Faculty Senate Agenda
March 1, 2004
3:30 p.m.

Call to order

Approval of Minutes

February 2, 2004

Report from the President: Senator Glasser
Report from the Executive Committee Chair: Senator Johnson
Report from the Faculty Regent: Senator Schloemann
Report from the COSFL Representative: Senator Siegel
Report from the Provost: Senator Cook
Report from the Student Senate: Kristina O’Brien
Report from the Standing Committees:
   Budget Committee: Senator Siegel
   Rules Committee: Senator M. Yoder
   Rights and Responsibilities Committee: Senator Dunston
   Elections Committee: Senator DeBolt
   Committee on Committees: Senator Wolf
   Welfare Committee: Senator G. Yoder

New Business:

• Council on Academic Affairs
  1. Credit-by-Examination Policy Revision Proposal (Informational Item Only)
  2. Change in Admission to Teacher Education Requirements (Informational Item Only)
  3. Non-Degree Student Enrollment Policy (Informational Item Only)
  4. Applied Computing (MS): Bioinformatics Option
  5. Applied Computing (MS): Statistical Computing Option
  6. Geography/Teaching (BA)
  7. Restructure of the Counseling and Educational Leadership Department

• Report on Academic Honesty: Judy Spain & Betsy Bohanian (Informational only)

• IDEA motion

Adjournment
FACULTY SENATE MINUTES
February 2, 2004

The Faculty Senate of Eastern Kentucky University met on Monday, February 2, 2004, in the South Room of the Keen Johnson Building. Senator Johnson called the sixth meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:

M. Baxter, P. Black, M. Dean*, A. Gossage*, J. Harley, R. James, D. Jones, M. Marchant, M. McNew, R. Messerich*, L. Patterson, J. Payne, F. Sharp (J. Lindquist attended for Sharp); S. Shasby, and F. Souther.

*Indicates prior notification to the Senate Secretary.

Visitors to the Senate: Paul Blanchard, Government Relations; Jim Conneely, Student Affairs; Norb Elbert, Management & Marketing Admin. Comm.; Allen Engle, Management & Marketing Admin. Comm; Renee Everett, Communications; Ken Johnston, Finances; EJ Keeley, Institutional Research; Cassondra Kirby, The Eastern Progress; Bart Meyer, University Advancement; Kristina O’Brien, SGA; John Shafer, Athletics; Aaron Thompson, Enrollment Management; Virginia Underwood, Equal Opportunities; Elizabeth Wachtel, Academic Affairs; John Wade, Arts & Sciences; and Marc Whitt, Public Relations and Marketing.

APPROVAL OF MINUTES
The January 12, 2004 minutes were approved as written.

REPORT FROM THE PRESIDENT: Senator Glasser
Senator Glasser reported that Eastern’s share of the higher education cut will be $4,483,500 or approximately a 6.4% reduction in state appropriations to be implemented prior to June 30th of this fiscal year. The good news is that this reduction will be achieved without employee layoffs or any cuts in academic programs.

The Strategic Planning Council and the Budget Council are jointly working on budget recommendations for the next biennium.

There is now a plan in place to update the University’s electrical system. Bonds will be sold in June to help finance the renovation project. Senator Glasser expressed her appreciation to the campus community for their support during the recent electrical outages; and she commended Marc Whitt and Ron Yoder for their expediency in making updates available to the campus community through the web and the EKU hot line.

Senator Glasser shared several noteworthy faculty activities:
1. Seven graduate students will be presenting research projects and theses at the Kentucky Speech Language and Hearing Association State Conference in two weeks.
2. The Department of English and Theater has established a faculty mentoring program for publication of research. This semester Hal Blythe, Charlie Sweet and Barbara Szubinska have jointly written an article which was published. They have two more articles forthcoming. Also, Dr. Blythe and Dr. Sweet are writing their third book in the series, “It Works For Me.”
3. Introduction to Geographical Information Systems (GIS) is being offered again this spring as an online course. This is the only online GIS course offered in Kentucky and one of only a handful offered online in the nation.
4. Staci Wilson at Model Laboratory School has achieved the National Board Certification.
5. At Model Laboratory School, sixth grade students are participating in the filming of a KET program along with Dr. Marianne McAdams. The program addresses the integration of dance into the core content.

6. Continuing Education and Outreach is piloting a new concern response management system which will help us become more proactive in dealing with the concerns of nontraditional and off-campus students at Eastern.

7. Dr. Janna Vice was recently appointed to the Kentucky State Board of Education.

8. Dr. Judy Short from the Department of Baccalaureate and Graduate Nursing has been chosen as the Foundation Professor for 2004-2006. Dr. Short will be formally acknowledged and recognized at the spring commencement ceremony.

Senator Glasser introduced Bart Meyer, the new Vice President for University Advancement and Edward J. Keeley, the new Director of Institutional Research.

On Thursday, Senator Glasser, Dr. Paul Blanchard and Kristina O’Brien, SGA President, will be attending the Higher Education Day rally in Frankfort. SGA has arranged transportation for faculty and students to attend the rally. Ms. O’Brien has been selected to be the student speaker on behalf of all Kentucky students.

The football banquet was held Saturday night in Keen Johnson. Joan Hopkins, Coordinator of the SAAS Center, announced that during this past semester over 50% of the football players had a 3.0 grade point average or above. The credit for that goes, in large part, to John Shafer, Athletic Director, who continues to emphasize the importance of academics to student athletes.

President Glasser thanked the campus community for their outflow of support regarding her upcoming visit to Illinois State University. She emphasized, however, that she remains fully committed to EKU and will continue to work tirelessly for the betterment of the University.

ANNOUNCEMENTS:
Senator Johnson stated that he hopes President Glasser will choose to stay at EKU. The opportunities for shared governance during her tenure and her overall accessibility to faculty has been unprecedented.

