a degree may be earned via correspondence or telecourse instruction, military credit, or credit by examination.
3. To ensure the integrity of the business program to provide a sound overall educational experience, not more than 50 percent of undergraduate coursework shall be completed in the *EKUBusiness* program. However, up to nine semester hours of economics and up to six semester hours of mathematics/statistics will not be included in this 50 percent. Decisions to allow students to take more than 50% of undergraduate coursework within *EKUBusiness* will be made judiciously.
4. At least 50 percent of the business course credit hours required for the BBA and BS Insurance degrees must be completed at EKU.
5. The BBA and BS Insurance degrees will only accept credits for business courses at the upper division level transferred from other colleges and universities accredited by the Association to Advance Collegiate Schools of Business International (AACSB). As completely as possible, it will apply these credits to the student's degree program. To ensure that they earn appropriate credits, students are strongly advised to see the College of Business and Technology Advising Office and also obtain the Dean's approval prior to enrolling in any course work they plan to transfer. The University will not take responsibility for courses transferred without prior approval.
6. A "C" or better is required for the BBA programs and the B.S. in Insurance degree in the following courses: (See specific degree requirements for each major)

BACHELOR OF BUSINESS ADMINISTRATION

BBA Supporting Courses: MAT 107 and/or MAT 211, QMB 240 (if required by major), SOC 131, ECO 230, and ECO 231;

BBA Pre-Business Core: ACC 201, ACC 202, GBU 204, and QMB 200;

BBA Core: CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, and GBU 480.

BACHELOR OF SCIENCE IN INSURANCE

BS Supporting Courses: MAT 211 (or MAT 107 combined with QMB 240) and ECO 230;

Pre-Business Core: ACC 201, ACC 202, GBU 204, and QMB 200.

BS Insurance Core: CCT 300, CIS 300, FIN 300, MGT 300, MKT 300, INS 370, and INS 374.

CCT 300 should be taken in first six hours of upper division course work. BBA students must complete all business core courses prior to taking GBU 480.

Students are urged to review carefully all course prerequisites, including the 60-hour rule before scheduling 300-level business courses. Failure to satisfy prerequisites may result in the student being administratively withdrawn from courses.

7. At least 12 hours in the major must be earned at EKU. A grade of "C" or better is required for each course in the major.
8. Students must choose a major field at the time they enter an *EKUBusiness* program. Students must meet with and have schedules approved by the academic advisor.
9. A second major can be completed in *EKUBusiness* or in another program of the University. A third business major is not permitted. Because business students take the business core, they are limited to selected minors offered by *EKUBusiness*. Free elective requirements for bachelor's degree programs in *EKUBusiness* cannot be met by choosing courses taught in Business. (See No. 4, BBA and BS Insurance under degree requirements.)
10. Students choosing to double-major must declare the BBA or BS Insurance degree as the first major.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Accounting, Finance & Information Systems <hr/> College Business & Technology <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title Finance (B.B.A.) & General Finance Option (Major <u> X </u> , Option <u> X </u> ; Minor <u> </u> ; or Certificate <u> </u>) <hr/> *Provide only the information relevant to the proposal.																													
Proposal Approved by: <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">11/14/2008</td> <td>Graduate Council*</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td colspan="2"> <i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> <td>Council on Academic Affairs</td> <td style="text-align: center;">2/18/09</td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">11/25/2008</td> <td>Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/></td> <td></td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">1/26/2009</td> <td>Faculty Senate**</td> <td></td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">N/A</td> <td>Board of Regents**</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td></td> </tr> </table>				<u>Date</u>		<u>Date</u>	Departmental Committee	11/14/2008	Graduate Council*	N/A	<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	2/18/09	College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>		General Education Committee*	1/26/2009	Faculty Senate**		Teacher Education Committee*	N/A	Board of Regents**				Council on Postsecondary Edu.***	
	<u>Date</u>		<u>Date</u>																											
Departmental Committee	11/14/2008	Graduate Council*	N/A																											
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	2/18/09																											
College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>																												
General Education Committee*	1/26/2009	Faculty Senate**																												
Teacher Education Committee*	N/A	Board of Regents**																												
		Council on Postsecondary Edu.***																												
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.																														

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</p> <p>Request exclusion in General Education Requirements for Block VII (QS) to take CIS 212 or CSC 104.</p> <p>To remove QMB 300 from Finance Major Requirements, to add ECO 320 as a Finance Major Requirement, to add ECO 420 as a Finance Major Requirement, to add FIN 201 as a Finance Major Requirement. To add ACC 250 to the requirements of Managerial Finance Option because it is a prerequisite to ACC301. To rename the General Finance Option to the Financial Planning Option and revise the courses for that option.</p> <p>A. 2. Effective date: (Example: Fall 2001)</p> <p>Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p> <p>N/A</p>	
<p>B. The justification for this action:</p> <p>Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.</p> <p>Recently revised Finance curriculum requires students to enroll in FIN 450, which is a research project course. However, the current Finance curriculum does not have a research methods course. ECO 320 and 420 that are designed as research methods courses can satisfy the need for the Finance majors. Recent developments in finance have highlighted the importance of financial planning, hence the addition of FIN 201 (Personal Financial Management) to the Finance Curriculum. Again in the light of recent developments in the field, there is a need for Financial Planning professionals. Using our current course offerings, we can support such a Financial Planning Option in place of the General Finance Option.</p>	
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>	

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strikethrough~~ for deletions and underlines for additions.)

Finance (B.B.A.)
CIP Code: 52.0801

University Requirement.....1 hour

BTO 100.

General Education Requirements.....~~39~~ 36 hours

Standard General Education program, excluding general education blocks II, VB, ~~and~~ VC, and VII(QS). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements.....~~12-15~~ 21-24 hours

MAT 211 or the combined courses of MAT 107 and QMB 240; SOC 131; ECO 230, 231, 320, 420; CIS 212 or CSC 104.

Free Electives (non-business).....~~12-18~~ 3-8 hours

Business Requirements

Pre-Business Core.....12 hours

ACC 201, 202; GBU 204; QMB 200.

Business Core.....21 hours

CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, GBU 480.

Major Requirements.....~~25-28~~ 29-31 hours

~~QMB 300~~; FIN 201, 301, 410, 450 (1); and one of the following options:

Managerial Finance Option:

FIN 401, 424, 455, ACC 250, 301, 302, and three hours from A CC 322, 327, 425, 440, 441, 525, CIS 335.

~~General Finance~~ **Financial Planning Option:**

ACC 322, FIN 324, ~~401, 405, 420, 424, 455~~ INS 370, 384 and six hours from INS 378, 380, 474, 476.

Total Curriculum Requirements.....128 hours

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strikethrough~~ for deletions and underlines for additions.)

Communication Studies (B.A.)

Cip Code 09.0101

University Requirement.....1 hr

BTO 100

General Education Requirement.....~~48~~ 45 hrs

Standard General Education program excluding block

IC. Refer to Section Four of this Catalog for

Details on General Education and University

Requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR)

Free Electives.....~~28~~ 26 hrs

Major Requirements..... ~~51~~ 48 hrs

CMS 200, 205, 210, 250, 300, 305, 310, 315 and/or 349 (3 hours), ~~320, 325, 350,~~

~~375, 406, 410, 420, 450, 480, 485, 495 and three hours from the following courses:~~

~~CMS 353, CMS 400 or CMS 490~~ and nine hours from the following courses

CMS 320, 353, 375, 400, 420, 450, 490 or PUB 385

Total Curriculum Requirements.....~~128~~ 120 hours

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Management, Marketing & Administrative Communication Business & Technology Marketing (B.B.A.); Professional Golf Management (Major <u> X </u> , Option <u> X </u> ; Minor <u> </u> ; or Certificate <u> </u>)
---	---	---

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	11/14/2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	2/18/09
College Curriculum Committee	11/25/2008	Approved x Disapproved	
General Education Committee*	1/26/2009	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Request exclusion for General Education Requirements: Block VII (QS) to take CIS 212 or CSC 104.
 Add new course, MKT 405—Retail Management for PGM, to replace MKT 404 Retailing management in the Marketing Major – Professional Golf Management Option.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.

