



EASTERN KENTUCKY UNIVERSITY

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Office of Academic Affairs and Research
Office of the Dean
University Programs

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TO: Council on Academic Affairs

FROM: Sherry Robinson
Special Assistant to the Provost for Academics, Policy, and Governance

DATE: August 13, 2008

RE: Agenda Items for 8/21/08 Council on Academic Affairs meeting

The following items are being submitted from the Office of Academic Affairs to the Council on Academic Affairs for consideration at the August 21, 2008 meeting:

Revision of Catalog Text

Revise catalog text for the admissions deadlines to make those deadlines clearer, particularly for the spring and summer sessions.

Revision of First-Time Freshmen Admissions Regulation

The language of the current general requirements for undergraduate admission includes various categories of admission. To better recruit and retain students, the language and admission categories have been changed. EKU has also redefined its own admission criteria for Fall 2009 admissions and after in order to comply with the revised state-wide assessment and placement standards.



Admission Deadlines

Current wording: (Pg. 10 current catalog)

All applicants must provide an application and evidence of appropriate scholastic achievement through prior educational experience.

Please note that certain degree programs have special admission requirements. Admission to the University does not mean automatic admission to all degree programs.

To apply for undergraduate admission to Eastern Kentucky University (EKU), submit completed application materials noted below and the \$30 application fee to . . .

Proposed wording:

All applicants must provide an application and evidence of appropriate scholastic achievement through prior educational experience.

Please note that certain degree programs have special admission requirements. Admission to the University does not mean automatic admission to all degree programs.

The completed application and all required supporting documentation must be received by the University no later than

- August 1 for fall enrollment
- December 1 for spring enrollment
- May 1 for summer enrollment
- June 1 for Special Admission students in targeted summer programs

To apply for undergraduate admission to Eastern Kentucky University (EKU), submit completed application materials noted above and the \$30 application fee to . . .

Recommended by the Provost Council on May 7, 2008

Attachment for Impact Statement

Justification for First-Time Freshmen Admissions policy

The language of the current general requirements for undergraduate admission includes various categories of admission. These categories include “full admission,” “provisional admission,” “probationary admission,” and “special admissions.” The terms are difficult to understand and interpret for students and parents. For example, the term “probationary” admission indicates that the student is “under probation” and is not fully admitted to the University, which is not the case. To better recruit and retain students, the language will now have three admission categories: “full” admission for all students meeting the current requirements for full admission status; “admission with conditions” for admitted students with developmental education or pre-college curriculum needs, or otherwise do not meet “standard” or “full” admission criteria; and special admissions. Different programs, coursework and/or services will be provided for those admitted in the “admissions with conditions” categories. This allows for flexibility of adding service and program requirements and recommendations as new programs and services are developed for students “at high risk” of not persisting at the University.



University Policy Impact Statement

Date Aug 6, 2008 Check One: Revision New Policy

Policy Number
(If known) 4.1.12 Policy Name First-Time Freshmen Admissions

Originator(s) Enrollment Management and Graduation and Retention Task Force

Justification for Proposed Changes or for New Policy (Attach additional sheet if necessary)

See additional sheet

Consistency with EKU's Mission and Strategic Plan, Other Policies, and Related External Documents

Cite relevant official statements from EKU or external sources.

In 2007, 13 KAR 2:020 (Guidelines for Admission to the State-Supported Postsecondary Education Institutions in Kentucky) defined new system-wide assessment and placement standards. EKU redefined its own admission criteria for Fall 2009 admissions and after in order to comply with the revised state-wide standards.

Impact on the University

(1) Identify resources (human, financial, physical, operational, technological, other) needed to implement and maintain compliance; (2) Identify changes to EKU's culture and/or behaviors that may be involved.

This change should have limited impact on University resources. No significant behavioral changes are involved.

List Key Stakeholders who have been consulted. Indicate action taken and the date it was taken. Attach additional page if necessary.

<u>Retention and Graduation Task Force</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Other	Date _____
<u>Provost Council</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Other	Date <u>May 7, 2008</u>
<u>Council on Academic Affairs</u>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Other	Date _____
<u>Faculty Senate</u>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Other	Date _____
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Other	Date _____
_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Other	Date _____

Executive Policy Group Only

Board Approval Required

Additional Pages Attached # of additional pages 1

Print Form



Policy 4.1.12

Volume 4, Academic Affairs

Chapter 1, Academic Practices

Section 12, First-Time Freshmen Admissions

Approval Authority: Board of Regents

Responsible Executive: Provost and Vice President for
Academic Affairs

Responsible Office(s): Office of Enrollment Management,
Office of Admissions

Effective: Fall 2009

Expires:

Last Revised: April 18, 2000 **Next Review Date:**

First-Time Freshmen Admissions

Policy Statement

Based on statewide regulations, the University establishes qualifications for admission to the institution. The conditions and criteria for admission may vary depending on undergraduate or graduate status, but all applicants must provide an application and evidence of appropriate scholastic achievement through prior educational experience. Additionally, certain degree programs have special admission requirements. Admission to the University does not mean ~~mean~~ imply ~~automatic~~ admission to ~~all~~ a degree program.

This regulation outlines conditions and criteria for admission to ECU as a first-time freshman.

Purpose

The purpose of this regulation is to outline the criteria and categories for admission to the University as a freshman.

