Call to order

Approval of Minutes
   March 2, 2009 Minutes

President's Report: Senator Whitlock

Unfinished Business:
   • Graduate Faculty Criteria - Jaleh Rezaie

New Business:
   • Report on Cooperative Education - Gladys Johnson
   • Report on QEP Progress - Kate Williams
   • Report on Campus Copyright Issues - Judy Spain
   • Report on New Scheduling Software - Tina Davis & Jill Price
   • Report on Stimulus Funding Available for Faculty - Jerry Pogatshnik
   • Posthumous Degree for Megan Myers
   • Report from Council on Academic Affairs

Curriculum Proposals
1. EKU Now! Program, Catalog language proposal
2. B.S. in Emergency Medical Care - Remove EMC 212, BIO 378, Safety, and Free Electives; Revise Total Curriculum Requirements from 128 to 120.
3. ASP in Paramedicine – Remove EMC 212
4. B.S. in Homeland Security - Remove Minor Requirement and Increase Number of Free Electives Revise Total Curriculum Requirements from 128 to 120.
5. B.S. in Correctional and Juvenile Justice Studies – Reduce hours of Free Electives from 43 to 35, which will reduce the Total Curriculum Requirements from 128 to 120.
7. Bachelor of Individualized Studies (B.I.S.) – Decrease the number of required electives by 8 credit hours thereby reducing the number of required curriculum hours from 128 to 120.
8. General Studies B.A. - Decrease the number of free electives by 8 credit hours thereby reducing the number of required curriculum hours from 128 to 120.
9. Anthropology Program Revision – Change major requirement and hours required to graduate
10. GIS Certificate – New Program
11. B.B.A. Accounting Program Revision – Eliminate ACC 442 and 527 from the Accounting Program
12. Minor in Advertising Program Revision – Change Minor to drop COM 320 Series and add JOU or PUB 320
13. Minor in Visual Media Program Revision – Change Minor to drop COM 320 Series and add JOU or PUB 320
14. B.A. in Journalism Program Revision – Change Major to drop COM 320 Series and add new courses
15. B.A. in Public Relations Program Revision – Change Major to drop COM 320 Series and add new courses
16. B.B.A. in General Business (All Options) Program Revision – Add a Corporate Communication and Technology option to General Business B.B.A. program.
   -Move CIS400 as a major requirement under the course requirements for the first three options.
   -Replace CIS 435 with 335 in Global Supply-Chain Management Option.
   -Adjust free electives accordingly for the new CCT option.
   -Reduce the General Business Major (all Options) to 120 hours from 128 by streamlining the curriculum and omitting courses without compromising the quality of the programs
17. B.S. in Business Marketing Education/Teaching – Request exclusion for General Education requirement: Block VII (QS) to take CIS 212 or CSC 104
18. B.S. Physical Education Program Revision – Remove PHE 415 requirement under option and add REC 102 or REC 290 under Support Option for Fitness and Wellness Option
19. Minor in Community Health Program Revision – Add HEA 320 to required courses and EHS 280 to Elective Courses under Minor
20. Health Services Administration Major Program Revision – Decrease overall program requirements from 128 to 120 credit hours; delete ECO 370 as support course from option in HCAI; specify course alternatives for satisfying support course requirements
21. Master of Public Health Program Revision – Drop thesis in all options
22. Occupational Science B.S. – Decrease total hours from 128 to 120
23. Occupational Therapy M.S. – Change Graduate Catalog description of the admission process for option 2
24. Recreation and Park Administration B.S. Program Revision – Decrease total hours from 128 to 120.

Information Item
25. AA Degree in General Studies

Report Overview & Questions:
Executive Committee Chair: Senator Ware
Faculty Regent: Senator Frisbie
COSFL Representative: Senator McKenney
Provost: Senator Piercey
Student Government Association: Alex Combs
Standing Committees:
   Budget Committee: Senator Johnson, Chair
   Rules Committee: Senator McKenney, Chair
   Rights and Responsibilities Committee: Senator Noblitt, Chair
   Committee on Committees: Senator Staddon, Chair
   Elections Committee: Senator Randles, Chair
   Welfare Committee: Senator Foote, Chair
Ad Hoc Committee Reports (if any)
   Establishing an EKU Community College - Senator Taylor

University Planning Council Reports (if any)
   Financial Planning Council - Senator Ware
   Strategic Planning Council - Senator Taylor

Other Reports (if any)
   Work Group on Upper Division Hours - Senator May

Adjournment
The Faculty Senate of Eastern Kentucky University met on Monday, March 2, 2009, in the South Room of the Keen Johnson Building. Senator Ware called the seventh meeting of the academic year to order at approximately 3:30 p.m.

The following members were absent:

*indicates prior notification of absence
^ ALT Diana Porter attending for M. Kolloff
^ ALT Elizabeth Rennick attending for J. Koontz

Visitors to the Senate: Onda Bennett, University Programs; Bob Brubaker, Chairs Association; Sandy Cain, Registrar; Alex Combs, Student Government Association; Jessica Flick, Business; Gary Kuhnhenn, Academic Affairs; Shannon Means, Office of EVP for Administration; Marta Miranda, Multicultural Student Affairs; Deborah Newsom, Financial Affairs; Brian Perry, Community Service & Student Engagement; Jerry Pogatshnik, Graduate School; Jaleh Rezaie, Graduate School; Sherry Robinson, Provost Office; and Janna Vice, Academic Affairs; John Wade, Arts & Sciences; Jennifer White, Registrar

APPROVAL OF MINUTES:
The February 2, 2009 minutes were approved as written.

PRESIDENT’S REPORT: Senator Whitlock
In his written report to the Senate, Senator Whitlock shared the following:

Thanks to the leadership of the General Assembly and Governor Beshear, the budget reduction in the current year's state appropriation will be two percent rather than the anticipated four percent. However, in preparation for an additional cut for the 2009-10 year, the Financial Planning Committee has proposed that the University continue forward with the originally proposed four percent reduction. The hiring freeze will also continue. There are 21 budgeted staff positions that are vacant and for which no searches are underway. Any of these positions that are “captured” will further preparations for next year.

Senator Whitlock is sensitive to the concerns regarding faculty and staff employment numbers. While there are good reasons for staff growth – many of which are directly related to academic support – the first priority must be the core mission of teaching. Again, attrition and strategic reassignments will be the mode of operations in personnel reductions.
It is anticipated that the Council on Postsecondary Education will approve a tuition ceiling of four percent for resident undergraduates for the state's comprehensive universities when it meets on March 6. EKU's Board of Regents will be reviewing proposed tuition rates for all categories of students at their next meeting on April 24. Hopefully, the net tuition increase will be sufficient to meet the unavoidable fixed cost increases in such things as utilities, benefits, insurance, etc.

There is also a possibility that some one-time monies may be received through the Federal stimulus initiatives to reduce the impact of a state budget shortfall in 2009-2010, and perhaps 2010-2011. Caution must be exercised, if these funds are realized, to make sure that recurring obligations are not unknowingly created. Unfortunately, the building infrastructure funds for education that were in the House version of the stimulus did not survive the House-Senate negotiations.

There are a number of funding opportunities available to higher education institutions through grants from Federal agencies in the stimulus. Dr. Pogatshnik has summary information on which agencies will be receiving grant proposals. Timeliness is of the essence in this regard.

While major gift income is down, there has been a substantial increase in the number of donors. In addition, Senator Whitlock has spent a lot of time in Washington working with congressional staff within Kentucky to build relationships that have already begun to pay dividends. Furthermore, the institution's visibility and standing has increased in Frankfort. The groundwork has also been laid for increased international relationships to provide greater opportunities for faculty and students.

Senator Whitlock shared the following highlights as a reminder that there are positive things happening at the institution:
1. The recognition of EKU’s engagement with the community, region and beyond by the Carnegie Foundation.
2. The biofuels initiative has raised EKU’s stature.
3. The Honors Program recently outshone many of the nation's "brand name" institutions with their Mock Trial.
4. Student Alumni Ambassadors have gained recognition as the very best.
5. This year’s Chautauqua lecture series has an impressive group of speakers.

Senator Whitlock thanked everyone for helping to make EKU a special place.

**UNFINISHED BUSINESS:**

Policy on Evaluation of Non-Tenured Faculty. Senator Piercey moved approval of the non-tenure evaluation policy, seconded by Senator May. Motion carried.
16-Week Semester & Five-Year Calendar Discussion. Senator Ware announced that the administration plans to move forward with the standard 17-week semester for the five-year calendar. However the administration encourages further discussion on the issue. If calendar changes become necessary as a result of those discussions, the calendar can be amended later.

Senator Borowskii requested that a straw poll be taken to see if faculty prefer a 16-week or 17-week semester. The results are as follows:

- 16-Week = 25 votes
- 17-Week = 15 votes
- Undecided/Split = 13 votes

NEW BUSINESS:

Report on Student Affairs & Academic Affairs Collaborative Projects. Dr. Marta Miranda and Brian Perry were in attendance to inform faculty about the collaborative efforts occurring between Student Affairs and Academic Affairs.

At Senator Reed's request, Dr. Miranda agreed to provide a brief written summery of her presentation for distribution to the Senators.

Graduate Faculty Criteria. Dr. Jaleh Rezaie was in attendance to ask for the Senate's support for the proposed Graduate Faculty Criteria; and she presented a Powerpoint presentation showing the differences between the old and new policy.

Senator May moved to postpone further discussion to the April meeting, seconded by Senator Robles. Motion carried.

Report from Council on Academic Affairs. Dr. Janna Vice

**Catalog Policy Proposal**

1. Stopping Out Policy Office of the Registrar

**Curriculum Proposals**

2. Police Studies B.S. Major
   - Revise courses in the CORE and add new course PLS 414

3. Police Studies A.A. Major
   - Revise courses in the CORE and add new course PLS 414

4. Minor in Police Studies
   - Revise course requirements, remove PLS 216, add PLS 414

5. Memorandum of Agreement – Awarding Academic Credit For non-collegiate instruction between EKU and Kentucky Department for Criminal Justice Training

6. B.B.A. Accounting
   - Request exclusion in General Education requirements for Block VII
7. B.B.A. Computer Information Systems
   *Request exclusion in General Education requirements for Block VII*
8. B.B.A. Insurance
   *Request exclusion in General Education requirements for Block VII*
9. B.S. Insurance
   *Revise degree requirements, GPA*
10. B.B.A. Finance
    *Revise required courses within program*
11. Communication Studies B.A.
    *Change the number of hours required to graduate from 128 to 120 and request exception to the General Education Block IC*
12. B.B.A. Marketing
    *Revise courses within program, add new course MKT 405*
13. B.B.A. Corporate Communications & Technology
    *Request exclusion for General Education requirements*
14. B.B.A. General Business
    *Request exclusion for General Education requirements*
15. B.B.A. Management
    *Request exclusion for General Education requirements*
16. B.S. in Career & Technical Education (Teaching)
    *Require a professional seminar as major requirement*
17. Master of Arts in Teaching
    *Revise requirements for admission in the ART option*
18. Advising, Admission, Field Placement & Certification
    *Update Teacher Education requirements, update Catalog*
19. B.S. in Biology – Pre-Medical Sciences
    *Remove PSY 200 from supporting courses*
20. B.S. in Biology – Pre-Veterinary Sciences
    *Remove/add courses from/to “Additional Pre-Vet Requirements*
21. A.A.S. Paralegal Program
    *Replace LAS 320 with new course LAS 355*
22. A.A.S. Paralegal Studies
    *To change supporting course requirement from ENG 301 to ENG 300*
23. Paralegal Program Revision Paralegal Science Certificate
    *Replace LAS 320 with new course LAS 355*
24. Paralegal Studies Minor
    *Replace LAS 320 with new course LAS 355*
25. B.A. Paralegal Science
    *Replace LAS 320 with new course LAS 355*
26. B.A. in History
    *Revise distribution requirements*
27. B.A. in History/Teaching
    *Revise distribution requirements*

**Information Item**

28. EKU Now! Program – Catalog policy proposal
    *Proposal to combine Jump Start and Dual Credit for High School students. This proposal will return to the CAA as an action item in March, and to the Faculty Senate in April.*

Senator Ware ruled that with no objections, for this meeting only, more than one CAA item could be moved for approval at a time, provided the information is similar in nature.
Senator Collins moved approval of item #1, seconded by Senator Chapman. Motion carried.

Senator Reed moved approval of items #2, #3, & #4, seconded by Senator Phillips. Motion carried.

Item #5 was presented as an information item only.

Senator Robles moved approval of items #6, #7, #8, #9, and #10, seconded by Senator Randles. Motion carried.

Senator Taylor moved approval of item #11, seconded by Senator Noblitt. Motion carried.

Senator Case moved approval of items #12, #13, #14, #15, and #16, seconded by Senator Robles. Motion carried.

Senator Resor moved approval of items #17 and #18, seconded by Senator Phillips. Motion carried.

Senator Frisbie moved approval of items #19 and #20, seconded by Senator Palmer. Motion carried.

Senator Noblitt moved approval of items #21, #22, #23, #24, and #25, seconded by Senator Shordike. Senator Redmond asked that items #21, #22, #23, #24, and #25 be approved contingent on the addition of a clearer justification statement for each. Dr. Vice mentioned that the department should send the revised forms to the Registrar's office. Motion to approve carried.

Senator Lowry moved approval of items #26 and #27, seconded by Senator Pressley. Motion carried.

Item #28 was presented as an information item only but will be presented at a future meeting for action.

GENERAL & STANDING COMMITTEE REPORTS

EXECUTIVE COMMITTEE REPORT: Senator Ware

The Executive Committee met on February 16, 2009.
The contract with the outside consulting firm for the presidential review should be finalized by mid-March. At the March Executive Committee meeting, the committee will finalize the plans for the Executive Committee's survey of faculty for the presidential review and begin implementation of process.

In discussion related to the presidential review, members of the Executive Committee noted that other administrative reviews specified in the Faculty Handbook have not been completed in a timely manner.

Dr. Bob Brubaker has been asked to attend the March meeting to answer questions regarding the proposed policy on non-tenured faculty evaluation.

Senators Ware, Taylor, and Johnson continue to communicate regarding financial and strategic planning. In accordance with its charge under the Senate by-laws, the Budget Committee is functioning in an advisory capacity related to budget issues. The committee is looking at faculty compensation, impact of budget cuts related to faculty and staff, and administrative costs compared to faculty lines.

**REPORT FROM FACULTY REGENT:** Senator Frisbie

The Executive and Academic Affairs Committee, on behalf of the full Board, met on February 12th to review the "best and final offer" from the Pappas Consulting Group to assist the Board in carrying out an administrative review of the President. The offer was accepted.

Pappas will do a number of things to gather information about the university and to seek comment from those involved in the university, both from within its walls and from without. The Office of Institutional Research will serve as the primary liaison with Pappas and will provide requested documentation (organizational structure, academic offerings, enrollment data, retention data, strategic plan, etc.) and will assist with scheduling and other on-campus logistics. Pappas will seek input from university stakeholders in several ways. First, they will administer online surveys for faculty, staff, and students. In the case of the faculty survey, Pappas will work with the Senate Executive Committee in designing the survey, and will report survey results to them. Pappas will also set up a secure email address to allow stakeholders to offer additional comments directly to the consultant. Pappas will convene 6-9 focus groups during an intensive 1-day campus visit in early April. The focus groups will include faculty, staff, students, and community members. Pappas will share its preliminary observations and recommendations with the Board in late April, and will be available for additional consultation when the Board meets on June 8th.
The administrative review of President Whitlock will be informative and will help him and the Board work together to set the direction for the University and to set specific goals for the University and for the President. This should also establish a procedure for the university community to follow in carrying out future reviews.

The Board will next convene for a regular quarterly meeting on April 24th.

REPORT FROM COSFL: Senator McKenney
Senator McKenney: I think Senator Ware did a great job of hitting on what was most exciting. On February 13, 2009 members of COSFL attended an all-day meeting at the Kentucky Council on Post-Secondary Education offices in Frankfort. The goal of the meeting was to enable COSFL to have well-informed discussions leading to a unified report to the Governor's Work Group on Higher Education.

The issue of textbook costs was raised, particularly in view of HB226, which would mandate that universities adopt textbooks by a certain deadline and penalize faculty for non-compliance. Tucker Landy shared an update recently that the section on penalizing faculty for non-compliance has been removed from the bill. Senator McKenney checked the Legislative Research Commission website today and the amended bill was passed by the House 83 to 9.

Another issue discussed at length was the KCTCS Board's proposal to cease hiring faculty on tenure-track. COSFL President Peggy Pittman-Munke drafted a letter to the KCTCS Board expressing strong opposition to the idea of eliminating tenure for new faculty. Senator McKenney urged the senators to share that information with colleagues.

At the conclusion of the day, CPE President Bob King emphasized the importance of continuing communication between COSFL and the CPE. He recommended that in our further discussions we concentrate on a few key issues. Transfer (or transferability) is at the top of the Legislature’s list, so we need to address it even though it is probably not as big a problem as legislators imagine. Other crucial issues to be considered are developmental education and the use of technology in higher education.

The next meeting will be Saturday, March 7th at EKU from 10:00 a.m. to noon in Room 549 in the Student Services Building.

