Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
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<tbody>
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</tr>
<tr>
<td>Program Suspended (Part III)</td>
</tr>
</tbody>
</table>

Proposal Approved by: | Date | Date |
<table>
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<tr>
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<tbody>
<tr>
<td>Departmental Committee</td>
<td>ECREs Committee:</td>
<td>Graduate Council*</td>
</tr>
<tr>
<td>11/04/2010</td>
<td></td>
<td></td>
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</tbody>
</table>

Is this a SACS Substantive Change? | Yes**** | No |

Council on Academic Affairs

College Curriculum Committee | Date | Approved | Disapproved | 4/21/11 |
<table>
<thead>
<tr>
<th></th>
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<tr>
<td>2-16-2011</td>
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</table>

General Education Committee* | Faculty Senate** |
| Teacher Education Committee* | Board of Regents** |
| | Council on Postsecondary Edu.*** |
| | NA |

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To create a new minor in Environmental Sustainability and Stewardship.

A. 2. Effective date: (Example: Fall 2001)

Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

A minor in Environmental Sustainability and Stewardship is intended to provide a multidisciplinary approach in which students gain an understanding of the theory and practice of sustainability. By providing students with a broad-based awareness of sustainability and stewardship issues we hope to produce broadly trained and responsible citizens who understand and can apply relevant scientific understanding of fundamental ecological and environmental phenomena; recognize the social, economic, and political context of environmental decisions at the individual, community, and global level.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

No change – all classes are existing classes.

Operating Expenses Impact:

No change.
### Equipment/Physical Facility Needs:

No change.

### Library Resources:

No change.

### Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in the catalog. List any options and/or minors affected by the program’s suspension.

#### New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

**Minor in Environmental Sustainability and Stewardship**

A student may minor in Environmental Sustainability and Stewardship by completing a minimum of 18 semester hours in the following courses but with no more than two courses with the same prefix:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>AGR 306</td>
<td>Global Society's Food Supply</td>
</tr>
<tr>
<td>AGR 308</td>
<td>Agricultural Economics</td>
</tr>
<tr>
<td>AGR 318</td>
<td>Soil/Water Conservation Technology</td>
</tr>
<tr>
<td>AGR 319</td>
<td>Renewable and Sustainable Energy Systems</td>
</tr>
<tr>
<td>AGR 340</td>
<td>Conservation of Agricultural Resources</td>
</tr>
<tr>
<td>AGR 345</td>
<td>Sustainable Agroecosystems</td>
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<td>ANT 370</td>
<td>Primate Conservation</td>
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<td>BIO 316</td>
<td>Ecology</td>
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<td>BIO 317</td>
<td>Conservation of Wildlife Resources</td>
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<td>BIO 352</td>
<td>Conservation Biology</td>
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<td>ECO 340</td>
<td>Environmental Economics</td>
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<tr>
<td>EHS 300</td>
<td>Water Supplies and Waste Disposal</td>
</tr>
<tr>
<td>EHS 335</td>
<td>Hazardous and Solid Waste Management</td>
</tr>
<tr>
<td>EHS 425</td>
<td>Environmental Health Program Planning</td>
</tr>
<tr>
<td>GEO 302</td>
<td>Global Environmental Problems</td>
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<tr>
<td>GEO 325</td>
<td>Environmental Land Use Planning</td>
</tr>
<tr>
<td>GLY 303</td>
<td>Environmental Geology</td>
</tr>
<tr>
<td>PHI 385</td>
<td>Environmental Ethics</td>
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<tr>
<td>SOC 383</td>
<td>Environmental Sociology</td>
</tr>
<tr>
<td>REC 380</td>
<td>Natural Resource Tourism</td>
</tr>
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### Curriculum Change Form

(Present only one proposed curriculum change per form)  
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<td>(Check one)</td>
<td>Department Name</td>
<td>Safety, Security, and Emergency Management</td>
</tr>
<tr>
<td></td>
<td>College</td>
<td>College of Justice and Safety</td>
</tr>
<tr>
<td></td>
<td>College</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Program Title</td>
<td>Fire Protection Administration</td>
</tr>
<tr>
<td></td>
<td>(Major , Option ; Minor ; or Certificate )</td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
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<tr>
<td>Program Revision (Part III)</td>
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*Provide only the information relevant to the proposal.*

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<tr>
<td>Departmental Committee</td>
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<tr>
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<tr>
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*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To create an undergraduate Minor in Fire Protection Administration.

**A. Effective date:** (Example: Fall 2001)

Fall 2011

**A. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

A number of students in other programs, such as, Fire, Arson, and Explosion Investigation, Fire Protection and Safety Engineering Technology, and Occupational Safety, have shown interest in a Minor in Fire Protection Administration.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** NA

**Operating Expenses Impact:** NA

**Equipment/Physical Facility Needs:** NA

**Library Resources:** NA
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

<table>
<thead>
<tr>
<th>New or Revised* Catalog Text</th>
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<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
</tbody>
</table>

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

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<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

**MINORS**

Page 159 of 2010-11 Undergraduate Catalog

**Minor is Fire Protection Administration**

A student may minor in Fire Protection Administration by completing, with a grade of “C” or better, a total of 21 semester hours as follows:

Requirements:
FSE 120, FSE 201, FSE 223, FSE 225, FSE 365, FSE 375, and FSE 400

Total Curriculum Requirements……………………………………………………………………………………………21 hours
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Safety, Security, and Emergency Management</th>
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</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>College of Justice and Safety</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
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</tr>
<tr>
<td>Hybrid Course (‘S,’ ‘W’)</td>
<td>*Course Title (30 characters)</td>
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</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Program Title</td>
<td></td>
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<tr>
<td>New Program (Part III)</td>
<td>Industrial Fire Protection</td>
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<tr>
<td>Program Revision (Part III)</td>
<td>(Major ___; Option ___; Minor ___; or Certificate ___)</td>
<td></td>
</tr>
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</table>

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<tr>
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<td></td>
<td></td>
</tr>
<tr>
<td>Is this a SACS Substantive Change?</td>
<td>Yes****</td>
<td>No X</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td></td>
<td>NA</td>
</tr>
<tr>
<td>Council on Academic Affairs</td>
<td>Approved</td>
<td>Disapproved 4/21/11</td>
</tr>
<tr>
<td>Faculty Senate**</td>
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*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If ‘yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
   
   To create an undergraduate Minor in Industrial Fire Protection.

A. 2. Effective date: (Example: Fall 2001)
   
   Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

   A number of students in other programs, such as, Fire Protection Administration, Fire, Arson, Explosive Investigation, and Occupational Safety, have shown interest in a Minor in Industrial Fire Protection.

C. The projected cost (or savings) of this proposal is as follows:

   Personnel Impact: NA

   Operating Expenses Impact: NA

   Equipment/Physical Facility Needs: NA

   Library Resources: NA
### Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

<p>| | |</p>
<table>
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<td>3.</td>
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#### New or Revised** Catalog Text

(*)Use **strikethrough** for deletions and **underlines** for additions. Also include Crs. Prefix, No., and description, limited to 35 words.|

### Part III. Recording Data for New, Revised, or Suspended Program

<p>| | |</p>
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<tbody>
<tr>
<td>1.</td>
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#### New or Revised** Program Text

(*)Use **strikethrough** for deletions and **underlines** for additions.|

#### MINORS

Page 159 of 2010-11 *Undergraduate Catalog*

**Minor in Industrial Fire Protection**

A student may minor in Industrial Fire Protection by completing, with a grade of “C” or better, a total of 21 semester hours as follows:

**Requirements:**

FSE 101, FSE 120, FSE 221, FSE 224, FSE 322, FSE 360, and FSE 480

**Total Curriculum Requirements** ................................................................. 21 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

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*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
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****If “yes”, SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

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</tr>
</thead>
<tbody>
<tr>
<td>A. 1. Specific action requested:</td>
</tr>
<tr>
<td>To create an undergraduate Minor in Fire Arson, and Explosion Investigation.</td>
</tr>
</tbody>
</table>

| A. 2. Effective date: | (Example: Fall 2001) |
| Fall 2011 |

| A. 3. Effective date of suspended programs for currently enrolled students: | (if applicable) |

<table>
<thead>
<tr>
<th>B. The justification for this action:</th>
</tr>
</thead>
<tbody>
<tr>
<td>A number of students in other programs, such as, Fire Protection Administration, Fire Protection and Safety Engineering Technology, and Occupational Safety, have shown interest in a Minor in Fire, Arson, and Explosion Investigation.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C. The projected cost (or savings) of this proposal is as follows:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Impact: NA</td>
</tr>
<tr>
<td>Operating Expenses Impact: NA</td>
</tr>
<tr>
<td>Equipment/Physical Facility Needs: NA</td>
</tr>
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<td>Library Resources: NA</td>
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</table>
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
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New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

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New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

MINORS
Page 159 of 2010-11 Undergraduate Catalog

Minor in Fire, Arson, and Explosion Investigation

A student may minor in Fire, Arson, and Explosion Investigation by completing, with a grade of “C” or better, a total of 21 semester hours as follows:

Requirements:
FSE 120, FSE 250, FSE 350, FSE 370, FSE 380, FSE 450, and FSE 495

Total Curriculum Requirements........................................................................................................... 21 hours
### Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

**Part I**

<table>
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*Provide only the information relevant to the proposal.*

**Proposal Approved by:**

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**College Curriculum Committee**

<table>
<thead>
<tr>
<th>Approved</th>
<th>Disapproved</th>
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<tr>
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**General Education Committee***

<table>
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**Council on Postsecondary Edu.***

<table>
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<tr>
<th>NA</th>
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**Is this a SACS Substantive Change?**

Yes**** No

*Approval needed for new, revised, or suspended programs

**Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

| Completion of A, B, and C is required: (Please be specific, but concise.) |
| A. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) |
| To create an undergraduate Minor in Occupational Safety. |
| A. 2. Effective date: (Example: Fall 2001) |
| Fall 2011 |
| A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) |

| Effective date of suspended programs for currently enrolled students: |
| (if applicable) |

| B. The justification for this action: |
| A number of students in other programs, such as Fire Protection and Safety Engineering Technology, Fire Protection Administration, and Fire, Arson, and Explosion Investigation, have shown interest in a Minor in Occupational Safety. |

| C. The projected cost (or savings) of this proposal is as follows: |
| Personnel Impact: NA |
| Operating Expenses Impact: NA |
| Equipment/Physical Facility Needs: NA |
| Library Resources: NA |
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

