TO: Council on Academic Affairs

FROM: Sherry Robinson
Special Assistant to the Provost for Academics, Policy, and Governance

DATE: August 13, 2008

RE: Agenda Items for 8/21/08 Council on Academic Affairs meeting

The following items are being submitted from the Office of Academic Affairs to the Council on Academic Affairs for consideration at the August 21, 2008 meeting:

**Revision of Catalog Text**

Revise catalog text for the admissions deadlines to make those deadlines clearer, particularly for the spring and summer sessions.

**Revision of First-Time Freshmen Admissions Regulation**

The language of the current general requirements for undergraduate admission includes various categories of admission. To better recruit and retain students, the language and admission categories have been changed. EKU has also redefined its own admission criteria for Fall 2009 admissions and after in order to comply with the revised state-wide assessment and placement standards.
All applicants must provide an application and evidence of appropriate scholastic achievement through prior educational experience.

Please note that certain degree programs have special admission requirements. Admission to the University does not mean automatic admission to all degree programs.

To apply for undergraduate admission to Eastern Kentucky University (EKU), submit completed application materials noted below and the $30 application fee to . . .

Proposed wording:

All applicants must provide an application and evidence of appropriate scholastic achievement through prior educational experience.

Please note that certain degree programs have special admission requirements. Admission to the University does not mean automatic admission to all degree programs.

The completed application and all required supporting documentation must be received by the University no later than:

- August 1 for fall enrollment
- December 1 for spring enrollment
- May 1 for summer enrollment
- June 1 for Special Admission students in targeted summer programs

To apply for undergraduate admission to Eastern Kentucky University (EKU), submit completed application materials noted above and the $30 application fee to . . .

Recommended by the Provost Council on May 7, 2008
Attachment for Impact Statement

Justification for First-Time Freshmen Admissions policy

The language of the current general requirements for undergraduate admission includes various categories of admission. These categories include “full admission,” “provisional admission,” “probationary admission,” and “special admissions.” The terms are difficult to understand and interpret for students and parents. For example, the term “probationary” admission indicates that the student is “under probation” and is not fully admitted to the University, which is not the case. To better recruit and retain students, the language will now have three admission categories: “full” admission for all students meeting the current requirements for full admission status; “admission with conditions” for admitted students with developmental education or pre-college curriculum needs, or otherwise do not meet “standard” or “full” admission criteria; and special admissions. Different programs, coursework and/or services will be provided for those admitted in the “admissions with conditions” categories. This allows for flexibility of adding service and program requirements and recommendations as new programs and services are developed for students “at high risk” of not persisting at the University.
## University Policy Impact Statement

**Date** Aug 6, 2008  
**Policy Number** 4.1.12  
**Policy Name** First-Time Freshmen Admissions  
**Originator(s)** Enrollment Management and Graduation and Retention Task Force

### Justification for Proposed Changes or for New Policy

See additional sheet

### Consistency with EKU's Mission and Strategic Plan, Other Policies, and Related External Documents

In 2007, 13 KAR 2:020 (Guidelines for Admission to the State-Supported Postsecondary Education Institutions in Kentucky) defined new system-wide assessment and placement standards. EKU redefined its own admission criteria for Fall 2009 admissions and after in order to comply with the revised state-wide standards.

### Impact on the University

1. Identify resources (human, financial, physical, operational, technological, other) needed to implement and maintain compliance; 2. Identify changes to EKU's culture and/or behaviors that may be involved.

This change should have limited impact on University resources. No significant behavioral changes are involved.

### List Key Stakeholders who have been consulted. Indicate action taken and the date it was taken. Attach additional page if necessary.

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- **Board Approval Required**: Yes
- **Additional Pages Attached**: Yes
- **# of additional pages**: 1
First-Time Freshmen Admissions

Policy Statement

Based on statewide regulations, the University establishes qualifications for admission to the institution. The conditions and criteria for admission may vary depending on undergraduate or graduate status, but all applicants must provide an application and evidence of appropriate scholastic achievement through prior educational experience. Additionally, certain degree programs have special admission requirements. Admission to the University does not mean imply automatic admission to all a degree program.

This regulation outlines conditions and criteria for admission to EKU as a first-time freshman.

Purpose

The purpose of this regulation is to outline the criteria and categories for admission to the University as a freshman.