REPORT FROM THE PROVOST: Senator Piercey
The Chief Academic Officers meeting was hosted by Murray State on February 26-27. Topics of discussion included: 1) charging on a per-credit basis rather than the traditional block-tuition structure and 2) number of levels of faculty rank.
The Enrollment Management leadership search is progressing. The search firm retained to handle the search is William Spelman Executive Search. Enrollment Management will also be re-organized in order to tie it more closely with Academic Affairs and to make it more effective.

Congratulations to Dr. Ella Hunter and the committee members on the University Promotion and Tenure Committee for their excellent work. The committee's recommendations have been forwarded to the Provost's office for review and will then be forwarded to the President for his review and approval.

The Early Registration Policy will be posted for the 30-day review period on the new policy website soon. The website is available at www.policies.eku.edu. The website will ultimately house official versions for all academic and non-academic policies.

Those departments interested in participating in the University-wide advising survey should contact Dr. E.J. Keeley.

A SACS Review Team came to Eastern in February to evaluate the first year of implementation for Eastern's new Ed.D. SACS has already approved Eastern's Document for Substantive Change.

The Key Indicators negotiation meeting with CPE representatives has been postponed until the completion of the current legislative session.

The Colleges have analyzed the programs identified by CPE as "low-productivity" in terms of degree production in their Program Productivity Review (PPR), and have provided written recommendations which were submitted to CPE at the end of February.

Data for the University’s QEP initiatives are being assessed, focusing on Spring 2008 first-year freshmen and senior NSSE questions related to critical thinking.

The 2008-2009 Factbook is currently being updated and will be released in mid-March.

REPORT FROM STUDENT GOVERNMENT: Alex Combs

Mr. Combs reported that SGA is currently working on two policy changes and bringing them through the Policy on Policies process. These policies deal with: 1) allowing student organizations with national affiliation the option of choosing off-campus banking; and 2) campus bulletin board postings.
SGA would like to collaborate with Faculty Senate on the formation of an online library of course syllabi. Mr. Combs will be contacting the Executive Committee soon to discuss that issue.

**Budget Committee.** Senator Johnson reported that the Budget Committee met on the 6th and the 20th of February.

The Financial Planning Council has met and the faculty representatives on that committee are Mixon Ware representing the Faculty Senate and JoAnn Ewalt representing the Strategic Planning Council. John White represents the chairs and Allen Ault represents the deans. Most of the discussion has centered around tuition, budget cuts for this year and presumed cuts for next year.

The Senate Budget Committee is looking at several aspects to the budget cuts, including administrative travel funding, overload data, reassigned time data, growth of administrative positions vs. lost faculty lines, increased funding for administrative offices, faculty development funding, advising fees, faculty compensation, etc.

The state is requiring a two percent mid-year rescission. EKU was anticipating a 4 percent cut and are therefore cutting our budget by a total of 4 percent while anticipating further cuts from the state for the next year. The state makes up less than half of EKU’s total budget. After contributions from deferred maintenance, the university contingency funds and the President’s contingency funds the remaining amount passed on to Academic Affairs amounted to approximately one percent of Academic Affair's budget. The colleges were given the option to give up vacant personnel lines or operating expenses to meet the cut. This means that even though nobody is losing their job, faculty lines will be lost. This is especially troubling in light of the downward trend in faculty lines and upward trend in new administrative units and positions.

Senator Johnson encouraged the senators and their colleagues to check out the following links for additional budget information.

- EKU Budgets - [http://www.financialaffairs.eku.edu/budget/fiscal_year_budget/](http://www.financialaffairs.eku.edu/budget/fiscal_year_budget/)
- COSFL Institutional Budgeting presentation - [http://cpe.ky.gov/NR/rdonlyres/90BD3CA3-0B72-4C26-8454-8CE547AF1CD2/0/InstitutionalBudgetingCPEfeb16final.pdf](http://cpe.ky.gov/NR/rdonlyres/90BD3CA3-0B72-4C26-8454-8CE547AF1CD2/0/InstitutionalBudgetingCPEfeb16final.pdf)

**Rules Committee.** Senator McKenney reported that the Rules Committee met on February 3rd and 17th with Senate Chair Mixon Ware for discussions on the idea of establishing a Senate standing committee to address academic and advising matters.

**Committee on Committees.** Senator Staddon reported that the committee met last Monday to discuss the change of committee assignments. A recommendation will be presented at the next Faculty Senate meeting.
Welfare Committee. Senator Foote reported that the Welfare Committee is continuing to discuss the idea of holding a retirement fair. The committee is also looking at some issues regarding benefits.

Ad Hoc Committee Report on EKU Community College. Senator Taylor moved that the Senate show support for exploring the creation of an Associate degree in General Studies and for requiring those "at-risk" students identified to declare the Associate degree as part of their admission to the University, seconded by Senator Johnson. The motion to show support carried.

University Financial Planning Council. Senator Ware reported that the Financial Planning Council met on Friday, February 13th. The primary topics for discussion were the overall status of the budget (state and university) and tuition modeling. The discussion on tuition modeling included a variety of tuition structuring options to consider for long term planning. The Council will meet again on March 6th to further discuss tuition for the upcoming academic year based on CPE recommendations during the first week of March. Other issues to be discussed include policy decisions related to earnings (overload pay, additional pay such as advising, overtime, supplemental pay) and carry forward.

Strategic Planning Council. Senator Taylor reported that the Strategic Planning Council will meet in April.

Work Group on Upper Division Electives. Senator May shared the following in his written report to the Senate.

The unanimous decision of the subcommittee (Elizabeth Throop, Lindsey Cross, Allen Ault, and David May) was to recommend a minimum of 42 hours. Elizabeth Throop will be meeting with the Associate Deans next Thursday to get their input before moving forward to the Council of Academic Affairs with a recommendation.

ADJOURNMENT

Senator Piercey moved to adjourn at approximately 5:40 p.m.
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>BACKGROUND</td>
<td>2</td>
</tr>
<tr>
<td>OVERVIEW OF CRITERIA</td>
<td>2</td>
</tr>
<tr>
<td>CHANGING THE CULTURE</td>
<td>4</td>
</tr>
<tr>
<td>INCREASING THE LEVEL OF SCHOLARSHIP</td>
<td>4</td>
</tr>
<tr>
<td>CLINICAL/PRACTITIONER GRADUATE FACULTY</td>
<td>5</td>
</tr>
<tr>
<td>ASSOCIATE GRADUATE FACULTY STATUS</td>
<td>6</td>
</tr>
<tr>
<td>FULL GRADUATE FACULTY STATUS</td>
<td>8</td>
</tr>
<tr>
<td>TRANSITION FROM CURRENT STATUS TO THE NEW GRADUATE FACULTY STATUS</td>
<td>10</td>
</tr>
</tbody>
</table>
Proposal to modify the Graduate Faculty Criteria

BACKGROUND
The main reasons for proposing modifications of the Graduate Faculty Criteria are to make scholarship stronger at the graduate level and to ensure compliance with Southern Association of Colleges and Schools-Commission on Colleges (SACS-COC) and other accrediting bodies.

In December 2007, during the university’s last reaffirmation by SACS, the Commission on Colleges awarded EKU membership at Level V. At this level EKU is authorized to offer Doctoral degrees starting with the Doctor of Education (Ed.D.) degree program in Educational Leadership and Policy Studies. This award is a large milestone in the history of the institution and must be reflected in all the standards established for graduate education at EKU.

The criteria presented below reflect the philosophy that graduate education can flourish only in a climate in which quality teaching and faculty scholarship are expected and encouraged. To sustain a graduate culture requires a genuine commitment to scholarship in all of its forms as well as to effective teaching and advising.

The academic integrity of graduate programs rests primarily with the Graduate Faculty. The main responsibilities of the members of the Graduate Faculty are to (1) teach graduate students effectively, (2) foster independent learning, (3) enable students to contribute to a profession or field of study, (4) conduct scholarly and creative work of high quality, (5) maintain proficiency in their discipline, and (6) ensure graduate programs in their discipline are relevant and of high quality. The criteria and procedures for assessing the graduate faculty are needed to ensure high quality teaching, scholarship, and programs at the graduate level.

OVERVIEW OF CRITERIA
The standards outlined in this document are the minimum requirements. Faculty are encouraged to exceed these standards individually and collectively. Departments and colleges may establish criteria that exceed these standards.

In establishing these criteria EKU intends to

♦ demonstrate to external accreditation bodies that it regards high quality teaching and scholarship important and necessary to graduate education and, through the criteria, has a systematic approach to monitor quality of teaching and scholarly productivity; and

♦ provide support for faculty to meet the criteria, for the enhancement of graduate programs, and for fostering a graduate culture.

In order to clarify the role of the faculty in graduate education, we need to list the responsibilities, the associate minimum qualifications for each type of responsibility, and the methods for verification/assessment of the qualifications. The responsibilities can be divided into two categories:

Teaching Graduate Courses: In order for a faculty member (Adjunct, visiting, Tenure-track or Tenured) to teach graduate courses, his/her teaching credentials must be approved by the Provost’s office according to the University Faculty Qualification Policy (4.6.1). Designated persons in the Provost’s office have been working on establishing needed policies to ensure EKU’s continuous compliance with SACS teaching criteria. Provost or his/her designee will also be responsible for monitoring the observance of the policy. Associate Vice President for Graduate Studies and Research
and Associate Dean of Graduate Studies and Research through Provost Council and Deans’ Council will be reviewing and approving the policy and any changes made to it in the future. Therefore, the Graduate Council does not have to verify/monitor, through the Graduate Faculty approval process, the teaching credentials of a faculty whose responsibility for a graduate program is only teaching graduate courses.

Note: at least 75% of faculty teaching in a graduate program must have graduate faculty status

Verification: through program review and graduate faculty nominations (the forms should ask for the number of faculty teaching graduate courses and the number with graduate faculty status)

Scholarship/Service: Other faculty responsibilities related to graduate education are coordinating graduate programs, advising graduate students, and directing dissertations and theses (serving on and/or chairing Examinations, Thesis, and Dissertation Committees for students pursuing masters, specialist and doctoral degrees). Therefore, a record of published scholarship is required to demonstrate the faculty’s ability to ensure the relevancy and high quality of graduate programs, to guide students to contribute to the profession or field of study, and to direct a thesis or dissertation. Verification and monitoring of the qualifications of this group of faculty will be done through granting Graduate Faculty Status.

Committees: All committees related to graduate programs; especially comprehensive exams, thesis, and dissertation committees must have at least 60% graduate faculty membership. The committees must have at least 2/3 tenured/tenure-track graduate faculty members. Comprehensive exams and thesis committees must be chaired by Associate or Full Graduate faculty; dissertation committees must be chaired by Full Graduate faculty. In the cases where a committee has co-chairs, one of the co-chairs must have Associate (Examinations and Thesis) or Full (Dissertation) Graduate faculty status.

Verifications: The committee makeup/membership for each graduate student has to be approved by graduate school.

There are three sets of criteria for awarding graduate faculty status. The standards used in applying these criteria vary according to the applicant’s desired status and are outlined below:

1. Earned degree;
2. Graduate teaching effectiveness and fulfillment of professional responsibilities;
3. Scholarly and professional productivity.

Currently there are three levels of graduate faculty statuses. The first level, referred to as Graduate Instruction Status, is for faculty who are not tenure-track but who have teaching or research expertise that is needed by the department. This status is also used for tenure-track/tenured faculty who do not meet all the qualifications required for the other levels. All the faculty at this level have only teaching responsibilities. Therefore, under the new criteria this level can be eliminated.

The second level, referred to as Associate Graduate Faculty Status, is used for faculty who only teach graduate courses and serve on the Graduate Advisory or Graduate Examination Committees, but do not serve as chair of the committees. There are minimal scholarly requirements at this level. Also, there is no time limit for this status. The new criteria for this level slightly increase the level of scholarly expectations, ensure quality teaching, allow the graduate faculty to chair Graduate Advisory
or Graduate Examination Committees, and require the renewal of the status every five years to ensure the continuous eligibility of the faculty.

The third level, referred to as Full Graduate Faculty Status, is used for faculty who teach graduate courses and serve on (and chair) the Graduate Advisory or Graduate Examination Committees. Since all of the responsibilities and privileges associated with this level have been given to the faculty in the second level through the changes in the criteria, this level is changed to be awarded to the graduate faculty with substantial and documented evidence of excellence in scholarly and creative activities on a current and sustained basis. In other words, the faculty at this level have accomplished above and beyond all expectations in teaching, scholarship and service at the graduate education level. While the current criteria require reapplication every five years, the new criteria provide for lifetime status once this level has been achieved.

Clinical/Practitioner Graduate Faculty: A faculty member teaching graduate or post-baccalaureate clinical, practicum, or internship courses who holds at least a master’s degree in the teaching discipline and has certification/licensure or demonstrated clinical/practice leadership in a specialization relevant to the course content may apply for Clinical/Practitioner Graduate Faculty status. Clinical/Practitioner Graduate Faculty will be teaching specified graduate courses and may have limited responsibilities and privileges related to the graduate education at EKU.

Adjunct Graduate Faculty: A faculty member from an outside Institution may apply for Adjunct Graduate Faculty if he/she has all the qualifications required for at least Associate Graduate Faculty status. Adjunct Graduate faculty may teach graduate courses; serve on Comprehensive/Qualifying Examinations, Thesis, and Dissertation Committees for students pursuing masters, specialist and doctoral degrees. They may also serve as co-chairs of the mentioned committees with another faculty who has Associate (Examinations and Thesis) or Full (Dissertation) Graduate Faculty status. In order for Adjunct faculty to serve as Dissertation committee co-chair, he/she must meet the scholarship qualifications required for full graduate faculty status. Adjunct Graduate Faculty status will be approved for teaching specific courses and/or serving/co-chairing specific committees. Duration of this status depends on the duties for which the faculty member’s status has been approved.

CHANGING THE CULTURE

From selection and credentialing only to an ideal of professional development of Graduate Faculty members

Faculty (particularly, but not exclusively new faculty) often need guidance in directing dissertations and theses. The current assumptions are the faculty know how to do the advising/directing or will pick up along the way. The Graduate School/Council/Dean should lead in professional development by providing seminars, articles, mentoring, etc. to strengthen the quality of scholarship and advising for dissertations and theses. This can supplement the credentials check and move us toward a culture of professional development across the board for graduate faculty.

INCREASING THE LEVEL OF SCHOLARSHIP

The scholarly productivity of faculty at each level of graduate faculty status must be increased and the criteria for graduate faculty status must be revised and updated in five years.
# CLINICAL/PRACTITIONER GRADUATE FACULTY STATUS

<table>
<thead>
<tr>
<th>Current Criteria</th>
<th>Proposed Criteria</th>
<th>Justification</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Educational Background and Tenure Status</strong></td>
<td>1. Tenure/Tenure-Track/Clinical/Visiting, or Part-time  2. At least a master's degree in the teaching discipline and must have certification/licensure or demonstrated clinical/practice leadership in a specialization relevant to the course content</td>
<td>Professional degree areas such as Nursing must have their clinical/practicum/internship courses taught by clinicians/practitioners in the field.</td>
</tr>
<tr>
<td><strong>2. Experience and Leadership</strong></td>
<td>1. Two to five years (depending on discipline specific accreditation requirements) practice experience in the teaching area at the advanced level.  2. Leadership role in practice or in the profession.</td>
<td>These faculty members’ strength is their extensive experience in the field</td>
</tr>
<tr>
<td><strong>3. Evidence of successful undergraduate and/or graduate experience within the past five years</strong></td>
<td>1. List of undergraduate and/or graduate courses taught during the last five years  2. List of comprehensive examination or thesis committees on which the applicant has served.  3. The nomination form must be accompanied by the faculty’s teaching evaluations or a letter from the department chair giving evidence of excellent teaching.</td>
<td>This criterion ensures excellent teaching at the graduate level.</td>
</tr>
<tr>
<td><strong>4. Duration of the status</strong></td>
<td>Must be renewed every five years.</td>
<td>This criterion ensures the continuous eligibility of the faculty for this status.</td>
</tr>
<tr>
<td><strong>5. Privileges and responsibilities</strong></td>
<td>May teach graduate courses and serve as a member of the Comprehensive Examination or thesis committees as related to the area of clinical licensure/certification expertise.</td>
<td>With their extensive field experience, these faculty members will be able to serve the program and students well by serving on these committees.</td>
</tr>
</tbody>
</table>
## ASSOCIATE GRADUATE FACULTY STATUS

<table>
<thead>
<tr>
<th>1. Educational Background and Tenure Status</th>
<th>Current Criteria</th>
<th>Proposed Criteria</th>
<th>Justification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Have earned the highest degree normally given in the field</td>
<td>1. Have a full-time tenure/tenure-track appointment; 2. Have earned the highest degree normally awarded in the field.</td>
<td>Non tenure-track faculty who have all the required qualifications could apply for Adjunct Graduate Faculty Status.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2. Scholarly Activity</th>
<th>Must fulfill at least TWO categories listed below:</th>
<th>Provide evidence of at least TWO scholarly activities conducted within the past five years from sections 1 or 2 listed below. <strong>At least one activity must be from Section 1.</strong></th>
<th>A graduate faculty who is a member of or chairs comprehensive/qualifying examination or thesis/dissertation committees, must be actively involved in scholarship in their field.</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Publication, b. Participation in professional meetings, c. Leadership, d. Advanced training (classes, workshops), e. Professional activities beyond classroom instruction, f. Appropriate related experiences in the field.</td>
<td>Section 1: ♦ Referred article in a regional or national professional journal (state journal with regional or national submissions/readership may be included) ♦ A regional or national juried performance or exhibit (performance videotape, exhibit catalogue, etc.) ♦ Substantial contribution to professional literature (e.g., chapter of a book with a recognized academic publisher) ♦ Presentation at a national or regional professional meeting related to your discipline ♦ Awarded or approved grant proposal from competitive external agencies</td>
<td>Section 2: ♦ Leadership in professional associations ♦ Professional activities beyond classroom instruction ♦ Appropriate related experiences in the field. ♦ Grant proposal submitted to competitive external agencies.</td>
<td></td>
</tr>
</tbody>
</table>

| 3. Evidence of successful undergraduate and/or graduate | No evidence required | 4. List of undergraduate and/or graduate courses taught during the last five years 5. List of comprehensive/qualifying examinations or thesis/dissertation committees (been a member | This criterion ensures excellent teaching at the graduate level. |
**Graduate Faculty Criteria**