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<tr>
<td>2.</td>
<td>For a revised course, provide the current catalog text with the proposed text using <strong>strikethrough</strong> for deletions and <strong>underlines</strong> for additions.</td>
</tr>
<tr>
<td>3.</td>
<td>For a dropped course, provide the current catalog text.</td>
</tr>
</tbody>
</table>

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tr>
<td></td>
<td><strong>New or Revised</strong> Catalog Text</td>
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<tr>
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<td>(<em>Use <strong>strikethrough</strong> for deletions and <strong>underlines</strong> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.</em>)</td>
</tr>
</tbody>
</table>

Part III. Recording Data for New, Revised, or Suspended Program

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>1.</td>
<td>For a new program, provide the catalog description as being proposed.</td>
</tr>
<tr>
<td>2.</td>
<td>For a revised program, provide the current program requirements using <strong>strikethrough</strong> for deletions and <strong>underlines</strong> for additions.</td>
</tr>
<tr>
<td>3.</td>
<td>For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.</td>
</tr>
</tbody>
</table>

<p>| | |</p>
<table>
<thead>
<tr>
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<td></td>
<td><strong>New or Revised</strong> Program Text</td>
</tr>
<tr>
<td></td>
<td>(<em>Use <strong>strikethrough</strong> for deletions and <strong>underlines</strong> for additions.</em>)</td>
</tr>
</tbody>
</table>

**MINORS**

Page 159 of 2010-11 *Undergraduate Catalog*

**Minor in Occupational Safety**

A student may minor in Occupational Safety by completing, with a grade of “C” or better, a total of 18 semester hours as follows:

**Requirements:**
OSH 305, OSH 361, OSH 362, OSH 366, OSH 390, and OSH 410

**Total Curriculum Requirements**..........................................................18 hours
# Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

## Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>___ New Course (Parts II, IV)</td>
<td>Criminal Justice</td>
<td>Justice &amp; Safety</td>
</tr>
<tr>
<td>___ Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>___ Hybrid Course (‘S,’ ‘W’)</td>
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<td></td>
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<tr>
<td>___ Course Dropped (Part II)</td>
<td></td>
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</tr>
<tr>
<td>___ New Program (Part III)</td>
<td></td>
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<tr>
<td>X Program Revision (Part III)</td>
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</table>

**Provide only the information relevant to the proposal.**

---

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
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<tbody>
<tr>
<td>Departmental Committee</td>
<td>10/6/2010</td>
<td>Graduate Council*</td>
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<tr>
<td>College Curriculum Committee</td>
<td>2/7/11</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td></td>
<td>Council on Postsecondary Edu.***</td>
</tr>
</tbody>
</table>

---

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

### A. Specific action requested:

(Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To reduce the number of hours required for the degree from 128 to 120.

**A. Effective date:** (Example: Fall 2001)

Fall 2011

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

### B. The justification for this action:

Due to recent state legislation, the University recommended programs reduce the hours required for a BS Degree from 128 to 120.

### C. The projected cost (or savings) of this proposal is as follows:

**Personnel Impact:** There will be no personnel impact with this proposal.

**Operating Expenses Impact:** There will be no operating expenses impact with this proposal.

**Equipment/Physical Facility Needs:** There will be no equipment/physical facility needs with this proposal.

**Library Resources:** There will be no additional library resources needed with this proposal.

---

Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

**New or Revised* Catalog Text**
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

---

**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

**New or Revised* Program Text**
(*Use strikethrough for deletions and underlines for additions.)

---

**Police Studies (B.S.)**
*CIP Code: 43.0107*

*Major Requirements.....................................................48 hours*

*PLS Core.................................................................24 hours*

PLS 103, 326, 414, 415, CRJ 101, 331, 388, 400.

*PLS Electives.............................................................15 hours*

Select from PLS, CRJ or COR electives or select 3 hours of a Foreign language or American Sign Language (ASL) level 200 or above in consultation with major advisor.

*Supporting Electives..................................................9 hours*

Select from COR, FOR 301, APS 210, EMC 102 or 110, FSE 250, or TRS 332 or select 3 hours of a Foreign language or American Sign Language (ASL) level 200 or above in consultation with major advisor.

*General Education Requirements.................................48 hours*

Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements.

*University Requirement.............................................1 hour*

JSO 100.

*Free Electives...........................................................44 23 hours*

*Total Curriculum Requirements.................................128 120 hours*
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>Check one</th>
<th>Department Name</th>
<th>College</th>
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<tr>
<td>New Course (Parts II, IV)</td>
<td>Chemistry</td>
<td>Arts and Sciences</td>
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<tr>
<td>Course Revision (Parts II, IV)</td>
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<tr>
<td>Hybrid Course (‘S,’ ‘W’)</td>
<td></td>
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<tr>
<td>Course Dropped (Part II)</td>
<td></td>
<td></td>
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<tr>
<td>New Program (Part III)</td>
<td></td>
<td></td>
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<tr>
<td>X Program Revision (Part III)</td>
<td></td>
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</tbody>
</table>

*Provide only the information relevant to the proposal.

Proposal Approved by:
Departmental Committee 02/02/2011
Graduate Council* NA
Council on Academic Affairs
College Curriculum Committee 02/21/2011
Approved Disapproved 4/21/11
General Education Committee* NA
Faculty Senate**
Teacher Education Committee* 3/22/2011
Board of Regents**
Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:  (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To revise the B.A. Chemistry Program to reflect recent course changes, adjust courses to the program, add a new option for a series of pre-professional students, and reduce the overall degree program to 120 hours

A. 2. Effective date: (Example: Fall 2001)
Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
A number of course changes have occurred in the chemistry curriculum that needs to be reflected in the program as well as reduce to 120 hours. The adjustment of courses will allow students to have three options in the B.A. Chemistry. The current Chemistry and Chemistry Teaching options have been updated that will allow students to have sufficient background to be competitive in industry and teaching, respectively. The new option pertains to students interested in science based professional careers (including pharmacy, dentistry, optometry, and veterinary). This option will allow students to sufficiently prepare for these professional schools, but also place them on a valuable degree program. If a student is not accepted into a professional school, then they are ready to continue and complete a Chemistry (B.A.) degree as a secondary goal.

C. The projected cost (or savings) of this proposal is as follows:
Personnel Impact: None
Operating Expenses Impact: None
Equipment/Physical Facility Needs: None
Library Resources: None
**Part III. Recording Data for New, Revised, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using *strikethrough* for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

---

### CHEMISTRY (B.A.)

*CIP Code: 40.0501*

<table>
<thead>
<tr>
<th>Requirement Type</th>
<th>Hours</th>
</tr>
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<tbody>
<tr>
<td>Major Requirements</td>
<td>34-44 33-34 hours</td>
</tr>
<tr>
<td>Chemistry Core Requirements</td>
<td>28 hours</td>
</tr>
<tr>
<td>CHE 111, 111L, 112, 112L or 112HL, 325, 325L, 361, 361L, 362, 362L, 385, 470, 484 plus six hours of upper division chemistry electives (which may include FOR 411).</td>
<td></td>
</tr>
<tr>
<td>Option Requirements:*</td>
<td>16 hours</td>
</tr>
<tr>
<td>Chemistry Option</td>
<td>CHE 425, 425L, 430 or 431, 450 and six credit hours of either 400- or 500-level CHE or FOR courses. If CHE 495 is taken, only 3 hours can be applied to the major.</td>
</tr>
<tr>
<td>Pre-Pharmacy or Pre-Dental or Pre-Optometry or Pre-Veterinary Option</td>
<td>14 hours</td>
</tr>
<tr>
<td>CHE 425, 425L, CHE 430, 431, 432 and three credit hours of either 400- or 500-level CHE or FOR courses.</td>
<td></td>
</tr>
<tr>
<td>Chemistry Teaching Option**:</td>
<td>6 hours</td>
</tr>
<tr>
<td>Six credit hours of either 400- or 500-level CHE or FOR courses. If CHE 495 is taken, only 3 hours can be applied to the major.</td>
<td></td>
</tr>
<tr>
<td>Supporting Course Requirements</td>
<td>14-55 hours</td>
</tr>
<tr>
<td>Chemistry Option</td>
<td>14 hours</td>
</tr>
<tr>
<td>MAT 124***; PHY 131 or 201; PHY 132 or 202</td>
<td></td>
</tr>
<tr>
<td>Pre-Pharmacy or Pre-Dental or Pre-Optometry or Pre-Veterinary Option</td>
<td>44-45 hours</td>
</tr>
<tr>
<td>MAT 124***; PHY 131 or 201; PHY 132 or 202, BIO 121, 141, 171, 301 or 348, 320, ECO 230, STA 270, PSY 200, PHI 383.</td>
<td></td>
</tr>
<tr>
<td>Chemistry Teaching Option**:</td>
<td>54-55 hours</td>
</tr>
<tr>
<td>MAT 124*; PHY 131 or 201; PHY 132* or 202; BIO 100 or 121; CSC 104 or CIS 212; EDF 103, 203, 319, 413; SED 401 or 401S; ESE 490, 499, 561; GLY 302.</td>
<td></td>
</tr>
<tr>
<td>General Education Requirements</td>
<td>27 30-36 hours</td>
</tr>
<tr>
<td>Standard General Education program, excluding blocks II, IVA, IVB, VII (QS), VII (NS), VIII (6 hours) (Pre-Pharmacy or Pre-Dental or Pre-Optometry or Pre-Veterinary Option or Teaching Option) or blocks II, IVB, and VIII (6 hours) (Chemistry Option). Refer to Section Four of this Catalog for details on the General Education and University requirements.</td>
<td></td>
</tr>
<tr>
<td>University Requirement</td>
<td>1 hour</td>
</tr>
<tr>
<td>ASO 100.</td>
<td></td>
</tr>
<tr>
<td>Free Electives</td>
<td>3-25 8-44 hours</td>
</tr>
<tr>
<td>Total Curriculum Requirements</td>
<td>120 148 hours</td>
</tr>
</tbody>
</table>

*CHE 349 or 349 A-N may not be used to satisfy area, major, or minor requirements.*

* A preparatory course in mathematics (MAT 109) may be required before admission to MAT 124.

**Following this curriculum and passing the appropriate standardized teacher exams will lead to certification to teach chemistry at the secondary education level.

