### Curriculum Change Form

**Present only one proposed curriculum change per form**

**Complete only the section(s) applicable.**

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### Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using **strike-through** for deletions and **underlines** for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

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**New or Revised* Program Text**  
(*Use **strike-through** for deletions and **underlines** for additions.)

**Construction Management (B.S.)**  
*CIP Code: 52.2001*

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#### University Requirement........................................1 hour
- BTO 100.

#### General Education Requirements.........................30 hours
- Standard General Education program, excluding blocks II, IVB, VB, VII (QS), and VIII (6 hours). Refer to Section Four of this Catalog for details on the General Education and University requirements.

#### College Requirement: Professional Skills Seminar
- BTS 300 (CR) and BTS 400 (CR).

#### Supporting Course Requirements..........................36 hours
- ACC 201 or FIN 310, CCT 201, ECO 230, GBU 204, GLY 108, TEC 161; MAT 108,117 (1), and MAT 261, or seven-six hours of higher level MAT courses; MGT 301 or AEM 408, PHY 131 (5), 132 (5) or CHE 101, 107 (4); and three* hours of **ACC, CCT, CIS, ECO, FIN, GBU, INS, MGT, MKT, QMB, or RST electives as approved by major advisor.  

#### Free Electives...................................................0 - 1 hours

#### Major Requirements.........................................53-57 hours
- CON 121, 201, 202, 221, 294, 303, 307, 320, 322, 323, 324, ***349 (26), 420, 421, 423, 425, 426; FSE OSH 379.

#### Total Curriculum Requirements..........................120 hours

*Business electives may be upper or lower division as necessary in order to complete upper division requirement. The Department of Applied Engineering and Technology’s Construction Management program has articulation agreements for transfer of credit and cooperation with Bluegrass Community and Technical College’s (formerly Lexington Community College) Associate in Applied Science Degree in Architectural Technology and the Associate in Applied Science Degree in Civil Engineering Technology.

**Students wishing to pursue the Minor in Business must confer with their major advisor to make substitutions to the supporting course requirements. INS, QMB and RST courses do not apply to the Minor in Business.**

Students must take a construction assessment examination before graduation. An exam fee is required.

**Two separate summer enrollments are recommended in order to achieve a total of 62 credit hours.**

Students must take a construction assessment examination before graduation. An exam fee is required.

**Students wishing to pursue the Minor in Business must confer with their major advisor to make substitutions to the supporting course requirements. INS, QMB and RST courses do not apply to the Minor in Business.** The Construction Management program is accredited by the American Council for Construction Education.

The Department of Applied Engineering and Technology’s Construction Management program has articulation agreements for transfer of credit and cooperation with Bluegrass Community and Technical College’s Associate in Applied Science Degree in Architectural Technology and the Associate in Applied Science Degree in Civil Engineering Technology.
Proposed Graduate School Catalog Revisions

Theses and Dissertations

Students who submit a thesis in partial fulfillment of the master’s or specialist’s degree, or a dissertation in partial fulfillment of the doctoral degree must prepare it in conformity with the regulations approved by the Graduate Council. An approved template is available on the Graduate School website (gradschool.eku.edu/thesis-guidelines). Two approval pages bearing original signatures of the graduate committee must be included with an electronic copy of the thesis or dissertation in either a PDF or Microsoft Word document format. Two typewritten, clear, unbound copies of the thesis and presented to the Office of Graduate Education and Research at least three weeks prior to the end of the term. Electronic copies will be posted in EKU’s Encompass institutional repository and in the ProQuest EMI database. These two copies are bound and become the property of the University Library. If any additional bound copies are desired by the student or the department, they should be presented directly to the Library or a commercial bindery.

Theses and dissertations must be printed on white paper of at least 50 percent rag or cotton fiber content and must be in a form acceptable to the Office of Graduate Education and Research. Instructions for the preparation of theses should be obtained from the Office of Graduate Education and Research before the thesis is printed. Theses and dissertations must be developed under the direction of a committee consisting of at least three tenured or tenure-track faculty members who hold full or associate graduate faculty status at Eastern Kentucky University. Committees of larger than three are acceptable. However, the majority of faculty members serving on a committee must be EKU tenured or tenure-track faculty holding full or associate (2) graduate faculty status. Comprehensive exams and thesis committees must be chaired by an Associate or Full Graduate faculty member on tenure/tenure track appointment; dissertation committees must be chaired by Full Graduate faculty. In the cases where a committee has co-chairs, one of the co-chairs must have Associate (Examinations and Thesis) or Full (Dissertation) Graduate faculty status.

Rationale

The proposed modification reflects the graduate School’s adoption of electronic theses and dissertations and clarifies the role of the Graduate Faculty in serving on thesis and dissertation committees.
Proposed Graduate School Catalog Revisions

Admission Requirements: Transcripts

**Transcripts**—One official copy of transcripts of all previous college/university credits showing all grades received and any degrees or certificates that have been awarded must be provided by each applicant at the time of application. An official transcript must bear the seal and signature of the registrar from the sending institution. Graduates from all schools other than Eastern Kentucky University should contact their registrar(s) and request the official copy of their transcript be forwarded directly to the Office of Graduate Education and Research, Eastern Kentucky University, SSB 310, CPO 68, Richmond KY 40475-3102. Official transcripts marked “Issued to student” or similar language, and submitted in an envelope sealed by the sending institution or certified in some other way may also be acceptable. For a transcript to be “official” it must come directly from the Registrar(s) office to the Office of Graduate Education and Research. Students seeking admission must be graduates of a fully-regionally-accredited four-year institution of higher learning authorized to grant the baccalaureate degree.

**Rationale:** The proposed change represents the Graduate School’s current practice of requiring official transcripts only from the degree-granting institution. The former practice of requiring official transcripts from all previously attended institutions was unnecessarily burdensome and resulted in significant delays in the processing of applications. It also permits the Graduate School to consider transcripts that may arrive through other means than send by the degree-granting institution provided there is some appropriate means to verify their authenticity. The current requirement to accept transcripts only from the degree-granting institution is particularly problematic for many of our international students.
Proposed Graduate School Catalog Revisions

Admission Requirements: Application Form

Application Form—Each student must submit a completed application form with all requested information provided. Forms are available Students may apply online at www.gradschool.eku.edu/apply or upon Applicants may also request a paper application form from the Office of Graduate Education and Research and submit the application by mail or in person. There is a nonrefundable $35 application fee for all first-time online applicants and a $40 application fee for paper forms. An application submitted without the fee will not be processed.

Rationale: There are several reasons for the proposed changes:

The previous language assumed applications would be submitted through a paper form rather than the online web application that is now predominantly used.

The current practice of charging the application fee to “first-time” applicants significantly complicates the admission process. Graduate School staff must manually determine for each applicant whether or not the fee should be charged. In many cases, students pay the fee who are not required to do so. We then must process refunds for these students. By requiring the fee for all applicants, we will be able to fully automate the application process through the web application.

The additional revenue generated by the fee will permit the Graduate School to contract with a third-party vendor to provide online applications that are specifically tailored to each graduate program. The current Banner Web Application does not permit the flexibility needed for most graduate programs.

The additional $5 charge for paper applications is intended to encourage students to apply online, reducing the administrative burden on staff and improving overall efficiency.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

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<th>Part I</th>
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<td>New Course (Parts II, IV)</td>
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<td>Hybrid Course (“S.” “W”)</td>
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<td>Program Revision (Part III)</td>
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<th>Yes****</th>
<th>No*</th>
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<tr>
<td>Council on Postsecondary Edu.***</td>
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</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Revise the Master of Arts in Education - Elementary Education program to meet KY EPSB requirements for the Kentucky Teacher Leader Endorsement.

A. 2. Effective date: (Example: Fall 2001)

Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) Current students must complete the old program no later than January 31, 2013.

B. The justification for this action:

The Kentucky Education Professional Standards Board requires that all Masters Degrees leading to Rank II certification be revised to meet the requirements and standards for the Teacher Leader Endorsement. All existing Masters Degrees / Rank II programs must be closed to new students no later than December 2010.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: none

Library Resources: none
I. GENERAL INFORMATION
The Department of Curriculum and Instruction is responsible for program advisement and development in elementary education, middle grade education, secondary education, reading / writing, gifted and talented education and library science. Programs of study may lead to the Master of Arts in Education degree, Rank II, Rank I, and Master of Arts in Teaching degree (Initial Certification). The secondary education program, in cooperation with appropriate departments throughout the University, offers specializations in the following areas of content: agriculture, art, biology, business and marketing, chemistry, earth science, English, environmental sciences, family and consumer science, mathematics: computer science, mathematics: mathematics and statistics, music, physical education, physics, school health, social studies: geography, social studies: history, and technology.

MASTER OF ARTS IN EDUCATION with TEACHER LEADER ENDORSEMENT
Elementary Education

II. ADMISSION REQUIREMENTS
In addition to other criteria, a minimum total GRE score of 700 with verbal and quantitative subtest scores of at least 300 is required for clear admission to all options of the M.A.Ed. program in Elementary Education. As an alternative to the GRE, a raw score of 388 on the Miller's Analogies test or passing scores on all required Kentucky PRAXIS II initial teaching exams will also meet the admission test requirement. Candidates must meet the admissions requirements of the Graduate School and have completed an initial elementary teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed and submitted official test scores for either the GRE or Miller Analogies Test (MAT). Scores on the GRE/MAT are used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission.

III. PROGRAM REQUIREMENTS
Masters of Arts in Education with Teacher Leader Endorsement
Elementary Education
CIP Code: 13.1202

This program is designed to help teachers certified to teach in elementary schools (P-5) improve their professional skills, extend their knowledge of the subjects they teach, and increase their understanding of the intellectual, philosophical, sociological, psychological, and cultural foundations of effective education in order to serve as instructional leaders, teacher mentors, literacy or math coaches, instructional facilitators, department chairs and/or team leaders.

Teacher Leader Endorsement—Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program

<table>
<thead>
<tr>
<th>Teacher Leader Core</th>
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<tbody>
<tr>
<td>ETL 800, 801, 802, ELE 810, 803, 804</td>
<td>12 hours</td>
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<tr>
<th>Elementary Education Program</th>
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<tr>
<td>ELE 871, 874, EGC 889</td>
<td>9 hours</td>
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<tr>
<td>One of the following</td>
<td>3 hours</td>
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<tr>
<td>EMS 818, 830, 842, 855, 880, EDF 855, SED 800</td>
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</table>

Subject matter: 6 hours
Courses selected to strengthen candidate’s knowledge of subjects taught.

Exit Requirement: Comprehensive Exam & Portfolio Review
<table>
<thead>
<tr>
<th>GRD 877a, 878a, and 878b</th>
<th>0 hours</th>
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</table>

Minimum Program Total: 30 hours

IV. EXIT REQUIREMENTS
The following are the exit requirements for Elementary Education:

Program GPA: Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.

Research Requirement: An action research project which culminates in a technology enhanced presentation is required in the Capstone Seminar, ETL 804. (or designated course in each program).

Comprehensive Examinations—The candidate will have an opportunity to demonstrate professional growth through a written and/or an oral examination (GRD 878a) covering education and major program components taken in conjunction with Capstone Seminar. A portfolio review is also required (GRD 878b).
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

**Part I**

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<td>Program Revision (Part III)</td>
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<tr>
<td>Program Suspended (Part III)</td>
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**Is this a SACS Substantive Change?**

| Yes**** | No |

**College Curriculum Committee**

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**Council on Postsecondary Edu.***

| NA |                     |

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Revise the Master of Arts in Education - Middle Grades Education program to meet KY EPSB requirements for the Kentucky Teacher Leader Endorsement.

A. 2. **Effective date:** (Example: Fall 2001)

Fall 2011

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable) Current students must complete the old program no later than January 31, 2013.

B. **The justification for this action:**

The Kentucky Education Professional Standards Board requires that all Masters Degrees leading to Rank II certification be revised to meet the requirements and standards for the Teacher Leader Endorsement. All existing Masters Degrees / Rank II programs must be closed to new students no later than December 2010.

C. **The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** none

**Operating Expenses Impact:** none

**Equipment/Physical Facility Needs:** none

**Library Resources:** none

**Part III. Recording Data for New, Revised, or Suspended Program**
1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using **strikethrough** for deletions and **underlines** for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

**New or Revised* Program Text**  
(*Use **strikethrough** for deletions and **underlines** for additions.)

**Masters of Arts in Education with Teacher Leader Endorsement**

**Middle Grades Education**

CIP Code: 13.1203

**I. General Information**

The curriculum is designed to help teachers certified to teach in middle schools improve their professional skills, extend their knowledge of the subjects they teach, and increase their understanding of the intellectual, philosophical, sociological, psychological, and cultural foundations of effective education in order to serve as instructional leaders, teacher mentors, literacy or math coaches, instructional facilitators, department chairs and / or team leaders. **Teacher Leader Endorsement**

*Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.*

**II. ADMISSION REQUIREMENTS**

Candidates must meet the admissions requirements of the Graduate School and have completed an initial teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed and submitted official test scores for either the GRE or Miller Analogies Test (MAT). Scores on the GRE/MAT are used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission.

**III. Program Requirements**

**Teacher Leader Core** .............................................. 15 hours

ETL 800, 801, 802, EMG 840, 803, 804 .................. 42 15 hours

EMS 889 Teacher Leader Capstone Seminar .. ............ 3 hours

**Middle Grades Program Supporting Coursework** .... 6 hours

EMG 806, ................................................................. 3 hours

One of the following:

EMS 818, 830, 842, 855, 880, EDF 855, SED 800. .... 3 hours

**Subject Area Specialization** ................................. 9 hours

Subject matter: courses selected to strengthen candidate’s knowledge in one or two areas of certification.

**Exit Requirement Comprehensive Exam & Portfolio Review**

GRD 877b or 878c, and 878d ............................................... 0 hours

**Minimum Program Total** ........................................... 30 hours

**IV. EXIT REQUIREMENTS**

The following are the exit requirements for Middle Grade Education:

**Program GPA:** Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.

**Research Requirement:** An action research project which culminates in a technology-enhanced presentation is required in the Capstone Seminar, ETL 804 or designated course in each program.

**Comprehensive Examinations** — The candidate will have an opportunity to demonstrate professional growth through a written and/or an oral examination (GRD 878c) covering education and major program components taken in conjunction with Capstone Seminar A portfolio review is also required (GRD 878d).
### Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

## Part I

(Select one)

- **New Course (Parts II, IV)**
- **Course Revision (Parts II, IV)**
- **Hybrid Course ("S," "W")**
- **Course Dropped (Part II)**
- **New Program (Part III)**
- **Program Revision (Part III)**
- **Program Suspended (Part III)**

*Provide only the information relevant to the proposal.

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*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

### A. Specific action requested:

(Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Revise the Master of Arts in Education - Reading / Writing program to meet KY EPSB requirements for the Kentucky Teacher Leader Endorsement.

**A. Effective date:** (Example: Fall 2001)

- **Fall 2011**

**A. Effective date of suspended programs for currently enrolled students:** (if applicable) Current students must complete the old program no later than January 31, 2013.

### B. The justification for this action:

The Kentucky Education Professional Standards Board requires that all Masters Degrees leading to Rank II certification be revised to meet the requirements and standards for the Teacher Leader Endorsement. All existing Masters Degrees / Rank II programs must be closed to new students no later than December 2010.

### C. The projected cost (or savings) of this proposal is as follows:

- **Personnel Impact:** none
- **Operating Expenses Impact:** none
- **Equipment/Physical Facility Needs:** none
- **Library Resources:** none

### Part III. Recording Data for New, Revised, or Suspended Program
4. For a new program, provide the catalog description as being proposed.
5. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
6. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

**New or Revised* Program Text**

(*Use strikethrough for deletions and underlines for additions.)

**Masters of Arts in Education with Teacher Leader Endorsement**

**Reading/Writing**

CIP Code: 13.0301

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**I. General Information**

This program offers individuals certified to teach at the elementary, middle grade, and secondary levels or variations thereof an additional certification option in Reading / Writing Endorsement (P-12) while improving their professional skills, extending their knowledge of the subjects they teach, and increasing their understanding of the intellectual, philosophical, sociological, psychological, and cultural foundations of effective education in order to serve as reading / writing specialists, instructional leaders, teacher mentors, literacy coaches, instructional facilitators, department chairs and / or team leaders.

**Teacher Leader Endorsement** – Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.

**II. Admission Requirements**

Candidates must meet the admissions requirements of the Graduate School and have completed an initial teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed and submitted official test scores for either the GRE or Miller Analogies Test (MAT). Scores on the GRE/MAT are used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission.

**III. Program Requirements**

- **Teacher Leader Core**………………………………12 hours
  - ETL 800, 801, 802, 803 (9 - 12 hours)
  - One course the following list…………………………3 hours
    - ELE 810, EMG 810, ESE 863.*

- **Program Specific Coursework**……………15 hours
  - EME 865 *(teacher leader capstone) ……………3 hours
  - One of the following: EME 751, 874, or ENG 805 ……………………3 hours (This course is listed as 3-6 hours)
  - EMS 875………………………………………………3 hours
  - ENG 863………………………………………………3 hours
  - EME 877………………………………………………3 hours

- **Program Specific Supportive Coursework:**
  - One of the following:
    - ELE 871, EME 873, EMG 806, ENG 805, ESE 774
    - or course approved by the advisor ……………………3 hours

- **Exit Requirement Comprehensive Exam & Portfolio Review**
  - GRD 877d or
    - 878g, and 878h……………………………………0 hours

- **Minimum Program Total** ……………………………30 hours

**IV. EXIT REQUIREMENTS**

The following are the exit requirements for Reading / Writing:

- **Program GPA:** Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.

- **Research Requirement:** An action research project which culminates in a technology enhanced presentation is required in the Capstone Seminar course, EME 865, or designated course in each program.

- **Comprehensive Examinations** – The candidate will have an opportunity to demonstrate professional growth through a written and/or an oral examination (GRD 878g) covering education and major program components taken in conjunction with Capstone Seminar A portfolio review is also required (GRD 878 h).
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Select one)
- New Course (Parts II, IV)
- Course Revision (Parts II, IV)
- Hybrid Course (“S,” “W”)
- Course Dropped (Part II)
- New Program (Part III)
- Program Revision (Part III)
- Program Suspended (Part III)

*Provide only the information relevant to the proposal.

Department Name: Curriculum and Instruction
College: Education

*Course Prefix & Number
*Course Title (30 characters)
Program Title
Master of Arts in Education – Library Science
(Major: X, Option: ; Minor: ; or Certificate)

Proposal Approved by:
Departmental Committee: 08/26/10
Graduate Council*: 11/19/10
Council on Academic Affairs:
College Curriculum Committee: 09/07/10
Approved: x Disapproved: ___
General Education Committee: N/A
Faculty Senate**:
Teacher Education Committee*: 9/28/10
Board of Regents**:
Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
   Revise the Master of Arts in Education - Library Science program to meet KY EPSB requirements for the Kentucky Teacher Leader Endorsement.

A. 2. Effective date: (Example: Fall 2001)
   Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) Current students must complete the old program no later than January 31, 2013.

