Faculty Senate Agenda
January 12, 2004
3:30 p.m.

Call to order

Approval of Minutes
    December 1, 2003

Report from the President: Senator Glasser
Report from the Executive Committee Chair: Senator Johnson
Report from the Faculty Regent: Senator Schloemann
Report from the COSFL Representative: Senator Siegel
Report from the Provost: Senator Cook
Report from the Student Senate: Kristina O’Brien
Report from the Standing Committees:
    Budget Committee: Senator Siegel
    Rules Committee: Senator M. Yoder
    Rights and Responsibilities Committee: Senator Dunston
    Elections Committee: Senator DeBolt
    Committee on Committees: Senator Wolf
    Welfare Committee: Senator G. Yoder

Unfinished Business:
• Faculty Welfare Committee Motion

New Business:
• Council on Academic Affairs
  1. Program revision in Administrative Communication & Services (BBA) – Change title to Corporate Communication and Technology, change ACS prefixes to CCT and change option from 28 to 31 hours
  2. Revision in Biology Major (MS) – Add an option in Bioinformatics (to be cross-listed with the MS in Applied Computing)
  3. Revision in Printing Management Major (BS) – Change title to Graphics Communications Management and change course prefixes to match
  4. Revision in Speech Communication Minor – change title to Communication Studies and change course requirements

• Rules Committee Motions
  1. Remove the statement: “3) hold no administrative title other than that of Departmental Chair, or Coordinator/Director within an academic department.” from the procedures for electing the Faculty Regent.
  2. Proposal to clarify the Faculty Status of Librarians

Adjournment
Faculty Senate Minutes
December 1, 2003

The Faculty Senate of Eastern Kentucky University met on Monday, December 1, 2003, in the South Room of the Keen Johnson Building. Senator Johnson called the fourth meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:


*Indicates prior notification to the Senate Secretary.

Visitors to the Senate: James Conneely, Student Affairs; Karen Janssen, Graduate Council Chair; Ken Johnston, Financial Affairs; Cassondra Kirby, The Eastern Progress; Laura Koppes, Academic Affairs; Elizabeth Wachtel, Academic Affairs; and Marc Whitt, Public Relations & Marketing.

APPROVAL OF MINUTES:
The November 3 minutes were approved as written.

REPORT FROM THE PRESIDENT: Senator Glasser
Senator Glasser reminded everyone the December commencement will be held on Saturday, December 13. There are 1,022 candidates for graduation and for the first time in December there will be two commencement ceremonies. The first will be at 10:00 a.m. and will include the Colleges of Arts and Sciences and Business and Technology. Dustan McCoy (President of the Brunswick Boat Group in Knoxville, Tennessee) will be awarded an honorary doctor of laws degree and will be the morning guest speaker. The second ceremony will be at 3:00 p.m. and will include the Colleges of Education, Health Sciences and Justice and Safety. Colonel P.K. Keen (Assistant Commander of the US Army’s 7th Infantry Division at Fort Carson, Colorado) will be awarded an honorary doctor of humanities degree and will be the afternoon guest speaker.

Senator Glasser shared some enrollment statistics with the Senators. This fall there were 1660 active courses and over 3,866 sections offered with student enrollment. This is the highest enrollment in ten years.

There will be a team of ten traveling to Nashville, Tennessee this weekend to attend the national SACS Accreditation Conference. Senator Glasser expressed her gratitude to Laura Koppes and Virginia Falkenberg for putting together the SACS committee.
The Chairs Association has provided several outstanding workshops for new chairs. Senator Glasser thanked Malcolm Frisbie and Jaleh Rezaie for their outstanding work coordinating the workshops.

Senator Glasser expressed her appreciation to Tom Watkins, newly elected chair of the Gen Ed Committee, and John Wade for their outstanding leadership to move EKU forward in the Gen Ed Program restructure.

There are currently 41 faculty position searches and 7 departmental chair searches under way. In addition, the searches for the Associate Provost and Dean of Graduate Education and the Dean of Arts and Sciences are moving along. Senator Glasser took the opportunity to thank Malcolm Frisbie, chair of the Graduate Dean search committee and Gary Cordner, Chair of the Arts and Sciences Dean search for their excellent work.