*** A preparatory course in mathematics (MAT 109) may be required before admission to MAT 124.
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>(Check one)</strong>*</td>
<td><strong>Department Name</strong></td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td>History</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>College Arts and Sciences</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Prefix &amp; Number</td>
</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Course Title (30 characters)</td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>*Program Title</td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>BA in History (teaching) (Major <strong>X</strong>, Option ____; Minor __; or Certificate __)</td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Departmental Committee  
Graduate Council*  
Council on Academic Affairs  
College Curriculum Committee  
Approved ____ Disapproved ____  
2/21/2011  
General Education Committee*  
Faculty Senate**  
3/22/2011  
Teacher Education Committee*  
Board of Regents**  
3/22/2011  
Council on Postsecondary Edu.***  
NA  

*If Applicable (Type NA if not applicable.)  
**Approval needed for new, revised, or suspended programs  
***Approval/Posting needed for new degree program or certificate program  
****If "yes", SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. Specific action requested:**  (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To reflect the reduction of required credit hours for the History Teaching Major from 128 to 120. Also to reflect the previously approved revision of HIS 312 to HIS 312A and the addition of HIS 312B and HIS 312C.

**A. Effective date:**  (Example: Fall 2001)

Fall 2011

**A. Effective date of suspended programs for currently enrolled students:**  (if applicable)

**B. The justification for this action:**

The reduction in credit hours for the History Teaching major is necessary to facilitate the completion of major requirements within four years. The program revision is also necessary to reflect the course changes mentioned above.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

NA

**Operating Expenses Impact:**

NA

**Equipment/Physical Facility Needs:**

NA

**Library Resources:**
### Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using *strikethrough* for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

#### History/Teaching (B.A.)
*CIP Code: 13.1328*

**Program Objectives**

Upon successful completion of this program, graduates will be able to: 1) demonstrate knowledge of U.S. History, European history, and selected aspects of non-Western history at a high level; 2) demonstrate their ability to write effectively (all students in the program will complete term papers as part of their major requirements); and 3) execute a major research project utilizing both primary and secondary resources. All students in the baccalaureate degree program will submit prior to graduation a formal research project which includes both primary and secondary resources. The History/Teaching B.A. is designed above all for those who wish to pursue careers in social studies at the secondary level. Offered in cooperation with the EKU College of Education, the History/Teaching B.A. program includes secondary teaching certification in social studies. Refer to the College of Education section of this Catalog regarding the teacher certification requirements associated with this degree program.

**Major Requirements....................................................33 30 hours**

<table>
<thead>
<tr>
<th>Area I (U.S.)</th>
<th>HIS 300A (3 hours), 302A, 303, 304, 305, 309, 312A, 401, 402, 403, 404, 405, 406, 407, 411, 412, 413, 420, 424, 433, 435 or 516.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area II (Europe)</td>
<td>HIS 300B (3 hours), 301, 302B, 310, 312B, 336, 337, 339, 341, 342, 343, 344, 345, 346, 350, 363 or 365.</td>
</tr>
<tr>
<td>Area III (Non-Western)</td>
<td>HIS 300C (3 hours), 302C, 308, 312C, 320, 330, 347, 374, 375, 378, 380, 383, 384, 385, 386, 388, 434, 474 or 475.</td>
</tr>
</tbody>
</table>

The remaining upper division history course may come from any of the above areas or from other upper division history courses except HIS 302A, B, C.

**Supporting Course Requirements...........................................18 hours**

ANT 120 or SOC 131; ECO 120; PSY 200; GEO 100; POL 101; POL 212 or 220.

**Professional Education Requirements............................31 hours**

EDF 103, 203, 319, 413, SED 401; ESE 490, 499, and 549.

**General Education Requirements.................................36 hours**

Standard General Education program, excluding Block VB, Block VC, and Block VIII (6 hours). Refer to Section Four of this Catalog for details on the General Education and University Requirements.

**University Requirement..................................................1 hour**

ASO 100.

**Free Electives............................................................9 4 hours**

**Total Curriculum Requirements.................................128-120 hours**
Curriculum Change Form

Part I

<table>
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<tr>
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<th>Department Name</th>
<th>ASL and Interpreter Education</th>
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<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Education</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
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<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title (30 characters)</td>
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</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Program Title</td>
<td>ASL and English Interpretation</td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>(Major ___, Option ___; Minor ___; or Certificate ___)</td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Departmental Committee  3/28/2011  Graduate Council*  N/A  
Is this a SACS Substantive Change?  Yes****  No X  Council on Academic Affairs  
College Curriculum Committee  4/5/11  Approved  Disapproved  4/21/11  
General Education Committee*  N/A  Faculty Senate**  
Teacher Education Committee*  N/A  Board of Regents**  
Council on Postsecondary Edu.***  N/A  

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)  
To update and correct the program display to show the addition of the ITP 215W course, to correct the course number for ITP 330 (previously ITP 370), and to correct the number of supporting course requirements from 27 to 36 (this does not change the overall total hours required for this degree).  
DegreeWorks also needs to be updated to recognize ITP 330 as being a previous revision of the course number ITP 370.

A. 2. Effective date: (Example: Fall 2001)  
Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)  
N/A

B. The justification for this action:  
To update the display so that it is correct.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:  
None

Operating Expenses Impact:  
None

Equipment/Physical Facility Needs:  
None

Library Resources:  

Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

7. For a new course, provide the catalog text.
8. For a revised course, provide the current catalog text with the proposed text using strike through for deletions and underlines for additions.
9. For a dropped course, provide the current catalog text.

<table>
<thead>
<tr>
<th>New or Revised* Catalog Text</th>
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Part III. Recording Data for New, Revised, or Suspended Program

7. For a new program, provide the catalog description as being proposed.
8. For a revised program, provide the current program requirements using strike through for deletions and underlines for additions.
9. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

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<td>(*Use strike through for deletions and underlines for additions.)</td>
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</table>

ASL AND ENGLISH INTERPRETATION (B.S.)
CIP Code: 16.1603

Major Requirements……………………………………………………………………………… 51 hours

ITP Core
ITP 215 or 215W, 220, 310, 320, 325, 327, 330, 390, 410, 420, 425, 430, 470, 480, 490, 495.

Supporting Course Requirements…………………………………………………………… 27 36 hours
ANT 120, ASL 101, 102, 201, 202, 210, 225, 301, 302, 400 (3 hours), SED 337 and 3 hours from Block VIII Gender, Race, Sexuality theme.

General Education Requirements………………………………………………………… 39 hours
Standard General Education program excluding block VB and VIII (6 hrs.). Refer to Section Four of the Catalog for details on the General Education and University requirements.

University Requirement………………………………………………………………………1 hour
EDO 100

Total Curriculum Requirements………………………………………………………………127 hours
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

**Part I**

<table>
<thead>
<tr>
<th>Check one</th>
<th>Department Name</th>
<th>Special Education</th>
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<tbody>
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<td>College</td>
<td>Education</td>
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<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (“S,” “W”)</td>
<td>*Course Title (30 characters)</td>
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</tr>
<tr>
<td>Course Dropped (Part II)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>Master of Education in Special Education with Teacher Leader Track (Major ____, Option X; Minor ____; or Certificate ____)</td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td></td>
<td>*Provide only the information relevant to the proposal.</td>
</tr>
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</table>

Proposal Approved by: | Date | Date |
<table>
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<td>Departmental Committee</td>
<td>12/13/10</td>
<td>Graduate Council*</td>
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<td>Is this a SACS Substantive Change?</td>
<td>Yes****</td>
<td>Council on Academic Affairs</td>
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<td>College Curriculum Committee</td>
<td>1/11/11</td>
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<td>Council on Postsecondary Edu.***</td>
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*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

1) Approve an option in the Master of Arts in Education in Special Education Program that meets KY EPSB requirements for the Kentucky Teacher Leader Endorsement AND allows students to add an additional teaching certificate in Learning and Behavior Disorders, Education of the Deaf and Hard of Hearing, OR Interdisciplinary Early Childhood Education.

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2011

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

n/a

**B. The justification for this action:**

The Department of Special Education is proposing an option in the Master of Arts in Special Education Program that meets the KY EPSB requirements for Kentucky Teacher Leader Endorsement as well as allowing candidates who already hold a current Kentucky Provisional or Professional Teaching Certification to gain an additional certification in Learning and Behavior Disorders, Education of the Deaf and Hard of Hearing, OR Interdisciplinary Early Childhood Education. This program would meet the needs of schools in our service region in terms of increasing the number of teachers with special education certification and would allow our students to increase their Rank level (assuring continued employment and pay raise). This program would also help the graduate program in the Department of Special Education remain competitive with other regional colleges and universities.

**C. The projected cost (or savings) of this proposal is as follows:**
Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None

Part III. Recording Data for New, Revised, or Suspended Program

10. For a new program, provide the catalog description as being proposed.
11. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
12. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)
MASTER OF ARTS IN EDUCATION
Special Education – Teacher Leader Track
CIP Code: 13.1001

I. GENERAL INFORMATION
Options include the Master of Arts in Education in Special Education with Teacher Leader Endorsement in Learning and Behavior Disorders, Education of the Deaf and Hard of Hearing, or Interdisciplinary Early Childhood Education Track with Advanced Study or Additional Certification in Learning and Behavior Disorders, Education of the Deaf and Hard of Hearing, or Interdisciplinary Early Childhood Education.

II. ADMISSION REQUIREMENTS
For clear admission to all MAED program options, the student must have:
- An undergraduate GPA of 3.0 overall or a 3.0 in the last 60 hours completed.
- Minimum GRE scores of verbal 450, qualitative 350, or a combined GRE score of 800 OR a Miller Analogies Test (MAT) scaled score of 389.

III. PROGRAM REQUIREMENTS
A. Curriculum for students pursuing advanced LBD, DHH, IECE study:

Teacher Leader Core
ETL 800, 801, 802, 803 and 804 ................................................................. 15 hours

Advanced Study Areas:
1. Learning and Behavior Disorders (LBD)
   Prerequisite: LBD provisional certification
   SED 803, 804, 805, 810, and one elective as approved by advisor ................................................................ 15 hours

2. Deaf and Hard of Hearing (DHH)
   Prerequisite: DHH provisional certification
   SED 803, 809, 810, 832, and one elective as approved by advisor .................................................. 15 hours

3. Interdisciplinary Early Childhood Education (IECE)
   Prerequisite: IECE provisional certification
   SED 801, 802, 805, 810, and one elective as approved by advisor .................................................. 15 hours

Comprehensive Written Exam: GRD 877m ................................................................. 0 hours

Total Requirements ................................................................................................................. 30 hours

B. Curriculum for students pursuing additional certification:

Teacher Leader Core
ETL 800, 801, 802, 803 and 804 ................................................................. 15 hours

Additional Certification Areas:
1. Learning and Behavior Disorders (LBD)
   Prerequisites: KY Provisional Teaching Certificate in P-5, 5-9 or Secondary for Classroom Teachers. Successful completion of equivalent coursework for ELE or EMG 445, EMG 447 or 806, MAT 201 and 202.
   SED 775, SED 722, SED 776, SED 778, SED 856, SED 790, SED 897 ............................................... 22 hours
2. Deaf and Hard of Hearing (DHH)
   Prerequisites: KY Provisional Teaching Certificate in P-5, 5-9 or Secondary for Classroom Teachers. Successful completion of equivalent coursework for ELE or EMG 445, EMG 447 or 806, MAT 201 and 202 and ASL 101 and 102.