EXECUTIVE COMMITTEE REPORT: Senator Johnson
Senator Johnson reported that the Executive Committee met on January 26, 2004. Senator Dunston was in attendance to share the Rights and Responsibilities Committee’s work on a shared governance document.

The Executive Committee discussed a report from the Ad Hoc Committee on Promotion and Tenure. The Provost and Senator Johnson are currently working to narrow the report down to a policy proposition that will be brought before the Senate in the near future.

Senator Johnson announced that Senator A. Jones will be replacing him for the remainder of the semester on the Strategic Planning Committee.

REPORT FROM THE PROVOST: Senator Cook
Senator Cook reminded everyone that the Dean of Arts and Sciences search and the Dean of Graduate Education and Research search are progressing. He encouraged everyone to participate in the open lunches and forums and relay feedback to the search committees.
REPORT FROM STUDENT GOVERNMENT: Kristina O’Bien
Ms. O’Brien reminded everyone about the rally against state budget cuts in higher education that will be held on Thursday, February 5 in Frankfort. Transportation will be provided for those who would like to attend. The bus will depart from the Daniel Boone statue at 9:30 a.m. Lunch will be provided. The return to campus will be approximately 5:00 p.m.

First Weekend will be Thursday, Friday and Saturday of this week. Everyone is invited to the free midnight breakfast at 10:00 p.m. on Thursday evening.

February 10th at 5:00 p.m. there will be a student forum on academic integrity in the Food Court in the Powell Building.

February 28th is the annual President’s Ball. Student Government sponsors the event.

The technology fee allocations applications are now available. Applications must include a letter of faculty support and a letter of student support. Deadline for applications is March 5.

Under the new structure, Student Government consists of Student Activities Council, Residence Life Council and the Student Senate. Each body will be attending conferences during this month to enhance their leadership abilities.

The Student Senate this past year passed a resolution concerning the cyber café that is being proposed in the library. Some of SGA’s concerns include the noise factor as well as the relocation of the student computers.

Ms. O’Brien thanked the Senate for creating the Ad Hoc Committee on Academic Integrity. She expressed her hopes that the Senate will consider creating Ad Hoc Committees to study the issues of advising and class attendance.

Ms. O’Brien reported that during spring break the new computer-generated, number system which will replace social security numbers will be implemented.

STANDING COMMITTEE REPORTS:

Budget Committee. Senator Siegel reported that the Budget Committee met on January 29 to continue discussion on changes in staffing of faculty and administrator positions at Eastern. Ken Johnston clarified a number of points about differences between restricted and nonrestricted lines. He also informed the Committee that he has instituted tracking processes in his office which should provide more useful data on position changes in the future.

The Budget Committee plans to invite the Director of Institutional Research to a future meeting.

The committee is finalizing plans for a late March Budget Forum which will be open to the entire campus. Panel members will include Lyle Cook and Ken Johnson. Additional information will be forthcoming.
Rules Committee. Senator M. Yoder reminded everyone that previously the Senate approved a list of titles that should receive faculty status for the purpose of the Faculty Regent election. If there are additional titles which should be included, please share those with the Rules Committee. An updated list will be presented at the March Senate meeting along with the revised election committee procedures for faculty.

Rights and Responsibilities Committee. Senator Dunston reported that the committee continues their involvement with the “Faculty Shared Governance Project.” The instrument the committee plans to use is the “Evaluation of Shared Governance” provided by the AAUP. The committee continues to liaison with Senator McKenney, the President of the EKU Chapter of the AAUP.

The committee plans to work closely with Institutional Research to develop an online survey which will be distributed to all faculty. A time line will be established in the near future.

Elections Committee. Senator DeBolt reported that the deadline for Faculty Regent nominations has been extended until next Monday, February 9. The forums will be held on Monday February 23 and Tuesday February 24 from 3:30 p.m. to 5:00 p.m. The nomination petition forms are available on the Faculty Senate home page along with the procedures.

An e-mail was recently distributed to those senators whose term expires at the end of the spring semester. The committee has asked that departments notify them by March with their new Senate representatives.

Welfare Committee. Senator G. Yoder reported that the Welfare Committee met briefly this month to outline the agenda for the remainder of the semester.

UNFINISHED BUSINESS:
Salary Inequities Adjustment Appeals Motion. At January’s meeting an amendment was proposed to the original amended motion. Senator Siegel, seconded by Senator Sexton, moved to defer discussion to the February meeting.

Senator Carmean requested that her motion to amend the salary inequities adjustment appeals motion be withdrawn. The motion in its originally amended state was approved by the majority of the Senate.

NEW BUSINESS:

Council on Academic Affairs. Senator Cook presented the following items:
1. General Education Proposal (information item only)
2. New Policy on Declaring a Major (information item only)
3. Assets Protection & Security Program Revision
4. Speech Communication Program Revision

Senator Cook moved approval of item 3, seconded by Senator Smith. The motion was approved by the Senate.

Senator Cook moved approval of item 4, seconded by Senator Siegel. The motion was approved by the Senate.

Posthumous Degree for Lewis McKay Ballard. Senator Siegel moved approval, seconded by Senator Hubbard to award a posthumous degree for Lewis McKay Ballard. The motion was approved by the Senate.
Student Affairs Report. James Conneely, Vice President for Student Affairs, gave an informational report on the campus parking situation and the EKU bookstore.

There are a lot of challenges on campus with enforcement parking. Staffing is a definite challenge. There are only three personnel lines dedicated to parking enforcement on campus and sometimes these positions must be utilized in other areas such as traffic control, driving buses for university functions, etc. Another challenge is that parking and police services have always been a combined unit. It takes approximately 8 months from the time a police officer is hired before their services can be utilized.