Adding new course MKT 405 to Professional Golf Management Option is necessary for students to gain the necessary knowledge and details to pass their Level 3 Checkpoint.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strikethrough~~ for deletions and underlines for additions.)

Marketing (B.B.A.)

CIP Code: 52.1401

University Requirement	1 hour
BTO 100.	
General Education Requirements	36-39 33-36 hours
Standard General Education program, excluding general education blocks II, VB, and VC, and VII(QS). For Music Marketing Option, block IIIA is also excluded. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
College Requirement: Professional Skills Seminar	
BTS 300 (CR) and BTS 400 (CR).	
Supporting Course Requirements	12-15 15-18 hours
MAT 107 or 211; SOC 131; ECO 230, 231; <u>CIS 212 or CSC 104</u> ; MUS 272 (For Music Marketing Option).	
Free Electives	0-13 hours
May include 3 hours approved business electives. Upper Division electives may be required to meet the University 43 hour upper division requirement. (Music Marketing Option: recommend BEM 240, and other business courses as electives, up to 50% of program).	
Business Requirements	
Pre-Business Core	12 hours
A CC 201, 202; GBU 204; QMB 200.	
Business Core	21 hours
CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, G BU 480.	
Major Requirements	27-52 hours
Marketing Option	27 hours
MKT 350, 400, 455, MGT 340 and 15 hours of approved marketing electives above the core.	
Music Marketing Option	30 hours
MUS 190 (2), 191 (2), 290 (2), 390 (3), 391 (3), MGT 340, and 15 hours from the following courses: MKT 304, 306, 310, 349, 400, 401, or MGT 330.	
Professional Golf Management Option	52 hours
MKT 310, 350, 404 <u>405</u> ; MGT 201, 202, 203, 204, 205, 206, 207, 320, 330, MGT 340; PGM 349A-E (1); additional requirements: OHO 351 (4), OHO 362G (1), NFA 445.	
Approved Business Electives (Music and Marketing Majors only)	3 hours
Total Curriculum Requirements	128-137 hours

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Management, Marketing & Administrative Communication Business & Technology Corporate Communication and Technology (B.B.A.) (Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
---	---	--

Proposal Approved by:	Date		Date
Departmental Committee	11/14/2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	2/18/09
College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved	
General Education Committee*	1/26/2009	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
******If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.**

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Request exclusion for General Education Requirements: Block VII (QS) to take CIS 212 or CSC 104.
 To approve CCT101 for Gen. Ed. Block VIII

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.

CCT 101 is one of the courses that make up the theme **Creative Life Skills for Success** for Option 4 of Gen. Ed. Block VIII. More students are taking the course to learn how to start a small business, and the course currently helps students in the preparation of a business plan. These students are not business majors and are usually interested in a business minor. The course also supports an entrepreneurship minor.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~striketrough~~ for deletions and underlines for additions.)

**Corporate Communication
 and Technology (B.B.A.)**

CIP Code: 52.0204

University Requirement	1 hour
BTO 100.	
General Education Requirements	39 36 hours
Standard General Education program, excluding general education blocks II, VB, and VC, and VII(QS). Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
College Requirement: Professional Skills Seminar	
BTS 300 (CR) and BTS 400 (CR).	
Supporting Course Requirements	12 15 hours
MAT 107 or MAT 211; SOC 131; ECO 230, 231; <u>CIS 212 or CSC 104</u> .	
Free Electives	9 hours
May include 3 hours approved business electives.	
Business Requirements	
P re-Business Core	12 hours
A CC 201, 202; GBU 204; QMB 200.	
Business Core	21 hours
CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, and GBU 480.	
Major Requirements	34 hours
CCT 106, 200, 250, 290, 302, 303, 310, 550, 570, 580, CMS 300, and MGT 340.	
Total Curriculum Requirements	128 hours

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Management, Marketing & Administrative Communication Business & Technology General Business (B.B.A.) (Major <u>X</u> , Option ___; Minor ___; or Certificate ___)
---	---	--

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	11/14/2008	Graduate Council*	N/A
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	2/18/09
College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved ___	
General Education Committee*	1/26/2009	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Request exclusion for General Education Requirements: Block VII (QS) to take CIS 212 or CSC 104.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strickethrough~~ for deletions and underlines for additions.)

General Business (B.B.A.)

CIP Code: 52.0101

University Requirement.....1 hour

BTO 100.

General Education Requirements.....~~39~~ 36 hours

Standard General Education program, excluding general education blocks II, VB, ~~and~~ VC, and VII(QS).

Refer to Section Four

of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements.....~~12~~ 15 hours

MAT 107 or MAT 211; SOC 131; ECO 230, 231; CIS 212 or CSC 104.

Free Electives10-13 hours

May include 3 hours approved business electives.

Business Requirements

Pre-Business Core.....12 hours

A CC 201, 202; GBU 204; QMB 200.

Business Core.....21 hours

CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, GBU 480.

Major Requirements..... 30-33 hours

CIS 400, GBU 201, MGT 340, and one of the following options:

General Business Option (30 hours):

Three hours in a 400 level Marketing Course, three hours in Finance (FIN 301, 302, 304, 324, or 330), and three hours in Management (MGT 320, 330, 406, 430, or 470), and one additional approved upper-division course from finance, marketing, or management, and nine hours of approved business electives.

International Business Option (33 hours):

Six hours of foreign language, CCT 310, MGT 430, MKT 400, FIN 330; and six hours of business credit which will include course of study and/or internship in a foreign country. Exemptions from the foreign study requirement are available only with the chairperson approval. International students may choose to fulfill this requirement through internships, cooperative education, or approved upper-division courses in business or economics (ECO 394).

Global Supply-Chain Management Option (33 hours):

MKT 315, 400, 431, MGT 430, 375; 6 hours from the following courses: INT 400, CIS 380, 435, MGT 406, MKT 312; and 3 hours of approved business electives or International Economics (ECO 394).

Total Curriculum Requirements.....128 hours

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text
 (*Use ~~strickthrough~~ for deletions and underlines for additions.)