   SED 775, SED 722, SED 781, SED 710, SED 780, SED 830, SED 832, SED 897.............25 hours

3. Interdisciplinary Early Childhood Education (IECE)
   (available as either teaching or non-teaching)

   a.) Teaching:
      Prerequisites: KY Provisional Teaching Certificate in P-5, 5-9 or Secondary for Classroom Teachers

      SED 718, SED 722, SED 790, SED 811, CDF 741 or CDF 744, OTS 715, SED 897…………………………………………………………………………………23 hours

   b.) Non-Teaching:
      Prerequisites for entering the IECE option are a bachelor’s degree in special education or in a related discipline from an accredited institution. Prerequisite course work (completed or equivalent): SED104 or 575/775; SED 260, CDS 360 or SED 522/722; SED 341 or 590/790; SED 352, 372 or 576/776; SED 518/718; SED 375 or 574/774 or documented successful work experience with pre-school children with disabilities approved by the academic advisor.

      SED 801, 802, 805, 810, and elective as approved by advisor..........................15 hours

      Comprehensive Written Exam: GRD 877m………………………………………………………0 hours

      Total Requirements…………………………………………………………………………………30-40 hours

IV. ADDITIONAL INFORMATION REGARDING EXIT REQUIREMENTS
   The following are exit requirements for Master of Arts in Education in Special Education candidates:

   Program GPA: Candidate must earn an overall GPA of 3.0 or higher, with no grade below a C.

   Research Requirement: An action research project which culminates in a satisfactory written research report and oral presentation is required in the Capstone Course (ETL 804).

   Comprehensive Examinations: Candidate must pass written comprehensive examination GRD 877m

   Graduate Practicum Requirement: For candidates in the MAED with Teacher Leader and Additional Certification, the candidate is required to successfully complete practicum in their area of their additional certification.

   Praxis II Series Examinations: For candidates in the MAED with Teacher Leader and Additional Certification, the candidate is required to take all required Praxis II exams for the new area of certification.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

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<td>Course Dropped (Part II)</td>
<td>*Provide only the information relevant to the proposal.</td>
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<td>Career and Technical Education (B.S.)</td>
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<td>Program Suspended (Part III)</td>
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Proposal Approved by:  
Departmental Committee 1/7/2011  
Graduate Council*  
Is this a SACS Substantive Change? Yes****  
No X  
Council on Academic Affairs 4/21/11  
College Curriculum Committee 2/18/2011  
Approved Disapproved  
General Education Committee* NA  
Faculty Senate**  
Teacher Education Committee* Pending  
Board of Regents**  
Council on Postsecondary Edu.***  
NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Add EDF 310 (1 hour) and change CTE 261 to new course CTE 262 to Professional Education Core for Pre-Service Teacher Education. Add Technical Education (Pre-Service) Teaching Option (see addition in Part III). Eliminate “Professional Skills Seminar” from College Requirements.

A. 2. Effective date: (Example: Fall 2001)
Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
N/A

B. The justification for this action:
1) To simplify the advising process (in Degree Works) for in-service teachers.
2) General cleanup of catalog language for the degree/options.

C. The projected cost (or savings) of this proposal is as follows:
Personnel Impact:
None
Operating Expenses Impact:
None
Equipment/Physical Facility Needs:
None
Library Resources:
None

AE&T 15

http://www.forms.eku.edu/docs/Curriculum_Change_Form.doc-9-05
University Requirement.................................................................................................................................................................1 hour
BTO 100.

General Education Requirements....................................................................................................................................................48 hours
Standard General Education program (MAT 107 or higher). Refer to Section Four of this Catalog for details
on the General Education and University Requirements.

College Requirements: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR). (Pre-Service Only)

Major Requirements: Pre-Service Teacher Education)....................................................................................................................76-79 hours

Program Options: Pre-Service Teacher Education:..........................................................................................................................80 hours

College Requirements:
BTS 300 (CR) and 400 (CR)

Professional Education Core............................................................................................................................................................31-34 hours
EDE 103† (1), CTE 261, 361, 363, 463 (12) or ESE 499 (12) and ESE 490, EDF 319, ESE 552, SED 401 or 401S,
CTE 262, 361, 363, 463 (12) or ESE 499 (12); EDF 103 (1), 310 (1), 319; ESE 490, 552; SED 401 or 401S.

Program Options:

Agriculture Education .................................................................................................................................................................45 hours
Agricultural Sciences AGR 125, 126, 202, 204, 206, 304, 305, 306; Agricultural Systems Management AGR 213 and one class from AGR 272, 311, 362 or 383; Soil Science AGR 215 and one class from AGR 315, 317, or 318; Plant Science AGR 130, 131 or OHO 131, 132 and one class from AGR 312, 417 and OHO 384 or 385; Agriculture Business AGR 308 and one class from AGR 310, 350, 409 or 440. AGR 304, 305 plus 45 Agriculture or Horticulture electives to make 45 credit hours selected in consultation with your advisor.

Technical Industrial Education*..............................................................................................................................................................45 hours
Forty-five semester hours of technical courses to be chosen in consultation with the advisor. A maximum of eighteen semester hours may be allowed by proficiency examination (in CTE 204, 205, 206, 304, 305, and 306 may be allowed by proficiency examination); TEC 349 (9 hours).

Occupational Training and Development. ...........................................................................................................................................45 hours
Forty-five semester hours of related occupational courses chosen in consultation with advisor.

Engineering/Technology Education†......................................................................................................................................................45 hours
CON 121, 201, 250 294; EET 252, NET 302, 303 to; AEM 195, 201 371, 383; TEC 161, 190, 303, 404; select 6-3 hours from AVN 150, GCM 211, TEC 102; and 14-18 approved technical electives.

Program Options (In-Service Teacher Education/Training and Development).....................................................................................73 hours

Professional Education Core...............................................................................................................................................................28 hours
CTE 164, 261, 361, 363, 364, 463(4); EDF 320, SED 104 and TEC 161.

Technical Education ...........................................................................................................................................................................45 hours
Forty-five semester hours of technical courses to be chosen in consultation with the advisor. A maximum of eighteen semester hours (in CTE 204, 205, 206, 304, 305 and 306 may be allowed by proficiency examination).

Occupational Training and Development. ...........................................................................................................................................45 hours
Technical courses chosen in consultation with advisor. A maximum of eighteen semester hours (in CTE 204, 205, 206, 304, 305 and 306 may be allowed by proficiency examination).

Free Electives......................................................................................................................................................................................0-3 hours

Total Curriculum Requirements.........................................................................................................................................................128-122-129 hours

*In-service teachers and occupational trainers should substitute CTE 463 (12), CTE 464, CTE 364, SED 104 and TEC 161 for
CTE 463 (12), EDE 103 (1), SED 401 or 401S, and ESE 552. Nine hours of which can be selected from CTE 302 and 303 should be substituted for TEC 349 (9 hours).

*Graduates completing this program the Pre-Service Teacher Education option must have a minimum of 2000 clock hours of planned and
supervised work experience in the occupation in which they will teach or a minimum of three years of approved work experience in the occupation in which they will teach. Students must also take the PRAXIS II Specialty Examination before graduation.

Candidates earning a degree that leads to pre-service teacher certification must take the PRAXIS Series (Professional Assessments for
Beginning Teachers) and PLT (Principles of Learning and Teaching) exams as a requirement for graduation. Candidates are encouraged to
review the schedule for PRAXIS and PLT registration deadlines prior to beginning the senior year (http://www.kydepb.net/assessment/index.asp
AND www.ets.org/praxis). Specialty exams are required for each certification area sought and it may take more than one test date to complete
all requirements. Candidates should confer with their education advisor/counselor to determine the most optimal time to take required exams.

**Those desiring Pre-Engineering eligibility to teach in pre-engineering education programs at the middle school and high school level should take the following
**Complete an Endorsement for teaching Instructional Computer Technology by completing EET 403, TEC 255, and completing a major
computer certification such as A+, Network+, MSCE.

Career and Technical Education options require all pre-service students to meet the general education knowledge for initial teacher preparation
requirements. (see College of Education section of this Catalog).

The BS degree program in Career and Technical Education is accredited by the National Council for Accreditation of Teacher Education.
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

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<th>(Check one)</th>
<th>Department Name</th>
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<td>*Program Title</td>
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<td>___ New Program (Part III)</td>
<td>(Major ___ Option ___ X; Minor ___; or Certificate ___)</td>
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<tr>
<td>X Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
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<tr>
<td>___ Program Suspended (Part III)</td>
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Proposal Approved by:  
Departmental Committee 2/14/2011—2/14/2011  
Graduate Council* 3/18/11  
Council on Academic Affairs 4/21/11

College Curriculum Committee 2/18/2011  
Approved ___ Disapproved ___

General Education Committee* NA  
Faculty Senate**

Teacher Education Committee* NA  
Board of Regents**

Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)  
**Approval needed for new, revised, or suspended programs  
***Approval/Posting needed for new degree program or certificate program  
****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)  
Change “Options” to “Majors” in the Master of Business Administration program.

A. 2. **Effective date:** (Example: Fall 2001)  
Fall 2011

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)  
NA

B. **The justification for this action:**  
To place the “Major” on the diploma to recognize the student’s area of emphasis.

C. **The projected cost (or savings) of this proposal is as follows:**  

| Personnel Impact: | None |
| Operating Expenses Impact: | None |
| Equipment/Physical Facility Needs: | None |
| Library Resources: | None |

EKUBusiness 1
Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
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New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Page 57 of “Graduate Catalog 2010-11”

The College of Business and Technology, in association with the Office of Graduate Education and Research, offers the Master of Business Administration degree, the Master of Science degree in Applied Engineering and Technology Management, and the Master of Science degree in Career and Technical Education.