The Police Chief has been asked to heavily enforce parking for the fire lanes and the designated handicapped areas because those areas are mandated by law. Other parking regulations reflect university policies; and, with limited staff available, those regulations may not be enforced as fully as needed.

We will be bringing in a parking and transportation consultant in the near future to do a comprehensive study in order to develop a long range plan to enhance the parking situation at EKU.

A parking garage is not an option at this time because of the cost factor. One parking garage spot would cost roughly $8,000 to $10,000 to build versus one surface parking spot at $1,200 to $1,500.

Another hindrance is that tickets are still being handwritten which requires a good deal of time. A computerized system for writing tickets is being considered.

Last year there were several problems with textbooks arriving in time for classes. There were a number of reasons for the delay. Some books were out of print and the bookstore didn’t receive notification; there were several publisher back orders; and there were several late textbook submissions.

The bookstore staff met with chairs to hear their concerns and faculty concerns regarding the challenges in getting books ordered. This fall one month after textbook orders were due 74% of the orders were in. This is a vast improvement over the past. In addition, this fall 80% of all books ordered were on the shelves prior to the start of classes. This spring, over 90% of all books ordered were on the shelves prior to the start of classes.

This spring, a hot line directly to the textbook manager was established for faculty with textbook issues during the first week in the semester. This seemed to be helpful and will be continued.

This coming spring, the bookstore will be open from noon until 6:00 p.m. one day a week at each extended campus site. The schedule is as follows: Tuesday - Manchester; Wednesday - Danville; and Thursday Corbin.

There will be a publishers fair held on February 10. Additional information will be forthcoming.

ADJOURNMENT:

Senator Cook moved to adjourn at approximately 5:05 p.m.
EQUITY ADJUSTMENTS

The process of identifying faculty who should receive equity adjustments has reached a point of near completion. The task was extremely complex and regardless of the method chosen would have been subject to legitimate criticism. In order that all persons might be fully informed as to the nature of the process the essential features are outlined in what follows.

The first step in the process was the creation of a grid or graph for each academic department and each rank -- AP, AOP, and P. Years in rank were plotted against salary. No names were attached at this stage, only dots representing a person at a rank with a number of years of service in rank and salary. Examining these scatter plots, the Senate Welfare Committee helped me identify dots which visually appeared to be severely out of line with other members of the department. Particular effort was made to identify inversions in recent hires, even though dollar differences might be small. For example, third year faculty making less than colleagues in their first or second year. This process identified roughly 100 possible adjustments.

The scatter plots were then shared with the department chairs who were asked to do two things. First confirm the years in rank and salary for each department member. Second to flag individuals who had been tentatively identified for adjustments but for some reason might not be deserving. Reasons might include lack of terminal degree, degree in wrong area, lack of needed credentials, or individual department needs and objectives. Some departments also suggested other persons who they felt should have been targeted for adjustments. These were considered, but in most cases felt not to meet the original outlier, inversion criteria.

After the chairs’ reviews were completed, corrected scatter plots were created and another review was done. In this review differentiation was made between “dots” requiring full adjustment and those who would be best served with a partial adjustment. The latter occurred primarily when adjustment to one individual would create a new inequity with a third. A second partial adjustment situation occurred when an identified outlier was thought to be questionable.

Finally, with 76 persons identified as deserving of full adjustments and 14 identified as partial adjustments it was determined that the respective dollar amount would be $1,150 and $575. This would expend $95,400 and leave $4,600 to account for oversights and appeals. Should there be fewer adjustments that the dollars allocated, the remainder will be distributed to those receiving equity.

As indicated at the outset of this memo, the process is known to be far from perfect. But it is hoped that we have identified and partially adjusted a large number of salary inequities. In subsequent years we will attempt to refine the process and continue with the progress made the last two years.
Credit-by-Examination Policy Revision Proposal
Office of Academic Testing

Credit-by-Exam incorporates several types of testing programs: APP (Advanced Placement Program), IB (International Baccalaureate Programme), CLEP® (College-Level Examination Program), EKU's departmental tests, and other nationally recognized credit-by-exam testing programs. These testing programs are designed to help students demonstrate competence attained through educational experiences other than university instruction. Eastern Kentucky University students may attempt to earn academic credit-by-examination in certain undergraduate courses. University, college, and academic program restrictions and conditions apply to credit-by-exam participants. AP and CLEP® exam results are provided by the College Board Testing Service. IB examination results are provided by the International Baccalaureate Organizations' Diploma Programme. Additional information about credit-by-examination is available at www.testing.eku.edu.

Following are the current policies related to our credit-by-examination program.

To demonstrate competence attained through educational experiences other than university instruction, students may attempt to earn academic credit-by-examination in certain undergraduate courses. Conditions which apply to credit by examination are:

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<table>
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<tbody>
<tr>
<td>1</td>
<td>Only admitted students will be awarded credit-by-examination.</td>
</tr>
<tr>
<td>2</td>
<td>Credit earned by examination is recorded without a letter grade; hence, it has no effect upon the overall grade point average (GPA).</td>
</tr>
<tr>
<td>3</td>
<td>A student may attempt to earn credit-by-examination in a particular course only once.</td>
</tr>
<tr>
<td>4</td>
<td>A student may not earn credit-by-examination in a course the student has failed.</td>
</tr>
<tr>
<td>5</td>
<td>A student may not take a course-specific College-Level Examination Program (CLEP) or departmental examination for credit for a course in an area in which advanced course work has already been completed, as determined by the department responsible for the discipline under consideration.</td>
</tr>
<tr>
<td>6</td>
<td>A student may not take General CLEP examination after completing 30 semester hours of college credit without special approval from the Associate Vice President for Enrollment Management.</td>
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<tr>
<td>7</td>
<td>Special fees are assessed for credit-by-examination and must be paid prior to taking an examination.</td>
</tr>
<tr>
<td>8</td>
<td>Credit will not be recorded until the student has completed at least 12 semester hours of regular course credit at EKU with at least a minimum 2.0 GPA.</td>
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</tbody>
</table>
Fall 2004 Credit-by-Examination Proposal

Departmental exams award credit at various course levels from 100 to 499. Following is a proposal for accepting credit-by-examination based on different course levels and credit-by-examination types.