B. The justification for this action:
   The Kentucky Education Professional Standards Board requires that all Masters Degrees leading to Rank II certification be revised to meet the requirements and standards for the Teacher Leader Endorsement. All existing Masters Degrees / Rank II programs must be closed to new students no later than December 2010.

C. The projected cost (or savings) of this proposal is as follows:
   Personnel Impact: none
   Operating Expenses Impact: none
   Equipment/Physical Facility Needs: none
   Library Resources: none
7. For a new program, provide the catalog description as being proposed.
8. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
9. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.
Masters of Arts in Education with Teacher Leader Endorsement
Library Science
CIP Code: 13.1334

I. GENERAL INFORMATION
Master of Arts in Education, Rank II non-degree, and Rank I non-degree Library Science programs leading to certification as school media librarian for grades P-12 are offered. Candidates entering the program must be certified as classroom teachers. in order to serve as instructional leaders, teacher mentors, literacy or math coaches, instructional facilitators, department chairs and / or team leaders.

Teacher Leader Endorsement – Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.

II. ADMISSION REQUIREMENTS
In addition to other criteria, a minimum total GRE score of 700 with verbal and quantitative subtest scores of at least 300, writing subtest required but no cut-off score established are required for clear admission to the MAEd program in library science. As an alternative to the GRE, a raw score of 388 on the Miller’s Analogies test will also meet the required admission test requirement. Candidates must meet the admissions requirements of the Graduate School and have completed an initial elementary, middle, or secondary teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed and submitted official test scores for either the GRE or Miller Analogies Test (MAT). Scores on the GRE/MAT are used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission.

III. PROGRAM REQUIREMENTS

Library Science — Curriculum for P-12

Teacher Leader Core……………………………….. 12-15 hours
ETL 800, 801, 802, 803………………………………………..9 12 hours
LIB 863 *(capstone course for teacher leader)……………….3 hours
One course the following lists ……………………………….3 hours
ELE 810, EMG 810, ESE 863.*

*Selection of specific courses will be based upon prior level of preparation and candidate need.

Literacy supporting coursework:…………………..3 hours
One of the following:
ELE 871, EMG 806, ESE 774. …………………………….3 hours

Library Media Specialization ……………………22-28 hours
LIB 701*, 769*, 800, 801, 802, 805, 821, 831, 863*, and 870.

Exit Requirement Comprehensive Exam & Portfolio Review
GRD 877o, 878x, and 878y…………………………………..0 hours

Total Program Hours …………………………… 40 - 48 hours

*Candidates who have completed LIB 501 with a grade of “C” or better may use this course to reduce requirements in the Library Science block by 3-6 hours. Candidates who have completed LIB 501 for credit may not take LIB 701.
LIB 863 will serve as the capstone course for Library Science.

IV. EXIT REQUIREMENTS
The following are the exit requirements for Library Science.

Program GPA: Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.

Research Requirement: An action research project which culminates in a technology enhanced presentation is required in the Capstone Seminar, LIB 863 or designated course in each program.

Comprehensive Examinations — The candidate will have an opportunity to demonstrate professional growth through through a written and/or an oral examination (GRD 877o or 878x) covering education and major program components taken in conjunction with the Capstone Seminar. A portfolio review is also required (GRD 878y).

Teacher Leader Endorsement – Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.
Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

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<td>Course Revision (Parts II, IV)</td>
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<td>Hybrid Course (“S,” “W”)</td>
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<td>X Program Revision (Part III)</td>
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</table>

*Provide only the information relevant to the proposal.

Proposal Approved by:                          Date       Date
Departmental Committee                08/26/10  Graduate Council*  11/19/10
College Curriculum Committee         09/07/10  Council on Academic Affairs
General Education Committee*        N/A  Approved _x_ Disapproved ___
Teacher Education Committee*        9/28/10  Faculty Senate**

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Revise the Master of Arts in Education - Secondary Education program to meet KY EPSB requirements for the Kentucky Teacher Leader Endorsement.

A. 2. Effective date: (Example: Fall 2001)

Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) Current students must complete the old program no later than January 31, 2013.

B. The justification for this action:

The Kentucky Education Professional Standards Board requires that all Masters Degrees leading to Rank II certification be revised to meet the requirements and standards for the Teacher Leader Endorsement. All existing Masters Degrees / Rank II programs must be closed to new students no later than December 2010.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none
Operating Expenses Impact: none
Equipment/Physical Facility Needs: none
Library Resources: none
### Part III. Recording Data for New, Revised, or Suspended Program

10. For a new program, provide the catalog description as being proposed.
11. For a revised program, provide the current program requirements using *strikethrough* for deletions and *underlines* for additions.
12. For a suspended program, provide the current program requirements as shown in the catalog. List any options and/or minors affected by the program’s suspension.

### MASTER OF ARTS IN EDUCATION with TEACHER LEADER ENDORSEMENT

**Secondary Education**  
*CIP Code: 13.0409*

#### I. GENERAL INFORMATION

The curriculum is designed to help teachers certified to teach in secondary programs (P-12, 5-12, or 8-12) improve their professional skills, extend their knowledge of the subjects they teach, and increase their understanding of the intellectual, philosophical, sociological, psychological, and cultural foundations of effective education in order to serve as instructional leaders, teacher mentors, literacy or math coaches, instructional facilitators, department chairs and/or team leaders. The Master of Arts Degree in Secondary Education includes specializations in the following content areas: Agriculture, Art, Biology, Business Education, English, Family Consumer Sciences, Mathematics: Computer Science, Mathematics: Mathematics, Music, Physical Education, Physical Science: Chemistry, Earth Science, or Physics, School Health, Social Studies: History, and Technology Education. **Teacher Leader Endorsement**—Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.

#### II. ADMISSION REQUIREMENTS

In addition to other criteria, a minimum total GRE score of 700 is required in all secondary options. Verbal and quantitative subtest scores of at least 300 are required for clear admission to the MAEd programs in secondary education. As an alternative to the GRE, a raw score of 388 on the Miller’s Analogies Test or a passing score on a required Kentucky PRAXIS II initial teaching exam will also meet the admission test requirement. Candidates must meet the admissions requirements of the Graduate School and have completed an initial teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed and submitted official test scores for either the GRE or Miller Analogies Test (MAT). Scores on the GRE/MAT are used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission. Candidates must have completed an initial teaching certification program. Candidates must also meet the general requirements of the Graduate School.

#### III. Program Requirements

**Teacher Leader Core**: .................................15 hours  
ETL 800, 801, 802, 803, 804 .............................15 hours  
and one of ELE 810, EMG 806 or ESE 863 ........12 hours  
EMS 889 Teacher Leader Capstone Seminar ......3 hours  

**Supporting Coursework**: .........................6 hours  
EMG 806 or ESE 774........................................3 hours  

One of the following:  
EMS 818, 830, 842, 855, 880, EDF 855, SED 800. ...3 hours  

**Content Area Specialization** .......................9 hours  
Subject matter: courses selected to strengthen candidate’s knowledge in area(s) of certification.  

**Exit Requirement**: Comprehensive Exam & Portfolio Review  
GRD 877e, or 878i, and 878j .......................0 hours  

**Minimum Program Total** ..........................30 hours  

**Specialization Options** .............................9 hours  
Courses selected from candidate’s area(s) of certification.  

**Agriculture**: ...........................................9 hours  
AGR 701*, 770*, 777, 807*, or OHO 807. (*May be retaken to a maximum of 6 hours with advisor approval.)  

**Art**: ......................................................9 hours  
ART 760*, 762, 800*, 810*, 820*, 830*, 840*, 863*, 870*, or 880.* (*May be retaken to a maximum of 6 hours with advisor approval.)  

**Biology**: ................................................9 hours
9 hours of 700/800 level courses in BIO or CNM with advisor approval.

**Business Education** ................................................................. 9 hours
ACC 721, 750, 820, 850, CCT 760, 770, 780, 850, CIS 850, 860, ECO 790, 810, 850, GBU 850, 855, MGT 821, 850, others with advisor approval. You may also select your elective from this list.

**English** ........................................................................... 9 hours
At least one course from each of the following areas: AREA I: ENG 730, 750, 833, 850, 853, 854, 860, 861, 862, 870, 873, 876, 878, 880, others with advisor approval.
AREA II: ENG 702, 710, 715, 720, 725, 800, 804, 807, 808, 809, 810, 825, 863, others with advisor approval.
Three hours of ENG 805 Writing Project may be used in Area II.

**Family and Consumer Science Education** ......................... 9 hours
AD M 750, 810, CDF 741, 744, 747, 750, 849, FCS 750, NFA 700, 709, 717, 811, 841.

**Mathematics: Mathematics Education** ......................... 9 hours
9 hours of 700/800 level courses in MAT, MAE, STA, or CSC with advisor approval.

**Music** .............................................................................. 9 hours*
*At least one three hour course at the 800 level must be selected.

**Physical Education** ................................................................. 9 hours
Select two courses from one category and one course from each of the remaining categories.
9 hours from at least two different foundation areas:
Physical-Quantitative Foundation Area:
PHE 775, 812, 821, 831, 895
Social-Cultural Foundation Area:
PHE 822, 848, 891
Professional-Administrative Foundation Area:
PHE 835, 851, 869, 875
Developmental-Behavioral Foundation Area:
PHE 762, 823, 833, 852

**Physical Science: Chemistry, Earth Science, or Physics** ......... 9 hours
9 hours of 700/800 level courses in CHE, GLY, or PHY with advisor approval.

**School Health** .................................................................... 9 hours
HEA 810, 875; 6 hours from HEA 790, 792, 793, 795, 807, 855, 880, other options with advisor approval.
Candidates seeking initial certification in School Health must also complete EME 786 (this course may be used as an elective).

**Social Studies: History** ......................................................... 9 hours
HIS 716, 800, 849, 860, 861, 862, 863, 864, 865, others with advisor approval.

**Technology Education** .......................................................... 9 hours
CTE 861, 863, 864, 885, 888, TEC 801, 830, 831, 833, 867,
other options with advisor approval.

**Exit Requirement** Comprehensive Exam & Portfolio Review
GRD 877e, 878i, and 878j ......................................................... 0 hours

**Total Requirements** ............................................................. 30 hours

**IV. EXIT REQUIREMENTS**
The following are the exit requirements for all Master of Arts in Education - Secondary Education programs:

**Program GPA:** Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.
**Research Requirement**: an action research project which culminates in a technology enhanced presentation is required in the Capstone Seminar, ETL 804.

**Comprehensive Examinations** The candidate will have an opportunity to demonstrate professional growth through a written and/or an oral examination (GRD 878i) covering education and major program components taken in conjunction with the Capstone Seminar. A portfolio review is also required (GRD 877e or 878j).

**Teacher Leader Endorsement** Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.
# Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Curriculum and Instruction</th>
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<td>Program Suspended (Part III)</td>
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</table>

*Provide only the information relevant to the proposal.

**Is this a SACS Substantive Change?**

- **Yes****
- **No X**

Proposal Approved by:| Date | Date |
<table>
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<td>Departmental Committee</td>
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<tr>
<td>College Curriculum Committee</td>
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*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:**

(Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Revise the MAEd Gifted Education program to meet KY EPSB requirements for the Kentucky Teacher Leader Endorsement.

**A. 2. Effective date:**

(Example: Fall 2001)

Fall 2011

**A. 3. Effective date of suspended programs for currently enrolled students:**

(if applicable) Current students must complete the old program no later than January 31, 2013.

**B. The justification for this action:**

The Kentucky Education Professional Standards Board requires that all Masters Degrees leading to Rank II certification be revised to meet the requirements and standards for the Teacher Leader Endorsement. All existing Masters Degrees / Rank II programs must be closed to new students no later than December 2010.

**C. The projected cost (or savings) of this proposal is as follows:**

- **Personnel Impact:** none
- **Operating Expenses Impact:** none
- **Equipment/Physical Facility Needs:** none
- **Library Resources:** none
Part III. Recording Data for New, Revised, or Suspended Program

13. For a new program, provide the catalog description as being proposed.
14. For a revised program, provide the current program requirements using *strikethrough* for deletions and *underlines* for additions.
15. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
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<tr>
<th>New or Revised* Program Text</th>
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<tbody>
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<td>(*Use <em>strikethrough</em> for deletions and <em>underlines</em> for additions.)</td>
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Masters of Arts in Education with Teacher Leader Endorsement
Gifted Education
CIP Code: 13.1004

I. General Information
This program offers individuals certified to teach at the elementary, middle grade, and secondary levels or variations thereof an additional certification option in Gifted Education (P-12) while improving their professional skills, extending their knowledge of the subjects they teach, and increasing their understanding of the intellectual, philosophical, sociological, psychological, and cultural foundations of effective education in order to serve as gifted and talented coordinators, instructional leaders, teacher mentors, instructional facilitators, department chairs and/or team leaders.

Teacher Leader Endorsement—Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.

II. Admission Requirements
Candidates must meet the admissions requirements of the Graduate School and have completed an initial teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed and submitted official test scores for either the GRE or Miller Analogies Test (MAT). Scores on the GRE/MAT are used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission.

III. Program Requirements:

Teacher Leader Core………………………………………………..12 hours
ETL 800, 801, 802, 803, 804………………………………………9 hours

One course the following list………………………….3 hours
ELE 810, EMG 810, ESE 863.

*Selection of specific courses will be based upon prior level of preparation and candidate need.

Gifted Education Component ........................................12 hours
EMS 855, 856, 857, 858…………………………………………12 hours

Program Specific Supporting Coursework……………….6 hours
EMS 853…………………………………………………………3 hours

One of the following:
(ESE 774, EMG 806, ELE 871, EPY 816,
SED 800, EDF 855, EMS 818, 830, 842, 853, 854)……..3 hours

Exit Requirement Comprehensive Exam & Portfolio Review
GRD 877c, 878e, and 878f……………………………………..0 hours

Minimum Program Total ...........................................30 hours

Candidates may apply for gifted certification after completing EMS 855, 856, 857, and 858.

IV. EXIT REQUIREMENTS
The following are the exit requirements for Gifted Education:

Program GPA: Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.

Thesis — The thesis is not required, however, an action research project which culminates in a technology enhanced presentation is required in the Capstone Seminar, ETL 804, or designated course in each program.

Comprehensive Examinations — The candidate will have an opportunity to demonstrate professional growth through a written and/or an oral examination (GRD 877c and 878e) covering education and major program components taken in conjunction with the Capstone Seminar. A portfolio review is also required (GRD 878f).

Teacher Leader Endorsement—Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.
Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
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<td><strong>Department Name</strong></td>
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<td>Educational Leadership and Policy Studies</td>
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<tr>
<td>College Revision (Parts II, IV)</td>
<td>Education</td>
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<td>Hybrid Course (&quot;S:&quot; or &quot;W&quot;)</td>
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<td>Course Dropped (Part II)</td>
<td>MAEd in Instructional Leadership</td>
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<td>New Program (Part III)</td>
<td>(Major X , Option X ; Minor ; or Certificate )</td>
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*Provide only the information relevant to the proposal.

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<td>Departmental Committee</td>
<td>December 2009</td>
<td>11/19/10</td>
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*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Revise MAEd in Instructional Leadership degree title and components of the program to reflect the requirements and standards for the new Teacher Leader Endorsement. Per an EPSB mandate, all existing Masters degrees/Rank II programs must be closed to new students no later than December 2010.

A. 2. Effective date: (Example: Fall 2001)

Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) Current students must complete the old program no later than January 31, 2013.

B. The justification for this action:

This revised degree program is in response to the EPSB mandate to provide programs that train teachers to be Teacher Leaders. This program will provide two options: The first option, Teacher Leadership for Student Learning, will provide the proficiency knowledge base for candidates who may later choose to pursue school principal certification. The second option, Safety and Facilities Management in Educational Settings, provides candidates another avenue for earning a School Safety Endorsement. Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of 15 required hours.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None
**Equipment/Physical Facility Needs:** None

**Library Resources:** None

### Part III. Recording Data for New, Revised, or Suspended Program

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<td>16.</td>
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**New or Revised* Program Text**

(*Use *strikethrough* for deletions and *underlines* for additions.)

SEE BELOW – It should be noted that the Department of Educational Leadership and Policy Studies is revising the School Principal, Level 1 and 2, Supervisor of Instruction, Director of Pupil Personnel, and Superintendent of Schools programs to be certification only. The paperwork for the certification only programs will be presented at a later meeting.
III. PROGRAM REQUIREMENTS

Curriculum Requirements

**Teacher Leader Core** ...................................................................................................................... 15 hours
  ETL 800, 801, 802, EMS 850, 869, ETL 803, 804
Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of these 15 hours.

**Option 1: Teacher Leadership for Student Learning** ..................................................................... 15 hours
  EAD 811, 812, EME 866 ............................................................................................................... 9 hours
  EME 866, ESE 750, ESE 774 ....................................................................................................... 3 hours
  EME 873, EMG 806, or ESE 774 .................................................................................................. 3 hours
  SED 775, 800, or 810 .................................................................................................................. 3 hours

**Option 2: Safety and Facilities Management in Educational Settings** ................................. 15 hours
  EAD 840; SSE 870, 871, 873 ........................................................................................................ 12 hours
  SSE 872 or COU 847 ................................................................................................................ 3 hours
Candidates will be eligible to apply for the School Safety Endorsement upon completion of these 15 hours.

**Total Program Hours** ................................................................................................................. 30 hours

IV. EXIT REQUIREMENTS

Program GPA: Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.
A field-based research project, which culminates in a technology-enhanced presentation, is required in the Capstone Seminar or in a designated course in each option, or as part of the comprehensive examination. A portfolio review may be required.
# Curriculum Change Form

*Present only one proposed curriculum change per form*

*(Complete only the section(s) applicable.)*

**Part I**

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<th>(Check one)</th>
<th>Department Name</th>
<th>Educational Leadership and Policy Studies</th>
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| *Provide only the information relevant to the proposal. |

**Proposal Approved by:**

<table>
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<th>Date</th>
<th>Graduate Council*</th>
<th>Date</th>
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*If Applicable (Type NA if not applicable.)*

**Approval needed for new, revised, or suspended programs**

**Approval/Posting needed for new degree program or certificate program**

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Update the courses for the Teacher Leader Endorsement per EPSB’s recommendations

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2011

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

This change is requested due to meeting the Teacher Leader KAR from EPSB.

**C. The projected cost (or savings) of this proposal is as follows:**

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<th>Personnel Impact:</th>
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29. For a revised program, provide the current program requirements using **strikethrough** for deletions and **underlines** for additions.
30. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

### New or Revised* Program Text

*Use **strikethrough** for deletions and **underlines** for additions.*

**TEACHER LEADER ENDORSEMENT**

Pg. 73 2010-11 Graduate Catalog

#### I. GENERAL INFORMATION

The teacher leader Endorsement is designed to prepare teachers to be essential contributors to the shared leadership in the school. Teacher leadership becomes a ground level collaborative to strengthen teacher performance.

#### II. ADMISSION REQUIREMENTS

Candidates will apply for certification admission status as described in the graduate Catalog. Candidates must have completed an initial teaching certification program and have earned a Master’s degree. Candidates who completed a Rank II 5th year program prior to December 31, 2010 are waived from the master’s degree requirement for admission to the program. In addition, candidates must have earned an overall 3.0 graduate GPA.