Numbers are up for new admits for the upcoming spring semester, not only for new freshman, but for transfer students and graduate students as well. This is due in large part to the hard work of the Enrollment Management staff and the Marketing and Public Relations staff. Undergraduate application requests are 36% ahead of this time last year.

Senator Glasser stressed the importance of building an infrastructure and support for faculty and staff to continue to pursue grants and contracts. She has established a committee of faculty to examine this issue and to bring recommendations to her in the near future.

While not an all inclusive list, Senator Glasser wished to recognize some of the important college and departmental initiatives currently under way.

1. The English department is collaborating with Enrollment Management in the retention area. In particular, Jim Kenkel is doubling as not only the department writing coordinator but also as the Student Success Coordinator.
2. The Forensic Science program recently completed a self-study and an on-site accreditation visit. EKU was one of six schools in the country chosen to participate. The results of the accreditation application will be known in January.
3. The College of Business and Technology has proposed a new degree program in Professional Golf Management.
4. The Department of Agriculture has been very active in working with the community and has raised funds this fall to buy gifts for the Angel Tree project.
5. In the College of Education, the Professional Education Fellows Program (PEF) for 2003-2004 includes a total of 61 fellows from four of the colleges (Arts and Sciences, Business and Technology, Health Sciences and Education) and eighteen departments.
6. Three members from the library staff have assisted the school district in securing over $215,000 in grants for library improvements.
7. The College of Health Sciences, the Health Careers Opportunity program, was recently funded by the United States Department of Health and Human Services for a total of $312,000. The total project is for three years and is for slightly over $1,000,000. The target population for this program are students from 49 Appalachian counties.
8. The College of Justice and Safety continues to pursue funding initiatives and grants for the Department of Homeland Security which has the potential for large amounts of funding. (Senator Glasser has asked the College to consider offering a doctoral program in this area).

EKU has signed a memorandum of understanding, in conjunction with Hazard Community College and Morehead State University, for the University Center of the Mountains. Byron Bond will be taking programs, particularly in health and education, to a much needed service area. In addition, there is now a full social work degree program offered in Hazard.

Senator Glasser expressed her appreciation to Bruce MacLaren for his outstanding coordination of the Chautauqua lecture series. She encouraged everyone to attend the lectures.

EKU continues to collaborate with the Lexington Community College and to partner with them in providing programs at the newly opened Winchester campus.

Jim Marsh has been appointed as the General Manager of Arlington, and he officially began his duties today. Also recently appointed, J. Barton Meyer will be joining the EKU community on January 5 as the new Vice President for Institutional Advancement.

Senator Glasser announced that the student newspaper, The Eastern Progress, has been selected for a National Pacemaker Award. This is the fourth time the Progress has received this honor, and Senator Glasser commended the students for their successful work.

Senator Glasser stated that the budget continues to look bleak. She has met personally with newly-elected Governor Ernie Fletcher to discuss a number of issues. She shared with the governor that in the past two years, EKU has internally cut $6,000,000 and that proactive measures have been taken to help reduce expenses further. An expected budget cut is anticipated sometime in the spring. In preparation for this, Senator Glasser requested a 7% reduction in all non-academic operating expenses and asked that all non-academic vacancies remain unfilled for three months.

With the help of the Budget Council, President Glasser will be making several recommendations to the Board of Regents on Friday. One of the recommendations will include a tuition increase for the biennium. An exact figure is not known at this time.

Senator Glasser reminded everyone that weather announcements for the campus community are available three different ways: on EKU’s web site, on radio and television stations, or by calling EKU’s weather hotline at 859-622-2239.
Senator Glasser recently accompanied the Honors students to the National Collegiate Honors Conference in Chicago where they participated in a number of panel discussions. Senator Glasser joined the students on a panel discussion of “Rudeness in the Electronic Media.” Senator Glasser commended Bonnie Gray for her excellent work with the Honors Program.

Senator Glasser shared some of the results of SGA’s student survey with the senators.