1) Only admitted students will be awarded credit-by-examination.
2) Credit earned by examination is recorded without a letter grade; hence, it has no effect upon the overall grade point average (GPA).
3) A student may not earn credit-by-examination in a course the student has failed.
4) A student may attempt to earn credit-by-examination in a particular course only once.
5) A student may not take a course-specific College-Level Examination Program (CLEP®) or departmental examination for credit for a course in an area in which advanced course work has already been completed, as determined by the department responsible for the discipline under consideration.
6) Special fees are assessed for credit-by-examination and must be paid prior to taking an examination.
7) Students seeking AP or IB credit must have information sent to ECU for recording of test information within the first 30 hours of ECU enrollment.
8) Incoming freshmen attempting to demonstrate competence in courses through CLEP® or departmental examinations must have a recommendation from the academic advisor and approval from the departmental chair in which credit is to be awarded in order for credit to be recorded. Upon demonstration of competency, credit will be awarded after the last day to add a full semester course.
9) ECU students with academic history or students transferring to ECU must have an overall GPA of 2.0, recommendation of student’s academic advisor, and less than 45 earned credit hours to attempt credit-by-examination for courses at the 100-299 level.
10) ECU students with more than 45 credit hours must have an overall GPA of 2.0 and the approval of the Associate Vice President for Enrollment Management to attempt credit-by-examination of courses at the 100-299 level.
11) ECU students with academic history or students transferring to ECU must have an overall GPA of 2.0, recommendation of the student’s academic advisor, and approval of the department awarding credit in order to attempt credit-by-examination for courses at the 300 level or above.

The fees students pay to receive credit through examination are very minimal. At the current time students pay $10 per credit hour to have courses recorded on their transcripts if they “pass” the exam. That is, they pay $30 for three hours of college level credit. The Office of Academic Testing recommends an increase to $30 per credit hour for credit-by-examination fees. This fee is subject to Board of Regents approval. As a part of the $30 per credit hour fee, we recommend that the Office of Academic Testing receive a $15 examination and processing fee for each credit-by-examination test administered. These are typically departmental tests. For each credit-by-examination administered by the Office of Academic Testing the office is responsible for

* copying all tests administered.
* designing, copying, and processing all application forms for departmental offices.
* determining that students meet eligibility requirements for testing prior to test administration,
* scheduling the test administration.
* processing test score information and sending it to the Office of the Registrar for recording on the student’s transcript.

The recommended fee for test administrations is the same as the $15 fee the office currently charges students who take the national CLEP® exams. Both Western Kentucky University and Northern Kentucky University charge a $15 fee for administration of credit-by-examination tests.
Ad hoc committee to discuss non-degree student credit enrollment limit
Monday, June 16, 2003
Edited February 4, 2004

Ad hoc committee members: Diana McGregor, Sue Cain, Steve Byrn, Byron Bond, Rhonda Wheeler

The committee was asked by Aaron Thompson to consider the feasibility of non-degree students enrolling in more than six hours per term at EKU. Prior discussions on this topic have been held at recent Provost’s Council and Council on Academic Affairs meetings. The following is a summary of the committee’s discussion and proposals.

The committee proposes that non-degree students be allowed to enroll in 18 credit hours per term with exceptions allowing enrollment to 21 credit hours per term to be approved by the Director of Academic Advising. At the point that non-degree seeking students have earned 30 or more hours, they will be contacted via a letter from Continuing Education and Outreach informing them of their options for degree-seeking programs at EKU and encouraging them to apply for admission as a degree-seeking student. It is recommended, however, not to place a limit on the maximum number of credit hours that a student may earn as a non-degree student.

It is also recommended that students who have been academically or developmentally dismissed by the University not be readmitted as non-degree students unless they are pursuing a specified certificate program.

The committee recommends also the following updates/changes be made to the information in the EKU Undergraduate Catalog regarding “Admission as a Non-degree Student” (page 12).

(1) Your eligibility for enrollment in specific courses will be dependent upon meeting the stated course prerequisites. You must meet with an academic advisor to be advised and receive a RAC number.

(2) You will not be eligible to receive financial assistance awards.

If you subsequently decide to pursue a degree, you must re-apply for admission as a degree seeker. If you are thus admitted,

(1) You will be required to remediate all pre-college curriculum deficiencies and to satisfy all EKU developmental requirements.
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)  

Part I  

(Complete only the section(s) applicable.)  

<table>
<thead>
<tr>
<th>Department Name</th>
<th>Teacher Admission and Certification</th>
<th>College of Education</th>
<th>Change in Admission to Teacher Education Requirements</th>
<th>(Major ____, Option ____; Minor ____; or Certificate ____)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Course Prefix &amp; Number</strong></td>
<td><strong>Course Title (30 characters)</strong></td>
<td><strong>Program Title</strong></td>
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</tr>
</tbody>
</table>

| Proposal Approved by: | Date |  | Graduate Council* | Date |  | Council on Academic Affairs | Date |  | Approved X | Disapproved ____ |  | Faculty Senate** | Date |  | NA |  |  |  |
|----------------------|------|--------|--------------------|------|--------|-----------------------------|------|--------|-----------------|----------------|--------|----------------------------|------|--------|--------|--------|  |  |
| Departmental Committee | Fall 2003 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| College Curriculum Committee | Fall 2003 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| General Education Committee* | NA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Teacher Education Committee* | February 3, 2004 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Add additional testing requirement options

A. 2. Effective date: (Example: Fall 2001)

Summer 2004

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Provide an additional measure to assess pre-professional skills.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources:

None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
("Use strikeout for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Current Program Requirements as Shown in Catalog

Current Catalog Text

B. Admission Test Requirement

Students must have a passing score on one of the tests approved by the Education Professional Standards Board.