The Master of Business Administration offers three options majors: (1) MBA, (2) MBA with Accounting option major, and (3) MBA with Integrated Communication option major.

The Master of Science degree in Career and Technical Education offers options in (1) Agriculture Education; (2) Technical Education Administration; (3) Technology Education; and (4) Occupational Training and Development.

Various departments of the College provide specialized courses in support of graduate programs in their respective disciplines leading to the Master of Arts in Education degree.

MASTER OF BUSINESS ADMINISTRATION
CIP Code: 52.0101

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The Master of Business Administration is available in three options majors:

MBA provides an innovative approach to preparing students for jobs that do not now exist. Through an applied integrated curriculum, students expand their knowledge of all functional areas of business.

MBA with Accounting Option Major is designed to enhance accounting skills and to prepare students with an undergraduate accounting degree to function effectively in a global economy with integrated managerial skills. Students in this option major choose from a variety of courses that reflect their career interests such as auditing, taxation, international, or fraud/forensic accounting. Taking additional accounting courses helps prepare students for professional examinations such as the CPA, CMA, CIA, CFE, or Cr.FA.

MBA with Integrated Communication Option Major is a truly unique program. This option major integrates public relations, marketing and corporations communications courses that are designed to enhance a student’s contribution to business organizations across a dynamic, global marketplace.

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Electives
Approved Business Electives........................................6 hours
Exit Requirement
GRD867a
Total Course Requirements...........................................30 hours

Accounting Option Major
(restricted to students with Accounting baccalaureate or acceptable equivalent or consent of the MBA Admissions Committee)
MBA Core Courses (ACC 850 waived).........................21 hours
Accounting Electives....................................................9 hours
Total Course Requirements...........................................30 hours
These courses or their acceptable equivalents or the consent of the MBA Admissions Committee are required for students who do not have an Accounting Baccalaureate: ACC 201, 202, 301, 302, 322, 327, 440, 441, three hours of undergraduate Accounting electives and nine hours of graduate Accounting electives. An additional three hours of graduate electives can substitute for the three hours of undergraduate electives.

**Integrated Communications Option Major**

MBA Core Courses...................................................24 hours
Electives.....................................................................9 hours
CCT750, MKT880, PUB 720, or other courses approved by advisor.
Total Course Requirements.....................................33 hours
## Curriculum Change Form

*(Present only one proposed curriculum change per form)*

*(Complete only the section(s) applicable.)*

### Part I

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*Provide only the information relevant to the proposal.

### Proposal Approved by:

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**If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

### Is this a SACS Substantive Change?

- Yes****
- No
- X

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<th>General Council*</th>
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<th>Board of Regents**</th>
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<tr>
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<td>Council on Postsecondary Edu.***</td>
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</table>

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Remove MSL 311 as a requirement for a Military Science Minor

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2011

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

**B. The justification for this action:**

Only a small number of Cadets are accepted for CLTL during the summer, which is the only method to receive credit for MSL 311

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None

---

MILS 1
## Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underline for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

### New or Revised* Program Text
 (*Use strikethrough for deletions and underline for additions.)

### Minor in Military Leadership (ARMY)

**Requirements**

A minor in Military Leadership is available to students from any College who wish to obtain a Commission as an Officer in the United States Army, Army Reserve, or Army National Guard.

Students must satisfactorily complete both the Basic Course and the Advanced Course requirements. The Basic Course requirement is to complete either 1) Basic Training or 2) The Leader Training Course or 3) MSL 101, 102, 201, and 202, or 4 years of JROTC. The Advanced Course requirement is 24-21 hours of advanced military science and leadership (MSL 301, 302, 303, 310, **311**, 401, 402).
## Curriculum Change Form

### Part I

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<th>Date</th>
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<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Council on Postsecondary Edu.***</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

### A. Specific action requested:

- a. add major course NFA 412 Research Applications in Nutrition
- b. delete supporting course requirement “HEA 350 Interpretation of Health Data or STA 215 Introduction to Statistical Reasoning”

### A. Effective date: Fall 2011

### A. Effective date of suspended programs for currently enrolled students: (if applicable)

### B. The justification for this action:

Curriculum changes will address recent changes in Commission on Accreditation and Dietetic Education (CADE) Eligibility Requirements and Accreditation Standards (ERAS); total program hours will not change.

### C. The projected cost (or savings) of this proposal is as follows:

- Personnel Impact: NA
- Operating Expenses Impact: NA
- Equipment/Physical Facility Needs: NA
- Library Resources: NA
### General Dietetics (B.S.) Area Major

**CIP Code:** 19.0501

### Program Objectives

Upon completion of a degree in General Dietetics, graduates will be able to: 1) succeed in one or more of the following: a graduate program related to dietetics, an accredited Dietetic Internship, or employment in dietetics or a related field; 2) exhibit competent professional practice in all areas of the basic foundation knowledge and skills necessary for entry-level dietetics practitioners; 3) demonstrate a commitment to service by participating in service activities to the region and profession; and 4) develop skills for providing comprehensive food and nutrition services in a variety of settings. Employment opportunities are available in hospitals, foodservice or public health and wellness programs. After completing the degree, students may consider applying for a Dietetic Internship in order to sit for the Registered Dietitian (RD) exam.

### Major Requirements

<table>
<thead>
<tr>
<th>Course Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDF 132, FCS 303, 400, FRM 352, NFA 121, 201, 202 (1); NFA 301; NFA 317, 323, 325, 326, 344; NFA 349 (1) or FCS 330D (1); NFA 401, 402, 403, 404, 411, 412, 445.</td>
<td>56 59</td>
</tr>
</tbody>
</table>

### Supporting Course Requirements

<table>
<thead>
<tr>
<th>Course Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 171, 301; CHE 101/107, 102; HEA 350 or STA 215*; CIS 212 or CSC 104; ACC 201 or 550; PSY 200; EHS 380; EMC 105 (1).</td>
<td>30 27</td>
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</tbody>
</table>

### General Education Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard General Education program, excluding blocks IVB, VB, VII (QS) and VIII (6 hours). Refer to Section Four of this Catalog for details on the General Education and University Requirements.</td>
<td>33</td>
</tr>
</tbody>
</table>

### University Requirement

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSO 100.</td>
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### Total Curriculum Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Hours</th>
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Curriculum Change Form

Part I

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<td>Health Sciences</td>
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<tr>
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</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title (30 characters)</td>
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<tr>
<td>Course Dropped (Part II)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>New Program (Part III)</td>
<td>Program Title</td>
<td>Occupational Science B.S.</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>(Major X__, Option __; Minor __; or Certificate __)</td>
<td></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
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</table>

Proposal Approved by: Departmental Committee 03/01/2011 Graduate Council* NA

College Curriculum Committee 3/16/11 Approved Disapproved 4/21/11

General Education Committee* NA Faculty Senate** NA

Teacher Education Committee* NA Board of Regents** NA

Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:
   To remove the word “cycle” from the program’s catalog description

A. 2. Effective date: Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Decision to remove “cycle” language in curricular documents and replace with “year” language to align with other programs.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: No change

Library Resources: No change
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>For a new course, provide the catalog text.</td>
</tr>
<tr>
<td>2.</td>
<td>For a revised course, provide the current catalog text with the proposed text using <strong>strike-through</strong> for deletions and <strong>underline</strong> for additions.</td>
</tr>
<tr>
<td>3.</td>
<td>For a dropped course, provide the current catalog text.</td>
</tr>
</tbody>
</table>

**New or Revised* Catalog Text**
(*Use **strike-through** for deletions and **underline** for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

**Admission and Progression Requirements**
All students who are accepted by EKU's Admission office and declare their major as Occupational Science are admitted to the University as pre-Occupational Science majors; however, admission to the University does not guarantee admission to the Occupational Science program. Admission is competitive and based on a review of the applicants' academic history by the department's Admission, Progression and Retention Committee. Students seeking consideration for admission to the Occupational Science program must meet the following requirements by May in the semester preceding the Fall semester start of Cycle 1 the junior year:

1. Completion of 60 hours of coursework, including prerequisites courses
2. Overall GPA of 3.0 or above
3. A minimum of 3 “B”s and 1 “C” in the following prerequisite courses or their equivalents (BIO171, BIO301, STA215, PSY200) No more than 1 repeat per course in the following prerequisites or their equivalents (BIO171, BIO301, STA215, PSY200)

Application to the Occupational Science Program does not guarantee acceptance into the program.

Students seeking admission to the Occupational Science program and progression to Cycle 1 the junior year must follow this process:

1. By March 15th prior to progressing to Cycle 1 the junior year of the Occupational Science program, all students must submit an Admissions and Advising Form to the Department Chair.
2. Transfer students must be fully admitted to the University by March 15th to be considered for admission to the Occupational Science Program. Students are responsible for submitting their official transcripts to the Office of the Registrar.
3. Based on a competitive admissions review, students will be informed of admission to Occupational Science program after Spring semester grades are posted.
4. Students admitted to the Occupational Science program will be then be allowed to register for the Cycle 1 junior year classes.

To progress to Cycle 2 (senior year), all Cycle 1 junior year required major and support courses must be completed with a grade of “C” or better.

To graduate, all Cycle 2 required major and support courses must be completed with a grade of “C” or better as well as completion of general education and university requirements for graduation.

For additional admission information please refer to the Selection Criteria at [http://www.ot.eku.edu/](http://www.ot.eku.edu/)
### Curriculum Change Form

*(Present only one proposed curriculum change per form)*  
*(Complete only the section(s) applicable.)*

<table>
<thead>
<tr>
<th><strong>Part I</strong></th>
<th><strong>Department Name</strong></th>
<th><strong>History</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>College</strong></td>
<td>Arts and Sciences</td>
<td></td>
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</tbody>
</table>

- **New Course (Parts II, IV)**
- **Course Revision (Parts II, IV)**
- **Hybrid Course (’S’, ‘W’)**
- **Course Dropped (Part II)**
- **New Program (Part III)**
- **Program Revision (Part III)**
- **Program Suspended (Part III)**

**Proposal Approved by:**
- Departmental Committee: 2/28/11
- Graduate Council*
- College Curriculum Committee: 3/21/11
- General Education Committee*: NA
- Teacher Education Committee*: NA
- Council on Academic Affairs
- Council on Postsecondary Edu.***

**Is this a SACS Substantive Change?** Yes****

**College Curriculum Committee**
- Approved: 3/21/11
- Disapproved: NA

**Is this SACS Substantive Change?**
- Yes****
- No

**Approval needed for new, revised, or suspended programs**

**Approval/Posting needed for new degree program or certificate program**

**If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.**

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To reflect the addition of new courses HIS 322 and HIS 348 to the major course offerings.