1. Based upon your experience how do you perceive EKU as an academic institution? -- 87.9% rated EKU good to excellent.
2. Are you proud to be a student of EKU? -- 93.2% said yes.
3. Are you a member of a student organization? -- 59.4% said yes.
4. Do you think EKU encourages diversity? -- 87.7% said yes.
5. Do you think EKU is becoming a more diverse campus? -- 79.3% said yes.
6. 81.7% of the students said that in the past year they have attended at least one activity such as an academic lecture, music concert or art gallery showing.

EXECUTIVE COMMITTEE REPORT: Senator Johnson

The Executive Committee met on November 17 and November 24. Discussion included the recently approved sabbatical leave policy and some clarification changes which were made and will be presented later in today’s meeting. Also discussed was an upcoming motion presented by a member of the Faculty Welfare Committee.

A motion from the Rules Committee regarding the faculty regent election procedures was deferred to the December meeting. A representative from the Rules Committee has been asked to be present at that meeting to answer questions.

In both meetings, the committee discussed the presidential review. The review was completed and the information has been shared with the appropriate individuals.

COSFL Report: Senator Siegel

COSFL met on November 15 with CPE President Tom Layzell to discuss the higher education budget submitted by CPE to the Governor.

An amendment to COSFL’s bylaws was proposed that would provide four voting members for the Kentucky Community and Technical College System (KCTCS). The proposal will be considered further at the next meeting.

Responding to issues raised about retirement plans and retiree health benefits, COSFL is in the process of compiling a page of website links where information for each member institution can be found. A KTRS representative will be invited to a future meeting to provide information about the state retirement system.

Summer school compensation will be discussed at a future COSFL meeting.

COSFL’s next meeting will be held in late January.

REPORT FROM THE PROVOST: Senator Cook
Senator Cook reported that an updated Sabbatical Leave Policy was distributed to all senators in the meeting packet for today as an informational item only. Changes made include the recommended changes suggested by the Senate at the previous meeting and a couple of other changes made for clarification purposes only.

Senator Cook announced that two supporting positions were recently funded in the Grants Office, and a post-awards accountant has been added to the Business Office.

Senator Cook reported that the information has been distributed on the equity adjustments to the committee members. That committee will gather and make recommendations to him shortly and hopefully the equity money can be distributed to those identified in a timely manner.

REPORT FROM STUDENT GOVERNMENT: Senator Johnson reported for Kristina O’Brien
Senator Johnson reminded everyone that the tree lighting ceremony will take place at 5:30 p.m. outside the Keen Johnson Building today.

STANDING COMMITTEE REPORTS:

Budget Committee: Senator Siegel reported that the Committee met on the November 13. The committee continues to study major university budget areas. Ken Johnston was in attendance to discuss the changes in positions during the past budget cycle. Discussions on this topic will continue at the January meeting.

Rules Committee: Senator M. Yoder reported that there are currently two motions the Rules Committee has forwarded to the Executive Committee for their review.

Elections Committee. Senator DeBolt reported that the committee is currently working on the time line for the Faculty Regent election in the spring semester.

Committee on Committees. Senator Wolf announced that the committee is in the process of revising the annual letter to send out to faculty for self-nominations to university committees.
Faculty Welfare Committee. Senator G. Yoder reported that the committee met on November 11 to address the issue of an appeals process for salary equity adjustments. A motion will be presented later in today’s meeting.

NEW BUSINESS:

Council on Academic Affairs. Senator Cook presented the following items for approval:

1. Program Revision - MS in Industrial Education (changing program title)
2. Recommended faculty handbook change regarding criteria for the selection of faculty members for service in the Graduate School (information item only)
3. Suspension of the Interior Design Motion

Senator Collins, seconded by Senator Coyer, moved approval of the preceding items. The motion was approved by the majority of the Senate.

Faculty Welfare Committee Motion. Senator G. Yoder moved approval of the salary equity appeals process, seconded by Senator Reed. Senator Johnson ruled the motion substantive and deferred further discussion to the January meeting.