Management (B.B.A.)
CIP Code: 52.0201

University Requirement	1 hour
BTO 100.	
General Education Requirements	39 <u>36</u> hours
Standard General Education program, excluding general education blocks II, VB, and VC <u>and VII(QS)</u> . Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
College Requirement: Professional Skills Seminar	
BTS 300 (CR) and BTS 400 (CR).	
Supporting Course Requirements	12 <u>15</u> hours
MAT 107 or MAT 211; SOC 131; ECO 230, 231; <u>CIS 212 or CSC 104</u> .	
Free Electives	13 hours
May include 3 hours approved business electives.	
Business Requirements	
P re-Business Core	12 hours
A CC 201, 202; GBU 204; QMB 200.	
Business Core	21 hours
CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, G BU 480.	
Major Requirements	24 hours
MGT 320, 340, 400, 480, and one of the following options:	
Management Option:	
12 hours of approved management electives above the core.	
Human Resource Management Option:	
MGT 410, 425, 440, 445.	
Approved Business Electives	6 hours
Total Curriculum Requirements	128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	<u>Technology</u>	
<input type="checkbox"/> New Course (Parts II, IV)	College	<u>Business and Technology</u>	
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	_____	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	_____	
<input type="checkbox"/> New Program (Part III)	*Program Title	<u>Career & Technical Education (Teaching)</u>	
<input checked="" type="checkbox"/> Program Revision (Part III)		<u>(Major <input checked="" type="checkbox"/>, Option ___; Minor ___; or Certificate ___)</u>	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:		<u>Date</u>	<u>Date</u>
Departmental Committee	<u>8/4/06</u>	Graduate Council*	<u>N/A</u>
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	<u>2/18/09</u>
College Curriculum Committee	<u>8/4/06</u>	Approved x Disapproved	_____
General Education Committee*	<u>N/A</u>	Faculty Senate**	_____
Teacher Education Committee*	<u>12/16/2008</u>	Board of Regents**	_____
		Council on Postsecondary Edu.***	_____

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To require a Professional Seminar/Conference experience as part of the major requirements through BTS 300 and BTS 400 to comply with the requirements for juniors and seniors to attend; for all juniors and seniors (pre-service only) in the College of Business and Technology. Credit will be given when students register for and complete the assignment(s) for the BTS 300 and attend the annual Professional Skills Conference for the BTS 400.

A. 2. Effective date: (Example: Fall 2001)

Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

N/A

B. The justification for this action:

EKU students, particularly those who are first-generation college students, need exposure to professionals in their field. They need to learn how to network and prepare for the job search. The College's annual Professional Skills Conference is a very high quality event that all students need to attend. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either good or excellent.

C. The projected cost (or savings) of this proposal is as follows:**Personnel Impact:**

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources:

None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strike through~~ for deletions and underlines for additions.)

**Career and Technical Education
 (Teaching) (B.S.) Area Major
 CIP Code: 13.1320**

University Requirement.....1 hour
 BTO 100.

General Education Requirements.....48 hours
 Standard General Education program (MAT 107 or higher). Refer to Section Four of this *Catalog* for details on the General Education and University Requirements.

College Requirements: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR). (Pre-Service Only)

Major Requirements.....76-79 hours

Professional Education Core.....31-34 hours
 EDF 103* (1), CTE 261, 361, 363, 463 (12) or ESE 499 (12) and ESE 490, EDF 319, ESE 552, SED 401.

Program Options:

Agriculture Education45 hours
 Animal Science AGR 125, 126 and one class from AGR 321, 327, 328 or 380;
 Agricultural Systems Management AGR 213 and one class from AGR 272, 311, 362
 or 383; Soil Science AGR 215 and one class from AGR 315, 317, or 318; Plant Science
 AGR 130, 131 or OHO 131, 132 and one class from AGR 312, 417 and OHO 384 or 385;
 Agriculture Business AGR 308 and one class from AGR 310, 350, 409 or 440. AGR 304,
 305 plus 45 Agriculture or Horticulture electives to make 45 credit hours selected in
 consultation with your advisor.

Industrial Education.....45 hours**
 Forty-five semester hours of technical courses to be chosen in consultation with the
 advisor. A maximum of eighteen semester hours may be allowed by proficiency
 examination (CTE 204, 205, 206, 304, 305, and 306; TEC 349* (9 hours).

Occupational Training and Development45 hours
 Forty-five semester hours of related occupational courses chosen in consultation
 with advisor.

Engineering/Technology Education+45 hours
 CON 121, 201, 250; EET 252, 302, 303++; INT 195, 371, 383; TEC 161, 190, 303,
 404; select 6 hours from AVN 150, GCM 211, TEC 102, 141, 3 hours approved
 technical electives.

Free Electives.....0-3 hours

Total Curriculum Requirements.....128 hours

Curriculum Change Form

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) xxx <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum & Instruction <hr/> College College of Education <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title Master of Arts in Teaching – ART option (Major ____, Option <u>xx</u> ; Minor ____; or Certificate ____) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u> November 2008	<u>Date</u> _____
Departmental Committee	Graduate Council*	_____
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs	2/18/09
College Curriculum Committee	December 2, 2008	Approved x Disapproved _____
General Education Committee*	NA	Faculty Senate** _____
Teacher Education Committee*	December 16, 2008	Board of Regents** _____
	Council on Postsecondary Edu.***	_____
*If Applicable (Type NA if not applicable.) ** Approval needed for new, revised, or suspended programs *** Approval/Posting needed for new degree program or certificate program **** If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested:</p> Require passing scores on PRAXIS II Art Exams (0133) Art: Content Knowledge AND (0131) Art Making for admission to the Master of Arts in Teaching – Art (P-12) option. <p>A. 2. Effective date:</p> Summer 2009 <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>	
<p>B. The justification for this action:</p> In the past, the Master of Arts in Teaching – Art (P12) certification option did not require the PRAXIS II content exams for admission. Other certification options DO require the PRAXIS II content exam(s) for admission. This change will make admission requirements similar for MAT certification options <i>and</i> insure that candidates in the MAT-Art program have the required knowledge/skills in art.	
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p>	

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strickthrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strickthrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strickthrough~~ for deletions and underlines for additions.)

p. 67 – 2008-2009 ECU Graduate Catalog**MASTER OF ARTS IN TEACHING****II. ADMISSION REQUIREMENTS**

Candidates seeking admission to the program must:

1. Submit an application to the Graduate School indicating a bachelor's degree including all transcripts from accredited colleges attended except Eastern Kentucky University.
2. Provide evidence of the following prior to being accepted into the program:
 - a. Master's degree OR 3.0 overall undergraduate GPA OR 3.0 in the last 60 hours of course work.
 - b. Acceptable Graduate School Admission exams by one of the following: GRE 350 verbal and 350 quantitative*
 - *Applicants who completed the GRE prior to October 1, 2002 must meet the following:
 - 1100 total score may use the following formula to meet the GPA and GRE requirements: Minimum 2.75 GPA and minimum 1000 GRE to apply the formula $GPA \times GRE = \text{minimum } 3300$.
 - Miller's Analogy Exam 388.
 - c. Major (or equivalent) in the field in which certification is being sought (only for secondary candidates; others are reviewed for appropriate course content).
 - d. PRAXIS II scores in the desired certification area with the exception of ~~secondary art and~~ music.
 - e. A professional resume.
 - f. An autobiography documenting relevant life/work/ educational experience.
 - g. Three letters of reference.
 - h. Complete two written disposition assignments given by the department.
 - i. Complete an interview with the Master of Arts in Teaching.

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Teacher Education Services Education Advising, Admission, Field Placement, & Certification (Major __, Option __; Minor __; or Certificate __)
---	---	--

Proposal Approved by: Departmental Committee College Curriculum Committee General Education Committee* Teacher Education Committee*	Date Summer 2008 December 2, 2008 NA December 16, 2008	Graduate Council* Council on Academic Affairs Approved x Disapproved Faculty Senate** Board of Regents** Council on Postsecondary Edu.***	Date NA 2/18/09
---	--	--	---

Is this a SACS Substantive Change? **Yes***** **No**

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
******If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.**

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</p> Update teacher education requirements <ul style="list-style-type: none"> Interview, Recommendation, and Portfolio requirements Change of wording "student" to "candidate" Update leadership changes in the department <p>A. 2. Effective date: (Example: Fall 2001)</p> Fall 2009 <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>	<p>B. The justification for this action:</p> Align program requirements with state and NCATE requirements <hr/> <p>C. The projected cost (or savings) of this proposal is as follows:</p> Personnel Impact: none Operating Expenses Impact: none Equipment/Physical Facility Needs: none Library Resources: none
---	---

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strike through~~ for deletions and underlines for additions.)