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2011

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

Need to reflect changes in courses mentioned above.

**C. The projected cost (or savings) of this proposal is as follows:**

- **Personnel Impact:**
  - NA

- **Operating Expenses Impact:**
  - NA

- **Equipment/Physical Facility Needs:**
  - NA

- **Library Resources:**
  - NA
### Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using *strikethrough* for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

---

### History (B.A.)

*CIP Code: 54.0101*

**Program Objectives**

Upon successful completion of this program, graduates will be able to: 1) demonstrate knowledge of U.S. history, European history, and selected aspects of non-Western history at a high level; 2) demonstrate their ability to write effectively (all students in the program will complete term papers as part of their major requirements); and 3) execute a major research project utilizing both primary and secondary sources. All students in the baccalaureate program will submit prior to graduation a formal research project which includes both primary and secondary sources. In addition to pursuing careers in education, graduates of this degree program have found employment in business, journalism, public history, library work, government and law. A history degree is excellent preparation for law school as well as graduate programs in library science, public history and many other fields. Many employers value the research, writing and analytical skills developed through the study of history.

**Major Requirements** ..................................................... *33 hours*

| HIS 202, 203, 290, 450W, and 21 upper division hours with a minimum of six hours in each of the following distribution areas (including two of the following three courses: 302A, 302B, 302C): |
| Area II (Europe): HIS 300B (3 hours), 301, 302B, 310, 312B 336, 337, 339, 341, 342, 343, 344, 345, 346, 348, 350, 363, or 365. |
| Area III (Non-Western): HIS 300C (3 hours), 302C, 308, 312C 320, 322, 330, 347, 374, 375, 378, 380, 383, 384, 385, 386, 388, 434, 474, or 475. |

The remaining upper division history course may come from any of the above areas or from other upper division history courses except HIS 302A, B, C.

**General Education Requirements** .................................. *48 hours*

Standard General Education program. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

**University Requirement** .............................................. *1 hour*

A SO 100.

**Free Electives** ......................................................... *38 hours*

At least three hours of one foreign language is strongly recommended. Students who plan to pursue a graduate degree are strongly encouraged to take at least six hours of a foreign language.

**Total Curriculum Requirements** .................................... *120 hours*
**Curriculum Change Form**  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
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<tbody>
<tr>
<td><strong>(Check one)</strong></td>
<td><strong>Department Name</strong></td>
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<tr>
<td>New Course (Parts II, IV)</td>
<td><strong>College</strong></td>
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<tr>
<td>Course Revision (Parts II, IV)</td>
<td><strong>Course Prefix &amp; Number</strong></td>
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<td><strong>Course Title (30 characters)</strong></td>
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<td><strong>Program Title</strong></td>
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<tr>
<td>New Program (Part III)</td>
<td>(Major __ X__, Option ____; Minor ____; or Certificate ____)**</td>
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<tr>
<td>X Program Revision (Part III)</td>
<td><strong>Provide only the information relevant to the proposal.</strong></td>
</tr>
<tr>
<td>Program Suspended (Part III)</td>
<td></td>
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</tbody>
</table>

**Proposal Approved by:**  
Departmental Committee  
1/31/11  
Graduate Council*  
NA  

**Is this a SACS Substantive Change?**  
Yes****  
No  

College Curriculum Committee  
2/21/2011  
Approved  
Disapproved  
4/21/11  

General Education Committee*  
NA  
Faculty Senate**  

Teacher Education Committee*  
3/22/2011  
Board of Regents**  

Council on Postsecondary Edu.***  
NA  

*If Applicable (Type NA if not applicable.)  
**Approval needed for new, revised, or suspended programs  
***Approval/Posting needed for new degree program or certificate program  
****If “yes”, SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

*Completion of A, B, and C is required: (Please be specific, but concise.)*

**A. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To remove the reference to NAT 101 and to replace ESE 451 with ESE 561. Remove CHE 112HL from supporting course requirements.

**B. Effective date:** (Example: Fall 2001) Fall 2011

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

NAT 101 no longer exists, so it needs to be removed as a course option. ESE 451 was replaced by ESE 561, so the program needs to reflect that change.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** None

**Operating Expenses Impact:** None

**Equipment/Physical Facility Needs:** None

**Library Resources:** None
Part III. Recording Data for New, Revised, or Suspended Program

<p>| | |</p>
<table>
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<tr>
<td>1.</td>
<td>For a new program, provide the catalog description as being proposed.</td>
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<td>2.</td>
<td>For a revised program, provide the current program requirements using <em>strikethrough</em> for deletions and <em>underlines</em> for additions.</td>
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<td>3.</td>
<td>For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.</td>
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**New or Revised* Program Text**

*(Use *strikethrough* for deletions and *underlines* for additions.)

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**PHYSICS/TEACHING (B.S.)**

*CIP Code: 13.1329*

**Program Objectives**

Upon completion of this program the graduate will: 1) be able to apply mathematics to analyze problems in Physics; 2) be able to use fundamental physical results, such as conservation laws, to study physical systems; 3) be able to analyze important processes occurring in physical systems. Additionally, graduates of this program will: 1) be prepared to take and pass the Praxis exam in Physics; 2) be prepared to teach Physics in a secondary school.

**Major Requirements** ............................................30 hours

- AST 135, 330, PHY 201, 202, and fourteen hours of physics courses numbered 300 and above.

**Minor Requirements** ............................................14-21 hours

- A teaching minor in mathematics, computer science, chemistry, or earth science is required.

**Supporting Course Requirements** ........................22 hours

- CHE 111, 111L, 112, 112L or 112HL; MAT 124,* 224;
- BIO 100 or 102, or NAT 101; and CSC 104 or CIS 212.

**Teacher Education Requirements** ..........................31 hours

- EDF 103, 203, 319, 413, SED 401 or 401S, ESE 451 561, 490, 499.

**General Education Requirements** ..........................30 hours

- A standard general Education program, excluding blocks II, IVa, IVB, VII (QS), and VIII (6 hours). Refer to Section Four of this Catalog for details on the general Education and University requirements.

**University Requirement** ......................................1 hour

- ASO 100.

**Total Curriculum Requirements** ..........................128-135 hours

*A preparatory course (MAT 109) in mathematics may be required before admission to MAT 124.

Candidates earning a degree that leads to teacher certification must take the PRAXIS Series (Professional assessments for Beginning teachers) and PLT (Principles of learning and teaching) exams as a requirement for graduation. Candidates are encouraged to review the schedule for PRAXIS and PLT registration deadlines prior to beginning the senior year (http://www.kyepsb.net/assessment/index.asp and www.ets.org/praxis). Special exams are required for each certification area sought and it may take more than one test date to complete all requirements. Candidates should confer with their education advisor/counselor to determine the most optimal time to take required exams.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
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<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Psychology</th>
<th>Arts &amp; Sciences</th>
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<td>*Course Title (30 characters)</td>
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<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
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<tr>
<td>Course Dropped (Part II)</td>
<td>*Program Title</td>
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<tr>
<td>New Program (Part III)</td>
<td>Master of Science General Psychology</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
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</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

Proposal Approved by: Date Date

Departmental Committee 2.2.11 Graduate Council* 3/18/2011 Council on Academic Affairs

College Curriculum Committee 3/21/2011 Approved Disapproved 4/21/11

General Education Committee* NA Faculty Senate**

Teacher Education Committee* NA Board of Regents**

Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Revise program description: (1) To revise exit requirement information; (2) To include degree requirements for students who are enrolled in the Master of Science General Psychology Program who are, and are not, also enrolled in the Psy.S. Program in School Psychology.

A. 2. Effective date: (Example: Fall 2001)

Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

N/A

B. The justification for this action:

(1) Exit requirements: To clarify requirement for registration and passing of comprehensive examinations; (2) To clarify degree requirements for students who are in the MS General Psychology Program only, versus students who are in the MS General Psychology Program and the Psy.S. Program in School Psychology.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None
Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Master of Science
General Psychology
CIP Code: 42.0101

A total of 33 credit hours is required for candidates for the Master of Science in General Psychology. In addition to 18 credit hours of required courses, 9 credit hours of electives approved by the student’s graduate advisor are required. A total of 6 credit hours of master’s thesis is required (students enrolled in the Specialist in School Psychology may substitute 6 credit hours of electives approved by the coordinator of the School Psychology program).

Psychological Foundations..............................18 hours
PSY 820, 837, 840, 847, 853, 862.
Electives................................................................9 hours
Thesis (or additional electives for School Psychology students) ........................................................................6 hours
PSY 890
Exit Requirements
GRD857j, 858j....................................................0 hours
Total Requirements.........................................33 hours

Exit Requirements: Students in the MS General Psychology Program must complete the following: (1) Comprehensive Examinations: register for a written comprehensive examination in their area of study (GRD 857j (0 credit hours)), and must pass this examination; (2) Thesis Defense: register for an oral defense of the thesis (GRD xxx (0 credit hours)) and pass the oral defense of the thesis.

The following requirements are for students who are enrolled in the MS General Psychology Program who are also planning to complete the Psy.S. in School Psychology Program.
Psychological Foundations..............................18 hours
PSY 820, 837, 840, 847, 848, 862
Approved Electives......................................15 hours
(courses approved by the School Psychology Program Coordinator)
Exit Requirements
GRD 857j............................................................0 hours
Total Requirements.................................33 hours

Exit Requirements: Students in the MS General Psychology Program who are also planning to complete the Psy.S. in School Psychology Program must register for a written comprehensive examination in their area of study (GRD 857j (0 credit hours)), and must pass this examination.
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

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*Provide only the information relevant to the proposal.

**If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU’s Office of Institutional Effectiveness.

**Is this a SACS Substantive Change?** Yes****  No

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Departmental Committee</th>
<th>2.2.11</th>
<th>Grad cate Council*</th>
<th>3/18/2011</th>
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<td>College Curriculum Committee</td>
<td>2/21/2011</td>
<td>Council on Academic Affairs</td>
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<td>General Education Committee*</td>
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<td></td>
<td></td>
<td>Council on Postsecondary Edu.***</td>
<td>NA</td>
<td></td>
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Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:**  (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

(1) Revise program description to remove PSY 888 and PSY 890 as options under the Research, Evaluation, and Statistics section of the curriculum; (2) To revise comprehensive exam and exit requirement information; (3) To include information about the MS in General Psychology that is part of the Psy.S. Degree in School Psychology.