Entities Affected by the Policy

- Persons matriculating to ECU as freshmen

Who Should Read this Policy

- Prospective students and their families
- Enrollment Management personnel
- Admissions counselors
- High school administrators and guidance counselors

Policy Background

In 2007, 13 KAR 2:020 (Guidelines for Admission to the State-Supported Postsecondary Education Institutions in Kentucky) defined new system-wide assessment and placement standards. ECU redefined its own admission criteria for Fall 2009 admissions and after in order to comply with the revised state-wide standards.

Criteria

ADMISSION REQUIREMENTS FOR FIRST-TIME FRESHMEN

Students will be admitted into one of three categories: full admission, admission with conditions, and special admissions.

FULL ADMISSION

Students admitted with full admission must have

- graduated from an accredited high school and earned a minimum cumulative high school grade point average of 2.0 on a 4.0 scale
- or
- received a General Equivalency Diploma (GED)
- or
- completed an ECU approved home-school or distance learning high school program
- and
- submitted a minimum ACT composite score of 18 (with ~~no standard~~ sub-scores meeting or exceeding 18 in English, 19 in mathematics, and 18 in reading below 18) or SAT combined verbal/critical reading and mathematics total score of 870 or higher
- met the Kentucky Pre-College Curriculum
- submitted an official copy of a final high school transcript or GED exam results

ADMISSION WITH CONDITIONS

PROVISIONAL ADMISSION

~~Provisional admission status will be granted to students who meet the requirements for full admissions in A, B and D above, but not C. Pre-college curriculum deficiencies must be remediated within the first 24 hours of enrollment excluding developmental hours.~~

PROBATIONARY ADMISSION

Students admitted with conditions must have

- graduated from an accredited high school and earned a minimum cumulative high school grade point average of 2.0 on a 4.0 scale
- or
- received a General Equivalency Diploma (GED)
- or
- completed an ECU approved home-school or distance learning high school program
- and
- submitted an official copy of a final high school transcript or GED exam results

Students admitted with conditions

A. have not met the requirements of the Kentucky Precollege Curriculum

or

B. have submitted ACT scores with ~~standard scores~~ sub-scores less than 18 in English, 19 in mathematics, or 18 in reading below 18) or an SAT combined verbal/critical reading and mathematics total score less than 870.

- or
- C. have submitted an ACT composite scores of 16 or 17.
- ~~B. Graduate from an accredited high school and earned a minimum cumulative grade point average of 2.0 on a 4.0 scale, or receive a General Equivalency Diploma, or complete an ECU approved home school or distance learning high school program, and~~
- ~~—B.— submit minimum ACT composite scores of 15, 16, or 17,~~
- ~~—C.— submit official copy of final high school transcript or GED exam results.~~

SPECIAL ADMISSIONS

Students not meeting ~~probationary admission requirements as outlined above~~ may apply to attend Eastern Kentucky University through a retention support program by applying for special admission. Enrollment at the University will be contingent on selection into this category. Continued enrollment will require full participation and success in identified support programs and coursework as approved through special admissions.

~~Collaborating retention support programs may include:~~

~~Bridge Program/First Step to College Success, NOVA, Project Success, HCOP, Education Pays Center, Center on Deafness, Academic Monitoring through Multicultural Student Services, and Student Athlete WIN Program. Retention support programs will be reviewed and approved yearly based on their retention successes.~~

Definitions

Admission with Conditions	Admission to the University but with the condition that additional coursework (developmental or other designated courses) may be required to ensure fulfillment of Kentucky system-wide standards.
Full Admission	Admission to the University without the need to take non-credit bearing or developmental education coursework.
Kentucky System-Wide Standards of Assessment and Placement	Prior to fall 2009 Kentucky college readiness standards were determined by ACT sub-scores of 18 or higher in English, mathematics and reading or equivalent SAT scores. For fall 2009, college readiness standards will be defined as ACT sub-scores of 18 for English, 19 for mathematics and 21 for reading or equivalent SAT scores. Students also can demonstrate readiness based on appropriate scores on placement exams.
University	Eastern Kentucky University

Responsibilities

Associate Vice President of Enrollment Management	<ul style="list-style-type: none"> • Ensure that the University stays current and complies with state-defined criteria and regulations regarding admissions standards.
Director of Admissions	<ul style="list-style-type: none"> • Determine admissible students for the Special Admissions category. • Ensure that all admission counselors receive adequate training for any changes in admission criteria or categories.
Office of Admissions	<ul style="list-style-type: none"> • Review all submitted applications for admission to the University. • Determine the appropriate admission category and refer to Director all students who might qualify for Special Admissions. • Design marketing and promotional materials that accurately reflect admission criteria.

Procedures

Prospective Students

To begin the undergraduate admission process to Eastern Kentucky University, students submit completed application materials, a copy of an official high school transcript with at least six semesters of coursework or a GED completion certificate, and the application fee to the Office of Admissions.

Violations of the Policy

NA

Interpreting Authority

- Associate Vice President of Enrollment Management

Statutory or Regulatory References

- [13 KAR 2:020](#) (Guidelines for Admission to the State-Supported Postsecondary Education Institutions in Kentucky)
- [KRS 164.020 \(8\)](#) (Powers and Duties of the Council [on Postsecondary Education])

Relevant Links

[Undergraduate Admissions Application](#)

Policy Adoption Review and Approval

Revisions

- Provost Council: Recommended 5-7-08

Board of Regents: Approved 4-18-2000