ADJOURNMENT:

Senator Cook moved to adjourn at approximately 4:35 p.m.
Welfare Committee Recommendations for Salary Equity Appeals

Justification:

The Faculty Senate recently recommended to the Provost a set of principles to guide procedures addressing faculty salary inequity. One of these principles recommends that an appeals process accompany any general procedure. This principle was recommended because faculty find themselves in a wide range of inequitable situations and thus any procedure used to identify individuals university-wide may miss deserving faculty. As such, there needs to be an avenue for an overlooked faculty member to make his or her case directly to the administration.

The Senate Welfare Committee recommends the following procedure:

1) It is the appellant’s responsibility to begin the appeals process by submitting a letter of appeal and supporting material to his or her chair by March 1st. The chair will write a recommendation to uphold or deny the appeal. If the chair recommends against the appeal, the faculty member should include a response to the chair’s recommendation as part of his or her supporting materials.

2) All materials will then be submitted to the Dean of the appellant’s college for review by March 21st. The Dean will write a recommendation to uphold or deny the appeal.

3) The appeal along with recommendations of the chair and dean will then be submitted to the Provost for review by April 15th. The Provost will make the final decision regarding the appeal.

4) If the appeal is upheld and the Provost can acquire funding, the individual will receive an immediate salary adjustment. If funds are not immediately available the appellant will be given a salary adjustment from the salary equity funds allocated for the following year.

The Welfare Committee moves that the Faculty Senate adopt the above recommendations.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

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<tr>
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<tr>
<td>New Program (Part III)</td>
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<tr>
<td>Program Revision (Part III)</td>
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<td>(Major X, Option __; Minor __; or Certificate __)</td>
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<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
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Proposal Approved by:

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<th>Date</th>
<th>Graduate Council*</th>
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<td>Council on Academic Affairs</td>
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<td>General Education Committee*</td>
<td>N/A</td>
<td>Approved X Disapproved X</td>
<td>12-18-03</td>
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<td>Teacher Education Committee*</td>
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<td>Faculty Senate**</td>
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<td>Board of Regents**</td>
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<td>Council on Postsecondary Edu.***</td>
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*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To change the name of the Administrative Communication and Services major to Corporate Communication and Technology, to change ACS prefixes to CCT, and to change option from 28-31 hours (correction).

A. 2. Effective date: (Example: Fall 2001)
Fall 2004

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
The name change will more accurately reflect the program’s updated curriculum and current industry and business trends.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None
Current Program Requirements as Shown in Catalog
Administrative Communication
and Services (B.B.A)
CIP Code: 52.0204

University Requirement..............................................................1 hour

BTO 100.

General Education Requirements..............................................43-46 hours

Standard General Education program, excluding general education course categories 09 and 21; and
category 20 for the Managerial Communication and Training Option. Refer to Section Four of this
Catalog for details on the General Education and University requirements.

Supporting Course Requirements..............................................12-15 hours

MAT 211 or the combined courses of MAT 107 and QMB 240; SOC 131; ECO 230, 231.

Free Electives (non business).....................................................5-11 hours

Business Requirements

Pre-Business Core.................................................................12 hours

ACC 201, 202; GBU 204; QMB 200.

Business Core.................................................................21 hours

ACS 300, CIS 300, FIN 300, MGT 300, MGT 370, MKT 300, and GBU 480.

Administrative Communication and Services Major Requirements..............28 hours

ACS 106, 200, 210; ACS 250; ACS 302, and one of the following options:

Technology Applications and Design Option:

ACS 290 or CIS 230; ACS 303, 349, 570, 580.

Managerial Communication and Training Option:

ACS 520, 550, 570; SPE 100, 300; PUB 375.

Total Curriculum Requirements..............................................128 hours

MMAC 2
Administrative Communication and Services  Corporate Communication and Technology (B.B.A)
CIP Code: 52.0204

University Requirement ........................................................................................................ 1 hour
   BTO 100.

General Education Requirements ....................................................................................... 43-46 hours
   Standard General Education program, excluding general education course categories 09 and 21; and
category 20 for the Managerial Communication and Training Option. Refer to Section Four of this
Catalog for details on the General Education and University requirements.

Supporting Course Requirements ...................................................................................... 12-15 hours
   MAT 211 or the combined courses of MAT 107 and QMB 240; SOC 131; ECO 230, 231.