**A. 2. Effective date:**  (Example: Fall 2001)

Fall 2011

**A. 3. Effective date of suspended programs for currently enrolled students:**  (if applicable)

N/A

**B. The justification for this action:**

(1) PSY 888 & PSY 890: Based on a recommendation from the National Association of School Psychologists (NASP) Review Board, PSY 888 (Masters Research Project) or 890 (Thesis Research) should not be offered as options to substitute for PSY 868 (Program Evaluation). Students must take PSY 868 to meet NASP standards. NASP is the accrediting body for this graduate program. (2) Comprehensive Exam & Exit Requirements: To provide accurate information to students about exit requirements & clarify that they must register for GRD 857j and 858j; (3) MS General Psychology: To provide accurate information to students about MS in General Psychology.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None
## Part II: Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>New or Revised* Program Text</th>
<th>(*Use strikethrough for deletions and underlines for additions.)</th>
</tr>
</thead>
</table>

### School Psychology Program (Psy.S.)

*CIP Code: 42.1701*

The school psychology program is a three-calendar-year (71 semester hour) program leading to the Specialist in Psychology degree in school psychology. The third year is spent in internship. The Psy.S. degree qualifies the individual to seek Kentucky and National School Psychologist Certification and licensure through the State Board of Psychology.

Students pursing the Psy. S. in School Psychology Program will also receive a Master of Science Degree in General Psychology. Please refer to the MS General Psychology information for specific course requirements for this degree.

**Psychological Foundations.......................................... 12 hours**

- PSY 837, 840, 847, 853.

**Educational Foundations (1 from each group)......... 9 hours**

- (1) EAD800, 828.
- (2) ELE 871, EMG806, EME 873, ESE 774.
- (3) SED800 or SED810.

**Assessment and Intervention..................................... 25 hours**

- PSY 824, 827, 843 (six hours), 846, 850, 857, 865, 881.

**Professional Psychology ............................................. 4 hours**

- PSY 826, 848.

**Research, Evaluation, and Statistics......................... 9 hours**

- PSY 820, 862, and 868 or 888 or 890.

**Internship..................................................................... 12 hours**

- PSY 898.

**Exit Requirements**

- GRD857j, 858j........................................................... 0 hours

**Total Requirements..................................................... 71 hours**

### IV. EXIT REQUIREMENTS

**Comprehensive Examination**: Candidates for the degree will take written and oral examinations (GRD857j, 858j) in the area of study in which they seek the master’s or specialist degree.

**Internship**: Students in both the clinical psychology and the school psychology programs must perform satisfactorily in PSY 899 or PSY 898 in partial fulfillment of requirements for the degree.

**Exit Requirements**: Students in the school psychology program must register for written and oral comprehensive examinations in their area of study (GRD 857j & GRD 858j (0 credit hours)), and must pass both of these examinations.
Associate to Baccalaureate Degree Pathway
A Collaborative Regional Educational Program

All classes will be offered to the Hazard/Jackson/Manchester educational facilities in rotating formats of: blended online/in-person, ITV, or traditional.

<table>
<thead>
<tr>
<th>MSU listing</th>
<th>EKU listing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Studies</td>
<td>Professional Track - General Studies</td>
</tr>
<tr>
<td>Courses guaranteed to be delivered to Hazard/Jackson/Manchester</td>
<td></td>
</tr>
<tr>
<td>Cross-listed at each offering as part of both the EKU &amp; MSU class offerings</td>
<td></td>
</tr>
</tbody>
</table>

### MSU listing – EKU listing

#### Offered FALL Semesters
- MSU: COMM 350
- MSU: COMM 383
- MSU: MNGT 311 (every two years)
- MSU: SOC 354
- MSU: ??
- MSU: ??
- MSU: ??
- MSU: ??
- MSU: ??
- MSU: ??
- MSU: ??

#### Offered SPRING Semesters
- MSU: COMM 401
- MSU: MNGT 310
- MSU: MNGT 409
- MSU: PSY 353
- MSU: SOC 300
- MSU: SOC 315
- MSU: ??
- MSU: ??
- MSU: ??
- MSU: ??
- MSU: ??
- MSU: ??

#### Offered SUMMER Semesters
- MSU: PSY 354 (may not be offered every summer)
- MSU: SOC 300
- MSU: SOC 354

#### Offered as needed
- MSU: MNGT 409
- MSU: MNGT 399
- MSU: SOC 315
EKU General Degree Guide
Bachelor of Arts: Professional Track - General Studies
Effective fall 2011

Graduation Requirements

Note: No courses 8 years or older will apply to any area except General Education, Free Electives, and the University Upper Division Requirement without dean’s approval. No more than 25% of all coursework can be earned in courses commonly taught in a school of business (ACC, CCT, BUS, CIS, FIN, GBU, INS, MGT, MKT, RST.)

1. 2.0 Overall GPA (minimum for graduation)
2. 2.0 EKU GPA (minimum for graduation)
3. 120 minimum degree applicable credit hours
4. 32 hours must be taken directly through EKU
5. One Writing Intensive course.
   - Each student must complete successfully complete a course designated as Writing Intensive with the ‘W’ suffix.
6. Upper division courses
   - 42 credits of Upper Division coursework (300, 400, 500 Level) is required. These may be EKU or MSU courses.
7. Academic Orientation Class Requirement 1 Hour in GSO 100
   - Not required by student transferring in with at least 30 cr. hrs.
8. College Readiness Courses – if required
   - As needed per ACT scores, none required for any students transferring in an Associate degree.
9. General Education Requirements - as needed
   - No additional general education classes are required for any student transferring into EKU with an associate degree earned from a regionally accredited institution.
10. Major Course Requirements
    - At least 18 cr. hr. earned from the MSU-EKU cross-listed course offerings
11. Free Electives as required to meet 120 hours

Professional Track - General Studies
At least 18 Hours from the cross-listed MSU/EKU professional track courses.

Specified courses from the content areas listed below have been selected and make up the major core of this Professional Track – General Studies degree.

- BEM (Broadcasting and Electronic Media)
- CMS (Communication Studies)
- COM (Communication)
- COR (Corrective)
- CRJ (Criminal Justice)
- FIN (Finance)
- HEA (Health Education)
- MGT (Management)
- MKT (Marketing)
- SOC (Sociology)
- POL (Political Science)
- PUB (Public Relations)
- PSY (Psychology)
- SOC (Sociology)
Writing Intensive General Education Courses

All baccalaureate degree seeking students who enter the University in fall 2007 or later are required to successfully complete one writing intensive general education course following completion of ENG 102, ENG 105 or HON 102. Students are strongly encouraged to complete their writing intensive general education course before the conclusion of their second year of study. Writing intensive general education Courses may be general education courses as well as major or supporting courses. Writing intensive courses are designated with the suffix “W” following the course prefix and number (e.g., HUM 300W). W and non-W versions of the same course (e.g., HUM 300W and HUM 300) are considered equivalent for the purposes of satisfying course requirements for prerequisites, major courses, minor courses, and supporting courses. Credit will not be awarded for W and non-W versions of the same course. A previously-taken non-W version of a course will not be used to satisfy the writing intensive baccalaureate degree requirement.

Transfer students who are (full) general education certified and/or transfer students who have earned an associate degree (including AAS) and baccalaureate degrees are not required to complete a writing intensive general education course. The waiver of the writing requirement applies only to institutions where the language of instruction is English. Any EKU associate-degree earner who then pursues a baccalaureate degree at EKU must successfully complete one writing intensive course.
Minimum Academic Standards

Good academic standing: Students are expected to maintain at least a 2.0 cumulative grade point average (GPA) while enrolled at EKU. The actions described below pertain to students whose cumulative GPA falls below 2.0. Once a student’s cumulative GPA returns to 2.0 or above, they are once again in good academic standing.

Satisfactory Progress: Degree-seeking students shall be considered as making satisfactory progress so long as they remain in good academic standing (2.0 cumulative GPA) and enroll in courses required by-or allowed for in their chosen academic program.

Students having difficulty meeting the academic standards are strongly advised to reduce or eliminate part-time jobs and other extracurricular activities which may detract from their studies, or to reduce the number of hours for which they are enrolled.

Academic Warning (pertains to first-year students only): First semester new freshmen will be placed on academic warning if they receive a GPA less than 2.0 at the end of their first semester at the University. During the second semester of study, freshmen on academic warning may not enroll in more than 16 hours (during either fall or spring terms). Freshmen on academic warning may not enroll in more than six hours during a full summer term.

Academic Probation: Students who earn a cumulative GPA of less than 2.0 will be placed on Academic Probation beginning the next semester they are enrolled. Beginning with the second semester of study at EKU, students will be placed on academic probation if their cumulative GPA at the end of the semester is less than 2.0. While on academic probation, students may not enroll in more than 13 credit hours (in either fall or spring terms or more than six hours during a full (12 week) summer term). Students on academic probation may not enroll in more than six hours during a full summer term.

Academic Suspension: At the end of a semester on academic probation, students must have earned a semester GPA of at least 2.0 or raised their cumulative GPA to 2.0. Students not meeting the semester or cumulative GPA requirement will be placed on academic suspension. At the end of a semester on academic probation, students who do not earn a 2.0 term GPA and whose cumulative GPA remains less than 2.0 will be placed on academic suspension. Students may be placed on academic suspension a total of three times. Students may not enroll in classes at EKU while academically suspended. Students who are academically suspended for the first time may not enroll in classes at EKU for one full semester (summer is counted with the next fall semester if a student is academically suspended at the end of the spring term). Students may be academically suspended up to three times during their academic career at EKU. The second academic suspension is for one calendar year and a third academic suspension is for two calendar years. An academically suspended student will return to EKU on academic probation if their cumulative GPA is less than 2.0 at the time of their return. Students on academic suspension may not enroll in courses at EKU during the period of suspension. The suspension period for a first academic suspension following a fall semester is the spring semester; following a spring semester it is the summer and fall semester. The suspension period for a second academic suspension is one calendar year, and a third academic suspension is for two calendar years. Previously suspended students will be placed on academic Probation upon return to EKU if they have a cumulative GPA of less than 2.0.

Academic Dismissal: Students who have been academically suspended three times must maintain a semester GPA of 2.0 or better each semester after they return. Students who have been academically suspended three times, and after returning are unable to maintain a semester GPA of 2.0, will be academically dismissed from EKU for a period of five calendar years. Students returning to the
Academic Affairs Work Group  
a.k.a. General Studies Work Group

University at the end of a third academic suspension must earn and maintain a term GPA of 2.0 or better each semester. Students returning after a third academic suspension will be academically dismissed from the University if they have a term GPA of less than 2.0 at the time of any semester. Students who are academically dismissed may not enroll in courses at EKU for five calendar years.