#### III. PROGRAM REQUIREMENTS

**Curriculum Requirements**

<table>
<thead>
<tr>
<th>Teacher Leader Core</th>
<th>15 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ETL 800, 801</td>
<td>6 hours</td>
</tr>
<tr>
<td>ETL 802 or EPY 869</td>
<td>3 hours</td>
</tr>
<tr>
<td>EIE 810, EMg 810, EMS 850, ESE 863, or SEd 800</td>
<td>3 hours</td>
</tr>
<tr>
<td>EAD 869 or EMS 889 or a course approved by the advisor</td>
<td>3 hours</td>
</tr>
<tr>
<td>ETL 800</td>
<td>3 hours</td>
</tr>
<tr>
<td>ETL 801</td>
<td>3 hours</td>
</tr>
<tr>
<td>ETL 802</td>
<td>3 hours</td>
</tr>
<tr>
<td>ETL 803</td>
<td>3 hours</td>
</tr>
<tr>
<td>ETL 804</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

#### IV. EXIT REQUIREMENTS

Candidates must earn an overall GPA of 3.0 or higher, with no grade lower than a C. A field-based research project, which culminates in a technology-enhanced presentation, is required in the Capstone Seminar or in a designated course. A portfolio review may be required.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>Check one</th>
<th>Department Name</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Special Education</td>
<td>Education</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
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</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
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<tr>
<td>New Program (Part III)</td>
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<tr>
<td>Program Revision (Part III)</td>
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</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>9/1/10</td>
<td></td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>11/19/10</td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>9/28/10</td>
<td>12/16/10</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>9/28/10</td>
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<tr>
<td>Teacher Education Committee*</td>
<td>9/28/10</td>
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<tr>
<td>Council on Academic Affairs</td>
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<td></td>
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<tr>
<td>Council on Postsecondary Edu.***</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:  (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
   1) Revise the Master of Arts in Education in Special Education Program admission requirements for each option
   2) Revise course requirements within the Master of Arts in Education in Special Education to meet KY EPSB requirements for Kentucky Teacher Leader Endorsement.

A. 2. Effective date:  (Example: Fall 2001)
   Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students:  (if applicable)
   Current students must complete the old program no later than January 31, 2013

B. The justification for this action:
   The Kentucky Education Professional Standards Board requires that all Master degree programs leading to Rank II be revised to meet the requirements and standards for the Teacher Leader Endorsement. All existing Master Degree/Rank II programs must be closed to new students no later than December 31, 2010.

C. The projected cost (or savings) of this proposal is as follows:
   Personnel Impact: None
   Operating Expenses Impact: None
   Equipment/Physical Facility Needs: None
## Part III. Recording Data for New, Revised, or Suspended Program

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>16.</td>
<td>For a new course, provide the catalog text.</td>
</tr>
<tr>
<td>17.</td>
<td>For a revised course, provide the current catalog text with the proposed text using <em>strikethrough</em> for deletions and <em>underlines</em> for additions.</td>
</tr>
<tr>
<td>18.</td>
<td>For a dropped course, provide the current catalog text.</td>
</tr>
</tbody>
</table>
The Department of Special Education offers graduate programs leading to the Masters of Arts in Education in Communication Disorders, the Master of Arts in Education in Special Education with Teacher Leader Endorsement, Rank II and Rank I, and Director of Special Education. The special education Masters of Arts in Education and teaching certification options are learning and behavior disorders, deaf and hard of hearing, interdisciplinary early childhood education, and communication disorders. Options for the Master of Arts in Education in Special Education with Teacher Leader Endorsement are Learning and Behavior Disorders, Education of the Deaf and Hard of Hearing, and Interdisciplinary Early Childhood Education. In addition, the Department offers the Master of Arts in Education in Communication Disorders. Options for certification programs are Learning and Behavior Disorders, Education of the Deaf and Hard of Hearing, Interdisciplinary Early Childhood Education, and Moderate and Severe Disabilities. The Master of Arts in Education, non-teaching option, is offered in Interdisciplinary Early Childhood Education. Candidates should consult with a graduate advisor for the desired certification program as early as possible.

**MASTER OF ARTS IN EDUCATION**  
Special Education with Teacher Leader Endorsement  
CIP Code: 13.1001

I. GENERAL INFORMATION  
Options in Learning and Behavior Disorders, Deaf and Hard of Hearing, and Interdisciplinary Early Childhood Education. Options for the Master of Arts in Education in Special Education with Teacher Leader Endorsement are Learning and Behavior Disorders, Education of the Deaf and Hard of Hearing, and Interdisciplinary Early Childhood Education.

**ENTRANCE INTO THE MASTER OF ARTS IN EDUCATION IN SPECIAL EDUCATION (LBD, DHH AND IECE) PROGRAMS LISTED BELOW WILL CLOSE TO NEW STUDENTS DECEMBER 30, 2010. CANDIDATES CURRENTLY ENROLLED OR WHO ENROLL IN THESE PROGRAMS PRIOR TO DECEMBER 30, 2010 MUST COMPLETE THEIR PROGRAM OF STUDY BY JANUARY 1, 2013. PLEASE CONFERENCE WITH YOUR ADVISOR.**

II. ADMISSION REQUIREMENTS  
For clear admission to the MAED program options with Teacher Leader Endorsement, the student following programs must have:

- An undergraduate grade point average of 3.0 overall GPA of 3.0 overall or a 3.0 in the last 60 hours completed and 
  program test requirement of:
- Minimum GRE scores of verbal 450, qualitative 350 OR a combined GRE verbal,quantitative score of 800 OR a 
  Miller Analogies Test (MAT) raw score of 389.

**Interdisciplinary Early Childhood Education**
Minimum GRE scores of verbal 400, quantitative 350 OR combined GRE verbal, quantitative scores of 750, GPA of 3.0, and an on-demand writing task scored by IECE faculty OR Miller analogies test (MAT) raw score of 389, 3.0 GPA and an on-demand writing task scored by IECE faculty OR GPA of 2.7 and composite GRE x GPA= 2250 and an on-demand writing task scored by IECE faculty.

**Learning and Behavior Disorders**
Minimum GRE scores of verbal 450 and quantitative 350 OR combined GRE verbal, quantitative scores of 800, a GPA of 3.0, and an on-demand writing task scored by LBD Faculty OR Miller analogies test (MAT) raw score of 389, GPA of 3.0, and an on-demand writing task scored by LBD faculty OR GPA of 2.7 and composite GRE x GPA= 2400 and an on-demand writing task scored by LBD Faculty.

**Deaf and Hard of Hearing**
Minimum GRE scores of verbal 450, quantitative 350 and a GPA of 3.0 OR combined GRE verbal, quantitative scores of 800, and a GPA of 3.0.
III. PROGRAM REQUIREMENTS

Professional Core* .......................................................................................................... 9 hours
EPY 816, 869 .......................................................................................................................... 6 hours
One of the following: ............................................................................................................. 3 hours
EDF 837, 850, 855 or EMS 830.

All Options ......................................................................................................................... 15 hours

Exit Requirement GRD 877m or 878v.

Teacher Leader Core..............................................15 hours

ETL 800, 801, 802, 803 and 804

Teaching Options: Candidates with provisional certification in LBD, DHH, and IECE

Learning and Behavior Disorders (LBD)
Prerequisite (LBD provisional certification)
SED 803, 804, 805, 810, and 886 one elective as approved by advisor......15 hours

Deaf and Hard of Hearing (DHH)
Prerequisite (DHH provisional certification)
SED 803, 809, 810, 832, and 886 one elective as approved by advisor ......15 hours

Interdisciplinary Early Childhood Education (IECE)
SED 801, 802, 805, 810, and 886 one elective as approved by advisor........15 hours

Comprehensive Exam
GRD 877m ........................................................................................................................ 0 hours

Non-Teaching Option: Interdisciplinary Early Childhood Education (IECE)
Prerequisites for entering the IECE option are a bachelor’s degree in special education or in a related discipline from an accredited institution. Prerequisite course work (completed or equivalent):
SED 104 or 575/775; SED 260, CDS 360 or SED 522/722; SED 341 or 590/790; SED 352, 372 or 576/776; SED 518/718; SED 375 or 574/774 or documented successful work experience with pre-school children with disabilities approved by the academic advisor.

Teacher Leader Core.................................15 hours

ETL 800, 801, 802, 803 and 804

Interdisciplinary Early Childhood Education (IECE)
SED 801, 802, 805, 810, and 886 elective as approved by advisor.........................15 hours

Comprehensive Exam
GRD 877m ........................................................................................................................ 0 hours

Program Requirements .........................................................30 hours
Core ...........................................................................15 hours
Electives* ..............................................................................6 hours

Note: graduate candidates who have completed a graduate course in research in Education, tests and Measurements, and/or cultural diversity and linguistic differences would select with their advisor a replacement Professional Education course from the list for the Rank II and I Professional Education listing courses. *SPLASH training will not be counted in the MAED in Special Education.

IV. EXIT REQUIREMENTS

The following are exit requirements for Master of Arts in Education in Special Education candidates:

Program GPA: Candidate must earn an overall GPA of 3.0 or higher, with no grade below a C.

Research Requirement: An action research project which culminates in a satisfactory written research report and oral presentation is required in the Capstone Course (ETL 804).

Comprehensive Examinations: Candidate must pass written comprehensive examination (GRD 877m).
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Anthropic, Sociology, Social Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S&quot;, &quot;W&quot;)</td>
<td>*Course Title (30 characters)</td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Program Title</td>
<td>Sociology B.A.</td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>(Major X, Option ___; Minor ___; or Certificate ___)</td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by: Departmental Committee 9/16/10 Graduate Council* Date NA

Is this a SACS Substantive Change? Yes**** No X

College Curriculum Committee 11/29/10 Approved X Disapproved Date 12/16/10

General Education Committee* NA Faculty Senate** NA

Teacher Education Committee* NA Board of Regents** NA

Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Drop SOC 460 and 461 from program listing. Add new course SOC 462. Reduce the total number of sociology credits needed for a degree from 36 to 30. Reduce the number of upper division elective credit hours required by sociology majors from 15 to 12. Increase the Free Electives from 35 to 41.

A. 2. Effective date: (Example: Fall 2001): Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: When the university reduced its number of total credit hours required, the sociology program later followed this lead. However, in order to continue efforts at retention, we realized we should have reduced the total credit hours we required. In addition, we are streamlining our upper division courses by combining our two theory courses into one. Thus, we need to lower the total number of credits for both the major and the number of upper division electives that are required and increase the number of free electives.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: Usual
### Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using **strikethrough** for deletions and **underlines** for additions.
3. For a dropped course, provide the current catalog text.

#### New or Revised* Catalog Text
(*Use **strikethrough** for deletions and **underlines** for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

### Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using **strikethrough** for deletions and **underlines** for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

#### New or Revised* Program Text
(*Use **strikethrough** for deletions and **underlines** for additions.)

**Sociology B.A.**  
CIP Code: 45.1101

**Major Requirements** .......................................................... 36 hours  30 hours  
SOC 131, 232, 395, 462 460, 461, and 470; a minimum of three hours from SOC 420, 425, 463, 465; and 12 hours of sociology electives, of which must be upper division hours.

General Education Requirements.................................48 hours  
Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements.

University Requirement.................................................1 hour  
A SO 100.

Free Electives.................................................................35 hours  41 hours  

Total Curriculum Requirements........................................120 hours
Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
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</tr>
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<td>Hybrid Course (&quot;S&quot;, &quot;W&quot;)</td>
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<tr>
<td>Course Dropped (Part II)</td>
</tr>
<tr>
<td>New Program (Part III)</td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

Proposal Approved by:  
Departmental Committee:  
November 5, 2010  
Graduate Council*:  
NA  
Is this a SACS Substantive Change?  
Yes****  
No X  
College Curriculum Committee:  
11/29/10  
Approved X  
Disapproved  
12/16/10  
General Education Committee*:  
NA  
Faculty Senate**:  
NA  
Teacher Education Committee*:  
NA  
Board of Regents**:  
NA  
Council on Postsecondary Edu.***:  
NA  

*If Applicable (Type NA if not applicable.)  
**Approval needed for new, revised, or suspended programs  
***Approval/Posting needed for new degree program or certificate program  
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

1. Make editorial changes, drop courses ARH 594 and 595, and add new course ARH 464.

A. Effective date: (Example: Fall 2001)

Fall 2011

A. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Degree program descriptions need to be updated to correct grammatical/editorial changes, add recently proposed new course, and delete recently college approved dropped courses.

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

<table>
<thead>
<tr>
<th>New or Revised* Catalog Text</th>
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<tbody>
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<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
</tbody>
</table>

Part III. Recording Data for New, Revised, or Suspended Program
New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

ART/DESIGN STUDIO OPTIONS (B.F.A.)
CIP Code: 50.0702

Upon completion of a Baccalaureate of Fine Arts (B.F.A.) degree with an Option in Ceramics, Graphic Design, Interior Design, Jewelry and Metals, Painting, Photography, Printmaking or Sculpture, students will be able to apply elements and principles of art and design, be more aware of the influences of perception and observation, and be able to use a variety of media and techniques to communicate ideas effectively and expressively. Students will demonstrate critical and creative thinking by analysis and research, both verbal and written, of their own or other’s art and design works, with an understanding of historical and contemporary concepts, theories, methods, periods and styles.

The B.F.A. degree prepares students for professional careers as artists and designers of listed Options below. Students will demonstrate professional practice, writing, portfolio development and presentation for employment in art and design studios, companies, or freelancing, and for applications to graduate schools, exhibitions, competitions, grants, and fellowships.

BFA Admission Requirements
All students who are accepted by the Office of Admissions and seek a baccalaureate fine art degree declare their major as Bachelor of Fine Arts are admitted to the University as a pre-BFA major and must select from at least one pre-BFA option area in Ceramics, Graphic Design, Interior Design, Jewelry and Metals, Painting, Photography, Printmaking or Sculpture. Pre-BFA students are eligible to apply to the BFA degree program after completing 15 credit hours of Studio Foundation courses. When applying for the BFA program, pre-BFA students must have completed or be enrolled in the courses specified for their declared Pre-BFA option.

Students are also required to submit an application, statement of goals, and portfolio for review by the BFA Entrance Review Committee once the minimum requirements have been met, usually by the fourth or fifth semester, depending on the Option area (transfer students must meet equivalent minimum requirements and complete a minimum of 24 hours in Art and/or Design). Students will be notified by letter of the results and can meet with their area supervisor. Students not accepted to the BFA degree program may re-apply at a later date or seek another degree program. Portfolio requirements include examples of drawing, 2D and 3D works (from a variety of courses), as well as examples specific to an Option area. Students wishing to pursue the BFA degree should average and maintain a 3.0 GPA and earn a grade of “C” or higher in all major and supporting course requirements in order to apply to and complete the BFA degree program. Consult with a departmental advisor, area supervisor, or visit our website at www.art.eku.edu to obtain a copy of the “Entrance Criteria and Degree Requirements for the BFA in Art and Design.”

Progression Requirements
Once students are admitted to the BFA degree program, they are eligible to take upper division courses that require “admission to the BFA” as listed in the course descriptions of this Catalog and are expected to participate in all major and supporting course requirements, including a BFA exhibition and review. Any BFA student whose major GPA falls below 3.0, or who earns a grade lower than “C” in a major or supporting course requirement will be placed on BFA probation. Once on BFA probation the student has one semester to either raise their major GPA to the required 3.0, or to retake the course in which he/she earned a low grade and pass with a “C” or higher. If any student on BFA probation fails to meet either of the above conditions, he/she will be removed from the BFA program. Such students may reapply at a later date or seek another degree program.
Pre-BFA Curriculum

General Education Requirements
Standard General Education program, excluding block VIII (6 hours). Refer to Section Four of this Catalog for details on the General Education and University requirements.

Studio Foundations ..............................................15 hours
ART 100, 152, 153, 164 and
Interior Design: DES 250.
All other areas: ART 101.

Options: (students must select at least one option)

Pre-BFA Ceramics
Students must have completed an additional
3 credit hours from ART 210, 230 or 280 and
3 credit hours from ART 220 or 240.
6 credit hours from ART 270, 371, and be enrolled in ART 372.

Pre-BFA Graphic Design
Students must have completed an additional
3 credit hours from ART 210, 230 or 280 and
3 credit hours from ART 220, 240 or 270.
3 credit hours from DES 250, and be enrolled in DES 350 and 351.

Pre-BFA Interior Design
Students must have completed an additional
12 credit hours from DES 122, 222, INT 195, CON 250, and be enrolled in
DES 226 and 330.

Pre-BFA Metals and Jewelry
Students must have completed an additional
3 credit hours from ART 210, 230 or 280 and
3 credit hours from ART 220 or 270.
9 credit hours from ART 240, 341, 343, and be enrolled in ART 344.

Pre-BFA Painting
Students must have completed an additional
3 credit hours from ART 230, or 280 and
3 credit hours from ART 220, 240 or 270.
6 credit hours from ART 210, 312, and be enrolled in ART 313 or 314.

Pre-BFA Photography
Students must have completed an additional
3 credit hours from ART 210 or 230 and
3 credit hours from ART 220, 240 or 270.
6 credit hours from ART 280, 381, and be enrolled in ART 382.

Pre-BFA Printmaking
Students must have completed an additional
3 credit hours from ART 210 or 280 and
3 credit hours from ART 220, 240 or 270.
6 credit hours from ART 230, 331, and be enrolled in ART 332.

Pre-BFA Sculpture
Students must have completed an additional
3 credit hours from ART 210, 230 or 280 and
3 credit hours from ART 240 or 270.
6 credit hours from ART 220, 321, and be enrolled in ART 322 or 323.
BFA Degree Requirements

Major Requirements ........................................61-70 hours

Studio Foundations .........................................15 hours
ART 100, 152, 153, 164 and
Interior Design: DES 250.
All other areas: ART 101.

Core .................................................................19-22 hours
ART 499 and Interior Design: DES 122, 225, 325, 330, 421 (6 hours).
All other areas: ART 210, 220, 230, 240, 270, 280, and 562.

Options:

Ceramics .........................................................33 hours

Graphic Design ...............................................33 hours

Interior Design ...............................................27 hours
DES 222, 226, 322, 326, 327, 328, 422, 426, 3 hours ART/DES/ARH electives.

Jewelry and Metals ..........................................33 hours
ART 321, 341, 343, 344, 371, 443, 444, 12 hours ART/DES/ARH electives.

Painting ............................................................33 hours
ART 312, 313, 314, 413, 414, 6 hours selected from:
ART 300, 331, 381, 12 hours ART/DES/ARH electives.

Photography ......................................................33 hours
ART 381, 382, 383, 483, 484, 6 hours selected from:
ART 300, 312, 331, 12 hours ART/DES/ARH electives.

Printmaking .......................................................33 hours
ART 331, 332, 333, 432, 434, 6 hours selected from:
ART 300, 312, 381, 12 hours ART/DES/ARH electives.