Free Electives (non business) ............................................................................................ 5-14 8 hours

Business Requirements
   Pre-Business Core ............................................................................................................ 12 hours
      ACC 201, 202; GBU 204; QMB 200.
   Business Core ................................................................................................................ 21 hours
      AGS  **CCT 300, CIS 300, FIN 300, MGT 300, MGT 370, MKT 300, and GBU 480.**

Administrative Communication and Services  Corporate Communication and Technology Major
Requirements .................................................................................................................... 28-31 hours
   AGS  **CCT 106 (1 hour), 200, 210, AGS 250, 302, and one of the following options:**
   Technology Applications and Design Option:
      AGS  **CCT 290 or CIS 230; AGS  CCT 303, 349, 570, 580.**
   Managerial Communication and Training Option:
      AGS  **CCT 520, 550, 570; SPE CMS 100, 300; PUB 375.**

Total Curriculum Requirements ......................................................................................... 128 hours

MMAC 3
Curriculum Change Form
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

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<td>Biological Sciences</td>
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*Provide only the information relevant to the proposal.

Proposal Approved by:
- Departmental Committee: 11/24/03
- College Curriculum Committee: 11/24/03
- General Education Committee*: NA
- Teacher Education Committee*: NA
- Graduate Council*: Council on Academic Affairs
- Approved X, Disapproved **:
- Faculty Senate**:
- Board of Regents**:
- Council on Postsecondary Edu.***:

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Add an option in Bioinformatics to the M.S. degree in Biology (The option would be cross-listed with the M.S. in Applied Computing)

A. 2. Effective date: (Example: Fall 2001)
Fall 2004

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
The field of Bioinformatics is an emerging area of study and research that crosses the disciplines of both Biology and Computer Science. EKU has an opportunity to move to the fore in this area with the cooperation of the Department of Computer Engineering and Computer Science at the University of Louisville. M.S. students at EKU will spend the first 26 hours of their studies at EKU learning the basic biology and computer science disciplines that will be required of someone entering the field of Bioinformatics. The last semester of their studies would take place at the University of Louisville. U of L has agreed to accept our students as visiting students for the last 12 hours of their M.S. program. While at the University of Louisville, students will have the opportunity to gain real-world experience in Bioinformatics by working on research projects at U of L and taking a formal class in Bioinformatics (CECS 660). U of L has recently added Bioinformatics as a specialty area in their Ph.D. program and is in need of masters-level students to aid both faculty and Ph.D. students on research projects. The institution of a M.S. option in Bioinformatics at EKU allows our students to gain the basic background needed to pursue either employment or further graduate studies following graduation.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

Operating Expenses Impact:
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

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<tr>
<th>Step</th>
<th>Description</th>
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<tbody>
<tr>
<td>1.</td>
<td>For a new course, provide the catalog text.</td>
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<td>2.</td>
<td>For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.</td>
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<td>3.</td>
<td>For a dropped course, provide the current catalog text.</td>
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Current Catalog Text

New or Revised* Catalog Text
(*Use strikeout for deletions and underline for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

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<tr>
<td>1.</td>
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<td>2.</td>
<td>For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.</td>
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<td>3.</td>
<td>For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.</td>
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Current Program Requirements as Shown in Catalog
M.S. Biology

Biology Core .............................................. 6 hours
   BIO 710 or STA 700, BIO 801, 890.
Electives ................................................. 18 hours
Thesis ...................................................... 6 hours
   BIO 891 (credit will not be given for
   BIO 880 or BIO 881 in this option)
Non-thesis ................................................. 12 hours
   BIO 880 (credit will not be given for
   BIO 891 in this option) ..................... 3 hours
   Nine additional elective hours of
   graduate course work ....................... 9 hours
Total Curriculum Requirements ........... 36 hours

*Program must consist of at least 21 hours of biology.