9/19/2008

<table>
<thead>
<tr>
<th>experience within the past five years</th>
<th>6. The nomination form must be accompanied by a summary of the faculty’s teaching evaluations or a letter from the department chair giving evidence of excellent teaching.</th>
</tr>
</thead>
<tbody>
<tr>
<td>4. Duration of the status</td>
<td>No limit (Renewal of the status is not required) Must be renewed every five years. This criterion ensures the continuous eligibility of the faculty for this status.</td>
</tr>
</tbody>
</table>
| 5. Privileges and responsibilities   | May serve on Graduate Advisory or Graduate Examination Committees, but **not** chair the committees May teach graduate courses; serve on the Graduate Council; serve on comprehensive/qualifying Examinations, Thesis, and Dissertation Committees for students pursuing masters, specialist and doctoral degrees.  
In order to chair comprehensive/qualifying Examinations or Thesis Committees, the applicant must either (a) have previous experience on such committees or (b) be mentored by a member of the graduate faculty who has successfully chaired thesis or dissertation committees in the past.  
May co-chair dissertation committees with another faculty who has Full Graduate Faculty status. The continuous renewal of this status ensures that the faculty will keep active with their scholarly activities, which should qualify them as chairs of comprehensive/qualifying Examinations, Thesis, and Dissertation Committees. |
# FULL GRADUATE FACULTY STATUS

<table>
<thead>
<tr>
<th>1. Educational Background and Tenure Status</th>
<th>Current Criteria</th>
<th>Proposed Criteria</th>
<th>Justification</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1. Have earned the highest degree normally given in the field</td>
<td>1. Have a full-time tenure/tenure-track appointment</td>
<td>This status is for the faculty with outstanding teaching, scholarship and service portfolios.</td>
</tr>
<tr>
<td></td>
<td>2. A teaching record of at least one graduate level course every two years, and</td>
<td>2. Have earned the highest degree normally awarded in the field.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3. Service as a member of a comprehensive examination on thesis committee during the past five years.</td>
<td>3. A minimum of five years of graduate faculty experience at an accredited institution, and</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>4. Have a teaching record of at least one graduate level course or chaired a comprehensive/qualifying examination or thesis/dissertation committee during the past two years.</td>
<td></td>
</tr>
</tbody>
</table>

<p>| 2. Scholarly Activity                      | Section 1: Type of scholarly activity: | Provide evidence of at least THREE scholarly activities conducted within the past five years from sections 1 or 2 listed below. At least two activities must be from Section 1. | To qualify for the Full Graduate Faculty Status, one must have an ongoing, outstanding, and exemplary scholarship record. |
|                                            | ♦ refereed article in a professional journal, subject to peer review prior to publication | Section 1: |
|                                            | ♦ paper presented to a peer-reviewed (not civic) meeting | ♦ Refereed article in a regional or national professional journal |
|                                            | ♦ editor of a refereed or scholarly journal | ♦ A regional or national juried performance or exhibit |
|                                            | ♦ a juried performance or exhibit (performance videotape, exhibit catalogue, etc.) | ♦ Substantial contribution to professional literature (e.g., chapter of a book) |
|                                            | ♦ substantial contribution to professional literature (e.g., chapter of a book) | ♦ Awarded or approved grant proposal from competitive external agencies |
|                                            | Section 2: The nominee must fulfill at least TWO categories from the list below: | Section 2: |
|                                            | ♦ Participation in professional meetings | ♦ Presentation at a regional or national professional meeting related to their field |
|                                            | ♦ Leadership | ♦ Leadership in professional organizations |
|                                            | ♦ Advanced training (classes, workshops). | ♦ Professional activities beyond classroom instruction |</p>
<table>
<thead>
<tr>
<th>Category</th>
<th>Criteria</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Evidence of successful undergraduate and/or graduate experience within the past five years</td>
<td>No evidence required</td>
<td>1. List of graduate courses taught during the last five years&lt;br&gt;2. List of comprehensive/qualifying examinations and/or thesis/dissertation committees chaired&lt;br&gt;3. The nomination form should be accompanied by a summary of the faculty’s teaching evaluations or a letter from the department chair giving evidence of excellent teaching.</td>
</tr>
<tr>
<td>4. Duration of the status</td>
<td>Five years. This status must be renewed every five years.</td>
<td>Must be renewed every five years unless the faculty member has Professor Rank in which case the Full Graduate Faculty status will be permanent. <strong>Note:</strong> If a faculty member receives Professor Rank after he/she has attained Full Graduate Faculty status, the faculty member must apply for renewal of that status and if he/she is still eligible, the status will become permanent.</td>
</tr>
<tr>
<td>5. Privileges and responsibilities</td>
<td>May serve on Graduate Advisory or Graduate Examination Committees, and chair the committees</td>
<td>May teach graduate courses; serve on the Graduate Council; serve on and Chair Examination, Thesis, and Dissertation Committees for students pursuing masters, specialist, and doctoral degrees.</td>
</tr>
</tbody>
</table>
## TRANSITION FROM CURRENT STATUS TO THE NEW GRADUATE FACULTY STATUS

<table>
<thead>
<tr>
<th>CURRENT STATUS</th>
<th>MAY APPLY FOR</th>
<th>TIME PERIOD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Graduate Instruction</strong></td>
<td>Associate, Clinical/Practitioner or Adjunct Graduate Faculty <em>(if qualified)</em></td>
<td>Next renewal period</td>
</tr>
<tr>
<td></td>
<td><em>(No Graduate faculty status) new application is NOT needed, however these faculty may:</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. Teach graduate courses with approval based on University Faculty Qualifications (policy 4.6.1) and compliance with 75% graduate faculty teaching in the program</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2. Serve on the graduate committees as long as the compliance with 60% graduate faculty serving on the committees is observed</td>
<td></td>
</tr>
<tr>
<td><strong>Associate Graduate Faculty</strong></td>
<td>Full Graduate Faculty</td>
<td>As soon as qualified</td>
</tr>
<tr>
<td><strong>Note:</strong> The new Associate Graduate Faculty has the same responsibilities and privileges as the current Full Graduate Faculty.</td>
<td>Associate or Clinical/Practitioner Graduate Faculty</td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>(No Graduate faculty status) new application is NOT needed, however these faculty may:</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td>5. Teach graduate courses with approval based on University Faculty Qualifications (policy 4.6.1) and compliance with 75% graduate faculty teaching in the program</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6. Serve on the graduate committees as long as the compliance with 60% graduate faculty serving on the committees is observed</td>
<td></td>
</tr>
</tbody>
</table>
| Full Graduate Faculty | Full Graduate Faculty, if meeting all qualifications  
Associate or Clinical/Practitioner Graduate Faculty (*if not meeting qualifications for the Full Graduate Faculty Status*) | Next renewal period  
Next renewal period |
|-----------------------|-------------------------------------------------------------------------------------------------|----------------------|
| First year (tenure-track, lecturer, visiting, or part-time) | (No Graduate faculty status) No application is needed, however these faculty may:  
1. Teach graduate courses with approval based on University Faculty Qualifications (policy 4.6.1) and compliance with 75% graduate faculty teaching in the program  
2. Serve on the graduate committees as long as the compliance with 60% graduate faculty serving on the committees is observed | Next renewal period  
Next renewal period |

Note: These faculty members should be qualified for graduate faculty status during their second year at EKU.
<table>
<thead>
<tr>
<th>Levels</th>
<th>Current</th>
<th>New Proposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Instruction</td>
<td>May be allowed to serve on a limited number of graduate committees subject to the approval of the Graduate Council</td>
<td>1. Clinical/Practitioner: May teach graduate courses and serve as a member of the Comprehensive Examination or thesis committees as related to the area of clinical licensure/certification expertise.</td>
</tr>
<tr>
<td>2. Associate</td>
<td>May serve on Graduate Advisory or Graduate Examination Committees, but <strong>not</strong> chair the committees</td>
<td>2. Adjunct: Faculty from an outside institution who may have “Associate” or “Full” status responsibilities according to their credentials.</td>
</tr>
<tr>
<td>3. Full</td>
<td>May serve on Graduate Advisory or Graduate Examination Committees, and chair the committees</td>
<td>3. Associate: May teach graduate courses; serve on the Graduate Council; serve on Comprehensive/Qualifying Examinations, Thesis, and Dissertation Committees for students pursuing masters, specialist and doctoral degrees. In order to chair Examinations or Thesis Committees, the applicant must either (a) have previous experience on such committees or (b) be mentored by a member of the graduate faculty who has successfully chaired thesis or dissertation committees in the past. May co-chair dissertation committees with another faculty who has Full Graduate Faculty status.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Responsibilities</th>
<th>Current</th>
<th>New Proposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Instruction</td>
<td>One semester, additional semesters could be requested on the same form</td>
<td>1. Clinical/Practitioner: Must be renewed every five years.</td>
</tr>
<tr>
<td>2. Associate</td>
<td>No limit (Renewal of the status is not required)</td>
<td>2. Associate: Must be renewed every five years.</td>
</tr>
<tr>
<td>3. Full</td>
<td>Five years. This status must be renewed every five years</td>
<td>3. Full: Must be renewed every five years unless the faculty member has Professor Rank in which case the Full Graduate Faculty status will be permanent.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Duration of the status</th>
<th>Current</th>
<th>New Proposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Instruction</td>
<td>One semester, additional semesters could be requested on the same form</td>
<td>1. Clinical/Practitioner: Must be renewed every five years.</td>
</tr>
<tr>
<td>2. Associate</td>
<td>No limit (Renewal of the status is not required)</td>
<td>2. Associate: Must be renewed every five years.</td>
</tr>
<tr>
<td>3. Full</td>
<td>Five years. This status must be renewed every five years</td>
<td>3. Full: Must be renewed every five years unless the faculty member has Professor Rank in which case the Full Graduate Faculty status will be permanent.</td>
</tr>
</tbody>
</table>
Copyright Education Group Mission Statement

The Eastern Kentucky University Copyright Education Group will work to:

1. Gather presently existing EKU sources involving U.S. Copyright Law in a central easily accessible location;

2. Gather information from other sources to post in this central easily accessible location to answer general questions about copyright issues;

3. Gather anonymous requests from faculty, staff, and students to answer questions about copyright law;

4. Develop educational opportunities to assist faculty, staff, and students in understanding copyright law; and

5. Identify means to assist faculty, staff, and students in addressing copyright concerns.
**New Scheduling Software**

At the suggestion of Virginia Underwood, Registrar Tina Davis has shared the following links to show how one university has been using the R25 scheduling software. One of the important features of the software is the web viewer which creates a powerful calendar tool pulling all events out of the software into a customize calendar feature.

Here is a link to their R25 page with a history and other informative links:

http://www.uc.edu/scheduling/history.htm

Here is the link to their calendar that is produced by the R25 software:

calendar.uc.edu
MEMORANDUM

To: Dr. Diane Leggett
From: Dr. Mixon Ware
Date: March 2, 2009
Subject: Posthumous Degree Recommendation of Megan Meyers

It was with great sadness that we learned of the untimely passing of Megan Meyers, a student in the Child and Family Studies major. I am writing to recommend Megan for a posthumous degree in my capacity as her academic advisor, although the recommendation has the support of all faculty in Child and Family Studies.

Megan was an outstanding student and a fine young woman. She was respected and admired by all who knew her. She completed a practicum with Cooperative Extension last fall and everyone who worked with her loved her and said what an outstanding asset she had been to their organization. Megan had that special ability of being able to work well with everyone from young children to senior adults. She will be missed.

Megan meets the qualifications for a posthumous degree. She had completed all of her General Education requirements, all of the required courses in the major, and she had met the upper division hours requirement. The only thing precluding her from graduating in December was that she lacked six hours of electives. She was taking elective hours this spring to complete the Bachelor of Science degree and hoped to attend graduate school in the fall.

I appreciate your willingness to submit the Chair's nomination to award Megan Meyers the posthumous degree at the May 2009 commencement. When the dean has approved the nomination, I will present a motion for the posthumous degree at the April Executive Committee meeting. It will then go to the Faculty Senate for a vote on April 6, after which it will go to the provost and president for final approval.

On behalf of both students and faculty who had the privilege of knowing Megan Meyers, thank you for honoring her in this way.

/MW
TO: Members of the Faculty Senate

FROM: Janna P. Vice, Chair
The Council on Academic Affairs

DATE: March 31, 2009

SUBJECT: CAA Agenda for Faculty Senate

As a result of the Council on Academic Affairs’ meeting on March 19, 2009, the following items are presented for the Faculty Senate’s agenda on April 6, 2009.

Curriculum Proposals

1. EKU Now! Program, Catalog language proposal

2. B.S. in Emergency Medical Care - Remove EMC 212, BIO 378, and Free Electives; Revise Total Curriculum Requirements from 128 to 120.

3. ASP in Paramedicine – Remove EMC 212

4. B.S. in Homeland Security - Remove Minor Requirement and Increase Number of Free Electives Revise Total Curriculum Requirements from 128 to 120.

5. B.S. in Correctional and Juvenile Justice Studies – Reduce hours of Free Electives from 43 to 35, which will reduce the Total Curriculum Requirements from 128 to 120.


7. Bachelor of Individualized Studies (B.I.S.) – Decrease the number of required electives by 8 credit hours thereby reducing the number of required curriculum hours from 128 to 120.

8. General Studies B.A. - Decrease the number of free electives by 8 credit hours thereby reducing the number of required curriculum hours from 128 to 120.
9. Anthropology Program Revision – Change major requirement and hours required to graduate & Anthropology, Sociology & Social Work
10. GIS Certificate – New Program Geology & Geography
11. B.B.A. Accounting Program Revision – Eliminate ACC 442 and 527 from the Accounting Program Accounting, Finance & Information Systems
12. Minor in Advertising Program Revision – Change Minor to drop Communication
   COM 320 Series and add JOU or PUB 320
13. Minor in Visual Media Program Revision – Change Minor to drop Communication
   COM 320 Series and add JOU or PUB 320
14. B.A. in Journalism Program Revision – Change Major to drop Communication
   COM 320 Series and add new courses
15. B.A. in Public Relations Program Revision – Change Major to drop Communication
   COM 320 Series and add new courses
16. B.B.A. in General Business (All Options) Program Revision – Management, Marketing & Administrative
    -Add a Corporate Communication and Technology option to General Communication
    -Move CIS 400 as a major requirement under the course requirements for the first three options.
    -Replace CIS 435 with 335 in Global Supply-Chain Management Option.
    -Adjust free electives accordingly for the new CCT option.
    -Reduce the General Business Major (all Options) to 120 hours from 128 by streamlining the curriculum and omitting courses without compromising the quality of the programs
17. B.S. in Business Marketing Education/Teaching – Request exclusion Management, Marketing & Administrative
    For General Education requirement: Block VII (QS) to take Communication
    CIS 212 or CSC 104
18. B.S. Physical Education Program Revision – Remove PHE 415 Exercise & Sport Science
    requirement under option and add REC 102 or REC 290 under Support Option for Fitness and Wellness Option
19. Minor in Community Health Program Revision – Add HEA 320 Health Promotion & Administration
    to required courses and EHS 280 to Elective Courses under Minor
20. Health Services Administration Major Program Revision – Health Promotion & Administration
    Decrease overall program requirements from 128 to 120 credit Hours; delete ECO 370 as support course from option in HCAI; specify course alternatives for satisfying support course requirements
22. Occupational Science B.S. – Decrease total hours from 128 to 120 Occupational Therapy
23. Occupational Therapy M.S. – Change Graduate Catalog description Occupational Therapy
    of the admission process for option 2
24. Recreation and Park Administration B.S. Program Revision – Recreation & Park Administration
    Decrease total hours from 128 to 120.

Information Item

25. AA Degree in General Studies Faculty Senate Subcommittee, Associate Degree Work Group, Associate/Assistant Deans

Eastern Kentucky University is an Equal Opportunity/Affirmative Action Employer and Educational Institution
Current catalog language:

### OTHER TYPES OF ADMISSION

1. **High School Specials**

   Students who have one unit less than the number required for high school graduation with superior grades (i.e., 3.0+ grade point average) may be admitted upon the written recommendation of the high school principal.

2. **Jump Start Students**

   High school seniors in Eastern Kentucky University’s service region who have an interest in taking college-level course work while still enrolled in high school may enroll in the Jump Start program. Students may enroll in courses at any Eastern Kentucky University campus site including Richmond, Manchester, Corbin and Danville. Applicants must submit a Jump Start Recommendation Form to be eligible to participate in the program and must be in good academic standing with their high school in order to participate in the Jump Start Program. Tuition is waived for students participating in the program. Students are responsible for the cost of textbooks, parking permit, and any associated course fees.