Sculpture ..........................................................33 hours
ART 321, 322, 323, 341, 371, 423, 424, 12 hours ART/DES/ARH electives.

Supporting Course Requirements .........................9-18 hours

Interior Design: ADM 302; ARH 390, 391; CON 250; TEC 331; INT 195.
All other areas: ARH 390, 391, 3 hours of ARH electives selected

General Education Requirements .........................42 hours
Standard General Education program, excluding block VIII
(6 hours). Refer to Section Four of this Catalog for details
on the General Education and University requirements.

University Requirement ........................................1 hour
ASO 100.

Free Electives ..................................................1 hour

Total Curriculum Requirements .........................128 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Select one)
- New Course (Parts II, IV)
- Course Revision (Parts II, IV)
- Hybrid Course ("S," "W")
- Course Dropped (Part II)
- New Program (Part III)
- Program Revision (Part III)
- Program Suspended (Part III)

*Provide only the information relevant to the proposal.

Proposal Approved by: Departmental Committee: November 5, 2010
Graduate Council*: NA
College Curriculum Committee: 11/29/10
Approved x Disapproved ___

General Education Committee*: NA
Teacher Education Committee*: NA
Board of Regents**: NA
Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
   1. Separate Art Ed. and Liberal Art Options to create a 120 credit hour Liberal Art Option.
   2. Change ART 360, 460 to AED 360, 460.
   3. Add ART 560.
   4. Drop ARH 594 and 595.
   5. Add ARH 464.

A. 2. Effective date: (Example: Fall 2001)
   Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
   1. The department of Art & Design is creating a 120 credit hour Liberal Art Option BA degree consistent with other departments, Art Education will continue to be 128 credit hours.
   2. Art Education course prefixes are being change from ART to AED.
   3. ART 560 is listed in the catalog, but was mistakenly left out of the revised program description approved last year.
   4. ARH 594 and 595 are being dropped and no longer should be listed.
   5. ARH 464 is a new course.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA
Library Resources: NA
**Part II. Recording Data for New, Revised, or Dropped Course**  
(For a new required course, complete a separate request for the appropriate program revisions.)

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<td>For a dropped course, provide the current catalog text.</td>
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</tbody>
</table>

**New or Revised* Catalog Text**  
(*Use **strikethrough** for deletions and **underlines** for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

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**Part III. Recording Data for New, Revised, or Suspended Program**

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</tr>
</tbody>
</table>
ART (B.A.)

CIP Code: 50.0702

Upon completion of an Art degree with a Teacher Education or Liberal Arts Option, students will gain a broad knowledge of a variety of media and techniques, be able to apply elements and principles of art and design, be more aware of the influences of perception and observation, and be able to use a variety of media and techniques to communicate ideas effectively and expressively. Students will demonstrate critical and creative thinking by analysis and research, both verbal or written, of their own or other’s art and design works, with an understanding of historical and contemporary concepts, theories, methods and styles.

The BA degree with the Teacher Education Option is offered in cooperation with the College of Education, which includes secondary teaching certification in art. Refer to the College of Education section of this Catalog regarding the teacher certification requirements associated with this program.

**Major Requirements** ..............................................57-76 hours

**Studio Foundations** ..............................................15 hours
ART 100, 101, 152, 153, and 164.

**Art Core** ............................................................21 hours
ART 210, 220, 230, 240, 270, 280, 562

**Teacher Education Option** ..........................40 hours
ART AED 360, 460, EDF 103, 203, 319, 413, SED 401 or 401S, EME 361, ESE 490, 540 and EMS 499.

**Liberal Arts Option** .............................................21 hours
Additional 21 hours of art, design, or art history electives limited to the following: ART 300, 301, 312, 313, 321, 322, or 323, 331, 332, 341, 343, 371, 372, 381, 382, 401, 463, ARH 463, 464, 465, 492, 493, 496, 497, 498, 560, 594, 595, DES 122, 222, 225, 226, 250, 327, 328, 330, 350, 351.

**Supporting Course Requirements** .................9 hours
ARH 390, 391, and 3 hours of an art history elective selected from: ARH 463, 464, 465, 492, 493, 496, 497, 498, 504, 505.

**General Education Requirements** ....................42 hours
Standard General Education program, excluding block VIII (6 hours). Refer to Section Four of this Catalog for details on the General Education and University requirements.

**University Requirement** ......................................1 hour
ASO 100.

**Free Electives** (Liberal Arts Option only)..............19-11 hours

**Total Curriculum Requirements** ....................120-128 hours
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

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<thead>
<tr>
<th>Part I</th>
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<td>New Course (Parts II, IV)</td>
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<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
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<td>Course Dropped (Part II)</td>
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<tr>
<td>New Program (Part III)</td>
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<tr>
<td>Program Revision (Part III)</td>
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<tr>
<td>Program Suspended (Part III)</td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Departmental Committee  
Date: May 7, 2010  
Graduate Council*  
Date: NA  

College Curriculum Committee  
Date: 11/29/10  
Approved x Disapproved ___  
Council on Academic Affairs  
Date: 12/16/10  

General Education Committee*  
Date: NA  
Faculty Senate**  
Date: NA  

Teacher Education Committee*  
Date: NA  
Board of Regents**  
Date: NA  
Council on Postsecondary Edu.***  
Date: NA  

*If Applicable (Type NA if not applicable.)  
**Approval needed for new, revised, or suspended programs  
***Approval/Posting needed for new degree program or certificate program  
****If "yes", SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:  
(Example: To increase the number of credit hours for ABC 100 from 1 to 2.)  
Add the list of courses available for the minor.

A. 2. Effective date:  
(Example: Fall 2001)  
Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Currently the Art History minor lists "9 hours of art history electives" for completing the minor, but Banner/Degree Works cannot recognize appropriate courses in Art History to apply to the minor in reports. All art history courses appearing in the catalog will be listed in place of the "9 hours of art history electives".

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA
### Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

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**New or Revised* Catalog Text**

(*Use **strikethrough** for deletions and **underlines** for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

### Part III. Recording Data for New, Revised, or Suspended Program

**New or Revised* Program Text**

(*Use **strikethrough** for deletions and **underlines** for additions.)

---

**Minors**

**MINOR in ART (ART HISTORY)**

(Page 77 2010-11 Undergraduate Catalog)

A student may minor in art history by completing a minimum of 18 hours as follows: ARH 390, 391, ART 562 and nine hours of **art history electives**.
### Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

#### Part I

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*Provide only the information relevant to the proposal.*

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**Proposal Approved by:**

<table>
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<tr>
<th>Departmental Committee</th>
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<th>Graduate Council*</th>
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<tr>
<td>10/29/10</td>
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**Is this a SACS Substantive Change?**

Yes**** | No |

---

**College Curriculum Committee:**

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**General Education Committee***

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**Teacher Education Committee***

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*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

---

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Update changes in course offerings in departmental and supporting courses. Prepare Computer Forensics and Security option for Accreditation.

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2011

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

---

**B. The justification for this action:**

Many course offerings have changed since our last revision, so we are updating where needed. Also, we will be applying for Forensic Science Education Programs Accreditation Commission (FEPAC) Digital Forensics accreditation and have made all necessary changes to meet published requirements (changes require some course modifications in all options).

---

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** n/a

**Operating Expenses Impact:** n/a

**Equipment/Physical Facility Needs:**

n/a

**Library Resources:**

n/a
Part III. Recording Data for New, Revised, or Suspended Program

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Major Requirements................................................... 30-48

Computer Science Core........................................... 24

CSC 185, 190, 191, 195, 310, and 340, and two of CSC 300,
313, 315, 316, 320, 330, 350, 370, 400, 425, 440,
460, 491, 520, 528, 540, 544, 545, 546, and 550 that
are not used for credit in the option.

Options

Computer Science (General) .................................... 24

(Credentialed by the Computer Science Accreditation
Commission of ABET)

CSC 200, 320, 330, 370, 400, 440, 460, and 545;
and three of CSC 300, 315, 316, 320, 350,
490, 491, 520, 538, 540, 544, 546, and 550.

Computer Technology...................................... 21

CSC 200, 330, 370, 440, 460, one of CSC 313 or 545;
and three of CSC 300, 315, 316, 320, 350,
490, 491, 520, 538, 540, 544, 546, and 550.

Bioinformatics.................................................... 6

Three One of CSC 303 or 320, 440, 520, one of CSC 313 or
544, and 545; and two of CSC 300, 315,
370, 400, 425, 440, 460, 490, 491, 520, 538, 540, 544,
545, 546, and 550 that are not used for credit in the option.

Interactive Multimedia..................................... 24

CSC 250, 315, 316, 320, 491, 550, and one of 520
or 555, and two of CSC 300, 315, 320, 330, 350,
370, 400, 425, 440, 460, 490, 538, 540, 544, 545,
and 546.

Computer Forensics and Security............................ 21

CSC 200, 320, 330, 332, 370, 400, 460, 520, 528, 544, 547,
548, 549, and one of CSC 300, 315, 316, 320, 350,
390, 425, 460, 490, 491, 520, 538, 540, 544, 545,
and 550.

Supporting Course Requirements............................. 30

Computer Science (General)................................. 31-35

EET 252; MAT 124* or 124H; 214; 224 or 224H; STA
270. One of the following two plans:

Plan 1: One sequence from Biological lab science
courses (BIO 121, 131; or BIO 121, 141); and any two
additional courses taken from CHE 111/111L, 112/112L,
GLY 108, 109, PHY 131, 132, 201, or 202.

Plan 2: One sequence from Physical lab science courses
(CHE 111/111L, 112/112L; GLY 108, 109; or PHY 201,
202); BIO 121; and one additional course from CHE
111/111L, 112/112L, GLY 108, 109, PHY 131, 132,
201, 202, or any 200 level or above science course that
counts toward a science major.

Computer Technology....................................... 30

EET 254, 252, 253, 254, NET 302, 303, 343, 351, and 354,
403, 454, one of NET 395 or 399; one of MAT 124*, 124H,
211*, or 261*.

Bioinformatics........................................... 6

BIO 121, 315, 331, 348, 511, 533; 3 hours of BIO
598; 2 hours of BIO 240; CHE 111/111L, 112/112L,
330, 361, 362; MAT 124* or 124H; STA 270, 320.

Interactive Multimedia.................................... 42

COM 200; EET 252; MUS 290; STA 270;
two of ART 200, ARH 390 or 391; MAT 124* or 124H;
PHY 201; one of ART 100, TEC 190 or 313; MAT
214*; MAT 224 or 224H; MKT 301, 401 or
MGT 301, 465 or GEO 353, 553.
Computer Forensics and Security...........................28-34 hours
APS 110, 343; EET 252, 303; APS 350; CIS 320, 325;
FOR 301; NET 303, PLS 216, 316, 416; STA 270; one 343, 354;
one of MAT 124* or 124H; PLS 220, 408
one of APS 395, NET 354, or 454.

General Education Requirements...........................30-45 hours

Computer Science (General).................................30 hours
Standard General Education program, excluding blocks
II, IVA, IVB, VII (NS), and VIII (6 hours). Refer
Section Four of this Catalog for details on the
General Education and University requirements.

Computer Technology........................................45 hours
Standard General Education program, excluding block
II. Refer to Section Four of this Catalog for details on
the General Education and University requirements.

Bioinformatics................................................33 hours
Standard General Education program, excluding blocks
II, IVA, IVB, and VIII (6 hours). Refer to Section
Four of this Catalog for details on the General
Education and University Requirements.

Interactive Multimedia......................................33 hours
Standard General Education program, excluding blocks
II, IVA, IVB, and VII (6 hours). Refer to Section
Four of this Catalog for details on the General
Education and University Requirements.

Computer Forensics and Security..........................45-42 hours
Standard General Education program, excluding block II
and VII(QS). Refer to Section Four of this Catalog for
details on the General Education and University Requirements.

University Requirement......................................1 hour
ASO 100.

Free Electives...................................................4-18 0-10 hours

Computer Science (General)..............................14-18 6-10 hours

Computer Technology......................................6-7 4-6 hours

Bioinformatics..................................................9 1 hours

Interactive Multimedia.................................4-2 4 hours

Computer Forensics and Security.........................9 0 hours

Total Curriculum Requirements.............................120-128 hours

Under special circumstances, a student may seek an administrative
waiver of the CSC 349 requirement from the Computer Science
Curriculum Committee and the department chair. Waiver recipients
are required to complete three semester hours of additional course
work approved by the Computer Science Curriculum Committee.

*A preparatory course in mathematics (MAT 107 and/or MAT
109) may be required before admission to calculus.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

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<td>x Program Revision (Part III)</td>
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*Provide only the information relevant to the proposal.

Proposal Approved by: Departmental Committee 9/29/10
College Curriculum Committee 11/29/10
General Education Committee* n/a
Teacher Education Committee* n/a

Is this a SACS Substantive Change? **Yes****  No **

College Curriculum Committee 11/29/10  Graduate Council* n/a
General Education Committee* n/a  Approved x Disapproved ___
Teacher Education Committee* n/a  Faculty Senate**

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
   Update Minor with current course offerings.

A. 2. Effective date: (Example: Fall 2001)
   Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
   CSC313 and CSC330 will see a reduced offering. This requires changing the minor requirements.

C. The projected cost (or savings) of this proposal is as follows:

   Personnel Impact: n/a

   Operating Expenses Impact:
   n/a

   Equipment/Physical Facility Needs:
   n/a

   Library Resources:
   n/a
### Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using **strike through** for deletions and **underlines** for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

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#### Minor in Computer Science

*(Page 82, 2010-11 Undergraduate Catalog)*

**Minor in Computer Science**

A student may minor in computer science by completing CSC 185, 190, 191, 195, 310, 340, and **two** of CSC 200, 313, 320, or 330, 545.
## Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

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<th>(Check one)</th>
<th>Department Name</th>
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<td>Business &amp; Technology</td>
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<tr>
<th>New Program (Part III)</th>
<th>Associate of General Studies (A.G.S.): Computer Networking Systems Concentration</th>
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<tr>
<th>Program Revision (Part III)</th>
<th>(Major ____, Option ____; Minor ____; or Certificate ____);</th>
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</table>

Program Suspended (Part III) *Provide only the information relevant to the proposal.*

Proposal Approved by: Departmental Committee 11/5/2010

Graduate Council* NA

Council on Academic Affairs 12/16/10

College Curriculum Committee 11/19/2010

Approved x Disapproved ___

General Education Committee* NA

Faculty Senate**

Teacher Education Committee* NA

Board of Regents**

Council on Postsecondary Edu.***

* If Applicable (Type NA if not applicable.)
** Approval needed for new, revised, or suspended programs
*** Approval/Posting needed for new degree program or certificate program
**** If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Establish a Concentration in Computer Networking for the Associate of General Studies degree program

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2011

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

**B. The justification for this action:**

The Associate of General Studies degree with a concentration in Computer Networking Systems will provide increased employment opportunities for students entering the modern high-tech workforce. The concentration includes coursework related to installing, configuring, securing, and maintaining the hardware and software in computer systems and networks. It is structured so as to provide a smooth transition into the Bachelor of Science program in Network Security and Electronics and/or in other computer related disciplines at Eastern Kentucky University.

**C. The projected cost (or savings) of this proposal is as follows:**

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

AE&T 46
Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using *strike through* for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text

(*Use strike through for deletions and underlines for additions.)

Associate Degrees
General Studies (A.G.S.)
CIP Code: 24.0102

Page 64 & 65 of Undergraduate Catalog (2010-2011)

The Associate of General Studies degree provides students, especially adult learners, the opportunity to pursue a flexible degree program to meet their unique interests, career goals, and academic needs. Reflecting EKU’s commitment to a liberal arts education, the degree allows students to concentrate in an area of interest while selecting from a wide variety of courses to meet personal, educational, or career goals. This degree is designed for students who want to advance in their careers, change careers, pursue a lifelong interest beyond their careers, or use the degree as a pathway to a baccalaureate degree. As of Spring 2011, students who are admitted as “Special Admittance/Conditional Admittance” (see page 10 of the Catalog), will be initially admitted into the Associate of General Studies degree program.

OPPORTUNITIES

The Associate of General Studies degree has become more attractive with the growth of business and industry in the area and with the increase of minimum educational requirements for employment or promotion. In addition to those students wishing to enhance their employability, other students will find the program offers numerous opportunities to seek a degree for their own personal satisfaction. The degree allows students to gain confidence in their abilities by earning a degree at the associate level prior to enrolling in a baccalaureate program. The associate degree provides opportunities for students who wish to consolidate previously earned credits to complete their first degree.

Serving students from a varied background of college readiness, this degree provides students a defined path to success in earning one or more degrees. Upon successful completion of EKU’s Associate of General Studies degree, the student will have met all General Education requirements, which will apply toward a four-year program at EKU or any other regional Kentucky institution.

Program Requirements

The program requirements for the Associate of General Studies are:

1. Complete a minimum of 60 semester credit hours of prescribed and elective college credit.
2. Earn a minimum grade point average (GPA) of 2.0 on all college-level work taken at EKU. In addition, transfer students must earn a minimum GPA of 2.0 on the combined transfer work and EKU work.
3. Complete at least 24 semester hours at EKU.
4. Complete an orientation course if the student begins as a freshman or transfers to EKU with fewer than 24 credit hours.
5. Complete 48 semester hours of general education requirements as shown below:
   - Block 1. Communication (9 hours)
   - Block 2. Mathematics (3 hours)
   - Block 3. Arts and Humanities (6 hours)
   - Block 4. Natural Sciences (6 hours)
   - Block 5. Social and Behavioral Sciences (9 hours)
   - Block 6. Wellness (3 hours)
   - Block 7. Breadth of Knowledge (6 hours)
   - Block 8. Depth of Knowledge (6 hours)
6. Complete an approved 12-hour emphasis with an overall 2.0 GPA within an individual college outside of the General Education Requirement.

The Associate of General Studies is intended to be a first degree and is not appropriate for a secondary degree.

Major requirements........................................................12 hours
Courses must be within an individual College and exclusive of general education requirements. The optional departmental concentration (see below) may be substituted for this area.

General education requirements......................................48 hours
Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements.

Optional Departmental Concentration..................minimum 12 hours
All courses are within one academic department and specified and approved through the University Council on Academic Affairs. Students with a declared departmental concentration will be advised by faculty of that department and will be officially affiliated with that department. The Concentration will be reflected on the student’s transcript.

University requirement
GSO 100 (or GSD 101). May be waived for students with 24 or more transfer hours.

Minimum A.G.S. Curriculum requirements.................60 hours
(Course and credit-hour requirements will vary based upon concentration selected and student’s specific orientation course needs.)