Entities Affected by the Policy

- Persons matriculating to EKU as freshmen

Who Should Read this Policy

- Prospective students and their families
- Enrollment Management personnel
- Admissions counselors
- High school administrators and guidance counselors
Policy Background

In 2007, 13 KAR 2:020 (Guidelines for Admission to the State-Supported Postsecondary Education Institutions in Kentucky) defined new system-wide assessment and placement standards. EKU redefined its own admission criteria for Fall 2009 admissions and after in order to comply with the revised state-wide standards.

Criteria

ADMISSION REQUIREMENTS FOR FIRST-TIME FRESHMEN

Students will be admitted into one of three categories: full admission, admission with conditions, and special admissions.

FULL ADMISSION

Students admitted with full admission must have
- graduated from an accredited high school and earned a minimum cumulative high school grade point average of 2.0 on a 4.0 scale
  or
- received a General Equivalency Diploma (GED)
  or
- completed an EKU approved home-school or distance learning high school program
  and
- submitted a minimum ACT composite score of 18 (with no standard sub-scores meeting or exceeding 18 in English, 19 in mathematics, and 18 in reading below 18) or SAT combined verbal/critical reading and mathematics total score of 870 or higher
- met the Kentucky Pre-College Curriculum
- submitted an official copy of a final high school transcript or GED exam results

ADMISSION WITH CONDITIONS

ADMISSION WITH CONDITIONS

PROVISIONAL ADMISSION

Provisional admission status will be granted to students who meet the requirements for full admissions in A, B and D above, but not C. Pre-college curriculum deficiencies must be remediated within the first 24 hours of enrollment excluding developmental hours.

PROBATIONARY ADMISSION

Students admitted with conditions must have
- graduated from an accredited high school and earned a minimum cumulative high school grade point average of 2.0 on a 4.0 scale
  or
- received a General Equivalency Diploma (GED)
  or
- completed an EKU approved home-school or distance learning high school program
  and
- submitted an official copy of a final high school transcript or GED exam results

Students admitted with conditions
A. have not met the requirements of the Kentucky Precollege Curriculum

or

B. have submitted ACT scores with standard scores sub-scores less than 18 in English, 19 in mathematics, or 18 in reading below 18) or an SAT combined verbal/critical reading and mathematics total score less than 870.
C. have submitted an ACT composite scores of 16 or 17.
B. Graduate from an accredited high school and earned a minimum cumulative grade point average of 2.0 on a 4.0 scale, or receive a General Equivalency Diploma, or complete an EKU approved home-school or distance learning high school program, and
   B. submit minimum ACT composite scores of 15, 16, or 17,
   C. submit official copy of final high school transcript or GED exam results.

SPECIAL ADMISSIONS
Students not meeting probationary admission requirements as outlined above may apply to attend Eastern Kentucky University through a retention support program by applying for special admission. Enrollment at the University will be contingent on selection into this category. Continued enrollment will require full participation and success in identified support programs and coursework as approved through special admissions.

Collaborating retention support programs may include:
Bridge Program/First Step to College Success, NOVA, Project Success, HCOP, Education Pays Center, Center on Deafness, Academic Monitoring through Multicultural Student Services, and Student Athlete WIN Program. Retention support programs will be reviewed and approved yearly based on their retention successes.

Admission with Conditions
Admission to the University but with the condition that additional coursework (developmental or other designated courses) may be required to ensure fulfillment of Kentucky system-wide standards.

Full Admission
Admission to the University without the need to take non-credit bearing or developmental education coursework.

Kentucky System-Wide Standards of Assessment and Placement
Prior to fall 2009 Kentucky college readiness standards were determined by ACT sub-scores of 18 or higher in English, mathematics and reading or equivalent SAT scores. For fall 2009, college readiness standards will be defined as ACT sub-scores of 18 for English, 19 for mathematics and 21 for reading or equivalent SAT scores. Students also can demonstrate readiness based on appropriate scores on placement exams.

University
Eastern Kentucky University
Prospective Students

To begin the undergraduate admission process to Eastern Kentucky University, students submit completed application materials, a copy of an official high school transcript with at least six semesters of coursework or a GED completion certificate, and the application fee to the Office of Admissions.

Violations of the Policy

NA

Interpreting Authority

- Associate Vice President of Enrollment Management

Statutory or Regulatory References

- 13 KAR 2:020 (Guidelines for Admission to the State-Supported Postsecondary Education Institutions in Kentucky)
- KRS 164.020 (8) (Powers and Duties of the Council [on Postsecondary Education])

Relevant Links

Undergraduate Admissions Application

Policy Adoption Review and Approval

Revisions
- Provost Council: Recommended 5-7-08

Board of Regents: Approved 4-18-2000