2008-2009 UNDERGRADUATE CATALOG – PAGES 116-119

OFFICE OF TEACHER EDUCATION SERVICES

Advising, Teacher Admission, Field Placement, and Certification

~~Dr. Sherwood Thompson~~ **Dr. Norman Powell, Director**

~~TBA Rose Skepple, Assistant Associate Director~~

To teach, to learn, to help others teach and learn.

ADVISING - coeadvising@eku.edu

Bert Combs 423

(859) 622-1828

The Office of Teacher Education Services offers academic advisement and information designed to help undergraduate ~~students~~ candidates to begin or continue their studies in the College of Education. The certification officer will make referrals and serve as a liaison to graduate coordinators for ~~students~~ candidates obtaining additional certifications and/or ranks.

TEACHER ADMISSION - teacher.admissions@eku.edu

Bert Combs 423

(859) 622-1832

The Office of Teacher Education Services is responsible for admitting ~~students~~ candidates to professional education programs at ECU. In addition, certification applications for teachers and school personnel (principals, supervisors, superintendents, counselors, pupil personnel directors, business administrators, librarians, and speech pathologists) are processed through the Office of Teacher Education Services.

To be recommended for certification, all ~~students~~ candidates seeking initial teacher certification, regardless of the college in which they are enrolled, must meet the requirements for admission to professional education, complete an approved teaching curriculum, and pass the required PRAXIS tests, PLTexam, or Kentucky test as determined by the major/minor.

~~Students~~ Candidates are advised to enroll in EDF 103, Introduction to Education, during their freshman year and in EDF 203, Schooling and Society, during their sophomore year. However, ~~students~~ candidates should not enroll in EDF 103 until all developmental requirements have been met. EDF 310 will be required for ~~students~~ candidates who have an equivalent transfer course for EDF 203.

ADMISSION REQUIREMENTS and APPLICATION PROCESS**Admission to Professional Education**

Admission to the University (academic college) is not synonymous with admission to professional education. ~~Students~~ Candidates will apply for admission to professional education in the College of Education's Office of Teacher Education Services (Combs 423). Formal applications will be accepted based upon completion of the following requirements:

A. Hours / Residence

- ~~Students~~ Candidates must complete 60 hours of credit (excluding developmental level courses).
- Transfer ~~students~~ candidates must complete 12 hours of credit at ECU.

B. Admission Test Requirement

- ~~Students~~ Candidates must have a passing score on one of the following tests:

ACT (American College Test)* Composite 21

or alternative ACT options: Composite 20 with an overall GPA of 3.0 or Composite 19
with an overall GPA of 3.25

Individuals using an alternative ACT option must maintain or exceed the overall corresponding GPA requirement throughout the program. GPA compliance will be reviewed each semester. Individuals using an ACT alternative option will be required to participate in a PRAXIS preparation program to help ensure success on the PRAXIS exams.

PRAXIS I - (PPST) Reading 173; Math 173; Writing 172
(Preprofessional Skills Test)

SAT (Scholastic Aptitude Test) Composite 990

GRE (Graduate Record Exam) See program requirements

MAT (Miller Analogies Test) See program requirements

*ACT scores must be Fall 1989 or after and be on file at the University Office of Admissions.

C. GPA and Grade Requirements

- Minimum overall 2.75 GPA on all undergraduate course work is required for admission and program exit. Candidates using an alternative ACT option must maintain or exceed the overall corresponding GPA requirement throughout their program.
- Minimum 2.75 GPA on college work at EKU is required for admission and program exit.
- Satisfactory grade in EDF 103, and a grade of “C” or higher in EDF 203 (requires completion of admission test requirement [section B] prior to enrollment).
- Satisfactory grade in EDF 310 for transfer ~~students~~ candidates having completed EDF 203 at another institution.

Undergraduate degree student candidate GPA is based on the hours attempted as shown on the official EKU transcript. Post degree certification student candidate GPA is based on all undergraduate course work and on the hours attempted as shown on the official EKU transcript.

D. Mathematics Requirement

~~Students~~ Candidates must complete a college level mathematics course of MAT105 or above (exclusive of MAT201 and 202) with a grade of “C” or higher.

E. Computer Literacy

- ~~Students~~ Candidates must complete CSC 104 or CIS 212 with a grade of “C” or higher.

F. Oral and Written Communication

- Oral communication: A grade of “C” or higher in CMS 100 or CMS 210.
- Written Communication: A grade of “C” or higher in ENG101 and 102 or HON 102 with a grade of “B” or higher in ENG105 (those earning a “C” must also take ENG102).

G. Examinations

- ~~Students~~ Candidates must achieve satisfactory results on examinations taken in EDF 103/310 and 203 and on other examinations which may be required by the Professional Education Admissions Committee.
- ~~Students~~ Candidates must demonstrate proficiency in oral and written communication including evidence of satisfactory speech and hearing screening. Screening is provided by the Speech-Language-Hearing Clinic in Wallace 278.
- ~~Students~~ Candidates scoring below minimum requirements on the tests for oral and written communication shall be required to improve their competencies to an acceptable level before admission to professional education. This may include therapy, tutoring, and enrollment in credit or non-credit remediation courses.
- Any deaf/hard of hearing ~~student~~ candidate unable to pass the speech and hearing screening who can benefit from remediation should receive it. Documentation concerning remediation and communication competency (oral or manual) must be provided to the Speech-Language-Hearing Clinic. The Clinic, in consultation with faculty of the Deaf and Hard of Hearing Program, will submit a recommendation for consideration for admission to the Office of Teacher Education Services. This should include documentation of communication competence.

H. Recommendations

Candidates must submit satisfactory pre-service disposition reviews from four ECU faculty members including the EDF 203 or EDF 310 instructor, the advisor and two other ECU faculty members.

~~Students must submit satisfactory recommendations from four ECU faculty members including the EDF 203 instructor, the advisor and two faculty members with one being from the major.~~

I. Interview / Portfolio Review

Candidates must satisfactorily complete a portfolio review during EDF 203 or EDF 310.

~~Students must satisfactorily complete a formal interview which will include the portfolio presentation. Two faculty members will conduct the interview and portfolio review process.~~

J. Ethics Declaration

- Candidates must complete and sign a Candidate Statement of Commitment Regarding Dispositions form.
- ~~Students~~ Candidates must complete and sign a “Personal and Professional Fitness Declaration” form. This process includes a review of the Professional Code of Ethics for Kentucky School Personnel established in 16 KAR1:020.

NOTE: Based on your disclosure, an interview by the Professional Education Admission Committee may be required.

K. Student Behavior

- ~~Students~~ Candidates must have no physical or psychological impairments that would preclude teaching success.
- ~~Students~~ Candidates preparing to work in schools as teachers or other professional school personnel must demonstrate dispositions necessary to help all students learn.
- ~~Students~~ Candidates must demonstrate acceptable social behavior at the University and in the community-at-large.* A ~~student~~ candidate interview may be required by the Professional Education Admissions Committee.
- ~~Student~~ Candidate admission status may be reevaluated if the ~~student~~ candidate is placed on either academic or social probation or has a record of criminal conviction(s).* A ~~student~~ candidate interview may be required by the Professional Education Admissions Committee.