Proposed Catalog language:

### OTHER TYPES OF ADMISSION

1. **High School Specials**

   Students who have one unit less than the number required for high school graduation with superior grades (i.e., 3.0+ grade point average) may be admitted upon the written recommendation of the high school principal.

2. **EKU Now!**

   The EKU Now! program is designed for high school juniors and seniors within Eastern Kentucky University’s service region and combines features of EKU’s previous Dual Credit and Jump Start programs. This scholarship program provides the opportunity for juniors and seniors to enroll in one course each fall or spring semester with course tuition waived.

   To qualify for this program, high school juniors/seniors must have a GPA of 3.0 and ACT scores on file with EKU at the time they apply for the program. To qualify for EKU Now! students must have minimum ACT scores of 18 in English, 19 in Mathematics, 20 in Reading and a composite ACT score of 21. High school seniors may take a 2nd course each semester, at no cost, if they have a composite ACT score of 24 or higher at the time of application to the program. If the high school senior has an ACT score of 21 - 23 at the time of application to the program, the 2nd course will cost 50% of the current in-state tuition rate.

   EKU Now! students may enroll for fall or spring classes at any EKU campus including Richmond, Manchester, Lancaster, Corbin and Danville. An EKU Now! admission application should be submitted along with a high school
transcript at least one month before the beginning of the EKU school term. A new application and high school transcript is required for each subsequent academic year of participation prior to the first semester of attendance. EKU will waive the admission application fee for each EKU Now! admission application. While the EKU Now! participants have their course tuition waived, these students will still be held responsible for the cost of textbooks, parking permits and any associated course fees.

**EKU Now!** participants will be offered seats in established EKU courses on an availability basis and for which the student meets all prerequisites. Students in the program attend specific advising sessions and register for courses during a specified timeframe just prior to the beginning of an academic semester. Advising and registration sessions will be available on each of EKU’s campuses.

Continued participation in the **EKU Now!** scholarship program is dependent upon successful completion of courses. Each student is expected to maintain at least a 2.0 cumulative EKU GPA. Students who earn a “D” or “F” grade may not continue their participation until they have repeated the “D” or “F” and earned at least a 2.0 term GPA. Students who elect to repeat a course should contact the Office of the Registrar for registration assistance. Courses repeated by EKU Now! participants are subject to a 50% tuition charge at the current in-state rate.

**Presidential Scholarship Opportunity**

**EKU Now!** students who meet specific criteria will be awarded an EKU Presidential Scholarship which provides half tuition and is renewable for up to eight semesters. To qualify for this Presidential Scholarship, the EKU Now! students must: earn at least 9 credit hours at EKU; have no EKU grade lower than a “C”; have not repeated any EKU course; earn a cumulative EKU GPA of at least a 3.0; have a final high school GPA of at least a 3.0; and have a composite ACT score of at least 23 before graduating from high school. This EKU scholarship will be awarded to qualified EKU Now! students who enroll at EKU as first-time freshmen degree-seeking students upon graduation of high school.

**EKU Now!** is a dual credit program. Participating high schools will partner with EKU through a memo of agreement. Students who wish to enter this program must coordinate admission through their participating high school.
## Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

| Part I |
|-------------|-------------------------------|
| (Check one) | Department Name |
| New Course (Parts II, IV) | Safety, Security & Emergency Management |
| Course Revision (Parts II, IV) | College |
| Course Dropped (Part II) | Justice & Safety |
| New Program (Part III) | *Course Prefix & Number |
| Program Revision (Part III) | *Course Title (30 characters) |
| Program Suspended (Part III) | *Program Title |

(Major X, Option ___; Minor ___; or Certificate ___)

*Provide only the information relevant to the proposal.

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>2.27-2009</td>
<td>Graduate Council*</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>2.26-2009--3.4-2009</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Remove EMC 212 (1 hr) from the Program Major Core Requirements.

Remove BIO 378 (1 hr) from the Supporting Course Requirements in all options.

Drop the Free Electives Requirement (6 hrs.) thereby reducing the required degree credit hours from 128 to 120.

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

The information contained in EMC 212, Auto Extrication, is covered in other courses and represents a duplication of students learning objectives. Through review of all courses, with consideration of accreditation standards and other benchmark curriculums, BIO 378 will be removed. BIO 378 exceeds academic requirements of these benchmarks. Dropping the free electives EMC 212 and BIO 378 will decrease the total curriculum requirements to 120 hours. This would allow students to graduate earlier.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** None.

**Operating Expenses Impact:** The proposal will not necessitate an increase in operating expenses

**Equipment/Physical Facility Needs:** Existing facilities will be used.

**Library Resources:**

None.
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Emergency Medical Care (B.S.)

CIP Code: B51.0904

Core Requirements ................................................................. 49-48 hours

EMC 104 (1), 110 (6), 115 (2), 200 (2), 205 (1), 242 (4),
215 (1), 225, 240, 310 (1), 315 (1), 320, 335, 340, 342, 352,
360 (2), 362 (4), 400, 480.

Support Course Requirements

Emergency Services Administration Option ........................................... 36-35 hours

ENG 300; EMC 420, 430, 440, 489; BIO 171, 301, 378 (4);
CHE 101/107 Lab (1), CHE102 (4); PSY 200, 308

Paramedic Clinical/FSE Option ...................................................... 36-35 hours

ENG 300; FSE 200, 225, 320, 400; BIO 171, 301, 378 (4);
CHE 101/107 Lab (1), 102 (4), PSY 200, 308

Paramedic/Science Option .......................................................... 36-35 hours

BIO 171, 121 (4), 273 (4), 301, 378 (4); CHE 111/115 Lab (1),
112/116 Lab (1), 361/366 Lab (1), 362/367 Lab (1); PHY 131 (5)

General Education Requirements ................................................... 36 hours

Standard General Education program Refer to Part Four of this catalog for details on the
General Education and University requirements.

Emergency Services Administration Option

Excluding Blocks IVB, VB, and VIII (6 hours).

Paramedic Clinical/FSE Option

Excluding Blocks IVB, VB, and VIII (6 hours).

Paramedic/Science Option

Excluding Blocks IVA, IVB, and VIII (6 hours).

Free Electives ............................................................................. 6 hours

University Requirement ............................................................. 1 hour

JSO 100

Total Curriculum Requirements ................................................. 128-120 hours
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>College Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Safety, Security &amp; Emergency Management</td>
<td>Justice &amp; Safety</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Course Title (30 characters)</td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>*Program Title</td>
<td>Emergency Medical Care (A.S.P)</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>(Major X., Option ___; Minor ____; or Certificate ____)</td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
- Remove EMC 212 (1 hr) from the Program Major Requirements.

**A. Effective date:** (Example: Fall 2001)
- Fall 2009

**A. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**
- EMC 212 material, Auto Extrication, is now covered in other classes. Keeping this course on Program Major Requirements is duplication of information.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**
- None.

**Operating Expenses Impact:**
- None.

**Equipment/Physical Facility Needs:** Existing facilities will be used.
- None.

**Library Resources:**
- None.
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>For a new course, provide the catalog text.</td>
</tr>
<tr>
<td>2.</td>
<td>For a revised course, provide the current catalog text with the proposed text using <em>strikethrough</em> for deletions and <em>underlines</em> for additions.</td>
</tr>
<tr>
<td>3.</td>
<td>For a dropped course, provide the current catalog text.</td>
</tr>
</tbody>
</table>

New or Revised* Catalog Text

(*Use *strikethrough* for deletions and *underlines* for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

---

Part III. Recording Data for New, Revised, or Suspended Program

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>For a new program, provide the catalog description as being proposed.</td>
</tr>
<tr>
<td>2.</td>
<td>For a revised program, provide the current program requirements using <em>strikethrough</em> for deletions and <em>underlines</em> for additions.</td>
</tr>
<tr>
<td>3.</td>
<td>For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.</td>
</tr>
</tbody>
</table>

New or Revised* Program Text

(*Use *strikethrough* for deletions and *underlines* for additions)

---

Emergency Medical Care (A.S.P.)

CIP Code: 51.0904

**Major Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMC 104, 110, 115, 200, 205, 242, 215, 225, 310, 315, 320, 335, 340, 342, 352, 360, and 362.</td>
<td>40 39 hours</td>
</tr>
</tbody>
</table>

**Support Course Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMC 240</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

**General Education Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 171, 301, three hours general education humanities, three hours general education social science, three hours of free electives, and six hours of English composition.</td>
<td>21 hours</td>
</tr>
</tbody>
</table>

**University Requirement**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>JSO 100</td>
<td>1 hour</td>
</tr>
</tbody>
</table>

**Total Curriculum Requirements**

<table>
<thead>
<tr>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>65 64 hours</td>
</tr>
</tbody>
</table>
### Curriculum Change Form

**Present only one proposed curriculum change per form**

**Complete only the section(s) applicable.**

#### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Safety, Security &amp; Emergency Management</td>
<td>Justice and Safety</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Course Title (30 characters)</td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>*Program Title</td>
<td>Homeland Security (B.S.)</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td>(Major <strong>x</strong>, Option ___; Minor ___; or Certificate ___)</td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.*

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>2.12.2009</td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>2.26.2009</td>
<td></td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Graduate Council*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council on Academic Affairs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Approved x Disapproved</td>
<td></td>
<td>3/19/09</td>
</tr>
<tr>
<td>Faculty Senate**</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Board of Regents**</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council on Postsecondary Edu.***</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To decrease the degree requirements to 120 hours total and

Remove the requirement for a required minor.

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

The 120 hour Bachelor's degree has been approved by the University.

The decrease in degree hours would leave almost no free electives if the minor requirement was continued. Maintaining a number of free electives is important as they are often used to accommodate transfer credits from other universities and for hours taken at EKU that students may have taken in another declared major before changing to HLS. Students with free electives remaining would be guided to take courses where the main interests lie in the Homeland Security field, primarily in the APS, COR, CRJ, EHS, EMC, FSE, MLS, PLS, and TRS programs (i.e., the approved fields of the current required minor). The removal of the minor also facilitates the future development of a fully online BS in Homeland Security since only two of the currently approved minors are offered in an online format.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** None

**Operating Expenses Impact:** None

**Equipment/Physical Facility Needs:** None

**Library Resources:** None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

**Homeland Security (B.S)**

CIP Code: 43.9999

Major Core ......................................................................................................................... 33 Hours

HLS 101, 201, 225, 301, 312, 341, 401, 421, 461 and 6 hours from HLS 349, 435, 441, 445, or 455.

Supporting Courses ........................................................................................................... 12 Hours

APS 210, FSE 310, EMC 450; select one course from PLS 375 or POL 415.

Required Minor .................................................................................................................. 18-24 Hours

- Select from APS, COR, CRJ, EHS, EMC, FSE, MLS, PLS
- TRS or other approved minor in consultation with advisor.

General Education ............................................................................................................. 48 Hours

Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements.

University Requirement ..................................................................................................... 1 Hour

JSO 100

Free Electives ...................................................................................................................... 10-16 26 Hours

Total ..................................................................................................................................... 128 120 Hours
Curriculum Change Form  
(Present only one proposed curriculum change per form) 
(Check only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
</tr>
<tr>
<td>__________</td>
</tr>
<tr>
<td>__________</td>
</tr>
<tr>
<td>__________</td>
</tr>
<tr>
<td>__________</td>
</tr>
<tr>
<td>__________</td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Department Committee  
Date  
Graduate Council*  
Date  
Council on Academic Affairs  
3/19/09  
College Curriculum Committee  
2.26.09—3.4-2009  
Approved x Disapproved  
General Education Committee*  
NA  
Faculty Senate**  
Teacher Education Committee*  
NA  
Board of Regents**  
Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)  
**Approval needed for new, revised, or suspended programs  
***Approval/Posting needed for new degree program or certificate program  
****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Reducing Free Electives from 43 to 35 hours.

A. 2. **Effective date:** (Example: Fall 2001)
Fall 2009

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)

B. **The justification for this action**

Departmental faculty are in agreement that total degree requirements should be reduced from 128 to 120 hours, and this necessitates reduction of free electives to 35 hours.

C. **The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** No impact is projected.

**Operating Expenses Impact:** No impact is projected.

**Equipment/Physical Facility Needs:** None

**Library Resources:** None

http://www.forms.eku.edu/docs/Curriculum_Change_Form.doc-9-05
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

The Department of Correctional and Juvenile Justice Studies offers a baccalaureate degree as well as professional certificates in Correctional Intervention Strategies and in Youth Services. Graduates of the department are expected to: 1) understand historical, legal, theoretical, research, and conceptual/operational foundations of the field; 2) possess competencies relevant to adult corrections and juvenile justice including communication, problem solving and decision making, and interpersonal relations; 3) be qualified for careers in adult correctional, juvenile justice, and related human services agencies; and 4) be prepared for further education. Students are encouraged to take advantage of opportunities to enrich learning and enhance their employment potential through involvement in faculty research projects and service learning experiences in a variety of professional agencies.

Baccalaureate Degree

CORRECTIONAL AND JUVENILE JUSTICE STUDIES (B.S.)

CIP Code: 43.0102

Major Requirements ..........................................................................................................................36 hours

COR 201, 300, 310, 340, 350, 388, 400, six hours of Correctional and Juvenile Justice Studies electives, and nine hours within either the Adult Corrections option or the Juvenile Justice option. (Students may choose to complete both these options in lieu of completing the six elective hours, but such students will complete a minimum of 39 hours of major coursework.)

Adult Corrections Option: COR 301, 315, and 330.

Juvenile Justice Option: COR 311, 316, and 321

NOTE: Majors must have a minimum grade point average of at least 2.0 across major core, option, and elective course requirements in order to graduate.

General Education Requirements ..................................................................................................48 hours

Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements. NOTE: Correctional and Juvenile Justice Studies majors may not use courses from Block V (Social and Behavioral Sciences) to complete Block VIII (Depth of Knowledge) requirements.
University Requirement.....................................................................................................................................1 hour

JSO 100

Free Electives.................................................................................................................................................43 35 hours*

Total Curriculum Requirements..................................................................................................................428 120 hours

*Correctional and Juvenile Justice Studies majors not having a second major or minor are required to devote at least nine of these 43 hours to coursework from at least two of the following programs in consultation with the major advisor; observe prerequisites: Criminal Justice Studies, Police Studies, Child and Family Studies, Political Science, Psychology, Recreation, Social Work, Sociology, and any foreign language. These nine hours may not be used to fulfill general education requirements. Also, a minimum GPA of 2.0 is required in these nine hours.

ONLINE COURSE WORK

The major requirements for the B.S. degree, as well as coursework required for professional certificates (see below), may be completed online. In addition to satisfying Eastern Kentucky University's (EKU's) requirements for full freshman admission or provisional admission, admission to an online cohort requires either that students reside at least 60 miles from campus, or if they reside closer, demonstrate a rationale that is satisfactory to the department for pursuing requirements online. Admission to pursue BS major requirements online further requires a composite ACT score of 20 or greater. Students with composite ACT scores of 18 or 19 may be admitted on a probationary basis but are required to furnish a writing sample. Though students transferring from another accredited institution are not required to submit test scores, such students must meet EKU's requirements for admission as a transfer student. In addition, transfer students must have an overall 2.5 or greater grade point average (GPA) on a 4.0 scale on all work from accredited institutions. Transfer students with overall GPAs less than 2.5 but at least 2.0 may be admitted on a probationary basis but are required to furnish a writing sample. The requirement that B.S. students must earn a minimum of 30 of the last 36 hours through EKU is waived for students pursuing these B.S. major requirements online. However, for the BS degree, a minimum of 32 hours must be earned through EKU. Visit www.corrections.eku.edu and contact the Undergraduate Online Program Coordinator for additional details.
# Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

## Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Department Name</td>
<td>College</td>
<td>Program Title</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Course Title (30 characters)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>*Program Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>(Major __, Option __: Minor __; or Certificate __.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by: | Date | Date |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>11/05/08</td>
<td></td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>n/a</td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>2/24/09</td>
<td>Approved X Disapproved</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>N/A</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>N/A</td>
<td>Board of Regents**</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

### Completion of A, B, and C is required: (Please be specific, but concise.)

A. **Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

   To add approved courses to the minor and certificate in African/African American Studies

   **Effective date:** (Example: Fall 2001)

   Effective Fall 2009

   **Effective date of suspended programs for currently enrolled students:** (if applicable)

B. **The justification for this action:**

   To expand opportunities for students to take a broader array of appropriate courses for the minor and certificate

C. **The projected cost (or savings) of this proposal is as follows:**

   **Personnel Impact:**

   None

   **Operating Expenses Impact:**

   None

   **Equipment/Physical Facility Needs:**

   None

   **Library Resources:**

http://www.forms.eku.edu/docs/Curriculum_Change_Form.doc-9-05
## Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using *strike through* for deletions and *underlines* for additions.
3. For a dropped course, provide the current catalog text.

<table>
<thead>
<tr>
<th>New or Revised* Catalog Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use <em>strike through</em> for deletions and <em>underlines</em> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
</tbody>
</table>

## Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using *strike through* for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>New or Revised* Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use <em>strike through</em> for deletions and <em>underlines</em> for additions.)</td>
</tr>
</tbody>
</table>

### African/African-American Studies

African/African-American Studies is an undergraduate interdisciplinary program that explores the histories, societies, and cultures of Africans and people of African descent in the Americas. Courses will be offered from a broad range of disciplines, including the arts and humanities (English, History, Music, Philosophy and Religion), social sciences (Political Science, Economics, Geography, Foreign Languages, Sociology, Psychology, Criminology), and health sciences (Environmental Health, Nursing).