ACT (American College Test)* Composite 21
PRAXIS I – PPST (Pre-professional Skills Test) Reading 173; Math 173; Writing 172
SAT (Scholastic Aptitude Test) Composite 990
GRE (Graduate Record Exam) Combined Total 1000

*ACT scores must be Fall 1989 or after and be on file at the University Office of Admissions.

New or Revised* Program
("Use strikeout for deletions and underlines for additions.)
B. Admission Test Requirement

Students must have a passing score on one of the following tests: approved by the Education Professional Standards Board:

<table>
<thead>
<tr>
<th>Test Type</th>
<th>Requirement</th>
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<tbody>
<tr>
<td>ACT (American College Test)*</td>
<td>Composite 21; Composite 20 with an overall GPA of 3.0; at the time of admission or</td>
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<tr>
<td></td>
<td>Composite 19 with an overall GPA of 3.25 at the time of admission</td>
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Individuals scoring less than 21 on the ACT would be required to participate in a PRAXIS preparation program to help ensure success on the PRAXIS exams.

<table>
<thead>
<tr>
<th>Test Type</th>
<th>Requirement</th>
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<tbody>
<tr>
<td>PRAXIS I – PPST (Pre-professional Skills Test)</td>
<td>Reading 173; Math 173; Writing 172</td>
</tr>
<tr>
<td>SAT (Scholastic Aptitude Test)</td>
<td>Composite 990</td>
</tr>
<tr>
<td>GRE (Graduate Record Exam)</td>
<td>See program requirements</td>
</tr>
<tr>
<td>MAT (Miller Analogies Test)</td>
<td>See program requirements</td>
</tr>
</tbody>
</table>

*ACT scores must be Fall 1989 or after and be on file at the University Office of Admissions.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Computer Science</th>
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<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>College of Arts and Sciences</td>
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<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Course Title (30 characters)</td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>*Program Title</td>
<td>M.S. in Applied Computing</td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>(Major <em><strong>, Option X</strong></em>; Minor ___; or Certificate ___)</td>
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</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td>Pending 02-11-04</td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Departmental Committee: 8/25/03  Graduate Council*: Pending 02-11-04  
Council on Academic Affairs: 02/02/04  Council on Postsecondary Edu.: NA  
General Education Committee*: NA  
Faculty Senate**: NA  
Teacher Education Committee*: NA  
Board of Regents**: NA  

*If Applicable (Type NA if not applicable.)  
**Approval needed for new, revised, or suspended programs  
***Approval/Posting needed for new degree program or certificate program

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)  
Add an option in Bioinformatics to the M.S. in Applied Computing degree (The option would be cross-listed with the M.S. in Biology)

A. 2. Effective date: (Example: Fall 2001)  
Fall 2004

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

The field of Bioinformatics is an emerging area of study and research that crosses the disciplines of both Biology and Computer Science. EKU has an opportunity to move to the fore in this area with the cooperation of the Department of Computer Engineering and Computer Science at the University of Louisville. M.S. students at EKU will spend the first 26 hours of their studies at EKU learning the basic biology and computer science disciplines that will be required of someone entering the field of Bioinformatics. The last semester of their studies would take place at the University of Louisville. U of L has agreed to accept our students as visiting students for the last 12 hours of their M.S. program. While at the University of Louisville, students will have the opportunity to gain real-world experience in Bioinformatics by working on research projects at U of L and taking a formal class in Bioinformatics (CECS 694). U of L has recently added Bioinformatics as a specialty area in their Ph.D. program and is in need of masters-level students to aid both faculty and Ph.D. students on research projects. The institution of a M.S. option in Bioinformatics at EKU allows our students to gain the basic background needed to pursue either employment or further graduate studies following graduation.
C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.
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<td><strong>Electives</strong></td>
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<td><strong>Total Curriculum Requirements</strong></td>
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<td><strong>Option in Business Computing</strong></td>
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New or Revised* Program

(*Use strikeout for deletions and underlines for additions.)
Degree Requirements

Core Requirements .................................................. 12 hours
CSC 730, 735, 745, 831.

Option in Software Engineering .................................. 18 hours
CSC 746, 812, 834, 833, 835, 860.
Electives ............................................................... 6 hours
Total Curriculum Requirements .................................. 36 hours

Option in Business Computing ................................... 18 hours
CSC 834, 860, ACS 850, CIS 850, 860, INT 850.
Electives ............................................................... 6 hours
Total Curriculum Requirements .................................. 36 hours

Option in Industrial Computing .................................. 21 hours
CSC 812, 834, 860, INT 730, 801, 804, 805.
Electives ............................................................... 3 hours
Total Curriculum Requirements .................................. 36 hours

Option in Bioinformatics* ........................................ 22 hours
BIO 710 or STA 700, BIO 711, 801, 890, CECS 660
(Introduction to Bioinformatics at U of I), plus nine (9) credit hours
at 800 level for research at U of 1.
Electives (must be at 800 level) .................................. 3 hours
Total Curriculum Requirements .................................. 37 hours
*Courses equivalent to BIO 121, 315, 348, CSC
190, 191, 195 may be required as prerequisites