*The Office of Teacher Education Services will contact the Eastern Kentucky University Office of Judicial Affairs to obtain records of infractions committed by candidates for admission to professional education. The Office of Teacher Education Services may also contact the Administrative Office of the Courts to obtain a criminal records check for each candidate for admissions to professional education.

The Office of Teacher Education Services will process the formal “Application for Admission to Professional Education.” The Professional Education Admissions Committee will review applications, supporting documentation, and other relevant materials brought before the committee and will take appropriate action concerning the student’s admission to the professional education program. The ~~student~~ candidate will be notified of the committee’s decision.

FIELDPLACEMENT - stuteach@eku.edu

Student Teaching and Field Experiences

**Bert Combs 425
(859) 622-1544**

- The Office of Teacher Education Services receives and evaluates all applicants for student teaching, determines appropriate disposition of the application, and provides continuous assessment of the applicant’s pre-teaching and teaching experiences during the professional semester.
- This Office recognizes that cultural diversity is a fact of American life and teachers function in a pluralistic cultural environment. Experience in multi-cultural settings provides valuable enrichment for the proper development of effective teachers. That philosophy will guide the ~~student~~ candidate assignments.
- ~~Students~~ Candidates are not allowed to take any other courses (including correspondence and transient courses) while student teaching. Credit for unfinished correspondence courses will not be allowed during the student teaching semester.
- ~~Students~~ Candidates of senior standing (90 hours or more with a minimum of 12 semester hours residence at ECU) may enroll in student teaching if they have satisfied the following requirements:

Application for Student Teaching

1. Applicants must be admitted to the professional education program prior to the application semester.
2. Applicants must file an application during the first four weeks of the semester prior to the term in which student teaching is desired.
3. Applications filed will be evaluated and processed for approval or disapproval.

Evaluation of application will include in part:

1. The planned curriculum. Each applicant must have an approved planned curriculum on file with the Office of Teacher Education Services.
2. All prerequisites in professional education and pre-student teaching curricula in the applicant's area as prescribed by the *Catalog*, must be completed prior to student teaching.
3. Recommendation made by the applicant's advisor ~~and approval by the department chair~~.
4. A valid medical examination report, including current tuberculosis test report. Students Candidates with any significant deviation from normal physical and psychological well-being will be referred to a proper examining physician.
5. The ethics declaration. Each applicant must complete and sign a new "Personal and Professional Fitness Declaration" form. Based on your disclosure, an interview by the Professional Education Admission Committee may be required.
6. Behavior that relates to the moral, ethical, social, and personal standards of professional competency. The applicant's comportment will be subject to review and appraisal by the department responsible for the student teaching recommendation and the College of Education. Applicants must process a criminal background check (KRS.161.042 or changes as adopted).
7. Academic Requirements: Undergraduate degree students' GPAs are based on the hours attempted as shown on the official EKU transcript. Post degree certification students' GPAs are based on all undergraduate course work and on the hours attempted as shown on the official EKU transcript.

Elementary Education (P-5) and Middle Grade Education (5-9) Majors

- Minimum 2.75 GPA in all undergraduate course work.
- Minimum 2.75 GPA in college work at EKU.
- Minimum 2.75 GPA with a grade of "C" or higher in courses in the "core and supporting course requirements," area(s) of academic emphasis, "professional education requirements" (see program display for a list of courses), teaching minor(s), and certification endorsement(s).
- Candidates must satisfactorily complete a portfolio review during methods courses.
- Candidates must submit satisfactory pre-service disposition reviews from their advisor and a designated methods instructor as part of the application process.
- Candidates must submit satisfactory pre-service disposition reviews from one cooperating teacher and one university supervisor at the end of the student teaching experience.
- Other requirements as found in the appropriate department presentation.

Special Education

- Minimum 2.75 GPA in all undergraduate course work.
- Minimum 2.75 GPA in college work at EKU.
- Minimum 2.75 GPA with a grade of "C" or higher in courses in the "major, core, and option,"* "elementary/middle grade and supporting course requirements," area of academic emphasis**, professional education requirements (see program display for a list of courses), teaching minor(s), and certification endorsement(s).
- Candidates must satisfactorily complete a portfolio review during methods courses.
- Candidates must submit satisfactory pre-service disposition reviews from their advisor and a designated methods instructor as part of the application process.
- Candidates must submit satisfactory pre-service disposition reviews from one cooperating teacher and one university supervisor at the end of the student teaching experience.
- Other requirements as found in the appropriate department presentation.

*combination of major, core, and/or option as identified in the program display

**emphasis with middle grade education only

Communication disorders majors should see their advisor for information related to admission to student teaching.

Secondary Education Majors

- Minimum 2.75 GPA in all undergraduate course work.
- Minimum 2.75 GPA in college work at EKU.
- Minimum 2.75 GPA in teaching major(s)*, minor(s), area(s) of academic emphasis, and certification endorsement(s). See program area for specific course grade requirements.

- Minimum 2.75 GPA with a grade of “C” or higher in courses in “professional education requirements” (see program display for a list of courses).
- Candidates must satisfactorily complete a portfolio review during methods courses.
- Candidates must submit satisfactory pre-service disposition reviews from their advisor and a designated methods instructor as part of the application process.
- Candidates must submit satisfactory pre-service disposition reviews from one cooperating teacher and one university supervisor at the end of the student teaching experience.
- Other requirements as found in the appropriate department presentation.

*A minimum of seventy-five percent of major and seventy-five percent of supporting course requirements must be completed prior to student teaching. Individual program areas may require a higher percentage of credit hours completion prior to student teaching.

CERTIFICATION- coecert@eku.edu

Bert Combs 425

(859) 622-6852

Application for Certification

Exams

Prior to graduation, students candidates must complete required competency examinations and take the PRAXIS Series (Professional Assessments for Beginning Teachers) and PLT exams. All required parts of the PRAXIS test are to be taken during the senior year.

NOTE: Some majors/minors require testing over two semesters. Students Candidates must review the schedule for PRAXIS tests registration deadlines prior to the beginning of the senior year (last two semesters). Specialty test(s) are required for each certification area sought.

Certification

Applications for teacher certification should be filed in the Office of Teacher Education Services prior to graduation as follows: May graduates by April 1; August graduates by July 1; December graduates by November 1. Applications for certification are not processed until all requirements are met.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Biological Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Arts and Sciences
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	B.S. Biology – Pre-Medical Sciences (p. 69 in Catalog) (Major __, Option __; Minor __; or Certificate __)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	10/17/08	Graduate Council*
<i>Is this a SACS Substantive Change?</i> Yes *** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Date NA
College Curriculum Committee	2/2/2009	Council on Academic Affairs
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
Teacher Education Committee*	NA	Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)	Remove PSY 200 from the DARS/CARES listing under Supporting Courses.
A. 2. Effective date: (Example: Fall 2001)	Summer 2009
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action:	
Although NOT REQUIRED for the B.S. in Biology, medical schools usually <u>recommend</u> a course in psychology for admission. In the past, we ensured that pre-med students took a course in psychology by including it as a requirement in the DARS/CARES system, but not as a requirement in the major. Now that PSY 200 is included in the General Education program, we can require that the student take it as part of General Education. Since it is listed in DARS/CARES as a supporting course requirement, the students cannot currently use PSY 200 in General Education. This change would allow them to do so.	
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact: None	
Operating Expenses Impact: None	
Equipment/Physical Facility Needs: None	
Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)**Pre-Medical Science (p. 69 in 2008-09 Catalog)****Biology (B.S.)****Major Requirements35-36 hours**

BIO 121, 131, 141, 315, 316, 320; 328 or 348; 490, 514, one elective in biology at the 300-500 level.