CONCENTRATIONS

The following concentrations are available in the Associate of General Studies degree program:

Computer Networking Systems Concentration...........12 hours

Course requirements
NET 302, NET 303, NET 354, plus three additional hours of NET coursework

AE&T 47
## Curriculum Change Form
*(Present only one proposed curriculum change per form)*
*(Complete only the section(s) applicable.)*

### Part I

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*Provide only the information relevant to the proposal.*

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<td>Approved × Disapproved ___</td>
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<td>Board of Regents**</td>
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<td>Council on Postsecondary Edu.***</td>
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</table>

*If Applicable (Type NA if not applicable.)*

**Approval needed for new, revised, or suspended programs**

***Approval/Posting needed for new degree program or certificate program***

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

### Completion of A, B, and C is required: *(Please be specific, but concise.)*

**A. 1. Specific action requested:**  (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Establish a Concentration in Electricity and Electronics for the Associate of General Studies degree program

**A. 2. Effective date:**  (Example: Fall 2001)

Fall 2011

**A. 3. Effective date of suspended programs for currently enrolled students:** *(if applicable)*

NA

**B. The justification for this action:**

The Associate of General Studies degree with a concentration in Electricity & Electronics will provide students with a strong foundation of the discipline. In addition to preparing students for job opportunities in this important area of technology, it will also likely to encourage students to enter the baccalaureate degree program in Network Security and Electronics.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None

AE&T 48
### Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.

2. For a revised program, provide the current program requirements using **strike through** for deletions and **underlines** for additions.

3. For a suspended program, provide the current program requirements as shown in the catalog. List any options and/or minors affected by the program’s suspension.

### New or Revised* Program Text

(*Use **strike through** for deletions and **underlines** for additions.)

<table>
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<th>Associate Degrees</th>
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<td>General Studies (A.G.S.)</td>
</tr>
<tr>
<td>CIP Code: 24.0102</td>
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Page 64 & 65 of Undergraduate Catalog (2010-2011)

The Associate of General Studies degree provides students, especially adult learners, the opportunity to pursue a flexible degree program to meet their unique interests, career goals, and academic needs. Reflecting EKU’s commitment to a liberal arts education, the degree allows students to concentrate in an area of interest while selecting from a wide variety of courses to meet personal, educational, or career goals. This degree is designed for students who want to advance in their careers, change careers, pursue a lifelong interest beyond their careers, or use the degree as a pathway to a baccalaureate degree. As of Spring 2011, students who are admitted as "Special Admittance/Conditional Admittance" (see page 10 of the Catalog), will be initially admitted into the Associate of General Studies degree program.

### Opportunities

The Associate of General Studies degree has become more attractive with the growth of business and industry in the area and with the increase of minimum educational requirements for employment or promotion. In addition to those students wishing to enhance their employability, other students will find the program offers numerous opportunities to seek a degree for their own personal satisfaction. The degree allows students to gain confidence in their abilities by earning a degree at the associate level prior to enrolling in a baccalaureate program. The associate degree provides opportunities for students who wish to consolidate previously earned credits to complete their first degree.

Serving students from a varied background of college readiness, this degree provides students a defined path to success in earning one or more degrees. Upon successful completion of EKU’s Associate of General Studies degree, the student will have met all General Education requirements, which will apply toward a four-year program at EKU or any other regional Kentucky institution.

### Program Requirements

The program requirements for the Associate of General Studies are:

1. Complete a minimum of 60 semester credit hours of prescribed and elective college credit.

2. Earn a minimum grade point average (GPA) of 2.0 on all college-level work taken at EKU. In addition, transfer students must earn a minimum GPA of 2.0 on the combined transfer work and EKU work.

3. Complete at least 24 semester hours at EKU.

4. Complete an orientation course if the student begins as a freshman or transfers to EKU with fewer than 24 credit hours.

5. Complete 48 semester hours of general education requirements as shown below:

   **Block 1. Communication (9 hours)**
   - **Block 2. Mathematics (3 hours)**
   - **Block 3. Arts and Humanities (6 hours)**
   - **Block 4. Natural Sciences (6 hours)**
   - **Block 5. Social and Behavioral Sciences (9 hours)**
   - **Block 6. Wellness (3 hours)**
   - **Block 7. Breadth of Knowledge (6 hours)**
   - **Block 8. Depth of Knowledge (6 hours)**

6. Complete an approved 12-hour emphasis with an overall 2.0 GPA within an individual college outside of the General Education Requirement.

The Associate of General Studies is intended to be a first degree and is not appropriate for a secondary degree.

### Major requirements

Courses must be within an individual College and exclusive of general education requirements. The optional departmental concentration (see below) may be substituted for this area.

### General education requirements

Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements.

###Optional Departmental Concentration........minimum 12 hours

All courses are within one academic department and specified and approved through the University Council on Academic Affairs. Students with a declared departmental concentration will be advised by faculty of that department and will be officially affiliated with that department. The Concentration will be reflected on the student’s transcript.

### University requirement

GSO 100 (or GSD 101). May be waived for students with 24 or more transfer hours.

### Minimum A.G.s. Curriculum requirements...........60 hours

(Course and credit-hour requirements will vary based upon concentration selected and student’s specific orientation course needs.)

### CONCENTRATIONS

The following concentrations are available in the Associate of General Studies degree program:

| Electricity & Electronics Concentration.........12 hours |

### Course requirements

EET 251, EET 252, EET 257, (EET 253 or EET 351)

AE&T 49
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Check only the section(s) applicable.)

**Part I**

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| Hybrid Course (‘S,’ ‘W’) | | |
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<td>(Major X, Option ___; Minor ___; or Certificate ___)</td>
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**Proposal Approved by:**

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| | | Council on Postsecondary Edu.*** | |
| | | | |

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)

**A. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Create a Journalism area of concentration for the university’s Associate of General Studies degree. Request students take COM 200 or 200W under Block VII in general education.

**A. Effective date:** (Example: Fall 2001)

Fall 2011

**A. Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

**B. The justification for this action:**

To provide another area of concentration for students earning an Associate of General Studies degree. The concentration will provide the basic classroom preparation for students interested in working in journalism and a foundation for students who decide to later pursue a bachelor’s degree with a major in journalism. Requesting students to take COM 200 or 200W in Block VII of general education will provide students a contextual foundation of the field.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None

COMM 25
Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Associate Degrees
General Studies (A.G.s.)
CIP Code: 24.0102
Page 64 & 65 of Undergraduate Catalog (2010-2011)

The Associate of General Studies degree provides students, especially adult learners, the opportunity to pursue a flexible degree program to meet their unique interests, career goals, and academic needs. Reflecting EKU’s commitment to a liberal arts education, the degree allows students to concentrate in an area of interest while selecting from a wide variety of courses to meet personal, educational, or career goals. This degree is designed for students who want to advance in their careers, change careers, pursue a lifelong interest beyond their careers, or use the degree as a pathway to a baccalaureate degree. As of Spring 2011, students who are admitted as "Special Admittance/Conditional Admittance" (see page 10 of the Catalog), will be initially admitted into the Associate of General Studies degree program.

OPPORTUNITIES

The Associate of General Studies degree has become more attractive with the growth of business and industry in the area and with the increase of minimum educational requirements for employment or promotion. In addition to those students wishing to enhance their employability, other students will find the program offers numerous opportunities to seek a degree for their own personal satisfaction. The degree allows students to gain confidence in their abilities by earning a degree at the associate level prior to enrolling in a baccalaureate program. The associate degree provides opportunities for students who wish to consolidate previously earned credits to complete their first degree.

Serving students from a varied background of college readiness, this degree provides students a defined path to success in earning one or more degrees. Upon successful completion of EKU’s Associate of General Studies degree, the student will have met all General Education requirements, which will apply toward a four-year program at EKU or any other regional Kentucky institution.

Program Requirements

The program requirements for the Associate of General Studies are:

1. Complete a minimum of 60 semester credit hours of prescribed and elective college credit.
2. Earn a minimum grade point average (GPA) of 2.0 on all college-level work taken at EKU. In addition, transfer students must earn a minimum GPA of 2.0 on the combined transfer work and EKU work.
3. Complete at least 24 semester hours at EKU.
4. Complete an orientation course if the student begins as a freshman or transfers to EKU with fewer than 24 credit hours.
5. Complete 48 semester hours of general education requirements as shown below:
   - Block 1. Communication (9 hours)
   - Block 2. Mathematics (3 hours)
   - Block 3. Arts and Humanities (6 hours)
   - Block 4. Natural Sciences (6 hours)
   - Block 5. Social and Behavioral Sciences (9 hours)
   - Block 6. Wellness (3 hours)
   - Block 7. Breadth of Knowledge (6 hours)
   - Block 8. Depth of Knowledge (6 hours)
6. Complete an approved 12-hour emphasis with an overall 2.0 GPA within an individual college outside of the General Education Requirement.

The Associate of General Studies is intended to be a first degree and is not appropriate for a secondary degree.

Major requirements .........................................................12 hours
Courses must be within an individual College and exclusive of general education requirements. The optional departmental concentration (see below) may be substituted for this area.

General education requirements .............................48 hours
Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements.

Optional Departmental Concentration........minimum 12 hours
All courses are within one academic department and specified and approved through the University Council on Academic Affairs. Students with a declared departmental concentration will be advised by faculty of that department and will be officially affiliated with that department. The Concentration will be reflected on the student’s transcript.

University requirement
GSO 100 (or GSD 101). May be waived for students with 24 or more transfer hours.

Minimum A.G.s. Curriculum requirements ........60 hours
(Course and credit-hour requirements will vary based upon concentration selected and student’s specific orientation course needs.)

CONCENTRATIONS

The following concentrations are available in the Associate of General Studies degree program:

Journalism Concentration .......... 12 Hours
Course Requirements ........... COM 201, JOU 310 and JOU 320, and one elective from JOU 305, JOU 325 or JOU 401.

General education requirements .........................................................48 hours

COM 200 or 200W is recommended as 3 hours under Block VII. Refer to Section Four of the Undergraduate Catalog for details on the General Education and University requirements.
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

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*Provide only the information relevant to the proposal.

Proposal Approved by:  
Departmental Committee  
Graduate Council*  
Council on Academic Affairs  
College Curriculum Committee  
General Education Committee*  
Teacher Education Committee*  
Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)  
**Approval needed for new, revised, or suspended programs  
***Approval/Posting needed for new degree program or certificate program  
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. **Specific action requested:**  
(Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Modify the Broadcasting & Electronic Media major by excluding Block VII (SBS). Increase free electives by 3 hours for the Broadcasting & Electronic Media major. COM 200 or COM 200W is required in the major but will be removed from the Broadcasting and Electronic Media core and will be listed as a supporting course. Eliminate the statement “Professional Skills Seminar” from College Requirements. Add BEM 301 or 375 or 353W to the Broadcasting and Electronic Media core. Correct prefix error: COM 353 should be BEM 353 in two places in the General option. Replace BEM 353 with BEM 353W.

A. **Effective date:**  
(Example: Fall 2001)

Fall 2011

A. **Effective date of suspended programs for currently enrolled students:**  
(if applicable)

NA

B. **The justification for this action:**

To restore free electives to the major and to correct errors of omission, errors in course prefixes and errors in total hours that appear in the current catalog. Also, to substitute BEM 353W for (COM)/BEM 353 because BEM 353 is no longer being offered. Only the writing intensive BEM 353W is offered.

C. **The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**  
None

**Operating Expenses Impact:**  
None

**Equipment/Physical Facility Needs:**  
None

**Library Resources:**  
None
### Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using *strike-through* for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

#### New or Revised* Program Text

(*Use *strike-through* for deletions and *underlines* for additions.)

**Broadcasting and Electronic Media (B.A.)**

*CIP Code: 09.0701*

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<td>2</td>
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<td>48-45 hours Standard General Education program excluding Block VII (SBS). Refer to Section Four of the Undergraduate Catalog for details on the General Education and University requirements.</td>
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<td>3</td>
<td>College requirements: Professional Skills Seminar</td>
<td>BTS 300 (CR) and BTS 400 (CR).</td>
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<td>Major Requirements</td>
<td>40-42-38-42 hours Broadcasting &amp; Electronic Media Core: 19 hours BEM 240, 295 (4), 300, BEM 301 or 375 or 353W, 370 (4) or 395 (4), 343 (1) or 349 (1) or 398 (1), 491 (1), COM 200 or 200W. Options: 21 hours General: 22 hours BEM 425, 495 (4), and 3 hours selected from BEM 375 or 301 or 375 or 353W or, COM 325, or 330, or 353, 9 hours selected from BEM 301, 353W, 375, 395, 401, 402, COM 201, 300, 301, 320L, 325, 330, 353, 405, 415, 420, 425, 430, 445, 471, JOU 325, JOU 320 or PUB 320, JOU 412 or PUB 412, PUB 375, 380. Broadcast news: 21 hours COM 405, BEM 301, 401, 402, and 9 hours selected from BEM 375, 425, 495 (4), COM 300, 320L, 330, 405, 415, 420, 430, JOU or PUB 320, PUB 375. Film Techniques &amp; Technology: 23 hours BEM 350 (3), 351 (3), 353 or 353W (3), 370 (4), 425 (3), 495 (4), 352 (3). Supporting Course Requirement: 3 hours COM 200 or COM 200W Total Curriculum requirements: 120 hours</td>
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**Curriculum Change Form**  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

### Part I

*(Check one)*  
- [ ] New Course (Parts II, IV)  
- [ ] Course Revision (Parts II, IV)  
- [ ] Hybrid Course (‘S,’ ‘W’)  
- [x] Course Dropped (Part II)  
- [ ] New Program (Part III)  
- [x] Program Revision (Part III)  
- [ ] Program Suspended (Part III)

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**Provide only the information relevant to the proposal.**

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<td>NA</td>
<td>12/16/10</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Is this a SACS Substantive Change?**  
[ ] Yes****  
[ ] No

<table>
<thead>
<tr>
<th>College Curriculum Committee</th>
<th>Date</th>
<th>Approval</th>
<th>Disapproved</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/19/2010</td>
<td></td>
<td>Approved</td>
<td>Disapproved</td>
<td>12/10</td>
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</table>

**Approval needed for new, revised, or suspended programs**

<table>
<thead>
<tr>
<th>General Education Committee*</th>
<th>Date</th>
<th>Faculty Senate**</th>
<th>Date</th>
<th>Board of Regents**</th>
<th>Date</th>
<th>Council on Postsecondary Edu.***</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
</tr>
</tbody>
</table>

*Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Restructure the Communication Studies curriculum and to reduce the required hours for the major from 48 to 45.

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2011

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

**B. The justification for this action:**

Action One: CMS is restructuring the curriculum in order to respond to program assessment needs. In order to better help students meet the objectives of the CMS program, courses need to be rearranged and some prerequisite changes need to be made to upper division courses (prerequisite changes are on other curriculum change forms).

Action Two: The CMS major is reducing the number of required major hours from 48 to 45. A 45-hour program is a better fit with the overall 120 credit hour graduation requirement. The reduction in major hours will allow students more elective hours to pursue a minor in a complementary area.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strike-through for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>New or Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strike-through for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

Communication Studies (B.A.)
CIP Code: 09.0101

University Requirement...............................................1 hour
BTO 100.

General Education Requirements.........................45 hours
Standard General Education program excluding Block IC. Refer to Section Four of this Catalog for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).

Free Electives.................................................................26 29 hours

Core Requirements ....................................................12 hours
CMS 200, 205 or 205W, 210 and 250

Foundational Major Requirements.........................48 27 hours
CMS 200, 205 or 205W, 210, 250, 300, 305, 310, 315 and/or 349 (3 hours), 325, 350, 410, 450 or 485 or 485S, 495, and nine hours from the following courses: and three hours from the following courses:
CMS 320, 353, 357, 400, 420, 450, 490, or PUB 385.

Applied Major Requirements.................................6 hours
Choose six hours from the following courses: CMS 353, 420, 450, or 485 or 485S.

Total Curriculum Requirements.................................120 hours
## Curriculum Change Form
*(Present only one proposed curriculum change per form)*
*(Complete only the section(s) applicable.)*

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Communication</td>
<td>Business and Technology</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td><em>Course Prefix &amp; Number</em></td>
<td></td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td><em>Course Title</em> (30 characters)</td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td><em>Program Title</em></td>
<td>Journalism B.A.</td>
</tr>
<tr>
<td>x Program Revision (Part III)</td>
<td></td>
<td>(Major ___, Option ___; Minor ___; or Certificate ___)</td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td><em>Provide only the information relevant to the proposal.</em></td>
<td></td>
</tr>
</tbody>
</table>

**Proposal Approved by:**
- **Departmental Committee**: 11/17/2010
- **Graduate Council**: NA

**Is this a SACS Substantive Change?**
- Yes****
- No x

**College Curriculum Committee**: 11/19/2010
- Approved x Disapproved 12/16/10

**General Education Committee**
- NA

**Teacher Education Committee**
- NA

**Council on Academic Affairs**
- NA

**Faculty Senate**
- NA

**Board of Regents**
- NA

**Council on Postsecondary Edu.***
- NA

*If Applicable (Type NA if not applicable.)*

**Approval needed for new, revised, or suspended programs**

***Approval/Posting needed for new degree program or certificate program***

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

### Completion of A, B, and C is required: *(Please be specific, but concise.)*

A. **Specific action requested:** *(Example: To increase the number of credit hours for ABC 100 from 1 to 2.)*

Allow JOU majors to have a minor in BEM.

A. **Effective date:** *(Example: Fall 2001)*

Fall 2011

A. **Effective date of suspended programs for currently enrolled students:** *(if applicable)*

NA

B. **The justification for this action:**

JOU students are required to have a minor, but the minor may not be in the academic areas in the Department of Communication of BEM or PUB. This restriction was to avoid duplication in classes. After reviewing the BEM minor, it has been determined that enough classes are offered to allow a minor in BEM without overlapping with the JOU requirements.

C. **The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**
- None

**Operating Expenses Impact:**
- None

**Equipment/Physical Facility Needs:**
- None

**Library Resources:**
- None

**COMM 31**
## Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using **strike through** for deletions and **underlines** for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>New or Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strike through for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

### JOURNALISM (B.A.)

*CIP Code: 09.0401*

**University Requirement**.................................1 hour
- BTO 100.

**General Education Requirements**....................45 hours
- Standard General Education program excluding Block VII SBS. Refer to Section Four of this Catalog for details on General Education and University requirements.

**College Requirement:** Professional Skills Seminar
- BTS 300 (CR) and BTS 400 (CR).

**Free Electives**...............................................15 hours

**Minor Requirements**.......................................18 hours
**(minimum; some minors require additional hours)**
- Journalism students must complete a minor in an area other than JOU or PUB. or BEM.

**Major Requirements**.......................................24 hours
- COM 201 and 301, JOU 302 (1), 305 or 305W, 310, 325, 401, 425(4), and 491(1).

**Supporting Course Requirements**.......................17 hours
- COM 200 or 200W, 405 and 415, and 8 hours selected from COM 330, 430, 471; JOU 302, 307, 320, 410, 412, 450 or 480, PUB 320 or 412.