Applied Ecology Option

Biology Core .............................................. 6 hours
   BIO 710 or STA 700, BIO 801, 890.
Thesis ...................................................... 6 hours
   BIO 891
Applied Ecology ....................................... 11 hours
   BIO 848, 849, 850; One course from
   BIO 714, 718, 721, 722, 724, 725, 742,
   753, 754, 756, 757, 758, 761, 802, 806,
   816, 845, 846, GEO 755, 756
Electives ............................................... 7 hours
Total Curriculum Requirements .......... 30 hours

New or Revised* Program
(*Use strikeout for deletions and underlines for additions.)
M.S. Biology

Biology Core .......................... 6 hours
BIO 710 or STA 700, BIO 801, 890.

Electives .................................... 18 hours

Thesis ........................................ 6 hours
BIO 891 (credit will not be given for
BIO 880 or BIO 881 in this option)

Non-thesis .................................. 12 hours
BIO 880 (credit will not be given for
BIO 891 in this option) .................... 3 hours
Nine additional elective hours of
graduate course work ...................... 9 hours

Total Curriculum Requirements ........ 30-36 hours

*Program must consist of at least 21 hours of biology.

Applied Ecology Option

Biology Core .......................... 6 hours
BIO 710 or STA 700, BIO 801, 890.

Thesis ........................................ 6 hours
BIO 891

Applied Ecology .......................... 11 hours
BIO 848, 849, 850; One course from
BIO 714, 718, 721, 722, 724, 725, 742,
753, 754, 756, 757, 758, 761, 802, 806,
816, 845, 846, GEO 755, 756

Electives .................................... 7 hours

Total Curriculum Requirements ........ 30 hours

Bioinformatics Option

Biology Core .......................... 6 hours
BIO 710 or STA 700, BIO 801, 890.

Bioinformatics* ......................... 28 hours
BIO 711, CSC 730, 735, 740 or 745, 831.
At the University of Louisville: CECS 660,
9 hours of applied research at the University
of Louisville or the University of Kentucky

Electives .................................... 4 hours
Approved BIO or CSC courses at
800 level.

Total Curriculum Requirements ........ 38 hours

*Courses equivalent to BIO 121, 315, 348, CSC
190, 191, 195 may be required as prerequisites
Curriculum Change Form  
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(Complete only the section(s) applicable.)

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<tbody>
<tr>
<td>College Departmental Committee</td>
<td>11/14/03</td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>11/21/03</td>
<td>Graduate Council*</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>Approved X, Disapproved __</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Change the name of the degree program from Printing Management to Graphic Communications Management and change course prefixes to match.

A. 2. **Effective date:** (Example: Fall 2001)
Fall 2004

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)
N/A

B. **The justification for this action:**
A strong recommendation from advisory council.

C. **The projected cost (or savings) of this proposal is as follows:**

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None

TECH 60
Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Current Program Requirements as Shown in Catalog</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Printing Management (B.S.) Area Major</strong></td>
</tr>
<tr>
<td><strong>CIP Code: 10.0302</strong></td>
</tr>
</tbody>
</table>

**University Requirement** .................................................. 1 hour

**BTO 100.**

**General Education Requirements** ....................................... 37 hours

Standard General Education program, excluding course categories 04, 09, 14, 15, and 21. Refer to Section Four of this Catalog for details on the General Education and University requirements.

**Supporting Course Requirements** ...................................... 28 hours

ACC 201; CHE 101(4); CSC 160; ECO 230; GBU 204; MAT 107; ACC 202 or ECO 300 or MGT 301 or MKT 301; PHY 101 and STA 215.

**Electives** ................................................................. 14 hours

**Major Requirements** ...................................................... 48 hours

EET 303; INT 408; PMT 211(2), 212(1), 217, 316, 317, 319, 410, 414; TEC 161, 255, 313, 315, 355 and 349 (6 hrs).

**Total Curriculum Requirements** ....................................... 128 hours

Students must take a printing management assessment examination before graduation.
New or Revised* Program
("Use strikeout for deletions and underlines for additions.")

**Graphic Communications Printing Management (B.S.) Area Major**

*CIP Code: 10.0302*

University Requirement ........................................................................................................ 1 hour

BTO 100.

General Education Requirements ....................................................................................... 37 hours

Standard General Education program, excluding course categories 04, 09, 14, 15, and 21. Refer to Section Four of this Catalog for details on the General Education and University requirements.