Supporting Course Requirements32-33 hours

CHE 111, 115, 112, 116 or 116H, 361, 366, 362 and 367; MAT 124* or 261*; PHY 131, 132; STA 215 or STA 270.

General Education Requirements30 hours

Standard General Education program, excluding blocks II, IVA, IVB, VII (QS), and VIII (6 hours). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

University Requirement1 hour

ASO 100.

Free Electives28-30 hours**Total Curriculum Requirements128 hours**

*A preparatory course in mathematics may be required before admission to calculus.

PSY-200 Strongly recommend students take PSY 200 Introduction to Psychology.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	Biological Sciences
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts and Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	B.S. in Biology Pre-Veterinary Science (p. 70 in Catalog)
<input type="checkbox"/> New Program (Part III)		(Major ____, Option ____, Minor ____, or Certificate ____)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	10/17/08	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
College Curriculum Committee	2/2/2009	Council on Academic Affairs	2/19/09
General Education Committee*	NA	Approved x Disapproved	
Teacher Education Committee*	NA	Faculty Senate**	
		Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:	(Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Remove ENG 300, 301, and PHI 130 from "Additional Pre-Vet Requirements" in DARS/CARES and add "AGR 321 or" to the list.
A. 2. Effective date:	(Example: Fall 2001) Summer 2009
A. 3. Effective date of suspended programs for currently enrolled students:	(if applicable)
B. The justification for this action:	Since most Kentucky students apply to Auburn University Veterinary School, our program tries to follow their entrance requirements. Auburn has dropped ENG 300 and 301 as recommended prerequisites; therefore, we need to remove them from our requirements. Although they still recommend a philosophy course, they no longer specify which one. Since PHI 130 is part of our General Education program, we would like to allow our students to take PHI 130 and use it as part of General Education. Currently, they cannot since it is listed as an additional requirement. Auburn has instituted a requirement for a course in feeds and feeding or animal nutrition. We currently require AGR 421 Animal Nutrition under the additional requirements; we would like to add the option of taking AGR 321 Feeds and Feeding to the list.
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact:	None
Operating Expenses Impact:	None
Equipment/Physical Facility Needs:	None
Library Resources:	None

Part II. Recording Data for New, Revised, or Dropped Course(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)**Pre-Veterinary Science (p. 70 in 2008-09 Catalog)****Biology (B.S.)****Major Requirements35-36 hours**

BIO 121, 131, 141, 315, 316, 320; 328 or 348; 490, 514, or elective in biology at the 300-500 level.

Supporting Course Requirements32-33 hours

CHE 111, 115, 112, 116 or 116H, 361, 366, 362 and 367; MAT 124* or 261*; PHY 131, 132; STA 215 or STA 270.

General Education Requirements30 hoursStandard General Education program, excluding blocks II, IVA, IVB, VII (QS), and VIII (6 hours). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.**University Requirement1 hour**

ASO 100.

Free Electives28-30 hours****Total Curriculum Requirements128 hours**

*A preparatory course in mathematics may be required before admission to calculus.

** Properly selected electives will allow a student to complete preveterinary medicine training

Strongly recommended Free Electives include: AGR 321 Feeds and Feeding or AGR 421 Animal Nutrition.
~~ENG 300, 301, PHI 130~~

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Government
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	N/A
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	N/A
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	Paralegal Program
<input type="checkbox"/> New Program (Part III)		(Major <u>X</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	11-06-2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs	2/19/09
College Curriculum Committee	2/2/2009	Approved x Disapproved	
General Education Committee*	N/A	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To drop a current course – LAS 320 Civil Law & Liability, and replace it with a new course – LAS 355 Litigation: Trial to Appeal in our program requirements.

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Program revision is required due to dropping LAS 320 and adding LAS 355.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None Predicted

Operating Expenses Impact:
None Predicted

Equipment/Physical Facility Needs:
None Predicted

Library Resources: None Predicted

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Departmental Degree Requirements

Paralegal majors (A.A., B.A.) must attain a minimum grade of "C" in all "major" and "supporting" courses. A minimum grade of "C" must be earned in LAS 210 before taking LAS 220 and ~~320~~. A minimum grade of "C" must be earned in LAS 220 before being admitted to any of the upper division requirements.

Transfer Students

Transfer students must take a minimum of 15 semester hours of paralegal (LAS) courses at ECU to earn a paralegal degree.

Associate Degree

Paralegal Studies (A.A.S.)

CIP Code: 22.0302

Major Requirements.37 hours

LAS 210, 220, 300, ~~320~~, 325, 350, 355, 385, 399, 410 and nine hours from LAS 330, 340, 360, 370, 380, or 460.

Supporting Course Requirements.25 hours

ASO 100, six hours of English Composition*, three hours of general education humanities*, POL 101*, MAT 105* or higher, three hours general education elective* (not POL 101), ACC 210, and ENG 301.

Free Electives.2 hours

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Government</u> College <u>Arts & Sciences</u> *Course Prefix & Number _____ *Course Title (<u>30 characters</u>) _____ *Program Title <u>Paralegal Studies</u> (Major <u>x</u> , Option __; Minor __; or Certificate __) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	Date <u>11-6-2008</u>	Date <u>NA</u>
		Graduate Council*
		Council on Academic Affairs <u>2/19/09</u>
		Approved <input checked="" type="checkbox"/> Disapproved _____
		Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To change supporting course requirement from ENG 301 to ENG 300.</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA</p>
<p>B. The justification for this action:</p> <p>Paralegal Program Director, in cooperation with the Paralegal Program Advisory Board, recently reviewed the Paralegal Science curriculum. The group noted that the technical writing skills of many students were lacking. Upon review of other English courses offered at the University, the group decided that ENG 300 meets the professional writing needs of paralegal students better than ENG 301. The Paralegal Program Director spoke with ENG 300 instructors who agreed that such a change would be appropriate in light of the type of writing paralegals are called to do in the workforce. A study conducted in cooperation with the Student Paralegal Association is attached with further details.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact:</p> <p>The Paralegal Science Program enrolls fewer than 15 students each semester in ENG 301. These students would now enroll in ENG 300. This may lead to the need to run one extra section on ENG 300 in lieu of ENG 301.</p> <p>Operating Expenses Impact: None are predicted.</p> <p>Equipment/Physical Facility Needs: None are predicted.</p> <p>Library Resources: None are predicted.</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Please see attached course catalog with the required notation.

Associate Degree

Paralegal Studies (A.A.S.)

CIP Code: 22.0302

Major Requirements.....37 hours

LAS 210, 220, 300, 320, 325, 350, 385, 399, 410 and nine hours from LAS 330, 340, 360, 370, 380, or 460.

Supporting Course Requirements.....25 hours

ASO 100, six hours of English Composition*, three hours general education humanities*, POL 101*, MAT 105* or higher, three hours general education elective* (not POL), ACC 201, and ~~ENG 301~~. ENG 300.

Free Electives.....2 hours

Total Curriculum Requirements.....64 hours

*Courses meeting general education requirements.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Government
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	N/A
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	N/A
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	Paralegal Program
<input type="checkbox"/> New Program (Part III)		(Major __, Option __; Minor __; or Certificate <u>X</u>)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	11-06-2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs	2/19/09
College Curriculum Committee	2/2/2009	Approved x Disapproved	
General Education Committee*	N/A	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To drop a current course – LAS 320 Civil Law & Liability, and replace it with a new course – LAS 355 Litigation: Trial to Appeal in our program requirements.