**Total Curriculum Requirements**.........................120 hours
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td>Department Name</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td>AFIS &amp; MMAC</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>College</td>
</tr>
<tr>
<td>Hybrid Course (“S,” “W”)</td>
<td>Business &amp; Technology</td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Course Prefix &amp; Number</td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>*Course Title (30 characters)</td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>*Program Title</td>
</tr>
<tr>
<td></td>
<td>(Major X__, Option __: Minor ___: or Certificate ___)</td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

Proposal Approved by:  
Departmental Committee  
9/2/2010—10/1/2010  
Graduate Council*  
11/19/2010  
Council on Academic Affairs  
12/16/10  
General Education Committee*  
10/15/2010  
Approved  
Faculty Senate**  
NA  
Teacher Education Committee*  
NA  
Board of Regents**  
NA  
Council on Postsecondary Edu.***  
NA

*If Applicable (Type NA if not applicable.)  
**Approval needed for new, revised, or suspended programs  
***Approval/Posting needed for new degree program or certificate program  
****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)  
Change the Program Requirements by taking the “Exit Requirement” out of electives area and use as sub-title on its own. Add Exit Requirement statement to both Options under Program Requirements. Change the text in Exit Requirements indicating “comprehensive exam” is now “Knowledge Test Exit Exam (KTEE)” and some wordage.

A. 2. **Effective date:** (Example: Fall 2001)  
Fall 2011

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)  
NA

B. **The justification for this action:**  
Revision in Master of Business Administration Exit Requirement by changing from “comprehensive exam” to “Knowledge Test Exit Exam (KTEE)” or the thesis to better assess the MBA Program.

C. **The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**
None

**Operating Expenses Impact:**
None

**Equipment/Physical Facility Needs:**
None

**Library Resources:**
None

EKUBusiness 10
Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text
(“Use strikethrough for deletions and underlines for additions.)

MASTER OF BUSINESS ADMINISTRATION
CIP Code: 52.0101
Page 59-60

III. PROGRAM REQUIREMENTS

Probation and Progress in the Program — If, in any semester of study, a student’s graduate grade point average falls below 3.0 for all courses taken either after admission to the Program or for MBA core and elective courses, the student will automatically be on academic probation. The student will be dismissed from the program following any second semester with a cumulative GPA below 3.0 for either of the two categories indicated above.

A student in the MBA program is allowed to earn no more than one “C” and no “D”s or “F”s in courses taken after admission to the program. A second grade of “C” or one “D” or “F” for any course taken after admission will result in dismissal from the program.

Core Requirements...................................................24 hours
ACC 850: Managerial Accounting ................................3 hours
CCT850: Strategic Business Communication...............3 hours
CIS 850: Management of Information Systems ..........3 hours
FIN 850: Strategic Financial Management....................3 hours
GBU 851: Business Strategy........................................3 hours
MGT850: Leading and Managing Organizations...........3 hours
MKT850: Marketing Management.................................3 hours
QMB 850: Statistical Methods for Business..................3 hours

Electives
Approved Business Electives....................................6 hours

Exit Requirement
GRD867a: Knowledge Test Exit Exam…………………0 hours

Total Course Requirements.....................................30 hours

Accounting Option
(restricted to students with Accounting baccalaureate or acceptable equivalent or consent of the MBA Admissions Committee)

MBA Core Courses (ACC 850 waived)...................21 hours
Accounting Electives.................................................9 hours

Exit Requirement
GRD867a: Knowledge Test Exit Exam…………………0 hours

Total Course Requirements.....................................30 hours

These courses or their acceptable equivalents or the consent of the MBA Admissions Committee are required for students who do not have an Accounting Baccalaureate: ACC 201, 202, 301, 302, 322, 327, 440, 441, three hours of undergraduate Accounting electives and nine hours of graduate Accounting electives. An additional three hours of graduate electives can substitute for the three hours of undergraduate electives.

Integrated Communications Option

MBA Core Courses...................................................24 hours
Electives.....................................................................9 hours

CCT750, MKT880, PUB 720, or other courses approved by advisor.

Exit Requirement
GRD867a: Knowledge Test Exit Exam…………………0 hours

Total Course Requirements.....................................33 hours
Comprehensive Exam Knowledge Test Exit Exam or Thesis Requirement

Comprehensive Exam-Knowledge Test Exit Exam
GRD867a.................................................................0 hours
Total Program Hours..............................................30-33 hours

OR

Thesis Option
GBU 891 ...............................................................6 hours
Total Program Hours ..............................................36-39 hours

IV. EXIT REQUIREMENTS

Students may either complete a comprehensive exam Knowledge Test Exit Exam (GRD867a) or a thesis approved by a Thesis Committee of three MBA Faculty. The thesis will be guided by an Advisor, who is a member of the MBA Faculty, and who will chair the Committee. Students who pursue the Thesis Option will register for three credit hours of GBU 891 per semester, up to a maximum of six credit hours, until the thesis is approved. Those who pursue the Comprehensive Knowledge Test Exit Exam (KTEE) Option but fail the Comprehensive Knowledge Test Exit Exam are not allowed to pursue the Thesis Option. Students who pursue the Thesis Option but who did not complete the thesis may change to the Comprehensive Knowledge Test Exit Exam Option.

Comprehensive examinations Knowledge Test Exit Exams are scheduled and administered by the MBA-AACSB Coordinator and/or the EKUBusiness Assessment Coordinator during the fall and spring semesters. Students pursuing the Comprehensive Knowledge Test Exit Option must pass this exam during the Fall or Spring semester when they are enrolled in GBU 851 and must concurrently enroll in GRD 867a and the remainder of their MBA course work. The Dean of the Graduate School must receive certification of satisfactory completion of the comprehensive exam Knowledge Test Exit Exam no later than ten days prior to commencement. A student who fails the comprehensive exam Knowledge Test Exit Exam may petition the Dean, College of Business and Technology, through the MBA-AACSB Coordinator for not more than one additional attempt to pass the Knowledge Test Exit Exam. The second examination must be taken and passed in not less than 60 days nor more than 12 months following the semester in which the student first failed the exam. Students taking this second Knowledge Test Exit Exam must enroll in GRD 867a.
# Curriculum Change Form

**Present only one proposed curriculum change per form**

**Complete only the section(s) applicable.**

## Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>MMAC</th>
</tr>
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<tbody>
<tr>
<td>___ New Course (Parts II, IV)</td>
<td>College</td>
<td>Business &amp; Technology</td>
</tr>
<tr>
<td>___ Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>___ Hybrid Course (*“S,” “W”)</td>
<td>*Course Title (30 characters)</td>
<td></td>
</tr>
<tr>
<td>___ Course Dropped (Part II)</td>
<td>*Program Title</td>
<td>Business &amp; Marketing Education/Teaching B.S.</td>
</tr>
<tr>
<td>___ New Program (Part III)</td>
<td>(Major __, Option __; Minor __; or Certificate __)</td>
<td></td>
</tr>
</tbody>
</table>

| X Program Revision (Part III) | *Provide only the information relevant to the proposal. |

**Proposal Approved by:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Date</th>
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<tbody>
<tr>
<td>Departmental Committee 9/8/2010—10/1/2010</td>
<td>Graduate Council* NA</td>
</tr>
<tr>
<td>College Curriculum Committee 10/15/2010</td>
<td>Approved x Disapproved</td>
</tr>
<tr>
<td>General Education Committee* NA</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>Teacher Education Committee* 10/26/2010</td>
<td>Board of Regents**</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

**Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Remove two hours of free electives from the B.S. in Business and Marketing Education/Teaching major requirements. Eliminate statement “Professional Skills Seminar” from College Requirements. Alphabetize courses in requirements where needed.

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2011

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

**B. The justification for this action:**

B.S. in Business and Marketing/Teaching option will require a total of 125 hours.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
Part III. Recording Data for New, Revised, or Suspended Program

| 1. For a new program, provide the catalog description as being proposed. |
| 2. For a revised program, provide the current program requirements using **strike-through** for deletions and **underlines** for additions. |
| 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension. |

**New or Revised** Program Text

(*Use **strike-through** for deletions and **underlines** for additions.)

**Business and Marketing**

**Education/Teaching (B.S.)**

*CIP Code: 13.1303*

<table>
<thead>
<tr>
<th>University Requirement</th>
<th>1 hour</th>
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<tbody>
<tr>
<td>BTO 100.</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>36 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard General Education program, excluding general education blocks II, VB, VC, and VII (QS). Refer to Section Four of this Catalog for details on the General Education and University requirements.</td>
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</table>

**College Requirements: Professional Skills Seminar**

BTS 300 (CR) and BTS 400 (CR).

<table>
<thead>
<tr>
<th>Supporting Course Requirements</th>
<th>12 hours</th>
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<tbody>
<tr>
<td>MAT 107 or 211; ECO 230, 231; CIS 212 or CSC 104; CIS 212 or CSC 104; ECO 230, 231; MAT 107 or 211.</td>
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</table>

<table>
<thead>
<tr>
<th>Free Electives (non-business)</th>
<th>2 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDF 103, 203, 319, 413, ESE 490, 499, 573 and SED 401 or 401S.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Teacher Education Requirements</th>
<th>15 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS 300, FIN 300, GBU 204, MGT 300, and QMB 200.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Business Core</th>
<th>15 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS 300, FIN 300, GBU 204, MGT 300, and QMB 200.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Major Requirements</th>
<th>30 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC 201, 202, CCT 101, 200, 201, 302, 570; MGT 340; MKT 300; MGT 340 and three hours from MKT 304, 310, 320 or 400.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Curriculum Requirements</th>
<th>127 125 hours</th>
</tr>
</thead>
</table>
Students who wish to return to EKU, who have an overall GPA that is greater than 1.0 but less than a 2.0, will return on Academic Probation status. These students will be assigned an academic coach in the Office of University Advising, and will develop an academic success plan with their coach before being allowed to register for classes. Continued enrollment is contingent upon adherence to their signed academic success contract and meeting EKU Academic Standards Policy.

Students who wish to return to EKU but left with a GPA of less than a 1.0 must appeal for readmission through the Readmission Appeals Committee, in addition to submitting an application for readmission to the Office of Admissions. The form and instructions for an appeal for readmission can be found on the EKU Registrar’s website (http://www.registrar.eku.edu/Forms; Academic Standing/Readmit Appeals Form). If the student’s appeal is approved, s/he is eligible to reenroll at EKU, and s/he has not attended another institution since leaving, they will be readmitted upon submitting an application for readmission. Both the application to the Office of Admissions, and the appeal to the Readmission Appeal Committee may be submitted simultaneously. The Readmission Appeal Committee may require an in-person interview during the appeal consideration process. If their appeal to return to EKU is approved these students will return on Academic Probation status. They will be assigned an academic coach in the Office of University Advising, and will develop an academic success plan with their coach before being allowed to register for classes. Continued enrollment is contingent upon adherence to their signed academic success contract and meeting EKU Academic Standards Policy.

If a student has attended another institution since leaving EKU, and has been out of the University for longer than 24 months, their return to EKU will be considered under the readmission guidelines above instead of the student being considered a for admission under the guidelines for transfer students.

See the “Stopping Out” procedure in Section Four for additional information. (Text in green revised after CAA meeting 10/21/10)

Students who either stop out or officially withdraw and are academically eligible to return to the University, may return to the University without reapplying if they have been gone from 24 or fewer months and have an overall GPA of 2.0 or higher. Students who have stopped out of the institution and wish to return, but have a GPA of less than 2.0 must apply for readmission and will be held to those readmission criteria (please refer to Requirements for Readmission section of the catalog).

Beginning with the second semester of study at EKU, students will be placed on academic probation if their cumulative GPA at the end of the semester is less than 2.0. While on academic probation, students may not enroll in more than 13 credit hours (in either fall or spring terms). Students on academic probation may not enroll in more than six hours during a summer term. Students who are on Academic Probation status.

At the end of a semester on academic probation, students who do not earn a 2.0 term GPA and whose cumulative GPA remains less than 2.0 will be placed on academic suspension. Students may be placed on academic suspension a total of three times. Students on academic suspension may not enroll in courses at EKU during the period of suspension. The suspension period for a first academic suspension following a fall semester is the summer and fall semester. The suspension period for a second academic suspension is one calendar year, and a third academic suspension is for two calendar years. Previously suspended students will be placed on academic probation upon return to EKU, if they have a cumulative GPA of less than 2.0 are subject to EKU requirements for readmission (please refer to Requirements for Readmission section of the catalog).

Students returning to the University at the end of a third academic suspension must earn and maintain a term GPA of 2.0 or better each semester. Students returning after a third academic suspension will be academically dismissed from the University if they have a term GPA of less than 2.0 at the end of any semester. Students who are academically dismissed may not enroll in courses at EKU for five calendar years, and are subject to EKU requirements for readmission (please refer to Requirements for Readmission section of the catalog).
Memorandum of Agreement
between
Eastern Kentucky University
and
Madison County School System
for the
Middle College at Eastern Kentucky University

I. Parties.
The parties of this Agreement are Eastern Kentucky University (EKU) and Madison County School System (MCSS).

EKU is a public entity organized by the Commonwealth of Kentucky, which exists to operate an institution of higher learning. EKU locates its primary campus at 521 Lancaster Rd., Richmond, KY 40475.

MCSS is a governmental unit of the Commonwealth of Kentucky, which exists to operate a system of public schools in Madison County, Kentucky. MCSS locates its primary office at 550 South Keeneland Dr., Richmond, KY 40475.

Collectively, EKU and MCSS are referred to in the Agreement as “the Parties.”

II. Recitals.
WHEREAS, MCSS seeks to operate a public high school, which is designated The Middle College at Eastern Kentucky University and which offers the educational opportunities described in Attachment A; and WHEREAS, EKU seeks to make available university courses to qualified high school students; NOW THEREFORE, intending to be legally bound, the Parties make the following Agreement:

III. Agreement.

1. Operation of the School.
   1.1. MCSS will operate on EKU’s premises a public high school with the following official name: The Middle College at Eastern Kentucky University (“School”).
   1.2. The School will provide the educational opportunities described in Attachment A.
   1.3. MCSS will make best efforts to admit and maintain a regularly enrolled body of students at the School using agreed upon admission requirements found in Attachment B.
1.4. Day-to-day management of the School and the decision-making authority with regard to operational issues will be vested in the Principal of the School, subject to the supervision of MCSS. Should any issues directly affect EKU, the Principal of the School will exercise this management and authority in consultation with an individual designated by EKU as its liaison to the School.

1.5. Policy decisions with respect to the School will be made by MCSS. Policy decisions that have the potential to affect EKU should be consistent with EKU policies and should be made in consultation with EKU.

1.6. MCSS will provide the high school curriculum for students at the School (“High School Students”), and will assure that High School Students have the opportunity to fulfill all academic requirements for graduation from high school. MCSS will endeavor to have all students enrolled in at least one university course per semester.

2. **Dual Enrollment in University Courses for College Credit.**
   2.1. As further specified in Attachment A, EKU will allow High School Students to dually enroll in college-level courses:
       a) offered by EKU to students enrolled at EKU (“EKU Students”);
       b) taught by faculty members at EKU; and
       c) for which the High School Student has met all course pre-requisites that other EKU Students are required to meet for that course.

2.2. The college-level courses provided in 2.1 will be referred to in this Agreement as “University Courses.”

2.3. High School Students will participate in the same process of registration, drop-add, and withdrawal (“Course Actions”) as other EKU Students for University Courses. MCSS will supervise and monitor High School Students’ Course Actions and may limit High School Students’ Course Actions through MCSS policies or the independent decisions of MCSS employees.

2.4. While enrolled in University Courses, High School Students will be treated by EKU as degree-seeking students.

2.5. EKU faculty will grade and/or evaluate High School Students per the course syllabus and award them university credit for the successful completion of the University Courses as provided in Attachment A.

2.6. High School Students who are eligible for the EKU Now! Program may participate in that program like any other high school student from a participating school system.

3. **High School Students of EKU Campus**
   3.1. **Student Privacy.**
       In accordance with the Family Educational Rights and Privacy Act, other applicable federal and state laws, and MCSS administrative policies, EKU will protect High School Students’ privacy and guard against the unauthorized release of identifying student...
information and student records. MCSS will annually provide to EKU a waiver and consent from each Middle College at EKU student and parent/guardian authorizing:

a) EKU to release that student’s records about academic and disciplinary matters, including records for each High School Student enrolled in University Courses, to MCSS representatives, and

b) MCSS to release that student’s high school records about academic and disciplinary matters to EKU representatives.

3.2. Student Safety

a) EKU acknowledges that High School Students will frequently be present on and moving about the EKU campus without MCSS direct supervision.

b) EKU will take the same precautions to protect the safety of High School Students as EKU does for EKU Students.

c) MCSS will restrict movement of Middle College students from residence halls and physical plant structures.

d) EKU has no responsibility or liability for transportation of High School Students.

3.3. Exceptional Children Under IDEA

a) MCSS will be responsible for identifying any High School Student who qualifies for an Individualized Education Program (IEP) under the Individuals with Disabilities Act (IDEA), heretofore a “Special Education High School Student.”

b) MCSS will provide all counseling and additional services required by a Special Education High School Student’s IEP.

c) While “IDEA” does not apply to postsecondary education, when a Special Education High School Student is actively engaged in a University Course, EKU will, at the request of the student and upon the student’s compliance with EKU policies and procedures, provide the student with reasonable accommodations as may be applicable under the Americans with Disabilities Act, Section 504 of the Rehabilitation Act.

4. Costs

4.1. Tuition for University Courses

a) MCSS will pay tuition at the current relevant rate to EKU for each High School Student who enrolls in University Courses as provided in Attachment A.

b) For each High School Student not enrolled in any University Courses in any given semester, MCSS will pay a General Access Fee and Technology Access Fee on that student’s behalf in the amount of the General Access Fee and Technology Access Fee for three credit hours.

c) If a High School Student reduces his/her credit hours (by dropping a course or otherwise), EKU will refund the tuition MCSS paid for the High School Student according to the same refund guidelines EKU applies to EKU Students. MCSS will be responsible for any drop fees incurred if a High School Student withdraws from a course and is subject to the fee. MCSS will make best efforts to prevent High School Students from dropping University Courses.
4.2. Faculty and Staff
MCSS will employ and provide qualified faculty and administrative personnel sufficient to manage the operation of the School.

4.3. Textbooks and Materials
a) MCSS will pay for required textbooks and certain materials for High School Students’ University Courses per Attachment A. Textbooks will remain the property of MCSS.
b) MCSS will provide required textbooks and certain materials for High School Students enrolled in high school courses at the School. These textbooks will remain the property of MCSS.

4.4. Student Fees
EKU will require High School Students or their parent(s)/guardians to pay for additional expenses associated with the students’ enrollment in the University Courses by the date specified in the University’s calendar. These fees would be in the same amount charged to other EKU students in the same course or activity. These fees may include but are not limited to such items as facilities charges, newspaper subscriptions, consumable items, and tools required for successful class participation.

4.5. Insurance
a) MCSS will maintain standard insurance coverage to include adequate liability and other appropriate forms of insurance.
b) The provision of such insurance will not, however, affect, waive, or reduce any governmental or sovereign immunity protecting MCSS, the School, or EKU except to the extent required by applicable law.
c) Neither party will be responsible for personal injury or property damage or loss except that resulting from their own negligence or the negligence of those within their control.

4.6. Other Costs
MCSS will be responsible for all other costs of operating the School, but will not be obligated to pay any additional costs to EKU unless specifically agreed to by the Parties or provided in Attachment A.

5. Classroom Facilities and Disciplinary Matters
5.1. As soon as is reasonably possible following the execution of the Agreement, the parties will jointly identify suitable administrative facilities for the faculty and staff of the School, which may vary on a semester basis or in the event of a declared emergency.

