Curriculum Change Form

Part I

(Check one)

- Department Name: Health Promotion & Administration
- College: Health Science

New Course (Parts II, IV)

- *Course Prefix & Number

Course Revision (Parts II, IV)

- *Course Title (30 characters)

Hybrid Course (“S,” “W”)

- *Course Title

Course Dropped (Part II)

- Program Title

New Program (Part III)

- Medical Assisting Technology (A.A.S.)
  (Major __, Option__; Minor__; or Certificate__)

Program Revision (Part III)

*Provide only the information relevant to the proposal.

Proposal Approved by:

- Date
- Date

Departmental Committee

- Is this a SACS Substantive Change? No

College Curriculum Committee

- 4/15/09

General Education Committee*

- NA

Teacher Education Committee*

- NA

Graduate Council*

- NA

Council on Academic Affairs

- 5/21/09

Faculty Senate**

- Board of Regents**

Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Suspend Medical Assisting Technology AAS

A. 2. Effective date: No new students will be accepted into this 2 year program for August 2009. Since no new freshmen are enrolled in this program, the Department’s teach out plan offers numerous sections of remaining courses to accommodate student completion by August 2011.

A. 3. Effective date of suspended programs for currently enrolled students: August 2011.

B. The justification for this action: Twenty six (including fifteen accredited) medical assisting programs are available throughout Kentucky in Vocational Schools and Community Colleges. The mean number of degrees produced from this program 2003-2008 was 14. The College of Health Sciences is recommending this suspension as part of the strategic restructuring effort.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: Faculty teaching in the program are appropriately credentialed to teach in other college programs. One will remain with Health Promotion and Administration, the other two faculty will transfer to appropriate areas onto vacant lines where searches are ongoing.

Operating Expenses Impact: Operating funds will be reduced during the phase out and continually be reassessed and redistributed.

Equipment/Physical Facility Needs: Equipment not being utilized by the Health Promotion and Administration department will be transferred to other associate degree programs as appropriate. Space will be reassessed as the college is overcrowded and short classroom and laboratory space.

Library Resources: Many of the college library resources serve multiple programs. However, library resources will be reviewed for any possible deletions.
### Part III. Recording Data for New, Revised, or Suspended Program

**New or Revised* Program Text**

(*Use strikethrough for deletions and underlines for additions.*)

(From page 141 of college catalog)

The Department of Health Promotion and Administration is comprised of programs in: Ancillary Health Management, Health Care Administration and Informatics, and Health Education. Medical Assisting Technology and Medical Practice Management. Admission to all programs is based on the regular admission policies of the University. Specific policies related to each discipline can be found following the program heading as listed.

(From page 143 of college catalog)

**MEDICAL ASSISTING TECHNOLOGY (A.A.S.)**

**CIP Code:** 51.0801

**Major Requirements**

- MAS 100, 200, 201, 323, 324, 355, 360, 380, 390.

- Supporting Course Requirements
  - BIO 171, 301; CCT 106 (1), 201; CIS 212 or CSC 104, EMC 102 or HEA 202 (1) and HEA 203.

- General Education Requirements
  - Three hours of block IIIA, IIIB, IIIA/B or VII (AH); three hours of block VA, VB, VC or VII (SBS); and six hours of blocks IA and IB (English composition).

**University Requirement**

- HSO 100.

**Total Curriculum Requirements**

- 64 hours