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Program revision is required due to dropping LAS 320 and adding LAS 355.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None Predicted

Operating Expenses Impact:
None Predicted

Equipment/Physical Facility Needs:
None Predicted

Library Resources: None Predicted

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striketrough~~ for deletions and underlines for additions.)

Departmental Degree Requirements

Paralegal majors (A.A., B.A.) must attain a minimum grade of "C" in all "major" and "supporting" courses. A minimum grade of "C" must be earned in LAS 210 before taking LAS 220 ~~and 320~~. A minimum grade of "C" must be earned in LAS 220 before being admitted to any of the upper division requirements.

Transfer Students

Transfer students must take a minimum of 15 semester hours of paralegal (LAS) courses at ECU to earn a paralegal degree.

210, 220, 300, ~~320~~, 350, 355, and 410.

Certificate

Certificate in Paralegal Science

(Post-Baccalaureate)

Requirements.30-31 hours**

LAS 210, 220, 300, ~~320~~, 350, 355, 410, plus 12 hours of LAS courses chosen from LAS 325, 330, 340, 360, 370, 380, 385, 399.*

*LAS 399 is a 4 semester hour course.

** Students with 75 hours or more may begin taking courses toward the post-baccalaureate certificate. At least 18 hours toward the certificate must be taken subsequently to receiving a bachelor's degree.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Government
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	N/A
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	N/A
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	Paralegal Program
<input type="checkbox"/> New Program (Part III)		(Major __, Option __; Minor <u>X</u> ; or Certificate __)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	11-06-2008	Graduate Council*
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	2/2/2009	Approved x Disapproved
General Education Committee*	N/A	Faculty Senate**
Teacher Education Committee*	N/A	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To drop a current course – LAS 320 Civil Law & Liability, and replace it with a new course – LAS 355 Litigation: Trial to Appeal in our program requirements.

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Program revision is required due to dropping LAS 320 and adding LAS 355.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None Predicted

Operating Expenses Impact:
None Predicted

Equipment/Physical Facility Needs:
None Predicted

Library Resources: None Predicted

Part II. Recording Data for New, Revised, or Dropped Course(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strickethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strickethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strickethrough~~ for deletions and underlines for additions.)**Departmental Degree Requirements**

Paralegal majors (A.A., B.A.) must attain a minimum grade of "C" in all "major" and "supporting" courses. A minimum grade of "C" must be earned in LAS 210 before taking LAS 220 and ~~320~~. A minimum grade of "C" must be earned in LAS 220 before being admitted to any of the upper division requirements.

Transfer Students

Transfer students must take a minimum of 15 semester hours of paralegal (LAS) courses at ECU to earn a paralegal degree.

Minor in Paralegal Studies

A student may minor in Paralegal Studies by completing a total of 18 hours as follows: LAS 210, 220, 300, ~~320~~, 350, 355, and 410.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	Government
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	N/A
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	N/A
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	Paralegal Program
<input type="checkbox"/> New Program (Part III)		(Major <u>X</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	11-06-2008	Graduate Council* <u>Date</u> N/A
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs 2/19/09
College Curriculum Committee	2/2/2009	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	N/A	Faculty Senate**
Teacher Education Committee*	N/A	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)	To drop a current course – LAS 320 Civil Law & Liability, and replace it with a new course – LAS 355 Litigation: Trial to Appeal in our program requirements.
A. 2. Effective date: (Example: Fall 2001)	Fall 2009
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action:	Program revision is required due to dropping LAS 320 and adding LAS 355.
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact: None Predicted	
Operating Expenses Impact: None Predicted	
Equipment/Physical Facility Needs: None Predicted	
Library Resources: None Predicted	

Part II. Recording Data for New, Revised, or Dropped Course(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Departmental Degree Requirements

Paralegal majors (A.A., B.A.) must attain a minimum grade of “C” in all “major” and “supporting” courses. A minimum grade of “C” must be earned in LAS 210 before taking LAS 220 and 320. A minimum grade of “C” must be earned in LAS 220 before being admitted to any of the upper division requirements.

Transfer Students

Transfer students must take a minimum of 15 semester hours of paralegal (LAS) courses at ECU to earn a paralegal degree.

Baccalaureate Degrees

Paralegal Science (B.A.)

CIP Code: 22.0302

Major Requirements.40 hours
LAS 210, 220, 300, 320, 325, 350, <u>355</u> , 385, 399, 410 and 12 hours from LAS 330, 340, 360, 370, 380, 460, or 490	
Supporting Course Requirements.12 hours
ACC 201, ENG 301, POL 101, and three hours from POL 460, 463, or 464.	
General Education Requirements.45 hours
Standard General Education program, excluding block VB. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
University Requirement.1 hour
ASO 100.	
Free Electives.30 hours
Total Curriculum Requirements.128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	History
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts and Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	BA in History (non-teaching)
<input checked="" type="checkbox"/> Program Revision (Part III)		(Major <u>X</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	1/16/2009	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 2/19/09
College Curriculum Committee	2/2/2009	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Approval of revised B.A. in History (non-teaching)

A. 2. Effective date: Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: These revisions are necessitated by the addition of two courses to the History curriculum. Students earning credit from HIS 330, "Ancient Egypt," will make progress toward satisfaction of the distribution requirement in Area III (Non-Western) while those earning credit from HIS 337, "History of Christianity to 1500," will make progress toward satisfaction of Area II (Europe).

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.

Equipment/Physical Facility Needs: Equipment and physical facilities are adequate.

Library Resources: Library resources are adequate.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickethrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

HISTORY (B.A.)

CIP Code: 54.0101

Program Objectives

Upon successful completion of this program, graduates will be able to: 1) demonstrate knowledge of U.S. history, European history, and selected aspects of non-Western history at a high level; 2) demonstrate their ability to write effectively (all students in the program will complete term papers as part of their major requirements); and 3) execute a major research project utilizing both primary and secondary sources. All students in the baccalaureate program will submit prior to graduation a formal research project which includes both primary and secondary sources. In addition to pursuing careers in education, graduates of this degree program have found employment in business, journalism, public history, library work, government and law. A history degree is excellent preparation for law school as well as graduate programs in library science, public history and many other fields. Many employers value the research, writing and analytical skills developed through the study of history.

Major Requirements33 hours

HIS 201, 202, 203, 450, and 21 upper division hours with a minimum of six hours in each of the following distribution areas (including two of the following three courses: 302A, 302B, 302C):

Area I (U.S.): HIS 300A (3 hours), 302A, 303, 304, 305, 309, 401, 402, 403, 404, 405, 406, 407, 411, 412, 413, 415, 420, 424, 433, 435, or 516.

Area II (Europe): HIS 300B (3 hours), 301, 302B, 310, 336, 337, 339, 341, 342, 343, 344, 345, 346, 350, 363, or 365.

Area III (Non-Western): HIS 300C (3 hours), 302C, 308, 320, 330, 347, 374, 375, 378, 380, 383, 384, 385, 386, 388, 434, 474, or 475.

The remaining upper division history course may come from any of the above areas or from other upper division history courses except HIS 302A, B, C.

General Education Requirements48 hours

Standard General Education program. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

University Requirement1 hour

ASO 100.

Free Electives46 hours

At least three hours of one foreign language is strongly recommended. Students who plan to pursue a graduate degree are strongly encouraged to take at least six hours of a foreign language.

Total Curriculum Requirements128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	History
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts and Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	BA in History / Teaching
<input checked="" type="checkbox"/> Program Revision (Part III)		(Major <u>X</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	1/16/2009	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 2/19/09
College Curriculum Committee	2/2/2009	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*		Board of Regents**
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Approval of revised B.A. in History / Teaching.