Supporting Course Requirements ....................................................................................... 28 hours

ACC 201; CHE 101(4); CSC 160; ECO 230; GBU 204; MAT 107; ACC 202 or ECO 300 or MGT 301 or MKT 301;
PHY 101 and STA 215.

Electives .......................................................................................................................... 14 hours

Major Requirements .......................................................................................................... 48 hours

EET 303; INT 408; **GCM PMT 211(2), 212(1), 217, 316, 317, 319, 410, 414; TEC 161, 255, 313, 315, 355 and 349 (6 hrs).**

Total Curriculum Requirements ......................................................................................... 128 hours

Students must take a Graphic Communications printing Management assessment examination before graduation.

TECH 62
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td>Business &amp; Technology</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Course Title (30 characters)</td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>*Program Title</td>
<td>Minor in Speech Communication</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td>(Major ___, Option ___; Minor <em><strong>; or Certificate</strong></em>)</td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by: | Date | Date
Departmental Committee | 10/24/03 | Graduate Council*
College Curriculum Committee | 11/21/03 | Council on Academic Affairs
General Education Committee* | N/A | Approved x, Disapproved ___
Teacher Education Committee* | N/A | Board of Regents**
| | | Council on Postsecondary Edu.***

*N/A if applicable
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To change the name of the minor from "minor in speech communication" to a "minor in communication studies."
To change the course requirements for the minor in speech communication.

A. 2. Effective date: (Example: Fall 2001)
Fall 2004

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Institutional research of other Kentucky universities and our Benchmark Institutions indicates that the current program name, Speech Communication, is outdated. Many people confuse this name with the study of speech pathology. Our research indicates that several universities are using the name, Communication or Communication Studies rather than Speech. To avoid confusion with the overall name of our Department of Communication, we have chosen to use the name Communication Studies for our major and minor.
The purpose of this change is to make the minor more skills oriented. Also, the changes will allow a student more flexibility to choose coursework most appropriate for their professional and personal interests.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None
### Part III. Recording Data for New, Revised, or Suspended Program

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>4.</td>
<td>For a new program, provide the catalog description as being proposed.</td>
</tr>
<tr>
<td>5.</td>
<td>For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.</td>
</tr>
<tr>
<td>6.</td>
<td>For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.</td>
</tr>
</tbody>
</table>

#### Current Program Requirements as Shown in Catalog

**Minor in Speech Communication**

**Requirement** ........................................... 21 hours

- SPE 200, 205, 210 or 300; 310, 350, 406 and 410

**New or Revised* Program**

(*Use strikeout for deletions and underline for additions.)

**Minor in Speech Communication**  **Minor in Communication Studies**

**Requirement** ........................................... 21 hours

- SPE CMS 200, 205, 210 or 300, 310, 350, 406 and 410; 250 and three hours from the following courses SPE CMS 310, 320, 325, 375, or 406.
To: Faculty Senate  
From: The Committee on Rules  
Date: 11/17/03

The Committee on Rules requests that the Faculty Senate adopt the following motion at its meeting on 1/12/04.

MOTION: We move that the following motion be brought to the Faculty-At-Large:

Motion to remove the statement
(3) hold no administrative title other than that of Departmental Chair, or Coordinator/Director within an academic department.

from the procedures for electing the Faculty Regent.

JUSTIFICATION OF THE MOTION:

Background on the election of the Faculty Regent:

When the state revised the structure of the Board of Regents to include a faculty member, it mandated the conditions still found in the faculty handbook.

The relevant portion is “The faculty regent shall be a teaching or research member of the faculty of the rank of assistant professor or above and shall be elected by secret ballot.”

The procedures were developed by the President and approved by the Board of Regents in 1968. The conditions to serve were:

1. hold the rank of Assistant Professor or higher (This condition follows from the state mandate)
2. be a member of the teaching or research faculty (This condition follows from the state mandate.)
3. hold no administrative title other than that of Departmental Chair.

This third condition was possibly added as a way to define “teaching or research faculty.” The definition* of “teaching or research faculty” was not added to the organization of the Faculty-At-Large until the late 1970’s and first appears in the 1980 edition of the Faculty Handbook.