5.2. Prior to each semester, shared classroom space will be designated for use by the high school classes.

5.3. The Parties will make good faith efforts to make such classroom facilities available for use by the School. During each semester, EKU will make the classrooms reasonable available to MCSS employees of the School.
5.4. Any modifications to room structure requested by MCSS (electrical, walls, etc.) must be approved in advance by Capital Planning and Facilities Management at EKU and the work must be completed by EKU personnel or a contractor approved by EKU. MCSS shall notify the MCSS Division of Technology regarding such changes.

5.5. EKU will bear the cost of any requested changes to the physical plant. Final approval of changes to the physical plant is at the discretion of EKU. MCSS may add furnishings which will remain the property of MCSS.

5.6. Middle College administrators, faculty, staff, and students shall be subject to all the Eastern Kentucky University Board of Regents (BoR) and EKU rules governing the use of EKU facilities. This also includes, but is not limited to, fines for violation of parking privileges. Any fines shall be the responsibility of the violator.

5.7. MCSS shall ensure that Middle College parents/guardians and students understand that disciplinary infractions may be subject to sanctions by both the School and Eastern Kentucky University. A Student Relations Committee of EKU and Middle College staff and administrators shall be established to foster and ensure positive campus climate.

Any additional provisions provided in any attachment to this Agreement are incorporated herein by reference. Where these additional provisions are more specific than or in conflict with the provisions in this Memorandum of Agreement, the additional provisions will govern.

7. Term
7.1. Original Term
The Original Term of this Agreement will be one (1) year and will commence on the Effective Date, unless sooner terminated in accordance with the terms and conditions of this agreement (“Original Term”). A new agreement will be negotiated each year beginning in February.

7.2. Renewal Terms
This Agreement may be renewed for an additional term of one (1) year (“Renewal Term”) as provided in Attachment A.

8. Termination
8.1 The Parties acknowledge that:
   a) terminating this Agreement, in part or in whole, would materially and adversely affect High School Students' education, including their ability to graduate from high school; and
   b) MCSS is uniquely dependent on EKU's continued and uninterrupted provision of services under this Agreement in order to meet its obligation to provide High School Students with the opportunity for a sound basic education.

8.2 The Parties therefore agree that neither party may terminate this Agreement during its term, except that:
a) either party may terminate this Agreement on 45 days' written notice if it becomes reasonably apparent that funding for MCSS or EKU from federal, state, or local sources will not be adequate to enable MCSS or EKU to fulfill its financial obligations to the other Party, or

b) in the event of a declared emergency, or
c) changes in EKU’s mission or policies, in state or federal regulations or in accrediting policies that would no longer make this Agreement possible.

9. CONTRACT TRANSFER
Neither party to this Agreement may assign, subcontract, or otherwise transfer any interest in or right or obligation under this Agreement without having first obtained the prior written consent of the other party.

10. MISCELLANEOUS
10.1. Further Assurances
Each of the parties hereto will execute such agreements, certificates, documents, and other instruments, and take any further action as may be reasonably necessary or appropriate to carry out the provisions of this Agreement and the transactions for which it provides and contemplates.

10.2. Notices
a) Transmission. Any notice or other communication required or permitted hereunder will be in writing and will be delivered with all charges prepaid by the party originating the notice or communication. Delivery may be made by hand or facsimile; by certified, registered, express mail or e-mail with receipt of delivery; or by commercial delivery services.

b) Effective Date. If any such notice is transmitted by hand or by facsimile, notice will be deemed given on the date that the transmission is made. If any such notice is transmitted by mail or by commercial delivery services, notice will be deemed given three (3) days after the date on which the notice was deposited in the United States mail or with an appropriate agent.

c) Identified Contact Persons. To be effective, notice must be sent to all individuals identified in Attachment A as contact persons for the party to which the notice is sent.

d) Change in Contact Person. Either party may change the contact person(s) identified in Attachment A at any time and from time to time by giving notice to the other party in accordance with 10.2.a.

10.3. No Joint Ventures
This Agreement does not and will not be considered to create a partnership or joint venture between EKU and MCSS. Neither party will have the power to bind or obligate the other except as expressly provided herein.

10.4. Entire Agreement
This Agreement and the Attachments hereto contain the entire agreement between the Parties with respect to the School and supersede all prior agreements, discussions, negotiations, understandings, whether written or oral, and whether previous or parallel to this Agreement.
10.5. Waivers
   a) The terms of this Agreement may be waived only by a written instrument that is signed by the party that is making the waiver.
   b) A party's delay in exercising any right, power, or privilege hereunder will not operate as a waiver thereof. Nor will a party's waiver of any such right, power, or privilege, nor any single or partial exercise of any such right, power, or privilege, preclude any further exercise thereof or the exercise of any other right, power, or privilege.
   c) A party's failure to exercise any right, power, or privilege hereunder will neither create nor allow to be created a standard of practice under this Agreement.

10.6. Amendments
   This Agreement may be amended, superseded, terminated, renewed, or extended only by a written instrument signed by both Parties.

10.7. Governing Law
   This Agreement will be governed and construed in accordance with the laws of the Commonwealth of Kentucky applicable to agreements made and to be performed entirely within Kentucky.

10.8. Binding Effect
   This Agreement will be binding upon and will inure to the benefit of the parties and their respective permitted successors in interest.

10.9. Force Majeure
   Neither party will be liable under this Agreement for any loss or damage of any nature that is incurred as a result of any failure or delay in performance that is, in turn, caused by circumstances beyond its reasonable control. This includes, without limitation, any failures or delays in performance caused by lack of available production facilities, strikes, lockouts, labor disputes, fires, riots, interference by civil or military authorities, compliance with the laws, orders or policies of any governmental authority, delays in transit or delivery on the part of transportation companies, failures of communication facilities or sources of raw material, destruction of a party's relevant facilities, or any other condition beyond the party's reasonable control. This clause will not excuse, however, a party's obligation to pay money due hereunder to the other nor extinguish any obligations owed among the parties that arose prior to the event of force majeure.

10.10. Variations in Pronouns
   All pronouns and any variations thereof refer to the masculine, feminine or neuter, singular or plural, as the context may require.

10.11. Counterparts
   This Agreement may be executed by the parties hereto in any number of counterparts, each of which, when so executed and delivered, will be an original but all such counterparts will together constitute one and the same instrument. Each counterpart may consist of a copy hereof containing multiple signature pages; each signed by less than all, but together signed by all of the parties hereto.
10.12. **Headings**
The headings in this Agreement are for reference only and will not affect the interpretation of this Agreement.

10.13. **Severability of Provisions**
If any provision of this Agreement, or portion thereof, is held invalid or unenforceable on its face or in its application to a particular person, entity, or circumstance, the remaining portion of such provision, along with the remaining provisions of this Agreement, will not be affected, but rather remain in full force and effect in a manner that advances the intended purposes of this Agreement.

The parties agree to comply with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1972, Executive Order 11,246 and the related regulations to each. Each party assures that it will not discriminate against any individual including, but not limited to, employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status, or national origin.

**Eastern Kentucky University**

Dr. Charles D. Whitlock  
President, Eastern Kentucky University  

Dr. Janna Vice  
Provost/ Vice President for Academic Affairs  

**Madison County School System**

[Signatures and dates]

This MOA has been reviewed by EKU Counsel  
University Counsel  
Eastern Kentucky University  

[Signature and date]
Attachment A
Optional Provisions

1. Educational Opportunities Provided at the School:
The Middle College at Eastern Kentucky University will serve students who reflect the diversity
of the Madison County School System (race, gender, socio-economic status, etc.) and who have
demonstrated that they are academically capable to enroll in the 11th grade. This school will serve
grades 11 and 12.

2. Educational Opportunities at the University:
Eastern Kentucky University may, with the permission of the School, use the Middle College at
Eastern Kentucky University for the collection of data and for other educational research
purposes, with the understanding that this research has the potential of dissemination in scholarly
venues. Any research must follow University standards and, if human subjects are involved, shall
be governed by Policy 4.4.12.

3. Successor Contract
   a) On or before March 1 of the Original and any Renewal Term, the Parties will make best
efforts to cooperatively discuss the making of a successor to the Agreement including,
without limitation, the anticipated enrollment of High School Students at the School and the
facilities that EKU will make available for the School's use.
   b) MCSS acknowledges that the particular facilities EKU will make available to MCSS and the
dates and times at which EKU will make such facilities available to MCSS may reasonably
change each semester.

4. Tuition and other Costs
   a) MCSS will pay tuition according to the current rates and in accordance with the policies of
the Eastern Kentucky University Board of Regents.
   b) In the event that funds are made available to EKU by the State or any other source to pay for
any portion of a High School Student's tuition for University Courses, EKU will reduce the
tuition MCSS pays for any such High School Student by the amount received from the
alternative funding source for that student. EKU will make best efforts to secure the receipt
of any such funding and will cooperate with MCSS' efforts to secure EKU's receipt of such
funds.

5. Facilities
   a) Classroom Facilities EKU will provide one to two dedicated classroom/meeting room
exclusively for the use of the Middle College In addition, EKU will provide six classrooms,
dispersed throughout Main Campus for the of high school courses subject to space
availability.
   b) Administrative Facilities EKU will provide office facilities to the following MCSS
employees:
      1) the Principal;
      2) an Administrative Assistant;
      3) one Guidance Counselor and one Special Education Counselor;
      4) office facilities (including shared office spaces) suitable for a maximum of six (6)
faculty members;
      5) a reception area
c) Facility Availability, Utilities, and Equipment
   1) EKU will make office facilities reasonably available to MCSS employees and High School Students at the School from 7:00 a.m. to 6:00 p.m. on Monday through Friday of each week during the term of this Agreement. This includes:
      a. unlocking and disarming all doors and alarms.
      b. providing MCSS employees of the School with appropriate keys and alarm codes. MCSS will be responsible for securing the areas to which MCSS employees are provided keys and alarm codes.
   2) Any computer network equipment, telephone, furnishings, and other hard asset necessities, including the costs and effort associated with their selection, purchase, set up, maintenance, repair, and removal provided by MCSS will remain the property of MCSS. Repair and maintenance work must be performed during business hours as specified by EKU.

d) Parking Facilities
   1) EKU will provide MCSS employees at the School with parking comparable to that provided to EKU faculty and staff at an additional cost to MCSS or its employees at the School.
   2) EKU will provide High School Students for whom a parking fee has been paid with parking comparable to that provided to EKU students at no additional cost.

6. Campus Facilities
   a) EKU will grant High School Students access to the same campus facilities as it grants to students enrolled at EKU subject to and in accordance with all EKU facilities use policies with the exception of residential facilities within EKU's control.
   b) EKU will grant MCSS employees of the School access to the same campus facilities as it grants to employees of EKU subject to and in accordance with all EKU facilities use policies with the exception of residential facilities within EKU's control.
   c) EKU will provide High School Students and MCSS faculty employed at the School with an identification card required by EKU at no additional cost to High School Students or MCSS faculty/staff employed at the School for the first card. Replacement cards will be issued with the payment of a fee per EKU policies and procedures.
   d) MCSS will be liable for any damage to EKU facilities or equipment caused by a MCSS employee at the School, visitors to the School, or a High School Student.

7. Food Service Facilities
   EKU will grant High School Students access to food service facilities on EKU's campus at the same cost as is provided to EKU students.

8. Schedule of Operations
   The School will operate in accordance with a schedule agreed to by the parties.

9. Students
   a) MCSS will use best efforts to maintain a student enrollment of approximately 120 students.
   b) While actively engaged in University Courses, EKU activities, or moving about EKU's campus, High School Students will adhere to and be disciplined according to the Student Codes of Conduct of MCSS and any student conduct rules and regulations of EKU.
   c) While actively engaged in high school courses or high school activities entirely within the Middle College assigned administrative space, High School Students will adhere to and be disciplined according to the Student Code of Conduct of MCSS.
With respect to all provisions of Section 8, wherever the student codes or honor codes of MCSS and EKU conflict, EKU's President or designee and MCSS's Superintendent or designee will determine which code to apply or (otherwise mutually agree to some other appropriate action.

d) Through a designated and identified liaison, EKU will, in cooperation with a School Counselor, assist MCSS students enrolled in university courses at EKU to transition into university-level academics and interpersonal dynamics, and will provide support to each such student enrolled in University Courses.

10. University Courses and Degrees
   a) High school students enrolled in University courses will receive honors credit if they pass the course.
   b) EKU will award the same course credit to High School Students enrolled in University Courses as that awarded to EKU Students.
   c) High School Students who are eligible for the EKU Now! Program may participate in that program like any other high school student from a participating school system.
   d) Should a High School Student earn enough university credits at EKU to qualify for a degree, EKU will award the High School Student such degree upon the High School Student's application for graduation.

11. Communications
   a) Communications sent to EKU will be sent to:
      Dr. Janna Vice
      Provost
      Eastern Kentucky University
      108 Coats Building
      Richmond, KY 40475

      With copies to:
      Linda Fosson
      Associate Vice President and Dean of Enrollment
      Eastern Kentucky University
      340 Student Services Building
      Richmond, KY 40475

      Dr. Doug Whitlock
      President
      Eastern Kentucky University
      107 Coats Building
      Richmond, KY 40475

   b) Communications sent to MCSS will be sent to:
      Middle College Principal

      with copies to:
      Tommy Floyd
      Superintendent of Schools
c) Each party will allow the other to use the following in its public relations communications:
   1) The Party's name
   2) The Party's trademarks
   3) The Party's servicemarks
Attachment B
Admission Requirements for the Middle College at Eastern Kentucky University

Admission to the Middle College at Eastern Kentucky University is based on the following criteria:

1. Regular admission:
   - ACT of 18, or
   - 2.75 High School GPA

2. Conditional admission:
   - ACT of 17, or
   - 2.5 High School GPA

3. Admission by Committee:
   - Proficient in reading as determined by assessment,
   - Proficient in writing as determined by state assessment or committee,
   - 95% overall attendance,
   - 2.0 in Core GPA (14 units),
   - Two letters of recommendation, one from a school administrator or guidance counselor, and
   - Acceptable behavior.
EKU MIDDLE COLLEGE EXECUTIVE SUMMARY

Middle College, a concept that has gained nationwide attention, is a unique and formal partnership between a local school district and a university or college that allows junior and senior high school students to obtain a high quality high school education while concurrently receiving direct and invaluable access to college courses. This stewardship opportunity is fueled in most states by either legislation, such as Kentucky’s Senate Bill 1, or a conviction to meet the unique needs of selected students.

This effort could be viewed as a strong college access effort since the students selected to participate in the program are academically capable of being successful, both at the high school and college level, but few of them reach their fullest potential because of “barriers” in their lives. These high school students often, for one reason or another, disconnect themselves from the high school experience and are a potential for dropping out of high school.

To implement this program at Eastern Kentucky University, the Madison County Schools (MCS) will sign a Memorandum of Agreement (MOA) with EKU detailing the specifics of the proposed collaboration. This MOA will indicate that MCS will create an additional “high school” for 60 juniors and 60 seniors per year (beginning the first year with 60 juniors) and that this high school will be located on the EKU campus and be named The Middle College at Eastern Kentucky University. When accepted as a Middle College student, participants will be dual enrolled in both high school and EKU classes. Upon high school graduation, students will have completed their high school diploma requirements while also completing a minimum of 18 college credit hours. Most of the college credits earned would be in general studies courses located in the College of Arts and Sciences.

The Madison County Schools will fund the usual costs necessary for staffing and for equipping a “new School”. They will also pay the tuition and fees for the students enrolled in the EKU college classes. EKU will provide classrooms, limited office space, services and support for the Middle College at EKU.
This proposed partnership would be the first in Kentucky to showcase and pilot a Middle College effort between a local school district and a 4 year university. The Middle College at Eastern Kentucky University will indeed be exciting!

PROJECT GOALS

The following goals will be addressed by both parties involved in the establishment of a Middle College at Eastern Kentucky University. They will:

1. Design together the implementation guidelines for a new Madison County high school, The Middle College at Eastern Kentucky University that will be supported financially by both parties and the Kentucky Department of Education.
2. Utilize in planning, the Middle College model at Austin Peay State University, Clarksville, Tennessee, and other models as visits occur and resources are available.
3. Establish a research & evaluation component (long term) for this project.
Declaring a Program of Study

Changing Major/Minor/Concentration

Undergraduate students who wish to change their major or minor may do so by accessing their EKUDirect account, clicking on “Student Services and Financial aid,” followed by “registration,” and then the “Change/declare/add Major or Minor” link. The requested change will be processed and a new advisor will be assigned within 10 business days. Some programs of study require that a prospective major secure approval of the program before they may declare that as their major.

Students may declare or change their currently declared major, minor, or concentration, either by using the Change-of-Major link in EKUDirect, or by obtaining the written approval of the department chair or advisor of their desired new program. (Read below regarding programs that have specific entrance requirements.)

The “Declaration of Program of Study” form is available through www.forms.eku.edu, as well as the Registrar’s website. This form may be used by a student at any time during the academic year or summer term. When the requested change is received by the Registrar’s Office it will be processed, and a new advisor will be assigned by the Office of University Advising within 10 business days.

During the fall and spring academic semester the EKUDirect Change-of-Major link is available only during the first six weeks and the last three weeks of the term. The EKUDirect link is available during the entire summer term.

Because changing majors generally lengthens students’ time to degree, any student who changes their major twice during a single academic year may not use the EKUDirect Change-of-Major link for the balance of that academic year. To make further changes to their program of study he/she must use the Declaration of Program of Study form which requires a signature.

Some programs of study require specific admission criteria, and have a formalized admission process. These programs require a separate application for admission. Please refer to the program requirements section of this catalog to determine whether a program has a specific admissions processes or criteria.
Justification for Proposed Changes or for New Policy (Attach additional sheet if necessary)

Some editorial changes were needed. Some changes in the implementation of the "FX" grade were needed. This revision was in response to current implementation practices.

Consistency with EKU's Mission and Strategic Plan, Other Policies, and Related External Documents

Cite relevant official statements from EKU or external sources.

Academic honesty is a fundamental principle for an institution of higher learning.

Impact on the University

(1) Identify resources (human, financial, physical, operational, technological, other) needed to implement and maintain compliance; (2) Identify changes to EKU's culture and/or behaviors that may be involved.

Making the "FX" grade permanent will require some cultural change.

List stakeholders who have been or will be consulted. Indicate action taken and the date it was taken. Attach additional page if necessary. To begin the policy process, at least one university-recognized group must have indicated support.

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Summary of Updates to
Policy 4.1.3: Academic Integrity

Policy 4.1.3 was issued in June 2006 and, per the Policy on Policy, Policy 4.1.3 was scheduled for review in Spring 2011. The drafting team met and completed their review in October 2010.