Electives
Select 6 hours of electives from the following. CIS 850, 860, 870, CSC 740, 745, 746, 750, 812, 833, 835, 842, 860,
890, 895, ECO 854, INT 706, 730, 801, 804, 805, MAT 755, 706, 806, 871, 872, STA 700, 720, 721, 775, 825, TEC
830, 867. Credit in a student's declared option does not apply toward the elective requirements. The total number of
hours of option and elective course work in the College of Business and Technology cannot exceed 15.
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
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<tr>
<th>Part I</th>
<th>Department Name</th>
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<th>M.S. in Applied Computing</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td>Computer Science</td>
<td>College of Arts and Sciences</td>
<td>(Major ____, Option X ____, Minor ____, or Certificate ___)</td>
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</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title (30 characters)</td>
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</tr>
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*Provide only the information relevant to the proposal.*

<table>
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<tr>
<th>Proposal Approved by</th>
<th>Date</th>
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<tr>
<td>Departmental Committee</td>
<td>01/16/04</td>
<td></td>
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<tr>
<td>College Curriculum Committee</td>
<td>02/02/04</td>
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</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
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*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:  
(Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Add an option in Statistical Computing to the M.S. in Applied Computing degree

A. 2. Effective date:  
(Example: Fall 2001)
Fall 2004

A. 3. Effective date of suspended programs for currently enrolled students:  
(if applicable)

B. The justification for this action:
The combined knowledge of computing and Statistics is more and more in demand in the industry and the research agencies. This option combines the existing courses in the Computer Science and Statistics to create a very valuable degree option.

C. The projected cost (or savings) of this proposal is as follows:
Personnel Impact: None
Operating Expenses Impact: None
Equipment/Physical Facility Needs: None
Library Resources: None
Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.
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New or Revised* Program
("Use strikeout for deletions and underlines for additions.")
Degree Requirements

Core Requirements .................................................. 12 hours
CSC 730, 735, 745, 831.

Option in Software Engineering ................................. 18 hours
CSC 746, 812, 833, 834, 835, 860.
Electives .............................................................. 6 hours
Total Curriculum Requirements ................................. 36 hours

Option in Business Computing ................................. 18 hours
ACS 850, CIS 850, 860, CSC 834, 860, MGT 850.
Electives .............................................................. 6 hours
Total Curriculum Requirements ................................. 36 hours

Option in Industrial Computing ............................. 21 hours
CSC 812, 834, 860, INT 730, 801, 804, 805.
Electives .............................................................. 3 hours
Total Curriculum Requirements ................................. 36 hours

Option in Statistical Computing ............................ 18 hours
STA 700, 701, 775, 880 and two of STA 890, CSC 812, 833, 834,
890 (with approved topic for this option), or INT 805.
Electives (must be at 800 level) ................................. 6 hours
Total Curriculum Requirements ................................. 36 hours

ELECTIVES
Select 6 hours of electives from the following: ACS 850, CIS 850, 860, 870, CSC 740, 745, 746, 750, 812, 833, 834,
835, 842, 860, 890, 895, ECO 854, INT 706, 730, 801, 804, 805, MAT 755, 706, 806, 871, 872, MGT 850, STA
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Technology cannot exceed 15.
# Curriculum Change Form

*(Present only one proposed curriculum change per form)*

*(Complete only the section(s) applicable.)*

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Proposal Approved by:  
Departmental Committee | Date | Graduate Council** | Date |
College Curriculum Committee | 12/05/03 | Council on Academic Affairs | NA |
General Education Committee* | 02/02/04 | Approved **X** | Disapproved **__** | 02-19-04 |
Teacher Education Committee* | NA | Faculty Senate** | Board of Regents** | Council on Postsecondary Edu.*** | NA |

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

---

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A.1. Specific action requested:**  
(Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To suspend the Geography/Teaching program.

**A.2. Effective date:**  
(Example: Fall 2001)

Fall 2004

**A.3. Effective date of suspended programs for currently enrolled students:**  
(if applicable)

Fall 2007

**B. The justification for this action:**

Enrollments consistently below expected program minimum. Students will be adequately served by existing certification program in History.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

Faculty time and energy will be redirected to more productive programs.

**Operating Expenses Impact:**

None.

**Equipment/Physical Facility Needs:**

None.

**Library Resources:**

None.
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.
3. For a dropped course, provide the current catalog text.

Current Catalog Text

New or Revised* Catalog Text
(*Use strikeout for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
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3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Current Program Requirements as Shown in Catalog

**Geography/Teaching (B.A.)**

*CIP Code: 45.0701*

Major Requirements ......................................................... 30 hours
GEO 200, 210, 220, 302; GEO 321 or 322; GEO 330; 3 hours from GEO 341, 342, 343, 344, or 347; GEO 450, GLY 108,
and three hours of upper division geography electives.

Minor .............................................................................. 21 hours
Unless the student has a second major in an appropriate discipline, a 21 hour teaching minor is required. A history (teaching) minor is strongly recommended to complement the geography major, but state requirements also permit a minor in Art, English, French, Mathematics or Spanish.

Professional Education Requirements .................. 31 hours
EDF 103, 203, 319, 413; SED 401; ESE 449, 490, and 499.

General Education Requirements ......................... 46 hours
Standard General Education program, excluding course categories 12 and 14. Refer to Section Four of this Catalog for details on the General Education and University requirements.

University Requirement ............................................. 1 hour
ASQ 100.

Total Curriculum Requirements .......................... 129 hours

New or Revised* Program
(*Use strikeout for deletions and underlines for additions.)
MEMORANDUM

TO: Dr. Lyle Cook, Provost, Vice President for Academic Affairs

Copies To: Faculty Senate
           Council on Academic Affairs
           Graduate Council
           Teacher Education Committee

FROM: Mark Wasiczko, Dean

DATE: February 6, 2004

RE: Restructure of the Counseling and Educational Leadership Department

The Department of Counseling and Educational Leadership (CEL) is to be split into two departments. One is the Department of Educational Leadership and the second is the Department of Counseling and Educational Psychology. The split will allow the programs to fit more effectively into the College’s administrative structure and will simplify professional issues (e.g. accreditation) that are unique to each area. With the elimination of the current “chair-area coordinator model” the action will be cost neutral or will provide a net savings to the university.