A. 2. Effective date: Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: These revisions are necessitated by the addition of two courses to the History curriculum. Students earning credit from HIS 330, "Ancient Egypt," will make progress toward satisfaction of the distribution requirement in Area III (Non-Western) while those earning credit from HIS 337, "History of Christianity to 1500," will make progress toward satisfaction of Area II (Europe). It is also necessary to adjust the supporting courses requirement in Geography to reflect the course number change from GEO 200 to GEO 100. To ensure that students who took the course under the old number still receive credit for graduation, the revised major will accept either GEO 100 or GEO 200. In the same section of Supporting Course Requirements, there are three commas that should be replaced with semicolons for greater clarity.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.

Equipment/Physical Facility Needs: Equipment and physical facilities are adequate.

Library Resources: Library resources are adequate.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

HISTORY/TEACHING (B.A.)

CIP Code: 54.0101

Program Objectives

Upon successful completion of this program, graduates will be able to: 1) demonstrate knowledge of U.S. History, European history, and selected aspects of non-Western history at a high level; 2) demonstrate their ability to write effectively (all students in the program will complete term papers as part of their major requirements); and 3) execute a major research project utilizing both primary and secondary resources. All students in the baccalaureate degree program will submit prior to graduation a formal research project which includes both primary and secondary resources. The History/Teaching B.A. is designed above all for those who wish to pursue careers in social studies at the secondary level. Offered in cooperation with the ECU College of Education, the History/Teaching B.A. program includes secondary teaching certification in social studies. Refer to the College of Education section of this *Catalog* regarding the teacher certification requirements associated with this degree program.

Major Requirements33 hours

HIS 201, 202, 203, 450, and 21 upper division hours with a minimum of six hours in each of the following distribution areas (including two of the following three courses: 302A, 302B, 302C):

Area I (U.S.): HIS 300A (3 hours), 302A, 303, 304, 305, 309, 401, 402, 403, 404, 405, 406, 407, 411, 412, 413, 415, 420, 424, 433, 435, or 516.

Area II (Europe): HIS 300B (3 hours), 301, 302B, 310, 336, ~~337~~, 339, 341, 342, 343, 344, 345, 346, 350, 363, or 365.

Area III (Non-Western): HIS 300C (3 hours), 302C, 308, 320, ~~330~~, 347, 374, 375, 378, 380, 383, 384, 385, 386, 388, 434, 474, or 475.

The remaining upper division history course may come from any of the above areas or from other upper division history courses except HIS 302A, B, C.

Supporting Course Requirements18 hours

ANT 120 or SOC 131; ECO 120; PSY 200; GEO 100 or GEO 200; POL 101; POL 212 or 220.

Professional Education Requirements31 hours

EDF 103, 203, 319, 413, SED 401; ESE 449, 490, and 499.

General Education Requirements36 hours

Standard General Education program, excluding Block VB, Block VC, and Block VIII (6 hours). Refer to Section Four of this *Catalog* for details on the General Education and University Requirements.

University Requirement1 hour

ASO 100.

Free Electives9 hours

Total Curriculum Requirements128 hours

TO: Council on Academic Affairs

FROM:  _____

**Interim University Registrar
Eastern Kentucky University**

DATE: February 19, 2009

SUBJECT: EKU Now! Program – Discussion Item for 02-19-09 Council on Academic Affairs Meeting

The Office of the Registrar submits the following agenda item for consideration at the February 19, 2009 meeting of the Council on Academic Affairs:

EKU Now! Program – *Catalog* language proposal

The proposed language would provide information in the Catalog regarding the EKU Now! Scholarship program. This information will be beneficial to high school students considering future enrollment at Eastern Kentucky University and would outline the process for applying for the scholarship.

*(EKU Undergraduate Catalog 2008-09, Section 2 – Admission and Residency, p.11)**Current catalog language:***OTHER TYPES OF ADMISSION****1. High School Specials**

Students who have one unit less than the number required for high school graduation with superior grades (i.e., 3.0+ grade point average) may be admitted upon the written recommendation of the high school principal.

2. Jump Start Students

High school seniors in Eastern Kentucky University's service region who have an interest in taking college-level course work while still enrolled in high school may enroll in the Jump Start program. Students may enroll in courses at any Eastern Kentucky University campus site including Richmond, Manchester, Corbin and Danville. Applicants must submit a Jump Start Recommendation Form to be eligible to participate in the program and must be in good academic standing with their high school in order to participate in the Jump Start Program. Tuition is waived for students participating in the program. Students are responsible for the cost of textbooks, parking permit, and any associated course fees.

*Proposed catalog language:***OTHER TYPES OF ADMISSION****1. High School Specials**

Students who have one unit less than the number required for high school graduation with superior grades (i.e., 3.0+ grade point average) may be admitted upon the written recommendation of the high school principal.

2. ECU Now!

The **ECU Now!** program is designed for high school juniors and seniors within Eastern Kentucky University's service region and combines features of ECU's previous Dual Credit and Jump Start programs. This scholarship program provides the opportunity for juniors and seniors to enroll in one course each fall or spring semester with course tuition waived.

To qualify for this program, high school juniors/seniors must have a GPA of 3.0 and ACT scores on file with ECU at the time they apply for the program. To qualify for ECU Now! students must have minimum ACT scores of 18 in English, 19 in Mathematics, 20 in Reading and a composite ACT score of 21. High school seniors may take a 2nd course each semester, at no cost, if they have a composite ACT score of 24 or higher at the time of application to the program. If the high school senior has an ACT score of 21 - 23 at the time of application to the program, the 2nd course will cost 50% of the current in-state tuition rate.

ECU Now! students may enroll for fall or spring classes at any ECU campus including Richmond, Manchester, Lancaster, Corbin and Danville. An ECU Now! admission application should be submitted along with a high school

transcript at least one month before the beginning of the ECU school term. A new application and high school transcript is required for each subsequent academic year of participation prior to the first semester of attendance. ECU will waive the admission application fee for each ECU Now! admission application. While the ECU Now! participants have their course tuition waived, these students will still be held responsible for the cost of textbooks, parking permits and any associated course fees.

EKU Now! participants will be offered seats in established ECU courses on an availability basis and for which the student meets all prerequisites. Students in the program attend specific advising sessions and register for courses during a specified timeframe just prior to the beginning of an academic semester. Advising and registration sessions will be available on each of ECU's campuses.

Continued participation in the **EKU Now!** scholarship program is dependent upon successful completion of courses. Each student is expected to maintain at least a 2.0 cumulative ECU GPA. Students who earns a "D" or "F" grade may not continue their participation until they have repeated the "D" or "F" and earned at least a 2.0 term GPA. Students who elect to repeat a course should contact the Office of the Registrar for registration assistance. Courses repeated by ECU Now! participants are subject to a 50% tuition charge at the current in-state rate.

Presidential Scholarship Opportunity

EKU Now! students who meet specific criteria will be awarded an ECU Presidential Scholarship which provides half tuition and is renewable for up to eight semesters. To qualify for this Presidential Scholarship, the ECU Now! students must: earn at least 9 credit hours at ECU; have no ECU grade lower than a "C"; have not repeated any ECU course; earn a cumulative ECU GPA of at least a 3.0; have a final high school GPA of at least a 3.0; and have a composite ACT score of at least 23 before graduating from high school. This ECU scholarship will be awarded to qualified ECU Now! students who enroll at ECU as first-time freshmen degree-seeking students upon graduation of high school.