**Minor**

Minor in African/African-American Studies

A student may complete a minor in African/African-American Studies by taking 18 hours as indicated below.

**Core Requirements**.................................6 hours

- AFA 201, 202.

**Electives** ..................................................12 hours

Twelve hours from the following courses:


**Total Curriculum Requirements** ................18 hours

### Certificate

Certificate in African/African-American Studies

A student may complete a certificate in African/African-American Studies by taking 12 hours as indicated below.

**Core requirements**.................................6 hours

- AFA 201, 202.

**Electives** ...............................................6 hours

Six hours from the following courses:


**Total Curriculum Requirements** ...............12 hours
Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Choose one)

- New Course (Parts II, IV)  
  Department Name: N/A
  College: UP

- Course Revision (Parts II, IV)  
  *Course Prefix & Number: N/A

- Hybrid Course ("S." or "W")  
  *Course Title (30 characters): Individualized Studies (B.I.S.)

- Course Dropped (Part II)  
  *Program Title

- New Program (Part III)  
  (Major x, Option ___; Minor ___;  or Certificate ___)

- Program Revision (Part III)  
  *Provide only the information relevant to the proposal.

- Program Suspended (Part III)  

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To decrease the total curriculum requirements in the B.I.S. from 128 to 120 hours by decreasing free elective requirements by 8 hours

A. 2. Effective date: (Example: Fall 2001)

Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: To follow the Retention and Graduation Task Force "Recommended Academic Proposals" #1 ("Decrease the current minimum of 128 semester hours needed to complete an undergraduate degree.") Better meet needs of students seeking an individualized program of study.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

Operating Expenses Impact:
Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

Individualized Studies (B.I.S.)

CIP Code: 24.0102

Major Requirements ...........................................36 hours
A minimum of 36 hours in the area of emphasis is required with 18 of those hours being upper division. A senior project is mandatory. A maximum of 18 semester hours from a single academic discipline will be applied to the Area of Emphasis. The student must enroll in at least 21 semester hours (including the senior project) following the approval of the BIS Program.

General Education Requirements..........................48 hours
Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements. General Education hours cannot be counted in the Area of Emphasis.

University Requirement.................................1 hour
GSO 100.

Free Electives ...............................................44–35 hours

Total Curriculum Requirements.......................128–120 hours
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>*Course Prefix &amp; Number</th>
<th>*Course Title (30 characters)</th>
<th>*Program Title</th>
<th>*Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>N/A</td>
<td>UP</td>
<td>N/A</td>
<td>General Studies (B.A.)</td>
<td>(Major x, Option ___; Minor ___; or Certificate ___)</td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (“S,” “W”)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.*

---

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To decrease the total curriculum requirements in the General Studies B.A. from 128 to 120 hours by decreasing free elective requirements by 8 hours

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2009 Summer 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

---

### B. The justification for this action:

To follow the Retention and Graduation Task Force “Recommended Academic Proposals” #1 (“Decrease the current minimum of 128 semester hours needed to complete an undergraduate degree.”) Better meet needs of students seeking an individualized program of study.

---

### C. The projected cost (or savings) of this proposal is as follows:

**Personnel Impact:**

**Operating Expenses Impact:**
Part III. Recording Data for New, Revised, or Suspended Program

New or Revised* Program Text

**Baccalaureate Degrees**

**General Studies (B.A.)**

CIP Code: 24.0102

(Page 59-60 of the 2008-09 *Undergraduate Catalog*)

The General Studies degree program is designed for students intending to complete a baccalaureate degree whose educational objectives are not aligned with a more traditional degree program. The Bachelor of General Studies degree is intended to establish the foundation for a lifetime of continual learning and offers flexibly scheduled, highly individualized curricula. Through individualized advising, the program helps students define their educational goals and design interdisciplinary curricula drawing on a variety of course offerings. The program is also intended to allow a student who has completed most of the requirements of a major but has not yet completed the major of an approved program to complete a baccalaureate degree in a timely manner. Transfer credits from technical programs will be applied to this degree; however they may not apply to other degree programs at the University.

In addition to the baccalaureate degree requirements on page 46 of this *Catalog*, the following are required for students seeking a General Studies degree:

1. Students must have 18 hours within an individual college outside of and in addition to General Education requirements to receive their General Studies degree.
2. Any courses ordinarily accepted for credit by Eastern Kentucky University may be chosen as hours to apply to the 128 hours required for graduation.
3. Students seeking a General Studies degree must have 60 credits from a regionally accredited institution which may include completion of an AA, AS, or AAS degree.
4. Students pursuing a General Studies degree are not permitted to declare a double major, minor, or concentration.
5. Students will be considered a member of the College in which they have their 18 hour major requirement.

**Major Requirements** ..............................................18 hours

Courses must be within an individual College and exclusive of general education requirements.

**General Education Requirements** ............................48 hours

Standard General Education program. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

**University Requirement** ........................................1 hour

GSO 100.

**Free Electives** .....................................................64 hours

**Total Curriculum Requirements** ..............................128 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>ANSW</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Name</td>
<td>College</td>
<td>A&amp;S</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>New Course (Parts II, IV)</th>
<th>*Course Prefix &amp; Number</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</th>
<th>*Course Title (30 characters)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Course Dropped (Part II)</th>
<th>*Program Title</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>New Program (Part III)</th>
<th>*Provide only the information relevant to the proposal.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Program Revision (Part III)</th>
<th>Anthropology</th>
</tr>
</thead>
</table>

| Program Suspended (Part III) | (Major X, Option __; Minor __; or Certificate __) |

Proposal Approved by: | Date | Date |
----------------------|------|------|
Departmental Committee | 2/12/09 | Graduate Council* |
College Curriculum Committee | 3/2/2009 | Council on Academic Affairs |
General Education Committee* | NA | Faculty Senate** |
Teacher Education Committee* | NA | Board of Regents** |

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Change major requirements as well as hours to graduate (128 changed to 120).

A. 2. **Effective date:** (Example: Fall 2001)
Fall 2009

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)

B. **The justification for this action:** Major requirements must be changed to reflect recent course changes. Credit hour change will make the Anthropology B.A. more attractive to many students, and by reducing the number of free electives, students will be able to complete their degrees in a timely and cost-effective manner.

C. **The projected cost (or savings) of this proposal is as follows:**

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Anthropology (B.A.)

CIP Code: 45.02

Major Requirements .................................................... 33 hours
ANT 120, 200, 201, 350, 351W, 395; and 18 hours with at least one course from each of the following three categories:
Archaeology: ANT 340, 341, 355, 357, 360, 439, 470;
Cultural Anthropology: ANT 250, 400, 375 or 330, 333, 391;
Physical Anthropology: ANT 306, 365, 370, 371, 380, or 385;
ANT 490 will be classified where appropriate.

General Education Requirements ................................. 48 hours
Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements.

University Requirement .............................................. 1 hour
ASO 100.

Free Electives ............................................................ 46  38 hours

Total Curriculum Requirements ............................... 128  120 hours
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Geography &amp; Geology</th>
</tr>
</thead>
<tbody>
<tr>
<td>College</td>
<td>Arts &amp; Sciences</td>
<td></td>
</tr>
</tbody>
</table>

- **New Course (Parts II, IV)**
- **Course Revision (Parts II, IV)**
- **Hybrid Course ("S," "W")**
- **Course Dropped (Part II)**
- **X New Program (Part III)**
- **Program Revision (Part III)**

*Offer only the information relevant to the proposal.

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Departmental Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>College Curriculum Committee</th>
<th>Date</th>
<th>Graduate Council*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Council on Academic Affairs</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>General Education Committee*</th>
<th>Date</th>
<th>Faculty Senate**</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Teacher Education Committee*</th>
<th>Date</th>
<th>Board of Regents**</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CAA 22</th>
<th>Council on Postsecondary Edu.***</th>
</tr>
</thead>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To create a new certificate program in Geographic Information Systems

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

Queries from potential and current students suggest that there is a great deal of interest in a certificate program in Geographic Information Systems. GIS is a large and growing discipline with ample job opportunities in geography and planning, geology, public administration, criminal justice and police studies, homeland security and intelligence analysis, range and wildlife management, forestry, emergency management, and many others. A Certificate in GIS program will attract many students, and provide an ample supply of well-trained GIS professionals to the region.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

We have two full-time faculty who specialize in Geographic Information Systems, and several others who are experienced enough with it to teach applied GIS courses. For several years we have hired part time faculty to teach one to two classes each year, and would continue to do so.

**Operating Expenses Impact:**

Part-time faculty will continue to cost the college between $2100 and $5200/year to teach one to two sections of applied GIS classes each year.

**Equipment/Physical Facility Needs:**
No additional needs; the department has a state-of-the-art GIS laboratory.

Library Resources:

No additional.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

DEPARTMENT OF GEOGRAPHY
AND GEOLOGY

(The proposed certificate section would be located following the minors section, currently found on page 83 of the 2008-09 Undergraduate Catalog.)

Certificate in Geographic Information Systems

**Introductory geoscience laboratory requirement**.........................3 hours
   Select from GEO 210, GLY 102, GLY 107, GLY 108, GLY 109, GLY 172, or GLY 304.

**Core requirements**..............................................................9 hours
   GEO 353, GEO 456, and GEO 553

**Electives**.................................................................................12 hours
   Select from: GEO 351, GEO 455, GEO 556, GEO 501 (when topics are appropriate), GEO 495 or GEO 498 or GLY 499 (if topic is appropriate), GLY 351, CRJ 403, STA 270 or 500, CIS 435, CSC 177

**Total Curriculum Requirements**..............................................24 hours
**Curriculum Change Form**
*Present only one proposed curriculum change per form*
*(Complete only the section(s) applicable.)*

<table>
<thead>
<tr>
<th>Part I</th>
<th></th>
</tr>
</thead>
</table>
| (Check one) | Department Name
*Accounting, Finance & Information Systems* |
| _New Course (Parts II, IV)_ | College
*Business & Technology* |
| _Course Revision (Parts II, IV)_ | *Course Prefix & Number* |
| _Hybrid Course (“S,” “W”)_ | *Course Title (30 characters)* |
| _Course Dropped (Part II)_ | *Program Title
Accounting (B.B.A.)* |
| _New Program (Part III)_ | (Major __, Option __; Minor __; or Certificate __) |
| _Program Revision (Part III)_ | *Provide only the information relevant to the proposal.* |

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>2/27/2009</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>3/2/2009</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>N/A</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>N/A</td>
</tr>
</tbody>
</table>

| Is this a SACS Substantive Change? | Yes**** |
| --- | No |

<table>
<thead>
<tr>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Council*</td>
<td>N/A</td>
</tr>
<tr>
<td>Council on Academic Affairs</td>
<td>3/19/09</td>
</tr>
<tr>
<td>Approved</td>
<td>Disapproved</td>
</tr>
<tr>
<td>Faculty Senate**</td>
<td>N/A</td>
</tr>
<tr>
<td>Board of Regents**</td>
<td>Council on Postsecondary Edu.***</td>
</tr>
</tbody>
</table>

---

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To eliminate ACC 442 and 527 from the Accounting Program

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

N/A

**B. The justification for this action:** The ACC 442 course has not been taught since Spring 1985. The ACC 527 course has not been taught since Spring 1989. Both courses need to be eliminated from the Accounting Program.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Accounting (B.B.A.)
CIP Code: 52.0301

University Requirement......................................1 hour
BTO 100.

General Education Requirements.........................36 hours
Standard General Education program, excluding general education blocks II, VB, and VC, and VII(QS). Refer to Section Four of this Catalog for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements.........................18-21 hours
MAT 211 or the combined courses of MAT 107 and QMB 240; CIS 335, CIS 212 or CSC 104; SOC 131; ECO 230, 231.

Free Electives (non-business) ..............................9-12 hours

Business Requirements
Pre-Business Core............................................12 hours
ACC 201, 202; GBU 204; QMB 200.

Business Core..................................................21 hours
CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, GBU 480.

Major Requirements...........................................28 hours
ACC 250, 301, 302, 322, 327, 425, 441, and nine elective hours (six from ACC 523, 501, 442, 521, 525, 527 or 440; and an additional three hours from this list or a non-accounting course approved by advisor, or ACC 349).

Total Curriculum Requirements...........................128 hours
## Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Communication</td>
<td>Business &amp; Technology</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title (30 characters)</td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Program Title</td>
<td>Minor in Advertising</td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>(Major __, Option __; Minor __; or Certificate __)</td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Departmental Committee</th>
<th>Date</th>
<th>11/21/08</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>College Curriculum Committee</td>
<td>12/19/2008</td>
<td>Approved x Disapproved</td>
</tr>
<tr>
<td></td>
<td>General Education Committee*</td>
<td>N/A</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td></td>
<td>Teacher Education Committee*</td>
<td>N/A</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Council on Postsecondary Edu.***</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To drop COM 320 A-I from the requirements and add JOU 320 or PUB 320.

**A. Effective date:** (Example: Fall 2001)

Fall 2009

**A. Effective date of suspended programs for currently enrolled students:** (if applicable)

N/A

**B. The justification for this action:**

The current option of taking three separate one-credit sections of COM 320 courses (A-H), each devoted to a different topic, makes it difficult to integrate theory, tools and techniques across the topics. New three credit hour courses are being proposed (JOU 320 and PUB 320) to replace COM 320 classes. Consolidating new content with that from the COM 320 A-H classes creates a single three-credit-hour course most suitable to the discipline.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>New or Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

Minor in Advertising

Requirements........................................................................................................................................................................21 hours

Courses required for a minor in advertising are COM 320 A-I (3 hours), 325, 425, 471, JOU 320 or PUB 320, MKT 301, 320, and COM 490 or MKT 426. Three hours of COM/MKT courses taken to fulfill requirements for another major may be counted toward the advertising minor.
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

**Part I**

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**College**  
Business & Technology

<table>
<thead>
<tr>
<th>*Course Prefix &amp; Number</th>
<th>*Course Title (30 characters)</th>
<th>*Program Title</th>
<th>Minor in Visual Media</th>
</tr>
</thead>
</table>

**Proposal Approved by:**  
Departmental Committee  
11/21/08

**Is this a SACS Substantive Change?**  
Yes****  
No  
Council on Academic Affairs  
03/19/09

Graduate Council*
N/A

College Curriculum Committee  
3/2/2009

Approved x  
Disapproved

General Education Committee*  
N/A

Faculty Senate**

Teacher Education Committee*  
N/A

Board of Regents**

Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)  
**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:**  
(Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To drop COM 320 A-H from the requirements and add JOU 320 or PUB 320.

**A. 2. Effective date:**  
(Example: Fall 2001)

Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:**  
(if applicable)

N/A

**B. The justification for this action:**

The current option of taking three separate one-credit sections of COM 320 courses (A-H), each devoted to a different topic, makes it difficult to integrate theory, tools and techniques across the topics. New three credit hour courses are being proposed (JOU 320 and PUB 320) to replace COM 320 classes. Consolidating new content with that from the COM 320 A-H classes creates a single three-credit-hour course most suitable to the discipline.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**
None

**Operating Expenses Impact:**
None

**Equipment/Physical Facility Needs:**
None

**Library Resources:**
None

COMM 31
**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using *strike-through* for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>New or Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use <em>strike-through</em> for deletions and <em>underlines</em> for additions.)</td>
</tr>
</tbody>
</table>

**Minor in Visual Media**

**Requirements**

Courses required for a minor in visual media are BEM 295(4), 395(4); COM 320 A-I (3 hours), 325, JOU 320 or PUB 320, JOU 325, BEM 295(4), 395(4), and GCM 211. Courses counted toward a major may not be counted toward the minor in visual media. Substitute courses will be selected by the student and the departmental advisor.
### Curriculum Change Form

*Present only one proposed curriculum change per form*  
*Complete only the section(s) applicable.*

#### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>—</td>
<td><strong>College</strong></td>
<td>Business and Technology</td>
</tr>
<tr>
<td>—</td>
<td><strong>Course Prefix &amp; Number</strong></td>
<td></td>
</tr>
<tr>
<td>—</td>
<td><strong>(30 characters)</strong></td>
<td></td>
</tr>
<tr>
<td>—</td>
<td><strong>Program Title</strong></td>
<td></td>
</tr>
<tr>
<td>—</td>
<td><strong>(Major <em>x</em>. Option __; Minor __ or Certificate ___)</strong></td>
<td></td>
</tr>
</tbody>
</table>

- [ ] New Course (Parts II, IV)
- [ ] Course Revision (Parts II, IV)
- [ ] Course Dropped (Part II)
- [ ] New Program (Part III)
- [x] Program Revision (Part III)
- [ ] Program Suspended (Part III)

*Provide only the information relevant to the proposal.*

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>11/21/08</td>
<td>Graduate Council* N/A</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>12/19/2008</td>
<td>Council on Academic Affairs 03/19/09</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>N/A</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>N/A</td>
<td>Board of Regents**</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Delete COM 320A-I and add JOU 320 or PUB 320, and JOU 412 or PUB 412. Correct sequence for catalog to correlate to alphabetizing.

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

N/A

**B. The justification for this action:**

Recent course revisions make it necessary to update the Journalism program requirements. Revisions have included adding new optional classes and deleting COM 320 A-H.