Changes in the proposed policy are as follows:

Editorial Proposed Changes

- The AI Policy adopted by the Board on June 12, 2006, contained within it the “Preamble”, “Statement”, and numbered paragraphs for identification of the process. When the AI Policy was reformatted into the present policy format, this language was deleted. The editorial change (identified by italics) returns the Policy to its original language and format.
- The revised policy defines “day” and changes various position titles
- The revised policy clarifies what would be the process for reporting a mid-term or final grade while an academic integrity complaint is pending.
- The revised policy clarifies the role of the faculty/staff member at the college and university academic integrity committees as well as at the Student Disciplinary Council, e.g. serving as a witness and not in any adversarial capacity.
- The revised policy clarifies the minimum number of committee members at a University Academic Integrity Committee hearing that (a) must be present to constitute a quorum, (b) must be present to determine a violation, and (c) must be present to determine the sanction.

Substantive Proposed Changes

- The revised policy adds in an additional definition of cheating, i.e. “turning in substantially similar papers/assignments as other students”.
- The revised policy clarifies the effect of the “FX” notation on a student’s transcript. The “FX” grade notation was in the previous policy. The revised policy clearly sets forth that an “FX” grade denotes failure in the course due to academic dishonesty and is a final and permanent notation on the student’s transcript. In the revised policy, the EKU Student Disciplinary Council is the only body authorized to give the “FX” grade.
Academic Integrity
(Proposed Revision)

Statement

Preamble

Eastern Kentucky University is a community of shared academic values, foremost of which is a strong commitment to intellectual honesty, honorable conduct and respect for others. In order to meet these values, students at EKU are expected to adhere to the highest standards of academic integrity. These standards are embodied in this policy, which all students shall pledge to uphold by signing the Eastern Kentucky University Honor Code. By honoring and enforcing this Academic Integrity Policy, the University community affirms that it does not tolerate academic dishonesty. This policy defines the various forms of academic dishonesty, and it outlines the consequences for each. Additionally, this policy gives the method for appealing an instructor's belief that some form of academic dishonesty has in fact occurred.

Statement

Academic Integrity (AI) is a fundamental value for the Eastern Kentucky University community of students, faculty, and staff. It should be clearly understood that academic dishonesty and incidents of academic dishonesty will have serious consequences. Anyone who knowingly assists in any form of academic dishonesty shall be considered as responsible as the student who accepts such assistance and shall be subject to the same sanctions. Academic dishonesty can occur in different forms, some of which include cheating, plagiarism, and fabrication.

Purpose

This policy defines the various forms of academic dishonesty, and it outlines the consequences for each. Additionally, this policy gives the method for appealing an instructor's belief that some form of academic dishonesty has in fact occurred.

Entities Affected by the Policy

- Colleges
- Departments
- Faculty
- Students
Procedures

Signing the Eastern Kentucky University Honor Code

The AI Pledge, below, is administered through the Terms of Usage for EKU Direct.

The Pledge
I hereby affirm that I understand, accept, and will uphold the responsibilities and stipulations of the Eastern Kentucky University Honor Code and Academic Integrity policy.

Procedures for Dealing with Academic Integrity Cases

Step 1
When a Violation is Suspected

If an incident of alleged violation of the AI Policy is suspected, any member of the EKU community can initiate the process of review by reporting the incident, in writing directly to the responsible faculty/staff member. The responsible faculty/staff member may elect to conduct his/her own review of the allegations (Option A) or may elect for the matter to be referred to the Academic Integrity Office (Option B).

If a mid-term or final grade is to be reported to the University during the pendency of the academic integrity procedures, the responsible faculty member shall report an "incomplete" for the involved student until the final resolution of the matter.

Option A: Faculty/Staff Member Conducts Review

- If the responsible faculty/staff member chooses to continue the review of the allegations autonomously, the faculty/staff member should obtain and assess the applicable information in determining whether a violation of the AI policy has occurred. If the faculty/staff member determines that an AI policy violation has occurred, a notification of the violation must be made to the Office of Academic Integrity for recordkeeping within 10 academic days of the alleged violation. At this point, the faculty/staff also notifies the student in writing of the allegations, the sanction, and the right to contest the allegation and sanction according to the AI Policy procedure. If the student accepts responsibility for the violation and the sanction in writing, the case is closed. There is no appeal from this decision. Upon determination of responsibility, the AI Coordinator Assistant Director for Student Rights and Responsibilities for Academic Integrity (Assistant Director for AI) will enter the report data in the database.

- Note: The faculty/staff involved in Step 1 should request information from the AI Assistant Director for AI regarding the student's previous violations of the AI Policy prior to rendering "determining" a sanction in this particular case.

- If the student does not accept responsibility and chooses to contest the allegation and/or sanction, the process proceeds to step 2. The faculty/staff member will refer the case to the AI Office, within five academic days of the meeting. The AI Assistant Director for AI will meet with the student to discuss the charge and/or sanctions and the right to contest these. If the student chooses not to contest the charge and sanction, the case is closed. There is no appeal from this decision. Notification of the violation is made by the AI Office into the database for recordkeeping. If the student contests the allegation and/or sanction, the AI Office will schedule a hearing, as soon as practicable, with the specific College Academic Integrity Committee from which the incident occurred.

Option B: Faculty/Staff Member Refers Case to AI Office

- If a faculty/staff member chooses to refer the case directly to the AI Office, the faculty/staff member will send all information concerning the matter to the AI Office and the AI Coordinator Assistant Director for AI will meet with the student to discuss the alleged violation. If the student chooses not to contest the allegation and sanction, the sanction is imposed; the case is closed. There is no appeal from this decision. If the student contests the allegation and/or sanction, the AI Office will schedule a hearing, as soon as practicable, with the specific College Academic Integrity Committee from which the incident occurred.
When an Academic Integrity Charge or Sanction Is Contested

After the faculty/staff member and student have met and the student chooses to contest the charge and/or sanction, the faculty/staff member will refer the case to the AI Office, within five academic days of the meeting. The AI Coordinator will meet with the student to discuss the charge and/or sanctions and the right to contest these. If the student chooses not to contest the charge and sanction, the case is closed. There is no appeal from this decision. Notification of the violation is made by the AI Office into the database for recordkeeping. If the student contests the allegation and/or sanction, the AI Office will schedule a hearing, as soon as practicable, with the specific College Academic Integrity Committee from which the incident occurred.

Step 2
College Academic Integrity Committee Hearing

At the College AI Hearing both the student and the faculty/staff member will present their information. Both the student and faculty/staff member are encouraged permitted to bring witnesses with relevant testimony to the hearing in person. Any such witnesses must be identified 5 days in advance of the hearing to the AI Office. At the College AI Hearing the faculty/staff member will only function as a witness and shall not serve in any adversarial capacity. The Committee members will review all of the information presented and then deliberate in private. At the discretion of the Chair of the Committee, the proceeding may be extended to an additional meeting. At this level of hearing and continuing throughout the process, the student has the option of having a Peer Advisor present. Absent exceptional circumstances beyond the control of the student as determined by the Chair of the Committee, if the student who has been notified of the hearing fails to appear, the proceeding may take place in his or her absence; the Committee’s decision will be binding. If the Committee determines that the student has violated the AI Policy, before the sanctioning stage of the hearing, the AI Coordinator (Assistant Director for AI) will provide the Committee information regarding whether the student has any previous AI Policy violations recorded or sanctions imposed. The Committee will deliberate again in private in order to determine the appropriate sanction for this violation. The Chair will announce the decision of the Committee, within five academic days, after the close of the hearing, to those present at the conclusion of the hearing.

Step 3
Appealing the Decision of the College AI Academic Integrity Committee

A student can appeal the decision of the College AI Committee to the University Academic Integrity AI Committee. This appeal can only be made based upon irregularities in procedure, new evidence not available for the first hearing, or punishment not consistent with the violation. The student will notify, in writing, the AI Office of their request to appeal to the University AI Committee within five academic days of the College AI Academic Integrity Committee’s decision, and a meeting of the University AI Committee will be scheduled as soon as practicable.

Step 4
University Academic Integrity Committee Hearing

At the University AI Committee appeal review meeting, the Committee members will consider all the written information supplied by the student, and the material considered by the College AI Committee, including any response from the faculty/staff member. The Committee can modify or set aside the applied response including sanction, refer the case back to the College AI Committee, or uphold the decision. The Chair of the Committee will notify the student of its decision, in writing, within five academic days of the hearing. The decision of the University AI Committee is final, unless the Committee determines that suspension or expulsion is the appropriate sanction to be imposed. The Chair will announce the decision of the committee, within five academic days, after the close of the hearing.
Steps 5 through 8
The following steps will ONLY be necessary if it is determined that the student may face the sanctions of suspension or expulsion for the alleged AI Policy violation. According to KRS 164.370, Eastern Kentucky University's Student Disciplinary Council is the only body authorized to suspend or expel a student.

KRS 164.370 provides that: "Each Board of Regents may invest the faculty or a committee of the faculty and students with the power to suspend or expel any student for disobedience to its rules, or for any other contumacy, insubordination, or immoral conduct. In every case of suspension or expulsion of a student the person suspended or expelled may appeal to the Board of Regents. The Board of Regents shall prescribe the manner and the mode of procedure on appeal. The decision of the Board of Regents shall be final."

Step 5
Appealing a Sanction of Suspension, or Expulsion, or "FX" Grade Recommendation

If the College AI Committee or University AI Committee or AI Coordinator Assistant Director for AI determines that the sanction of suspension or expulsion is appropriate or if the "FX" grade is recommended as a sanction for an AI Policy violation, the matter is referred to the Student Disciplinary Council and the student wishes to appeal the sanction, the student must notify, in writing, the AI Office, within five academic days of the decision of the College or University AI Committee's decision, of his or her desire to appeal. As soon as practicable, the AI Office will schedule a hearing before the Student Disciplinary Council.

Step 6
Student Disciplinary Council Hearing

At the Student Disciplinary Council hearing, both the student and the faculty/staff member will present their information. At the Student Disciplinary Council hearing, the faculty/staff member will not act only as a witness and shall not serve in any adversarial capacity. The Council will review all of the information presented and then deliberate in private. At the discretion of the Chair of the Student Disciplinary Council, the proceeding may be extended to an additional meeting. Absent exceptional circumstances beyond the control of the student as determined by the Chair of the Council, if the student who has been notified of the hearing fails to appear, the proceeding may take place in his or her absence, and the Committee's decision will be binding.

If the Council determines that the student has violated the AI Policy, before the sanctioning stage of the meeting, the AI Coordinator Assistant Director for AI will provide the Council information regarding whether the student has any previous AI Policy violations recorded and sanctions imposed. The Council will deliberate again in private in order to determine the appropriate sanction for this violation. The Chair will announce the decision of the Council to those present at the conclusion of the hearing.

Step 7
Appealing the Decision of the Student Disciplinary Council

If the student chooses to contest the allegation and/or sanction, the student can appeal to the Provost. The student will notify, in writing, the AI Office of the Provost of his or her request and grounds for such request, within five academic days of the Student Disciplinary Council's decision. An appeal to the Provost can only be based upon irregularities in procedure, new evidence not available for the first hearing, or punishment not consistent with the violation. The Provost will render a decision, in writing, within ten academic days of receipt of the appeal.

Step 8
Appealing the Decision of the Provost

If the Provost upholds the decision of the Student Disciplinary Council, and if the student chooses to contest the allegation and/or sanction, the student can appeal to the Board of Regents. The student will notify, in writing, the AI Office of his or her request and grounds for such request, within five academic days of the Provost's decision. As soon as practicable, the AI Office will schedule a hearing. An appeal to the Board of Regents can only be based upon irregularities in procedure, new evidence not available at the first hearing, or punishment not consistent with the violation; the decision of the Board of Regents is final.
Definitions

Assistant Director for Student Rights and Responsibilities
(Assistant Director for Academic Integrity Al)
Cooperator
Cheating

A faculty member who coordinates the implementation of the EKU Academic Integrity Policy. The Al-Coordinator Assistant Director for Al does not take part in any actual hearings, but is available to answer procedural questions.

Cheating is an act or an attempted act of deception by which a student seeks to misrepresent that he or she has mastered information on an academic exercise. Cheating includes, but is not limited to, the following:

- Giving or receiving assistance not authorized by the instructor or university representative
- Participating in unauthorized collaboration on an academic exercise
- Using unapproved or misusing electronic devices or aids during an academic exercise
- Turning in substantially similar papers/assignments as other student(s)

College Academic Integrity Committee

The College Academic Integrity Committee is comprised of 5 members (1 faculty from the department where the incident arose, 2 faculty from the college at large, and 2 students from the college at large but not from the department where the incident arose.) If this case involves a graduate student, at least one of the students on the Committee will be a graduate student. One member, elected by the Committee, will serve as Chair.

Day

In this document, day refers to days within an academic term. If the academic day occurs on a weekend, holiday, or University break or if the University is closed due to inclement weather, an action required within a specified number of academic days shall be due on the first day practicable on which University is open during an academic term.

Fabrication

Fabrication is a form of deception and occurs when a student misrepresents written or verbal information in an academic exercise. Fabrication includes, but is not limited to, the following:

- Citation of information not taken from the source indicated. This may include the incorrect documentation of secondary source materials.
- Listing sources in a bibliography not directly used in the academic exercise
- Submission in a paper, thesis, lab report, practicum log, or other academic exercise of falsified, invented, or fictitious data or evidence or deliberate and knowing concealment or distortion of the true nature origin or function of such data or evidence
- Submitting as your own any academic exercise (verbal, written, electronic, or artistic work) prepared totally or in part by another person

“FX” Notation

“FX” grade denotes failure in the course due to academic dishonesty.

Peer Advisor

An accused student has the right to have another willing student act as his or her advisor/advocate and to assist the student throughout the process, beginning at step 2 and continuing through step 8. The student can be any presently enrolled EKU student.

Plagiarism

Plagiarism occurs when a student represents work taken from another source as his or her own. It is imperative that a student give credit to information, words, ideas, and images that are integrated into his or her own work. Acknowledgement of a source of information in any form should consist of complete, accurate, and specific references and, if verbatim statements are included, quotation marks as well. Examples of plagiarism include, but are not limited to, the following:

- Using words, ideas, or images from another source (including the Internet), whether in quotation marks or not, without giving credit to that source in the form of a bibliographic citation
- Using facts, statistics, or other supporting materials that are not clearly common knowledge without acknowledgement of the source
Provost

Refers to the Provost and Vice President for Academic Affairs or the Associate Provost for Academic and Faculty Affairs.

Silent Advisor

An accused student has the right to have an attorney present at any proceedings at step 2 and continuing through step 8. The attorney is not permitted to speak in any hearing through this process.

Student Disciplinary Council

The Student Disciplinary Council is comprised of seven members, one faculty from each of the Colleges and two students (one undergraduate and one graduate student) named by the President of the University. One member, elected by the Council, serves as Chair.

Triviality

A case may be dismissed if it is found to be trivial. A trivial case is one with no possible consequences to a matter of legitimate concern of the academic community or one with no tendency to undermine trust within the community.

University Academic Integrity Committee

The University Academic Integrity Committee is comprised of six members. At the beginning of the academic year, there will be two names (1 faculty, 1 student) from each college and one name (faculty/staff) from the Library submitted to the President’s office for appointment to the Committee. For each AI hearing, the college from which the incident arose will have both the faculty and student serve as members of this specific Committee. The remaining members of the Committee will be randomly drawn from two separate categories in order for the make-up of the Committee to be three faculty and three students. One member, elected by the Committee, will serve as Chair. An appeal to this Committee can only be based upon irregularities in procedure, new evidence not available for the first hearing, or punishment not consistent with the violation.

University

Eastern Kentucky University

Responsibilities

**Assistant Director for Academic Integrity (AI)**

The Coordinator for Academic Integrity is responsible for maintaining all records of all incidents involving the EKU AI policy.

**College Academic Integrity Committee**

The Committee is responsible for determining the facts, and, if the student is found to have violated the AI Policy, the Committee must determine the appropriate sanction. A minimum of 3 Committee members must be present. To determine that a violation has occurred, 3 of the 5 Committee members must agree. To determine the sanction, 3 of the 5 Committee members must agree.

**Faculty**

If a mid-term or final grade is to be reported to the University during the pendency of the academic integrity procedures, the responsible faculty member shall report an "Incomplete" for the involved student until the final resolution of the matter.

**University Academic Integrity Committee**

The Committee is responsible for hearing appeals from the College AI Committee of AI policy sanctions. It can modify or set aside the applied sanction, refer the case back to the College AI Committee, or uphold the decision. A minimum of 4 Committee members must be present. To determine that a violation has occurred, 4 of the 6 Committee members must agree. To determine the sanction, 4 of the 6 Committee members must agree. The decision of the University AI Committee is final, unless the Committee determines suspension or expulsion or the awarding of the "FX" grade is the appropriate sanction to be imposed.
Violations of the Policy

**Minimum Sanction**: The standard minimum sanction for an AI Policy violation shall be the assignment of an “F” for the test, assignment or activity in which an incident of academic dishonesty occurred; the student will not be allowed to retake or rewrite the test, assignment or activity. A student so assigned an “F” for the course will not be permitted to drop or withdraw from the course.

**Minimum Sanction for student with one previous AI Policy violation**: The standard minimum sanction for an AI Policy violation for a student with one previous AI Policy violation will be an “FX” assigned for the course on the student’s transcript. The “FX” grade denotes failure in the course due to academic dishonesty. A student so assigned an “FX” for a course will not be permitted to drop or withdraw from the course.

**Sanctions**: In addition to the minimum sanctions for an AI Policy violation, other appropriate educational sanctions may be assigned; these sanctions may be given even if this is the first violation of the AI Policy. Such sanctions could include, but are not limited to, the following:

- Removal from the course
- Educational sanctions
- Community service
- Restriction of computer access
- Precluded from graduating with Honors
- An assigned “F” for the course
- “FX” notation on transcript
- Suspension
- Expulsion

*Note: According to KRS 164.370, Eastern Kentucky University’s Student Disciplinary Council is the only body authorized to suspend or expel a student.

**Note: Per the Academic Integrity Policy 4.1.3, Eastern Kentucky University’s Student Disciplinary Council is the only body authorized to make a permanent “FX” notation on transcript.

"FX" Notation:
The “FX” grade is a final and permanent notation and will be changed to an “F” on the student’s transcript. The “FX” grade can only be imposed by the Student Disciplinary Council. Upon exhaustion of the appeals process set forth in the Academic Integrity Policy 4.1.3, the notation cannot be removed. Upon completion of the educational sanctions so specified by the faculty/staff, or other hearing bodies, a course with a grade of “FX” may not be repeated until the “FX” grade is changed to a “F”. The student can then choose to repeat the course with the grade earned in the latter taking replacing that of the “F” grade. A student may retake the course where the “FX” notation is applied, and the new grade will replace the “FX” in the calculation of the student’s GPA. The “FX” notation, however, will remain on the student’s transcript.

Interpreting Authority

- Provost/Vice President for Academic Affairs
## Statutory or Regulatory References

**KRS 164.370**

## Policy Adoption Review and Approval

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<tr>
<th>Policy Issued</th>
<th>Entity</th>
<th>Action</th>
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<td>June 12, 2006</td>
<td>Board of Regents</td>
<td>Adopted</td>
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<tr>
<td>December 5, 2005</td>
<td>Faculty Senate</td>
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