Attending another school while suspended or dismissed: During the time a student is academically suspended or dismissed from EKU, credit earned at another regionally-accredited college or university, while suspended or academically dismissed, will be considered for transfer credit when the student returns to EKU. Students are responsible for requesting that an official transcript of any transfer course work be sent to the EKU office of admissions when they apply for readmission to EKU. Students should consult with their advisor or college for the applicability of course work taken at another institution to their degree program at EKU.

Appealing academic standing: Students may appeal an academic suspension if they believe their academic suspension was the result of catastrophic circumstances beyond their control, they may appeal the academic suspension to the University readmission appeals Committee. Students must provide a written appeal with appropriate supporting documentation to the University Readmission Committee. Students may not appeal an academic dismissal. The appeal must be in writing and students must provide appropriate documentation supporting the appeal. Students may not appeal an academic dismissal.

First Time Freshman Mid-Term Grade Review Process
The first semester for first-time freshmen is pivotal to academic success and graduation. All first-time freshmen will have their mid-term grades reviewed by the Office of University Advising and the Registrar during their first semester at EKU. If all reported mid-term grades are F, FN, U, or UN (indicating non-attendance and/or failure to meet course requirements) then the student will be required to participate in an intervention program that includes the following:

- a study skills workshop
- a student success contract
- a registration hold
- students will be moved from a baccalaureate program into the AGS major until they have earned a 2.0 term GPA

Students who fail to attend the workshop, respond to any communication, or comply with a success contract may be academically suspended at the end of the semester.
### Fall 2004 Cohort Number of Students Retained/Graduated by ACT Composite

<p>|        | 12 | 13 | 14 | 15  | 16 | 17 | 18 | 19  | 20  | 21  | 22  | 23  | 24  | 25  | 26  | 27  | 28  | 29  | 30  | 31  | 32  | 33  | blank |
|--------|----|----|----|-----|----|----|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| 4yrGrad| 0  | 0  | 0  | 1   | 3  | 3  | 15 | 25  | 24  | 50  | 24  | 28  | 31  | 41  | 36  | 20  | 22  | 13  | 8   | 5   | 3   | 0   | 8    |
| 5yrGrad| 0  | 1  | 1  | 5   | 15 | 26 | 54 | 80  | 79  | 104 | 79  | 73  | 57  | 64  | 62  | 31  | 29  | 20  | 12  | 7   | 3   | 1   | 16   |
| 6yrGrad| 0  | 1  | 1  | 8   | 18 | 35 | 64 | 96  | 94  | 133 | 94  | 82  | 67  | 72  | 66  | 32  | 32  | 21  | 12  | 7   | 4   | 1   | 21   |
| Retained| 1  | 8  | 6  | 69  | 100| 158| 186| 168 | 215 | 160 | 120 | 99  | 100 | 87  | 41  | 43  | 25  | 15  | 8   | 3   | 1   | 36   |
| Total   | 1  | 12 | 9  | 98  | 148| 204| 280| 300 | 269 | 284 | 216 | 168 | 126 | 124 | 104 | 47  | 52  | 29  | 16  | 9   | 4   | 1   | 52   |</p>
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<th>5yrGrad</th>
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</table>
Non-EKU Academic Credit

Policy Statement

Eastern Kentucky University recognizes that students may have achieved through a variety of non-EKU sources the knowledge, skills, or experiences comparable to that attained by students who have completed the course work offered at the University. Sources of this non-EKU academic credit may include coursework from other institutions, national standardized examinations, or other credit-worthy experiences. All such credit is subject to evaluation by the receiving institution before credit can be awarded.

Degree-seeking students may apply up to seventy-five percent (75%) of non-EKU academic credits to an EKU undergraduate degree or twelve credit hours of non-institutional credit to an EKU graduate degree. Credits will only be applied to program and degree requirements following a review by the appropriate academic department. For non-degree students, only credits earned at EKU will be recorded into their academic history.

Entities Affected by the Policy

- Students
- Academic Departments
- Colleges
- Advisors
- Office of the Registrar
- Student Outreach and Transition Office

Procedures

Specific procedures for each type of non-EKU academic credit are available in the corresponding regulation or protocol.

Interpreting Authority

Provost and Vice President of Academic Affairs

Policy Review and Approval
This policy has not yet been reviewed under Policy 1.1.1. For purposes of cataloging, it has been placed in an abbreviated form of the policy template. It remains an official university policy and will eventually be reviewed under Policy 1.1.1.
University Policy/Regulation Impact Statement

Date: Mar 4, 2011

Check One: [ ] Revision of Existing Policy/Regulation [x] New Policy/Regulation

Policy/Regulation Number (IF known) 4.2.11
Policy/Regulation Name
Non-EKU Academic Credit

Originator(s) Provost Office

University Affiliation

Email for primary contact: sherry.robinson@eku.edu

Justification for Proposed Changes or for New Policy/Regulation (Attach additional sheet if necessary)

The University needs an overarching policy to regulate the awarding of non-EKU credit. Separate regulations or protocols will be established for specific types of credit.

Consistency with EKU's Mission and Strategic Plan, Other Policies/Regulations, and Related External Documents

Cite relevant official statements from EKU or external sources.

This policy will assist the University with SACS standards 3.5.2 and 3.6.3 and with statewide (CPE) initiatives involving transfer of credit and prior learning assessment.

Impact on the University

(1) Identify resources (human, financial, physical, operational, technological, other) needed to implement and maintain compliance; (2) Identify changes to EKU's culture and/or behaviors that may be involved.

This specific policy will require minimal resources and culture change. The corresponding regulations and protocols may result in some additional resource needs.

List stakeholders who have been or will be consulted, indicate action taken and the date it was taken. Attach additional page if necessary. To begin the policy process, at least one university-recognized group must have indicated support.

<table>
<thead>
<tr>
<th>Stakeholder</th>
<th>Action Taken</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council on Academic Affairs</td>
<td>Approved with Edits</td>
<td>4/21/11</td>
</tr>
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Stakeholder Actions continued on Page 2

[ ] Additional Pages Attached  # of additional pages

Print Form
**Independent Study Course (sometimes referred to as directed studies)**—Independent study courses, which are distinct from course by arrangement and special topics courses, are designed to provide an opportunity for a student to pursue a research/study interest not available through any of the courses offered in a program at EKU.

**Independent Study Courses:**
- Must be under the supervision/direction of a faculty member with appropriate qualifications for the course content and must be guided by an approved course plan.
- Must follow the proscribed procedure below and be approved in advance of enrollment in an independent study course appropriately designated as such in the Catalog.
- Should not be used as a mechanism to teach a course not offered in a given semester or as a substitution for program requirements, though they may, with appropriate approval, fulfill such requirements.
- Are not intended to be a mechanism for enrolling in a course for which a student would otherwise be ineligible.

**Course by Special Arrangement**—A course that is part of the approved curriculum program but is being offered to a student during a term or at a time when it is not scheduled. See Policy 4.3.17P.

**Special Topics Courses:** Designated courses designed to cover specialized areas within a discipline. These courses are created with normal class enrollment expectations.

**Procedure**

1. The independent Study Form with original signatures will be sent to the Registrar’s Office. Upon seeing the department approval, the Registrar’s Office will register the student for the independent study.

2. A student interested in an independent study will complete the Independent Study Proposal (available at www.forms.eku.edu). This form requires a description of the scope of the work covered in the independent study and an attached project plan, including learning objectives, devised in consultation with the supervising faculty member.

3. Faculty supervisors are responsible for assisting the student in developing the proposal, including the method(s) to be used for evaluating student learning and the planned and periodic evaluation of the student’s progress. The faculty supervisor will also complete the appropriate section of the Independent Study Proposal form and grant initial approval.

4. Faculty may supervise a maximum of three independent studies per semester. Before agreeing to supervise an Independent Study, faculty will seek approval of their department chairs to determine the impact on workload.

5. Department chairs are responsible for ensuring independent study proposals adhere to the definition stated above and for approval of the proposal.

6. Individual departments may establish additional procedures for independent study courses.

7. The Independent Study Form with original signatures will be sent to the Registrar’s Office. Upon seeing the department approval, the Registrar’s Office will register the student for the independent study.

8. Students must be registered in the course and the number of credit hours determined prior to students beginning the independent study.

**Limitations**
- Students may be approved for a maximum of 6 hours of independent study per degree earned.
- A student must be in good academic standing and have a cumulative undergraduate GPA of at least 2.5 to take an ISC. Graduate students must be in good academic standing and have a cumulative GPA of at least 3.0 to take an ISC.
Independent Studies Proposal

I. TO BE COMPLETED BY STUDENT:

Name: ___________________________ EKU ID #: ___________________________

Address: ___________________________ City: ___________________________ State: ___________________________

Zip Code: ___________ Phone #: ___________ EKU Email: ___________________________

Course Prefix: ___________ Course #: ___________ Project Title: ___________________________

Term: ___________ Year: ___________ Credit Hours: ___________ Major: ___________________________

1. Justification for Independent Study:

2. Faculty Supervisor: ___________________________

3. Attach a project plan. The project plan must include a description of the project and learning objectives.

Student Signature: ___________________________ Date: ___________

Special Note to Student: Your signature indicates a request for the Registrar’s Office to register you for the approved course and credit hours.

II. TO BE COMPLETED BY FACULTY SUPERVISOR:

Proposed method(s) for student evaluation:

Dates of Progress Reports: ___________________________ ___________________________ ___________________________

Special Equipment/Supplies Needed: ___________________________

Faculty Supervisor Signature: ___________________________ Date: ___________

III. TO BE COMPLETED BY THE DEPARTMENT CHAIR (WHERE COURSE IS OFFERED):

I have confirmed that this project meets the criteria of an independent study as defined by the Protocol for Independent Studies

Department Chair: ___________________________ Type/Print Name: ___________________________ Signature: ___________________________ Date: ___________

Original to Registrar’s Office. Copies from Registrar’s Office, once registration is complete, to: 1. Student 2. Faculty Supervisor 3. Student Advisor (Student is 1st major, only) 4. Dean of Graduate School (graduate students only) 5. Dean, if so requested

For Registrar Office Use Only
Registration Complete: ___________ CRN: ___________ Date: ___________ Additional Pages Attached: ______ # of additional pages: ___________