**C. The projected cost (or savings) of this proposal is as follows:**

- **Personnel Impact:** None
- **Operating Expenses Impact:** None
- **Equipment/Physical Facility Needs:** None
- **Library Resources:** None
### Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using **strike through** for deletions and **underlines** for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>New or Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use <strong>strike through</strong> for deletions and <strong>underlines</strong> for additions.)</td>
</tr>
</tbody>
</table>

**JOURNALISM (B.A.)**

*CIP Code: 09.0401*

**University Requirement** ...........................................................................................................1 hour

- BTO 100.

**General Education Requirements** ..........................................................................................48 hours

- Standard General Education program. Refer to section Four of this *Catalog* for details on General Education and University requirements.

**College Requirement: Professional Skills Seminar**

- BTS 300 (CR) and BTS 400 (CR).

**Free Electives** .........................................................................................................................24 20 hours

**Minor Requirements** ..............................................................................................................18 hours

- Journalism students must complete a minor in an area outside the Department of Communication (CMS minor is allowed).

**Major Requirements** .............................................................................................................40 41 hours

- COM 200, 201, 301, 405 and 415; JOU 302 (1), 305, 310, 325, 401, 425 (4), and 491 (1); COM 405, and 8 hours selected from COM 330, 430, 471; JOU 302, 307, JOU 320 or PUB 320, 410, JOU 412 or PUB 412, 450, 480, or 491, and COM 320A-I (up to 4 hours), 330, 420, or 471.

**Total Curriculum Requirements** ..........................................................................................128 hours

---

COMM 34

http://www.forms.eku.edu/docs/Curriculum_Change_Form.doc-9-05
### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Business &amp; Technology</td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

**Proposal Approved by:**
- **Departmental Committee:** 11/21/08
- **College Curriculum Committee:** 12/19/2008
- **General Education Committee:** N/A
- **Teacher Education Committee:** N/A

**Graduate Council**: N/A

**Is this a SACS Substantive Change?**
- **Yes****
- **No**

**Council on Academic Affairs:** 03/19/09

**College Curriculum Committee**: Approved

**Faculty Senate**: Disapproved

**Board of Regents**: N/A

**Council on Postsecondary Edu.**: N/A

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:**
To change Supporting Course Requirements in PUB BA to include PUB 320 or JOU 320 and PUB 412 or JOU 412 and drop COM 320 A-I.

**A. 2. Effective date:**
Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:**
N/A

**B. The justification for this action:**
The addition of these classes provides more integrated and relevant coverage of graphic design theory and fundamentals. Replacing the current offerings (COM 309 and COM 320 A-H) with these new courses framed within the Public Relations discipline will help ensure that participants have an appropriate level of understanding.

**C. The projected cost (or savings) of this proposal is as follows:**
- **Personnel Impact:** None
- **Operating Expenses Impact:** None
- **Equipment/Physical Facility Needs:** None
- **Library Resources:** None
### Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using *strikethrough* for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

#### New or Revised* Program Text

(*Use *strikethrough* for deletions and *underlines* for additions.)

**Public Relations (B.A.)**  
**CIP Code: 09.0902**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Requirement</td>
<td>1 hour</td>
</tr>
<tr>
<td>General Education Requirements</td>
<td>42 hours</td>
</tr>
<tr>
<td>College Requirement: Professional Skills Seminar</td>
<td></td>
</tr>
<tr>
<td>Supporting Course Requirements</td>
<td>21 hours</td>
</tr>
<tr>
<td>Free Electives</td>
<td>26 hours</td>
</tr>
<tr>
<td>Major Requirements</td>
<td>38 hours</td>
</tr>
<tr>
<td>Total Curriculum Requirements</td>
<td>128 hours</td>
</tr>
</tbody>
</table>

---

BTO 100.

Standard General Education program excluding block VB and block VC. Refer to Section Four of this Catalog for details on General Education and University requirements.

**BTS 300 (CR) and BTS 400 (CR).**

COM 320 (3), A-420, ECO 230 or 231, PUB 320 or JOU 320, MGT 301 or BEM 425, POL 101,  
and six hours from the following courses: COM 301, 309, 325, 390, 425, GCM 211, MKT 301, **PUB 412**  
or **JOU 412**, PUB 385, 480, or 520.

**PUB 412** or **JOU 412**

**PUB 385, 480, or 520.**

**Free Electives**

**Major Requirements**

**Total Curriculum Requirements**
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>MMAC</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Graduate Council*</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2/6/2009 &amp; 2/27/2009</td>
<td>Council on Academic Affairs</td>
<td>N/A</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>2/20/2009 &amp; 3/2/2009</td>
<td>Approved x Disapproved</td>
<td>3/19/09</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>N/A</td>
<td>Faculty Senate**</td>
<td></td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>N/A</td>
<td>Board of Regents**</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To add a Corporate Communication and Technology option to General Business B.B.A. program.
To move CIS400 as a major requirement under the course requirements for the first three options.
To replace CIS 435 with 335 in Global Supply-Chain Management Option.
To adjust free electives accordingly for the new CCT option.
To reduce the General Business Major (all Options) to 120 hours from 128 by streamlining the curriculum and omitting courses without compromising the quality of the program.

A. 2. Effective date: (Example: Fall 2001)

Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

N/A

B. The justification for this action:

Decreasing number of majors in the CCT program area and increasing pressure for accountability and efficient use of resources.
CIS 435 number was changed in the last year to 335.
CCT option will not require students to take CIS400, but the other options still do.
CCT option will only require a total of 120 hours.
Students choosing any option of the General Business Major can benefit from a reduction of total number of hours and expedite graduation without compromising the overall quality of the degree.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None
Operating Expenses Impact: None
Equipment/Physical Facility Needs: None
Library Resources: None
Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using *strike-through* for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

### New or Revised* Program Text

(*Use *strike-through* for deletions and *underlines* for additions.)

**General Business (B.B.A.)**

*CIP Code: 52.0101*

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Requirement</td>
<td>1</td>
</tr>
<tr>
<td>BTO 100.</td>
<td></td>
</tr>
<tr>
<td>General Education Requirements</td>
<td>36</td>
</tr>
<tr>
<td>Standard General Education program, excluding general education blocks II, VB, VC, and VII (QS). Refer to Section Four of this Catalog for details on the General Education and University requirements.</td>
<td></td>
</tr>
<tr>
<td>College Requirement: Professional Skills Seminar</td>
<td></td>
</tr>
<tr>
<td>BTS 300 (CR) and BTS 400 (CR).</td>
<td></td>
</tr>
<tr>
<td>Supporting Course Requirements</td>
<td>15</td>
</tr>
<tr>
<td>MAT 107 or MAT 211; SOC 131; ECO 230, 231; CIS 212 or CSC 104.</td>
<td></td>
</tr>
<tr>
<td>Free Electives</td>
<td>5-8</td>
</tr>
<tr>
<td>May include 3 hours approved business electives.</td>
<td>10-13</td>
</tr>
<tr>
<td>Business Requirements</td>
<td></td>
</tr>
<tr>
<td>Pre-Business Core</td>
<td>12</td>
</tr>
<tr>
<td>ACC 201, 202; GBU 204; QMB 200.</td>
<td></td>
</tr>
<tr>
<td>Business Core</td>
<td>21</td>
</tr>
<tr>
<td>CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, GBU 480.</td>
<td></td>
</tr>
<tr>
<td>Major Requirements</td>
<td>27-30</td>
</tr>
<tr>
<td>CIS 400, GBU 201, MGT 340, and one of the following options:</td>
<td></td>
</tr>
<tr>
<td>General Business Option (30-30 hours):</td>
<td></td>
</tr>
<tr>
<td>GBU 201, MGT 340, (Three hours in a 400 level Marketing Course, three hours in Finance (FIN 301, 302, 304, 324, or 330), and three hours in Management (MGT 320, 330, 406, 430, or 470), and one additional approved upper-division course from finance, marketing, or management, and nine hours of approved business electives.</td>
<td></td>
</tr>
<tr>
<td>International Business Option (33 30 hours):</td>
<td></td>
</tr>
<tr>
<td>GBU 201, MGT 340, (Six hours of foreign language, CCT 310, MGT 430, MKT 400, FIN 330; and six hours of business credit which will include course of study and/or internship in a foreign country. Exemptions from the foreign study requirement are available only with the chairperson approval. International students may choose to fulfill this requirement through internships, cooperative education, or approved upper-division courses in business or economics (ECO 394).</td>
<td></td>
</tr>
<tr>
<td>Global Supply-Chain Management Option (33 30 hours):</td>
<td></td>
</tr>
<tr>
<td>GBU 201, MGT 340, MKT 315, 400, 431, MGT 430, 375; 6 hours from the following courses: INT 400, CIS 335, 380, 435, MGT 406, MKT 312; and 3 hours of approved business electives or International Economics (ECO 394).</td>
<td></td>
</tr>
<tr>
<td>Corporate Communication and Technology Option (30 hours):</td>
<td></td>
</tr>
<tr>
<td>CCT 302, 310, 550, 570, CIS 410, GBU 201, MGT 340, MGT 480; 3 hours from the following courses: MKT 309, MKT 400, MKT 401; 3 hours from the following courses: MGT 330, MGT 465 and MGT 320.</td>
<td></td>
</tr>
</tbody>
</table>

Total Curriculum Requirements........................................................................120-128 hours
# Curriculum Change Form

(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

## Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Management, Marketing &amp; Administrative Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>___</td>
<td>College</td>
<td>Business &amp; Technology</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Revision (Parts II, IV)</th>
<th>*Course Prefix &amp; Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hybrid Course (“S,” “W”)</td>
<td>*Course Title (30 characters)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Dropped (Part II)</th>
<th>*Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Program (Part III)</td>
<td>Business and Marketing Education/Teaching (B.S.)</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>(Major X, Option __; Minor __; or Certificate ___)</td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.*

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>11/14/2008</td>
<td>N/A</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>11/25/2008</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>1/26/2009</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>2/24/2009</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Council on Postsecondary Edu.***</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

<table>
<thead>
<tr>
<th>A. 1. Specific action requested:</th>
<th>(Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request exclusion for General Education Requirements: Block VII (QS) to take CIS 212 or CSC 104</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>A. 2. Effective date:</th>
<th>(Example: Fall 2001)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2009</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>A. 3. Effective date of suspended programs for currently enrolled students:</th>
<th>(if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B. The justification for this action:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C. The projected cost (or savings) of this proposal is as follows:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Impact:</td>
</tr>
<tr>
<td>None</td>
</tr>
</tbody>
</table>

| Operating Expenses Impact: |
| None |

| Equipment/Physical Facility Needs: |
| None |

| Library Resources: |
| None |

MMAC 3
### New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.*)

**Business and Marketing**

**Education/Teaching (B.S.)**

*CIP Code: 13.1303*

---

**University Requirement**

1 hour

- BTO 100.

**General Education Requirements**

39 36 hours

Standard General Education program, excluding general education blocks II, VB, and VC, and VII(QS).

Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

**College Requirement: Professional Skills Seminar**

- BTS 300 (CR) and BTS 400 (CR).

**Supporting Course Requirements**

9 12 hours

- MAT 107 or 211; ECO 230, 231; CIS 212 or CSC 104.

**Free Electives (non-business)**

2 hours

**Teacher Education Requirements**

31 hours

- EDF 103, 203, 319, 413, ESE 490, 499, 573 and SED 401.

**Business Core**

15 hours

- CIS 300, FIN 300, GBU 204, MGT 300, and QMB 200.

**Major Requirements**

31 hours

- A CC 201, 202, 250, CCT 101, 200, 201, 302, 570; MKT 300; MGT 340 and three hours from MKT 304, 310, 320 or 400.

**Total Curriculum Requirements**

128 hours
### Curriculum Change Form

#### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Exercise &amp; Sport Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Course Title (30 characters)</td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>*Program Title</td>
<td>Physical Education</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>(Major X __, Option x __; Minor ___; or Certificate ___)</td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

**Proposal Approved by:**
- **Date**
  - Departmental Committee: 1-12-07
  - Graduate Council*: NA
  - Council on Academic Affairs: 03/19/09

**Is this a SACS Substantive Change?** Yes**** No x

- **Date**
  - College Curriculum Committee: 2/18/09
  - Approved x Disapproved ____
  - General Education Committee*: NA
  - Faculty Senate**: NA
  - Teacher Education Committee*: NA
  - Board of Regents**: NA
  - Council on Postsecondary Edu.***: NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

#### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** Change PHE 415 requirement for Physical Education Fitness and Wellness option to REC 102 or REC 290

**A. 2. Effective date:** Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** Fall 2010

**B. The justification for this action:** PHE 415 is targeted for Physical Education Teaching.

**C. The projected cost (or savings) of this proposal is as follows:**

- **Personnel Impact:** None
- **Operating Expenses Impact:** None
- **Equipment/Physical Facility Needs:** Current existing classrooms and facilities.
- **Library Resources:** Current existing resources

#### Part III. Recording Data for New, Revised, or Suspended Program

New or Revised* Program Text
*(Use *strike-through* for deletions and *underlines* for additions.)

The Department of Exercise and Sport Science offers Bachelor of Science degrees in Athletic Training, Sport Management, and Physical Education with three program options; General, Teaching P-12, Fitness and Wellness. The department also offers a Minor in Dance (non-teaching), a Minor in Physical Education (non-teaching), and a Minor in Coaching (non-teaching).

Students who transfer from another college or university must earn a minimum of 12 hours at EKU in their major. Students who transfer from another college or university must earn a minimum of six hours at EKU in their minor.
PHYSICAL EDUCATION (B.S.)
CIP Code: 13.1314

Major Requirements ................................................................. 45-49 hours
Core .................................................................................... 25-28 hours
PHE 201, 212, 315, 320, 325, 407, 562, 575; PHE 241 or 313, 340, or Red Cross Lifeguard
Certification; current CPR certification at time of graduation; and each student must complete
one of the following options:

Options ................................................................. 18-21 hours
General (Non-Teaching) .......................................................... 20 hours
PHE 327, 383, 400, 423, one class from PHE 224 or 305, and two classes from PHE 261,
360, 361, 362, 420.

P-12 Teaching ................................................................. 21 hours
PHE 224, 300, 305, 310, 323, 415, 467.

Fitness and Wellness .............................................................. 24-18 hours

Supporting Course Requirements .............................................. 17-37 hours
All Options ........................................................................... 9 hours
BIO 171 and 301; CIS 212 or CSC 104.

General (Non-Teaching) ......................................................... 8 hours
REC 102, PHE 180, HEA 202.

Fitness and Wellness .............................................................. 15-18 hours
NFA 201 and 517, REC 102 or 290, current first aid certification at time of graduation.
Select six hours from HEA 315, 380, 598.
Select three hours from MGT 301, MKT 301, PHE 530.

Professional Education Requirements (P-12 Teaching Option) .......... 28 hours
EDF 103, 203, 319, ESE 566, EME 465, ESE 490, and EMS 499.

General Education Requirements .............................................. 39 hours
Standard General Education program, excluding blocks VII --(QS) and-VIII-(6-hours) Refer to
Section Four of this Catalog for details on the General Education and University Requirements.

University Requirement ......................................................... 1 hour
HSO 100.

Free Electives ........................................................................ 5-26 hours

Total Curriculum Requirements ............................................. 128 hours

*Students are required to document a minimum of fifty (50) hours of appropriately related experiences
prior to enrolling in PIIE 472.
## Curriculum Change Form

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Health Promotion and Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title (30 characters)</td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

### Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>02-23-09</th>
<th>Graduate Council*</th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Curriculum Committee</td>
<td>3/4/09</td>
<td>Approved</td>
<td>Disapproved</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Faculty Senate**</td>
<td></td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td></td>
<td>Board of Regents**</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

### Completion of A, B, and C is required: (Please be specific, but concise.)

#### A. Specific action requested:

Add new course HEA 320 to required courses and EHS 280 to elective courses in minor.

#### A. Effective date:

Fall 2009

#### A. Effective date of suspended programs for currently enrolled students:

(if applicable)

#### B. The justification for this action:

These changes are required to bring us in line with the agencies that credential Health Education. Also, we believe that students must achieve at least a C in courses that we deem important for work in the field of Health Education.

#### C. The projected cost (or savings) of this proposal is as follows:

- Personnel Impact: NA
- Operating Expenses Impact: NA
- Equipment/Physical Facility Needs: NA
- Library Resources: NA
MINOR IN COMMUNITY HEALTH EDUCATION (NON-TEACHING)

pg. 142 of the Undergraduate Catalog

Minor Requirements .................................................. 27 hours  30 hours
HEA 290, 315, 320, 360, 416, 450, 455, 480, 490, and three hours from HEA 345; 375 or 592; 380, 591, 593, EHS 280.
# Curriculum Change Form

**Part I**

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Health Promotion and Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course ('s, &quot;w&quot;)</td>
<td>*Course Title</td>
<td>(30 characters)</td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Program Title</td>
<td>Health Services Administration</td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>(Major X, Option ___; Minor ___; or Certificate ___)</td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

**Proposal Approved by:**

<table>
<thead>
<tr>
<th></th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>2/20/2009</td>
<td>Graduate Council*</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>3/4/2009</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td></td>
<td>NA</td>
<td>Council on Postsecondary Edu.***</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:**

1) To decrease overall program requirements from 128 to 120 credit hours, 2) To delete ECO 370 as a support course from the Health Care Administration and Informatics (HCAI) option, and 3) To specify course alternatives for satisfying support course requirements.