The budget of CEL will be divided equally between the two new departments. Each department will have its own chair (to come from within the currently allocated positions), budget and resources but will also share the two Administrative Assistants currently assigned to CEL as well as the departmental administrative office space. In addition, the two departments will work together and with the other departments within the College to share major expense items when it is the best interest of the units and the university.

If you have any questions please do not hesitate to contact me.
I. Introduce

II. Should EKU value academic integrity?

III. Present research from AIC

IV. Overall academic integrity issues
   A. Academic Integrity Climate at Eastern Kentucky University
      Present Definitions at EKU

         a. Plagiarism
         b. Cheating
         c. Co-Responsibility

         Paragraph 17 – Academic dishonesty, plagiarism and cheating

V. Where do we go from here?
   A. Strategic Plan
   
   B. Center for Ethics and Academic Integrity

   C. Tentative Timeline
Phase One – Spring 2004/Fall 2004

Collaboration between Judicial Affairs and Academic Affairs = facilitated discussion/grades, plagiarism, issues of cheating
   a. EKU campus discussion
      i. Faculty
         1. campus discussions
         2. ad hoc committee
         3. Ethics Awareness Week and faculty professional development
      ii. Students
         1. campus discussions
         2. ad hoc committee
         3. NSD and Academic Orientation
   b. Assessment of campus climate
      i. National assessment($500)
      ii. public relations issues
   c. Establish collaboration between Academic Affairs/Judicial Affairs
   d. Establish office: appoint Director/Coordinator of program
      i. internal budget
      ii. in-kind match from Judicial Affairs

Phase Two – Spring 2005/Fall 2005

Collaboration between Madison County Schools/EKU College of Education = continuing education for teachers/students in school, ethical decision making, grades, issues of plagiarism and internet plagiarism.
   a. Madison County Schools discussion
   b. Assessment of HS campus climate
   c. Establish collaboration between EKU and County Schools/private schools
   d. Establish office: appoint Director/Coordinator in MCS system

Phase Three - Fall 2005

Collaboration between KY Bar Association, Association of Judges = establish a Center for Ethics and Academic Integrity
   a. Kentucky Bar Association discussion
   b. Establish collaboration between EKU, KBA and Kentucky Judges Association (Family Court Judges)
   c. Establish Center of Ethics and Academic Integrity
October 2003
Presented at International Conference
Rutgers University
Don L. McCabe,
Center for Academic Integrity

Research Review
Parents submitted work done by copy homework, % who have let others.

Study of single school district in NJ (1999)

Cheating starts early and grows
Students cheat for a variety of reasons; cheating, at least on occasion, Students feel that many teachers ignore Students feel that many teachers ignore Students find it easy to rationalize cheating Cheating is widespread.

US High School Study-2001
Cheating is Widespread

- 74% of respondents reported one or more instances of serious test cheating
- 72% reported one or more instances of serious cheating on written work
- 97% report at least one questionable activity (copying homework to test copying)
- More than 30% of respondents admit to repetitive, serious cheating on tests/exams


Cheating is common in their school. Students have cheated on tests & 83% say

Who's Who (1998) - 80% of high achieving

V's. 61% in 1992

Students said they have cheated on a test

Josephson (2002) - 74% of high school

The Evidence is Consistent
2003 Center for Academic Integrity Membership

Alabama
Samford University
United States Sports Academy
Arizona
Arizona State University
University of Arizona
Arkansas
John Brown University
Lyon College
Pulaski Technical College
California
Art Institute of California - Los Angeles
California Institute of Technology
California State University - Chico
California State University, Fresno
California State University, Fullerton
California State University, Northridge
California State University, Sacramento
Chapman University
Claremont Graduate University
DeVry Institute of Technology
Marymount College
National University
Stanford University
Samuel Merritt College
San Francisco State University
Saint Mary's College
Santa Clara University
Southwestern College
University of California at Davis
University of California, Los Angeles
University of California at Riverside
University of San Diego
University of Southern California
Canada
Brock University
Carleton University
Confederation College
Grant McEwan College
Lethbridge Community College
McGill University
McMaster University
Mount Royal College
Queens University
Saint Mary's University
Simon Fraser University
University of Alberta
University of Calgary
University of Guelph
University of Manitoba
University of New Brunswick
University of Ottawa
University of Regina
University of Western Ontario
University of Windsor
Colorado
Colorado Pueblo Community College
The Classical Academy
United States Air Force Academy
University of Colorado at Boulder
University of Denver
University of Northern Colorado
Connecticut
Albertus Magnus College
Central Connecticut State University
Quinnipiac College
Sacred Heart University
Trinity College
Wesleyan University
Delaware
Goldey-Beacom College
University of Delaware
District of Columbia
American Association of Colleges and Universities
American University
George Washington University
Georgetown University
Florida
Barry University
Carlos Albizu University, Miami Campus
Central Florida Community College
Eckerd College
Florida State University
Rollins College
Santa Fe Community College
Stetson University
University of Central Florida
University of South Florida
University of Florida
University of Tampa
University of Miami
Georgia
Agnes Scott College
Aramark College
Atlantic State University
Berry College
Brenau University
Brewton-Parker College
Emory University
Georgia College and State University
Georgia Institute of Technology
Georgia Military College
LaGrange College
Mercer University
Morehouse College
Savannah College of Art and Design
Southeastern Technical College
Spelman College
Thomas University
University of Georgia
Woodward Academy
Young Harris College
Hawaii
Hawaii Pacific University
Idaho
Brigham Young University - Idaho
Idaho State University
University of Idaho
Illinois
College of Lake County
DePaul University
Eastern Illinois University
DeVry University - Chicago
Illinois Mathematics and Science Academy
Lakeview College of Nursing
Midwestern University
National University of Health Sciences
Northwestern University
Oakton Community College
Principia College
Roosevelt University
Triniton College
Waubonsie Community College
Indiana
Ball State University
Butler University
Indiana University - Purdue University
Indianapolis
Indiana State University
Holy Cross College
Purdue University
University of Notre Dame
Valparaiso University
Iowa
Des Moines University-Osteopathic Medical Center
Drake University
Palmer College of Chiropractic
St. Ambrose University
University of Dubuque
Wartburg College
Kansas
Arkansas City High School
Bethany College
Kansas State University
University of Kansas
Washburn University
Kentucky
Bellarmine University
Eastern Kentucky University
Transylvania University
Louisiana
Louisiana College
Louisiana Tech University
Maryland
Bryn Mawr School
Carroll Community College
Loyola College
St. Mary's College of Maryland
United States Naval Academy, Character Development Division
United States Naval Academy, Center for the Study of Prof. Military Ethics
University of Baltimore
University of Maryland
University of Maryland-Baltimore County
Massachusetts
Assumption College
Babson College
Boston College
Brandeis University
Clark University
F.W. Olin College of Engineering
Merrimack College
Northeastern University
Smith College
Wellesley College
Wheaton College
Michigan
Bay College
Eastern Michigan University
Grand Valley State University
Kalamazoo College
Michigan State University
University of Michigan
Western Michigan University
Minnesota
Bemidji State University
Carleton College
College of Saint Benedict/Saint John's University
Gustavus Adolphus College
Macalester College
Southwest Minnesota State University
St. Olaf College
Walden University
University of Minnesota - Twin Cities
Mississippi
Alcorn State University
Mississippi Delta Community College
Mississippi State University
Missouri
Central Missouri State University
Columbia College
Drury University
Saint Louis University
& Bachetti (retired from the Hewlett Foundation)

