Memorandum of Agreement for Awarding Academic Credit

For Non-Collegiate Instruction

Between

Eastern Kentucky University and

And

The Loss Prevention Foundation

I. Purpose

The purpose of this Memorandum of Agreement (MOA) is to describe the conditions under which academic credit will be awarded for non-collegiate instruction and to assign, as appropriate, the responsibilities of the agreement's designated parties.

II. Background and General Information

The Loss Prevention Foundation develops, directs, oversees, manages and ensures the LP Qualified (LPQ) and LP Certified (LPC) programs and their policies and procedures.*

The LP Qualified (LPQ) certification is designed to be a benchmark educational program for individuals within the Loss Prevention profession. The LP Certified (LPC) is a program designed as advanced education for Loss Prevention professionals interested in career advancement.

The Loss Prevention Foundation is a non-profit 501c (6) organization founded in 2006 in industry leading professionals to serve the Loss Prevention industry. Companies currently represented on the board of directors include A C Moore, ADT, AutoZone, Best Buy, Brinker International, ChoicePoint, Enable-U Technologies, Food Lion, The Gap, Home Depot, IBM, J C Penney's, KPMG, Loss Prevention Magazine, Lowe's Home Improvement, Michael's, Nike, NRS, Polo Ralph Lauren, Retail Leaders Industry Association, Sterling Jewelers, Target, TJX Companies, Vector Security, Walgreens, and Wal-Mart.

III. Recruitment, Admission, and Advisement of Students

EKU will provide a dedicated team of "enrollment advisors" and "marketing staff" through an existing educational services agreement with Compass Knowledge Group. Marketing efforts will consist of online educational directories, internet advertising, print publications, direct mail and outreach initiatives. Such activities are geared toward generating inquiries for the online Master of Science Safety, Security, and Emergency Management program. All inquiries will be directed to an enrollment advisor. The role of the enrollment advisor is to provide prospective students with information regarding admission to the University and to the SSEM program. Individuals who wish to receive academic credit at EKU must be admitted to the University based on the normal requirements outlined in the Graduate Catalog. If they are matriculating as degree-seeking students, prospective students may also need to meet specific program admission requirements. Students will be advised by EKU faculty/advisors concerning the process for receiving academic credit for the LP Certified and LP Qualified Programs.

IV. Awarding and Transcribing of Credit

Eastern Kentucky University agrees to accept the certificates of successful completion of the LP Certified and LP Qualified Program, the candidate must apply for an be accepted in the online or on campus Master of Science degree in Safety, Security and Emergency Management and present their certificate of completion of the LP Certified or LP Qualified programs. Upon verification, the graduate student may register for SSE 890 – Topical Seminar in LPQ/LPC. Utilizing the knowledge the graduate student acquired in the LPQ or LPC program, the graduate student will be required to develop and submit a research paper of not less than 20 pages. Paper topics must be approved by the SSE 890 instructor and papers will be based on research and course assignments.

V. Curriculum and Faculty

The development and delivery of the curriculum as well as the determination of the qualifications and appointment of faculty for the SSE 890 – LPC/LPQ course is the responsibility of the Eastern Kentucky University. Eastern Kentucky University has been provided access to and has conducted a thorough review of the LPQ and LPC courses and content by the graduate faculty of the MS in SSEM program. Given the rigor and content of the LPQ and LPC courses, the graduate faculty has recommended three (3) graduate hours for successful completion of the SSE 890 – LPC/LPQ course.

Furthermore, EKU and The Loss Prevention Foundation agree that the graduate faculty of the MS in SSEM program will be permitted to monitor and assess all aspects of the Loss Prevention Foundation program, including but not limited to the content, delivery and program changes, on a periodic basis.

VI. Recordkeeping

An original signed copy of this MOA will be maintained in the Academic Affairs Office at Eastern Kentucky University. Copies will be distributed to the Registrar, the appropriate dean and department, and to the Graduate Dean. The Loss Prevention Foundation will be responsible for ensuring that it maintains and distributes its copies of this agreement.

VII. Term, Review, Renegotiation, and Review of MOA

A. Terms of the MOA

This Agreement shall become effective upon its execution by the parties and shall have an initial term ending on June 30, 2010.

B. Renewal and Renegotiation of the MOA

Upon expiration of the initial term, this Agreement shall automatically renew four times for one-year terms unless either party terminates, with or without cause, by adequate written notice in compliance with the termination provisions of paragraph C, of this Section VII. Any changes, alterations, modifications, or qualifications to the terms of this Agreement shall be made in writing signed by both parties.

C. Termination of the MOA

Eastern Kentucky University and The Loss Prevention Foundation may terminate this agreement with adequate written notice. Adequate notice is defined as providing sufficient time to implement the "affected students" agreement below. Termination of the MOA may occur for various reasons, including but not limited to, changes in EKU's mission, state or federal regulations or accrediting policies which may affect the University's ability to award credit for SSE – 890 – Topical Seminar in Loss Prevention (LPC/LPQ).

D. Affected Students Agreement

In the event that a decision is made to terminate this MOA, every effort will be made to accommodate students as to minimize the disruption to their academic path. To the extent possible, students admitted to EKU or, students who have a reasonable expectation of receiving credit for the SSE 890 – Topical Seminar in Loss Prevention (LPC/LPQ), will be accommodated. When this is not possible, students will be advised by EKU advisors as to their options.

The undersigned agree to the terms and conditions set forth in this document.

Eastern Kentucky University_____ **Date** _____
President

_____ **Date** _____
Provost/Vice President for Academic Affairs

Loss Prevention Foundation _____ **Date** _____

_____ **Date** _____

_____ **Date** _____