**A. 2. Effective date:** Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

1) Given the recent university change in minimum undergraduate credit hours from 128 to 120, the Health Services Administration program decided to revise its curriculum to reflect this change.

2) After verifying the program’s accreditation requirements, it was decided that ECO 370 could be eliminated without jeopardizing national standing.

3) In addition, listing program-approved support course alternatives will reduce the number of Course Exception forms needed to clear students for graduation.

**C. The projected cost (or savings) of this proposal is as follows:**

- Personnel Impact: NA
- Operating Expenses Impact: NA
- Equipment/Physical Facility Needs: NA
- Library Resources: NA

---

**Part III. Recording Data for New, Revised, or Suspended Program**
Narrative Components in Catalog

Health Care Administration and Informatics (Paragraph 2)

All students who are accepted. Admission to the upper-division (professional) program requires an overall grade point average of 2.50 with a grade of C- or better on each of the required courses. This includes: ACC 201, 202; BIO 171, 301; CCT 290 or CIS 230 or CIS 300; CSC 104 or CIS 212; CMS 100 or 210; ECO 230; MAT 105 or 107; STA 215 or 270; HSA 100; MAS 200. Students who meet the requirements may be admitted to the professional program. Admission to the upper-division (professional) program requires an overall grade point average of 2.50 with a grade of C- or better on each of the required courses. This includes: ACC 201, 202; BIO 171, 301; CCT 290 or CIS 230 or CIS 300; CSC 104 or CIS 212; CMS 100 or 210; ECO 230; MAT 105 or 107; STA 215 or 270; HSA 100; MAS 200. Students who meet the requirements may be admitted to the professional program.

Admission/Progression Criteria (Paragraph 1)

All majors utilize the regular admission policy of the University and 2) complete all major and support courses with a minimum grade of “C-” after a maximum of two attempts.

Health Services Administration (B.S.)

CIP Code 51.0706

Degree Requirements

<table>
<thead>
<tr>
<th>Major Requirements</th>
<th>47-48 hours</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Supporting Course Requirements</th>
<th>27-42 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Options</td>
<td>27 hours</td>
</tr>
<tr>
<td>BIO 171, 301; CCT 290 or CIS 230 or CIS 300; CMS 100 or 210; CSC 104 or CIS 212; MAT 105 or 107; MGT 300 or 301, 320; STA 215 or 270.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Health Care Administration and Informatics</th>
<th>15-12 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC 201, 202; ECO 230, 370; MKT 300 or 301.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>30-33 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard General Education program, excluding blocks IC, II, VII (QS), and VIII (6 hours). Refer to Section Four of this Catalog for details on the General Education and University requirements.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ancillary Health Management</th>
<th>33 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard General Education program, excluding blocks IC, II, VB, VII (QS), and VIII (6 hours). Refer to Section Four of this Catalog for details on the General Education and University requirements.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Health Care Administration and Informatics</th>
<th>30 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard General Education program, excluding blocks IC, II, VB, VII (QS), and VIII (6 hours). Refer to Section Four of this Catalog for details on the General Education and University requirements.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>University Requirement</th>
<th>1 hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSO 100.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Free Electives</th>
<th>8-20 2-11 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>8-20 2-11 hours</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ancillary Health Management</th>
<th>20 11 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 11 hours</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Health Care Administration and Informatics</th>
<th>8 2 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 2 hours</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Curriculum Requirements</th>
<th>128 120 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>128 120 hours</td>
<td></td>
</tr>
</tbody>
</table>

CAA 43
## Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Master of Public Health</th>
<th>College of Health Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Department Name</td>
<td>College</td>
<td>Master of Public Health</td>
<td>College of Health Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title (30 characters)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title (30 characters)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>*Program Title</td>
<td>Master of Public Health</td>
<td>(Major <strong>, Option XX</strong>; Minor ___; or Certificate ___)</td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>9/25/08</th>
<th>Graduate Council*</th>
<th>11/10/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Curriculum Committee</td>
<td>10/15/08</td>
<td>Approved x Disapproved</td>
<td></td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Faculty Senate**</td>
<td></td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** Drop thesis

**A. 2. Effective date:** Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** n/a

**B. The justification for this action:**

The MPH is a practice degree.

**C. The projected cost (or savings) of this proposal is as follows:**

- Personnel Impact: NA
- Operating Expenses Impact: NA
- Equipment/Physical Facility Needs: NA
- Library Resources: NA

### Part III. Recording Data for New, Revised, or Suspended Program

| New or Revised* Program Text | |
|-----------------------------| |
## II. PROGRAM REQUIREMENTS

### MASTER OF PUBLIC HEALTH PROGRAM

**Dr. Vickie Sanchez, MPH Director**  
www.mph.eku.edu  
(859) 622-4967

**MPH Core Courses** ..........................................................21 hours  
EHS 850, HEA 810, 816, 830, 855; EHS 800 or HEA 840; EHS 825.

**MPH Option Required Courses** ........................................9 - 12-45 hours  
Community Health Education (see Department of Health Promotion and Administration) ...........12 hours

Environmental Health Science (see Department of Environmental Health Science) .................15.9 hours

**Thesis/Non-Thesis Research** ..............................................3 6 hours

**Practicum** ...........................................................................3 hours

**MPH Capstone** ....................................................................1 hour

**Total Program Hours** .....................................................43-46 hours

---

### MPH Core Courses ..........................................................21 hours  
EHS 850, HEA 810, HEA 816, HEA 830, HEA 855, HEA 840 or EHS 800, EHS 825

#### Community Health Education Option

- Required Courses ............................................................12 hours  
  HEA 820, HEA 825, HEA 875, HEA 898
- Elective ...........................................................................3 hours  
  HEA 791, 792, 793, 795, 804, EHS 880, or POL 877
- Practicum ...........................................................................3 hours  
  HEA 899
- Research: Thesis or Non-Thesis ........................................6 3 hours  
  HEA 897 OR HEA 880 AND select 3 hours from: HEA 791, 792, 793, 795, 804, EHS 880, or POL 877

**Capstone** ...........................................................................1 hour  
MPH 895

**Total Hours** ......................................................................43 hours

---

### MPH Core Courses ..........................................................21 hours  
EHS 850, HEA 810, HEA 816, HEA 830, HEA 855, HEA 840 or EHS 800, EHS 825

#### Environmental Health Option

- Required Courses ............................................................15 9 hours  
  EHS 855, 865, and 880
- Electives ...........................................................................3-6 hours  
  If thesis route, choose 3 approved credit hours;  
  If non-thesis route, choose 6 approved credit hours;  
  Approved electives include: EHS 840, 845, 860, 870, 877, LPS 815, 822

**Practicum** ...........................................................................3 hours  
EHS-863

**Thesis or Non-Thesis** .....................................................3 6 hours  
EHS 899, Thesis and 899 c-Thesis, cont. OR

**Research** ...........................................................................3 hours  
EHS 890: Independent Study in Health Science

**Capstone** ...........................................................................1 hour  
MPH 895

**Total Hours** ......................................................................43 hours

---

http://www.forms.eku.edu/docs/Curriculum_Change_Form.doc-9-05
## Curriculum Change Form

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Occupational Therapy</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Health Science</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (“S,” “W”)</td>
<td>*Course Title (30 characters)</td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Program Title</td>
<td>Occupational Science (BS)</td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>(Major X, Option ; Minor ; or Certificate )</td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

### Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Graduate Council*</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/25/09</td>
<td></td>
<td></td>
<td></td>
<td>03/19/09</td>
<td></td>
</tr>
</tbody>
</table>

**Is this a SACS Substantive Change?**

<table>
<thead>
<tr>
<th>Yes****</th>
<th>No</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>College Curriculum Committee</th>
<th>Date</th>
<th>Approved</th>
<th>Disapproved</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/4/09</td>
<td></td>
<td>x</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>General Education Committee*</th>
<th>Date</th>
<th>Faculty Senate**</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Teacher Education Committee*</th>
<th>Date</th>
<th>Board of Regents**</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council on Postsecondary Edu.***</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** Decrease total credit hours of program from 128 to 120

**A. 2. Effective date:** Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

**C. The projected cost (or savings) of this proposal is as follows:**

- Personnel Impact: NA
- Operating Expenses Impact: NA
- Equipment/Physical Facility Needs: NA
- Library Resources: NA

### Part III. Recording Data for New, Revised, or Suspended Program
<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Major Requirements</strong></td>
<td>45</td>
</tr>
<tr>
<td>OTS 301, 302, 311, 312, 313, 335, 362, 401, 402, 421, 422, 430, 432, 478.</td>
<td></td>
</tr>
<tr>
<td><strong>Supporting Course Requirements</strong></td>
<td>21</td>
</tr>
<tr>
<td>BIO 171, 301, 271, 371, PSY 200, ENG 300, STA 215.</td>
<td></td>
</tr>
<tr>
<td><strong>General Education Requirements</strong></td>
<td>36</td>
</tr>
<tr>
<td>Standard General Education Program, excluding blocks VB, VII (QS), and VIII (6 hours). Refer to Section Four of the Catalog for details on the General Education and University requirements.</td>
<td></td>
</tr>
<tr>
<td><strong>Free Electives</strong></td>
<td>25</td>
</tr>
<tr>
<td><strong>University Requirement</strong></td>
<td>1</td>
</tr>
<tr>
<td>HSO 100.</td>
<td></td>
</tr>
<tr>
<td><strong>Total Curriculum Requirements</strong></td>
<td>120</td>
</tr>
</tbody>
</table>

CAA 47
**Curriculum Change Form**

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Occupational Therapy</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>College</td>
<td>Health Sciences</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>New Course (Parts II, IV)</th>
<th>*Course Prefix &amp; Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Title (30 characters)</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Program Title</td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>Occupational Therapy</td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>(Major __, Option __; Minor __; or Certificate __)</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
</tr>
</tbody>
</table>

**Proposal Approved by:**

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Graduate Council*</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/2/09</td>
<td></td>
<td>3/2/09</td>
<td></td>
</tr>
</tbody>
</table>

**Is this a SACS Substantive Change?**

<table>
<thead>
<tr>
<th>Yes****</th>
<th>No</th>
<th>X</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>College Curriculum Committee</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/18/09</td>
<td></td>
<td>3/19/09</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>General Education Committee*</th>
<th>Date</th>
<th>Faculty Senate**</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Teacher Education Committee*</th>
<th>Date</th>
<th>Board of Regents**</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council on Postsecondary Edu.***</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs**

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** Change the Graduate Catalog description of the admission process for option 2

**A. 2. Effective date:** Fall 2009

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:** The interest in the Option 2 program has increased substantially over the past two years. The department now finds itself in a difficult position as we are unable to accommodate all persons who are interested in taking the transition year classes and subsequently applying to the Master of Science Program in OT. In order to address this issue, the faculty has decided to modify the application process for persons interested in the Option 2 program and provide a more structured admission process.

**C. The projected cost (or savings) of this proposal is as follows:**

- Personnel Impact: NA
- Operating Expenses Impact: NA
- Equipment/Physical Facility Needs: NA
- Library Resources: NA

### Part III. Recording Data for New, Revised, or Suspended Program

**DEPARTMENT OF OCCUPATIONAL THERAPY**

**Dr. Colleen Schneck, Chair**

**Dr. Sharon Shasby, Graduate Coordinator/Advisor**

**www.health.eku.edu/ots** (859) 622-3300

**CIP Code: 51.2306**

### I. GENERAL INFORMATION

The Department of Occupational Therapy offers the Master of Science degree in Occupational Therapy. This program allows the opportunity for professional and post-professional study. The program is designed to allow students three routes of entry: (Option 1) the individual with a baccalaureate degree in occupational science, (Option 2) the individual with a baccalaureate degree in a discipline other than occupational science or occupational therapy, or (Option 3) the individual with a baccalaureate degree or post-baccalaureate certificate from an accredited occupational therapy program.

The graduates of the Master of Science degree program in Occupational Therapy will demonstrate the ability to:
(1) Design, provide and analyze evidence-based occupational therapy services that engage people in occupation to support their participation in context.
(2) Collaborate with others to promote the health and well-being of diverse persons and communities.
(3) Contribute to occupational therapy practice, education and research through the ethical application of reasoning abilities.
(4) Reflect the profession’s values, principles and beliefs in carrying out professional responsibilities.
(5) Inform, negotiate, advocate, and consult with diverse persons, disciplines, and communities to facilitate and promote health.

II. ADMISSION REQUIREMENTS
1. Bachelors degree in Occupational Science (Option 1) or other baccalaureate degree (Option 2).
2. “C” or better in all prerequisite coursework.
3. 3.0 GPA on the most recent 60 hours of coursework (program prerequisites not included in the most recent 60 hours will be added in the calculation of GPA) or a 3.0 overall undergraduate GPA (all hours attempted in the semester in which the 60th hour occurs will be counted) determined by February 1/program application deadline.
4. GRE combined score (verbal and quantitative reasoning) of at least 750 and a minimum score of 3.0 on the analytical writing score.
5. Three letters of recommendation.

Selection Criteria — Students will be admitted on a competitive basis using a weighted matrix.

OPTION 1
Specific Criteria — Students with a baccalaureate degree in occupational science should apply to the Graduate School by February 1 of their senior year for admission into the Master of Science in Occupational Therapy.

OPTION 2
Specific Criteria — An undergraduate degree in a discipline other than occupational science or occupational therapy and course work in Human Anatomy, Human Physiology, Psychology, and Statistics. Students may be requested to submit a course description of prerequisite course work with the application. Students must successfully complete all required prerequisite course work with a “C” or better prior to beginning the Master of Science degree in Occupational Therapy. Students interested in completing the transition prerequisites course work must contact the Occupational Therapy Department by May 1st to assure a place in the program for fall. Students enter the transition prerequisite course work once a year as an undergraduate student. Option 2 students will apply to the Graduate School for the Master of Science in Occupational Therapy by February 1st of the transition course work year.

Students accepted into the Option 2 program are required to take a year of transition courses prior to beginning Master of Science course work. The deadline for applications for the Option 2 program is May 1st. Students who are accepted into the Option 2 program must be enrolled in Fall semester transition year courses by July 1st and may continue on into the Master of Science program after completing the transition year courses, if they maintain a GPA of 3.0, complete all prerequisite courses with a “C” or better and are accepted by the Graduate School. Students will apply to the Graduate School during the transition year of course work.

Transition Prerequisite Year Course Work — The following undergraduate courses are completed as undergraduate: BIO 271, 371, OTS 362, 402, 422, 430, 478, and 499. Students will apply to the Graduate School during the transition year of course work. If admitted to the MS program, students will complete the curriculum requirements presented in Option 1.

OPTION 3
Specific Criteria — An undergraduate degree or postbaccalaureate certificate from an accredited occupational therapy program. Students with a baccalaureate degree or a certificate in occupational therapy may apply at any time.
Certification in occupational therapy is considered equivalent to the core professional courses (OTS 820, 822, 830, 832).
# Curriculum Change Form

## Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Recreation and Park Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (“S,” “W”)</td>
<td>*Course Title (30 characters)</td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Program Title</td>
<td>Recreation and Park Administration, BS</td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>(Major ___ , Option ___; Minor ___; or Certificate ___)</td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

Proposal Approved by: Departmental Committee 2/25/09

- **Is this a SACS Substantive Change?** Yes**** No X

- **College Curriculum Committee** 3/4/09 Approved X Disapproved ___

- **General Education Committee* NA**

- **Teacher Education Committee* NA**

- **Graduate Council* NA**

- **Council on Academic Affairs** 3/19/09

- **Faculty Senate**

- **Board of Regents**

- **Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

### Completion of A, B, and C is required: (Please be specific, but concise.)

#### A. 1. Specific action requested:
To reduce the number of hours needed to graduate in the major from 128 hours to 120 hours

#### A. 2. Effective date: Fall 2009

#### A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

#### B. The justification for this action:
Meets new university minimum for Baccalaureate Degree and is comparable to other park and recreation program graduate requirements

#### C. The projected cost (or savings) of this proposal is as follows:

- **Personnel Impact:** None
- **Operating Expenses Impact:** None
- **Equipment/Physical Facility Needs:** No impact
- **Library Resources:** No impact
Part III. Recording Data for New, Revised, or Suspended Program

BACCALAUREATE DEGREE
Recreation and Park Administration
(CIP Code: 31.0301)

Major Requirements..............................................................56-60 hours
Core..................................................................................43 hours
REC 101 (1), 102, 163 (1), 263 (2), 200, 311, 350, 401, 406, 410, 450, 460 and 463 (12); current first aid and CPR certification at time of graduation, and one of the following options:

Options ..............................................................................11-15

Public/Non-Profit Recreation Services.................................13
REC 190, 280, 530, Six hours from the following courses: POL 331, 332, 333, 377 or COM 390

Natural Resources & Outdoor Recreation............................13
REC 190, 290, 380, 516, 530

Tourism & Resort Recreation..............................................15
REC 280, 380, 480, GEO 305, EHS 230

Therapeutic Recreation.......................................................11
REC 190, 411, 511, 512; CHS 105

Supporting Course Requirements (All OPTIONS)..................3 6
CMS 210, COM 320A plus two hours from the following courses: COM 320B, COM 320D, COM 320E, COM 320F, COM 320G, or 320H

Additional Supporting Courses Required (Therapeutic Recreation Option only)........15
BIO 171, 301, PSY 200, 280, and 308

General Education Requirements.........................................33 or 45
Standard General Education Program excluding block IC for all options and Block VB, VC, and Block VIII (6hours) for the Therapeutic Recreation option only.