Individual Members
Elaine Aragon-Totten
Todd Barnett, Landon School
Liz Balituz, South Seattle Community College
Ronald Botto, SIUE School of Dental Medicine
Pamela Brewer, University of Texas Health Science Center at San Antonio
Molly Corbett Brod, University of North Carolina System
E.T. Buchanan, Tidewater Community College
B. Bulman-Fleming, University of Waterloo
Joe Cannarano, Providence College
Patricia Casey-Whiteman, Anne Arundel Community College
Randy E. Clark
Sam Cooper, Webster University
Douglas Dauphinee, University of Maryland, European Division
Liberatus DeRosa, Gauntians of Truth and Ethics in Private Universities
Felice Dublon, The School of the Art Institute of Chicago
Jose Feito, St. Mary's College
Marisa Fordunski, Plaza College
Ron Fulkert
Olga Francois, University of Maryland, University College
Laura Gladding, ECPI College of Technology
Patricia Gotschall, Michigan Technological University
Jennifer Hanlon, American University in Dubai, UAE
Jeffrey A. Hathaway, Colorado State Univ.
Holly Heller-Ross, SUNY at Plattsburgh
Otsi Hill, City University of New York
Wendy Hirsch, Bennington College
Karen Johnson, St. Mary's University (TX)
Sandra S. Johnson, Columbia University
Susan Marie Kairalla
Kimberly Kelley, University of Maryland, University College
Tamara King, Washington University
John Laraway, UMass, Boston
Lindsay E. McCabe, St. Mary's University
Steve McLaughlin, University of Wisconsin-Parkside
Philip McLeod, Valley Forge Christian College
Donald Midlam, SUNY Upstate Medical University
Constance Carol Mierendorf
Thomas Miller, University of South Florida
Charles Myers, Lexington Catholic High School
Ann Newman, University of North Carolina, Charlotte
Jarrod Noeberger, University of Central Oklahoma
Andrew Nurse, Mount Allison University
Mary Olsen, Oakton Community College
Laura Oster-Aaland, North Dakota State University
Dolores Parry, Molloy College
Deborah C. Poff, University of Northern British Columbia
Bettie Puckett, University of Mississippi
Maureen Reardon, Saint Joseph College
Timothy Richards, Univ. of Michigan, Dearborn
Courtney Robinson, University of San Francisco
William Schafer, Univ. of Texas, El Paso
Steven Singleton, Devry Institute of Technology - Kansas City
Marilyn Stoner
Stephen Sutton, University of Houston - Clear Lake
Patrick Tellei, Palau Community College
William R. Teska, Pacific Lutheran Univ
Steven J. Tyrell, Massachusetts Institute of Technology
Diane Walker, Kennesaw State University
Judith W. Wegner, UNC-Chapel Hill School of Law
Lena Welch, Trevecca Nararene University
Annamarie Wenner, Wentworth Institute of Technology
**IDEA Motion**

The Faculty Senate Budget Committee recommends that the Faculty Senate call for a comprehensive University review of the IDEA as the University-wide instrument for student evaluation of instruction. This review should be designed to determine, in a timely fashion, if there is a more effective, less costly alternative and whether or not IDEA should be continued.

**Rationale:**

Less than one-third of courses at Eastern Kentucky University are evaluated by IDEA, yet administration of the form absorbs about three-fourths of the budget of the Office of Institutional Research. Faculty perceive that the instrument lacks consistency and believe there are serious questions about its cost, appropriateness, and usefulness for providing meaningful feedback that can actually help improve instruction. Its value for trend analysis is questionable as it is a non-random evaluation of courses and not a census. This is an important issue in light of accreditation requirements for valid, global measures of teaching effectiveness.