In 1980, apparently due to complaints that condition 3 was too restrictive, the Faculty Senate recommended a change to
(3) hold no administrative title other than that of Departmental Chair, or Coordinator/Director within an academic department. The Board of Regents adopted this change in 1980.

From the minutes of the 1980 Faculty Senate, the intent of this change was clearly to be more inclusive as to who could serve as Faculty Regent, while excluding administrators such as deans.

Since 1980, several “centers” have been created which are not housed within an academic department, but some of the directors do fit the current definition of “teaching and/or research faculty.”

We have concluded that faculty members who fit the current definition of teaching and/or research faculty should be eligible to serve as the Faculty Regent. This includes those faculty members who also have some administrative title such as Program Director.

This definition is found in Part VII, Section II, Subsection B of the current Faculty Handbook: The Teaching and/or Research Faculty of Eastern Kentucky University shall include all full-time employees of the University who hold the rank of Professor, Associate Professor, Assistant Professor, or Instructor, and whose faculty-load assignment includes 50 percent or more teaching and/or research as shown by the Faculty Load Analysis or comparable report for the fall semester for each academic year or who are members of the Library Faculty.
Proposal To Clarify the Faculty Status of Librarians

Whereas: Librarians have been formally recognized as faculty at Eastern Kentucky University since February 1963 when faculty rank and title were granted to them by the Board of Regents. Librarians have participated in faculty governance since the inception of Eastern Kentucky University's Faculty Senate in 1966, and

Whereas: The American Association of University Professors since 1973 has recognized librarians as entitled to faculty status—"The function of the librarian as participant in the processes of teaching and research is the essential criterion of faculty status," and

Whereas: In 1988 the community of librarians at EKU was split in two by a change of contracts which retained faculty status, but altered ranks for librarians hired after that date, and

Whereas: The result of that change was the exclusion of newer library faculty from participation in the election of Faculty Regent while allowing those same new library faculty to serve on Faculty Senate, and

Whereas: All Librarians now have titles parallel those of teaching faculty; are promoted through the ranks based on their achievements in teaching/job responsibilities, service and scholarship, receiving the same promotional salary increases as traditional faculty, and

Whereas: The Senate rules committee has determined that "faculty members who fit the current definition of teaching and/or research faculty should be able to serve as the Faculty Regent," with the logical assumption that those who serve are logically entitled to vote for same, and

Whereas: The Librarians meet the criteria for "faculty who fit the current definition of teaching and/or research faculty" according to Part VII, Section II, Subsection B of the current Faculty Handbook. The section reads,

"The Teaching and/or Research Faculty of Eastern Kentucky University shall include all full-time employees of the University who hold the rank of Professor, Associate Professor, Assistant Professor, or Instructor, and whose faculty-load assignment includes 50 percent or more teaching and/or research as shown by the Faculty Load Analysis or comparable report for the fall semester for each year or who are members of the library faculty," and

Whereas: The ambiguity and uncertainty surrounding this issue of librarians having voting rights for Faculty Regent does not serve the library faculty well, nor does it serve the faculty-at-large well; it is at best a distraction from the issues of substance for which both groups care deeply; at worst, it creates an unnecessary exclusion for selected members of this faculty body.

We therefore move: That the Faculty Senate adopt the following recommendations for changes in the Faculty Handbook and also in the Bylaws of the Faculty Senate:

A. Change the prior language in the Faculty Handbook, Part II: Organization and Administration of the University Board of Regents, from "All faculty members of the rank of assistant professor or above are eligible to vote," to "All faculty members of the rank of assistant professor or above, or librarians holding comparable ranks are eligible to vote."

B. Change the prior language in Faculty Handbook, Section VII: The Faculty Senate, section B (Membership of the Senate), subsection 2 c. to read: "All individuals eligible for election to the Faculty Senate shall be eligible to vote in a Faculty Senate election. An individual shall be eligible to cast a ballot for Senate members only in that election unit in which the individual holds the academic rank of Professor, Associate Professor, Assistant Professor, Instructor, Visiting Professor, Visiting Associate Professor, Visiting Assistant Professor, Visiting Professor, University Librarian, Associate University Librarian, Assistant University Librarian, and Library Instructor."