University Requirements (HSO 100).................................1
Free Electives..................................................................13-15 48-20
Tourism & Resort Recreation.............................................13 48
Natural Resources and Outdoor Recreation........................15 20
Therapeutic Recreation.....................................................14 49
Public/Non-Profit Recreation Services..............................15 20
Total Curriculum Requirements......................................120 428
TO: Rick McGee
FROM: Janna Vice
DATE: March 13, 2009
SUBJECT: CAA Agenda Item: Proposal for an Associate of Arts Degree in General Studies

The attached proposal for an Associate of Arts Degree in General Studies is the result of collaboration among a Faculty Senate subcommittee (chaired by Dr. John Taylor), an Associate Degree Work Group, and the Associate/Assistant Deans.

The proposed degree is designed to provide students who are required to enter the University with “undeclared majors” an option of entering a two-year program and identifying with an individual college. Particularly for at-risk students who have development needs or PCC deficiencies, this degree could be a first step toward success. The two-year degree can then ladder to a four-year program in a student’s chosen field of study.

A document showing the other Kentucky public institutions’ general studies/liberal two-year degree requirements is attached. If approved by CAA, this proposal will go to Faculty Senate, the Provost Council, the President, and the Board of Regents. The proposal must also be posted on CPE’s website.

When the degree is approved, it will reside in University Programs. Students in the program will be jointly advised by the University’s Advising Office and the academic college in which the student is earning the emphasis, which is similar to the General Studies (B.A.).
EKU Associate of General Studies

The Associate in General Studies degree provides students, especially adult learners, the opportunity to pursue a flexible degree program to meet their unique interests, career goals, and academic needs. Reflecting EKU’s commitment to a liberal arts education, the degree allows students to concentrate in an area of interest while selecting from a wide variety of courses to meet personal, educational, or career goals. This degree is designed for students who want to advance in their careers, change careers, pursue a lifelong interest beyond their careers, or use the degree as a pathway to a baccalaureate degree.

OPPORTUNITIES

The Associate of General Studies degree has become more attractive with the growth of business and industry in the area and with the increase of minimum educational requirements for employment or promotion. In addition to those students wishing to enhance their employability, other students will find the program offers numerous opportunities to seek a degree for their own personal satisfaction. The degree allows students to gain confidence in their abilities by earning a degree at the associate level prior to enrolling in a baccalaureate program. The associate degree provides opportunities for students who wish to consolidate previously earned credits to complete their first degree.

Serving students from a varied background of college readiness, this degree provides students a defined path to success in earning one or more degrees. Upon successful completion of EKU’s Associate of General Studies degree, the student will have met all General Education requirements, which will apply toward a four-year program at EKU or any other regional Kentucky institution.

PROGRAM REQUIREMENTS

The program requirements for the Associate of General Studies are:

1. Complete a minimum of 60 semester credit hours of prescribed and elective college credit.
2. Earn a minimum grade point average (GPA) of 2.0 on all college-level work taken at EKU. In addition, transfer students must earn a minimum GPA of 2.0 on the combined transfer work and EKU work.
3. Complete at least 24 semester hours at EKU.
4. Complete an orientation course if the student begins as a freshman or transfers to EKU with fewer than 24 credit hours.
5. Complete 48 semester hours of general education requirements as shown below:

   Block 1. Communication (9 hours)
   Block 2. Mathematics (3 hours)
   Block 3. Arts and Humanities (6 hours)
   Block 4. Natural Sciences (6 hours)
   Block 5. Social and Behavioral Sciences (9 hours)
   Block 6. Wellness (3 hours)
   Block 7. Breadth of Knowledge (6 hours)
   Block 8. Depth of Knowledge (6 hours)

6. Complete a 12-hour emphasis with an overall 2.0 GPA within an individual college outside of the General Education Requirement. (Students will be considered a member of the college in which they have completed their emphasis.)
The Associate in General Studies is intended to be a first degree and is not appropriate for a concurrent or secondary degree.

TO: Associate Degree in General Studies Work Group
FROM: Janna Vice
DATE: March 25, 2009

SUBJECT: AA in General Studies—Follow-up Questions and Issues

As some of you may know, I withdrew the AA in General Studies proposal at CAA last week. Although the proposal would have likely passed, a number of questions needed to be resolved; and the most practical place for that discussion is the Work Group.

The questions arose primarily from the deans and are not limited just to factors regarding the AA degree. Some of the same issues apply to the BA in General Studies. The questions are listed below. For now, we need to focus on the AA if we hope to get it approved by CPE this semester while we have strong representation in Frankfort.

**Associate Degree**

1. Where is the most practical place to house the degree? What are the implications for listing the degree under University Programs in the *Catalog* yet offering it in each college?

   University Programs and the five academic colleges will have shared responsibility for the degree. The definition of “shared” will continue to be defined as the degree is implemented. The Work Group recognized that coordination and oversight would be needed to implement the degree and programmatic issues that result.

2. How can the departments get credit for the degree if the 12-hour emphasis is in one department? How can the college get credit?

   If programs choose to articulate a “concentration” for which students can be advised to declare, the transcript can reflect that concentration and the department can receive credit.
3. What is the appropriate name for the degree? The proposal suggests the diploma would state the Associate of Arts Degree in General Studies in the respective college (e.g., Associate of Arts Degree in General Studies in Education). However, one dean expressed concern that the title may overstate the knowledge 12 hours would provide in any one college.

The degree will be called an Associate of General Studies (AGS) and not state the affiliation of the college. Students, however, will be required to identify with a college.

4. Will we offer only an associate of arts? Health Sciences offers no “arts” degrees and would prefer an AS for their students.

The name of the degree will be Associate of General Studies (AGS). The Registrar reports that this name is used by other schools as well.

The Registrar’s research shows:

Associate of Arts = encompasses a liberal arts and sciences background, with emphasis on the humanities. This generally feeds well into a bachelor program.

Sometimes the AA is considered the equivalent to the first two years of a bachelor’s degree and, in theory, should feed directly into four year programs.

Associate of Science = gives a liberal arts and sciences background, but has an emphasis on math and science.

Obviously feeds well into a BS degree (which normally has a much higher requirement in the physical, biological and/or mathematical sciences).

These programs are knowledge specific, being related to a particular profession, and often not considered to be the equivalent to the first two years of a bachelor’s degree. From several sources found through quick web surfing I find the AS is generally considered to be more career oriented.

And just as an FYI.....A.A.S. degrees commonly offered in nursing, medical assisting, and other medical professional fields.

5. Should the required 12 hours read “approved”?

Yes, the word “approved 12-hour” will be added to No. 6 in the degree requirements.

For new students this “approval” will be to help advise and guide them into a meaningful concentration. For students who have stopped out and are returning or are transferring, this “approval” may mean that an advisor has reviewed the courses they have already taken and verifies the student is meeting the requirements of the degree.

An added clarification about the 12-hour emphasis: Unlike the BA/GS, the 12-hour emphasis can include courses they selected from General Education. The degree requirements will be revised to reflect this change.

6. Although the deans tend to favor having these students associated with their respective colleges, what will be the advising impact on the colleges?
This discussion as to how better to serve these students must be continued regardless the decision about this degree.

7. Should this degree be mandated for students who are currently undeclared by “force” rather than by “choice”? Or should we be even stricter by including those students with one developmental deficiency?

The Work Group’s recommendation is to require students who have more than one college-readiness (developmental) deficiency to enter the AGS program until they have demonstrated they are ready for the baccalaureate program (successfully completed developmental courses).

8. Should the degree requirements clarify that while the degree is designed to ladder to a four-year program, students will have to meet all admissions criteria for any given program they choose?

Yes, common catalog wording to this effect will be added to the degree text.

9. Questions you may have? None were raised

General Studies Degree

Questions for the GS Degree parallel most of the questions pertaining to the AA. We will address these at a later meeting.
To: Faculty Senate  
From: Malcolm P. Frisbie  
Date: 6 April 2009  
Re: Regent’s Report

The Board has not met since my last report to the Senate. We are moving forward in two areas, however.

First, we are making progress on the presidential evaluation. E.J. Keeley, Executive Director of Institutional Effectiveness and Research, is serving as EKU’s liaison with the Pappas Consulting Group. EJ has been working closely with Dr. Steven Portch (from Pappas) and the appropriate people at EKU to develop survey instruments and make arrangements for completing the information-gathering part of the evaluation. With input from the Senate Executive Committee, a faculty survey instrument has been designed. Similar instruments were also developed for staff and students, with input from staff and student leaders. Pappas is in the process of getting those set up on a host website. The surveys will be open online from 8 through 17 April. A dedicated email address will also be available to faculty so that additional comments can be made directly to the consultant after the survey period. We will get an email explaining the procedure for accessing the survey and the email address shortly. Dr. Portch will be on campus for focus group interviews on the 28th of April. EJ has been working with the Pappas group to get invitations out to potential participants and to complete logistical arrangements for the meetings.

On another note, as I explained to faculty in an email, it is time for a new faculty representative on the Council on Postsecondary Education. The faculty regents from the state institutions of higher learning constitute the nominating committee, which will submit a list of three candidates from which the governor will appoint the new CPE member. I have received several suggestions about candidates to forward from EKU to the nominating committee. I have asked those candidates to provide me with a brief statement that outlines their qualifications for serving on CPE, explains their motivation for so serving, and comments on their vision for the faculty member’s role on CPE. Because all of the state universities and the Community and Technical College System will likely submit candidates for the nominating committee to consider, I think EKU will be best served by forwarding one, or at most two, names for consideration. I will consider as carefully as I can the candidates who have expressed interest in the position during the course of this week. I plan to submit one or two names to the committee chairman by Friday, 10 April.

The Board will next convene for a regular quarterly meeting on 24 April 2009.

Please feel free to contact me for further information about either of these items or to discuss topics of concern to you.

Respectfully submitted,

Malcolm P. Frisbie  
622-1507  
malcolm.frisbie@eku.edu
COSFL Report for the EKU Faculty Senate
April 6, 2009

COSFL Meeting
at Eastern Kentucky University
Student Services Building (Room 549)
10:00 a.m. to 12:00 noon
March 7, 2009

On-Site Attendees
Paul Callan, BCTCS/KCTCS (Faculty Regent)
Malcolm Frisbie, EKU (Faculty Regent)
Nancy McKenney, EKU (COSFL Secretary)
Carol Bredemeyer, NKU (COSFL Rep.)
David Hogan, NKU (Faculty Senate President)
Sheila D. Pressley, EKU (COSFL Alternate)
Mike Unuakhalu, KSU (Faculty Senator)
David Randall, UK (Faculty Senate Chair)
Peggy Pittman-Munke, Murray (COSFL President)
Mixon Ware, EKU (Faculty Senate Chair & COSFL V.P.)
Karen N. Janssen, EKU (AAUP Rep. & COSFL Treasurer)
Rick Mott, EKU (COSFL Alternate)
Mark J. Wattier, Murray (CPE Faculty Rep.)
Ed Conner, KSU (Faculty Senate President)
Tucker Landy, KSU (Faculty Regent)
Tom McPartland, KSU (former Faculty Senate President)
Michael Kennedy, UK (AAUP Alternate)

Off-Site Attendees:
Bob Staat, U of L
Melissa Laning, U of L
Joe Steffen, U of L
Julie Shadow, WKU
Mollie Perkins, WKU
Kate Hudepohl, WKU

KCTCS Board of Regents Resolution on Tenure--Update and Discussion
Paul Callan, COSFL Rep. and Faculty Regent of KCTCS, reported that the KCTCS Board would be meeting Mar. 12-13, 2009 and would be voting on a resolution to end tenure for new faculty hires at KCTCS. Faculty have received support from the American Federation of Teachers, The Technical Faculty Alliance, and the Community College Faculty Alliance. The regional universities have also offered support.

House Bill 187 (aimed at stopping the KCTCS board from ending tenure for new faculty) was passed from the House Committee. If this bill fails, they may introduce another bill next year.

Paul has talked to two KCTCS regents socially, but he couldn’t get an answer regarding this matter. He noted that they need 6 votes to prevent this measure from being passed by the KCTCS Board. The Board and also the KCTCS President have been unapproachable. Paul expects that over 100 people will be sitting in the Regents meeting on Friday, Mar. 13th indicating their support for tenure for faculty.
COSFL President Peggy Pittman-Munke indicated that COSFL has sent individual letters to all KCTCS Board members. She encouraged the state universities to try to get resolutions by e-mail from their faculty senates. She noted that “this could be a cancer that might spread throughout higher education. This could hurt the quality of students that we get.”

Faculty Rep. to the CPE Mark Wattier suggested that senate executive committees send resolutions if there isn’t time for senates to meet.

Paul noted that he and Mark had talked to the Governor recently at a dinner. Other COSFL members suggested that it might be helpful to approach former Gov. Paul Patton (who is on Gov. Beshear’s Higher Education Work Group).

Textbook Bill--Update and Discussion
Tucker Landy reported that the clause regarding penalties for faculty was removed from the Legislature’s textbook bill. Another phrase regarding ethics (of publishers, etc.) was inserted instead. We have at least changed Rep. Rollins’ mind so that he now realizes faculty are not the problem with regard to inflated textbook costs.

Peggy noted that universities mark up textbooks, and that it is a revenue stream for them. She doesn’t think that legislators and the public are aware of this.

Karen Janssen pointed out that students with financial aid need to have vouchers so they can purchase books in other bookstores besides their campus bookstore (in order to get the best prices).

CPE Faculty Rep. Report
Mark Wattier reported that his term as Faculty representative to the CPE will end in June. COSFL will need to send at least 3 names to the Governor so that a new faculty representative can be selected. There is often a time lag in this process; it would be good if the new representative could be at the July meeting of the CPE.

Peggy appointed Tucker Landy to chair the nomination committee for a new Faculty Rep. to the CPE. He will ask the faculty regents of all the state schools to serve on this committee.

Mark noted that tuition caps were passed by the CPE and that the university presidents signed off on these some time ago. He mentioned that EKU is reducing its costs by 4% instead of the mandatory 2%.

He emphasized the need to cater to adults returning to school due to job loss. Also, the new G.I Bill should lead to a wave of veterans coming to school. It will be important to look at giving credit for experiential learning and do it well.
Mark talked to the CPE about the tenure issue at KCTCS. He took it back to the time of Galileo and also mentioned AAUP’s 1940 statement on tenure! He emphasized the importance of a call to the KCTCS Board Chair.

In response to a question from Paul about changing “double the numbers” to include KCTCS numbers, Mark stated that House Bill 1 is our leverage with the Legislature. It was amended once to break KCTCS away from the University of Kentucky. There is considerable hesitancy to amend it further. He suggested the idea of using the “pipeline” (i.e. how many 9th graders go on to college in Ky.) for statistics. He hopes that HB 1 will be “re-upted” in 2018.

Subcommittee of COSFL established
The COSFL President and members felt that a small group was needed to draft recommendations for the Governor’s Higher Education Work Group. Peggy Pittman-Munke will chair this subcommittee. She appointed the following COSFL members to serve on the subcommittee:

- Paul Callan (KCTCS)
- Bob Staat (U of L)
- Nancy McKenzie (EKU)
- Mark Wattier (CPE)
- Malcolm Frisbie (EKU)
- Dave Randall (UK)
- Michael Kennedy (UK)
- Peggy Pittman-Munke (Murray)

Suggested issues for the subcommittee to address included: financial matters, remedial (or developmental) education, transfer, and technology. Another possible issue to examine (now or in the future) is the loss of minority doctoral candidates from Kentucky.

A goal of April 3rd was suggested for an initial draft of recommendations.

Campus Reports:

**EKU**

There was considerable discussion of the article in this week’s EKU student newspaper (the Eastern Progress) concerning the growth in administrative positions versus the decline in faculty positions. The graph accompanying the article was quite impressive, and COSFL members noted the fact that using graphs could be very powerful in making our case on various issues.

It was noted that obtaining such data can be very difficult. Also there are complications such as librarians not being treated consistently (as faculty, as staff, etc.) on many campuses. In addition, it was pointed out that when faculty become administrators, their faculty lines are sometimes lost. Tucker Landy stated that IPEDS can generate a number for the ratio of administrators to faculty and compare it to benchmarks.

Mixon Ware reported that EKU’s president acknowledges that we need to work on this area and she will be meeting with him in the near future.
**KSU**
Tom McPartland raised the issue of the sophomore-level CAAP math exams being required in universities. He noted that the value of this exam is highly questionable and asked if other institutions were using it.

Peggy asked him to investigate and bring additional information to the next COSFL meeting.

**UK**
Dave Randall reported that teams are working on general education requirements at UK which include ten 3-hour courses. The Senate is supposed give final approval in May with implementation projected to be 2010/2011.

Bob Staat asked if the State Legislature was mandating that gen. ed. be the same everywhere. Mark Wattier stated that this is the transfer issue being discussed in the Legislature. The transfer rate is about 90% now, so it’s not really the problem that the Legislature imagines it to be. The CPE will be charged with addressing this issue.

**Minutes of the Previous COSFL meeting**
The minutes of the Feb. 13, 2009, COSFL meeting were approved as distributed, with the correction that Tucker Landy was not actually present at that meeting.

**Next Meeting of COSFL:**
A meeting date of Friday, April 10, 2009 was suggested. Paul Callan offered to see if the group might meet in Versailles.

Minutes submitted by,
Nancy McKenney, COSFL Secretary & EKU COSFL Rep