

**Eastern Kentucky University | Department of Art & Design
General Purpose Workroom and Wood Shop**

RELEASE FORM

I, (print name) _____ acknowledge that, I have read the proceeding woodshop rules for use of safety and understand my responsibilities in the safe operation of the tools and machinery including the use of personal protective equipment of the General Purpose Workroom and Woodshop studio. I understand that working with Woodshop tools is a dangerous activity, and in consideration of the Department of Art and Design at Eastern Kentucky University granting me permission to participate in the General Purpose Workroom and Woodshop studio, recognize that there are certain risks involved in such activities, and hereby assume all risk of personal injury which may result from ordinary General Purpose Workroom and Woodshop studio activity; and acting for myself, my heirs, personal representatives, and assigns do hereby release the Department of Art and Design and Eastern Kentucky University, its officers, agents, and employees from all liability, including claims and suits at law or in equity, for and injury, fatal or otherwise, which may result from my deviation from the General Purpose Workroom and Woodshop studio rules for use and safety.

Signature

Date

**STATEMENT OF RESPONSIBILITY –
PERSONAL/PUBLIC PROPERTY**

I, (print name) _____ recognize that the instructors/staff will exercise great care and attention while handling/storing my work. I understand that I will be assigned a shared locker space to store my tools/equipment. I am responsible for providing a lock to secure this space. All personal possessions must be removed from the studio at the close of each grading period. There will be no long term storage of work beyond the end of the grading period. All items will be considered abandoned/discarded after the last day of exams of that semester. Any arrangements by any department must be made in writing with current appropriate, acceptable, accompanying insurance documentation. In consideration of Department of Art and Design and Eastern Kentucky University granting me the privilege of storing my tools/materials/work, I recognize that there are certain risks of loss, theft or damage to my tools / materials/work. I understand that I am ultimately responsible for all of my artwork/materials and am accepting the risk of loss by leaving my work in the studio, and; acting for myself, my heirs, personal representatives, and assigns do hereby release the department of Art and Design and Eastern Kentucky University, its officers, agents, and employees from all liability, including claims and suits at law or in equity. Please take responsibility for your materials/work.

Signature

Date

APPENDIX D

- Voluntary Use Respirator Training / Documentation Sheet
- Information for Employees Using Respirators Not Required Under the Standard (Appendix D to 29 CFR 1910.134)
- Respirators are an effective method of protection against designated hazards when properly selected and worn. Respirator use is encouraged, even when exposures are below the exposure limit, to provide an additional level of comfort and protection for workers. However, if a respirator is used improperly or not kept clean, the respirator itself can become a hazard to the worker. Sometimes, workers may wear respirators to avoid exposures to hazards, even if the amount of hazardous substance does not exceed the limits set by OSHA standards. If your employer provides respirators for your voluntary use, or if you provide your own respirator, you need to take certain precautions to be sure that the respirator itself does not present a hazard.

You should do the following:

- Read and heed all instructions provided by the manufacturer on use, maintenance, cleaning and care, and warnings regarding the respirators limitations.
- Choose respirators certified for use to protect against the contaminant of concern. NIOSH (The National Institute for Occupational Safety and Health of the U. S. Department of Health and Human Services), certifies respirators. A label or statement of certification should appear on the respirator or respirator packaging. It will tell you what the respirator is designed for and how much it will protect you.
- Do not wear your respirator into atmospheres containing contaminants for which your respirator is not designed to protect against. For example, a respirator designed to filter dust particles will not protect you against gases, vapors, or very small solid particles of fumes or smoke.
- Keep track of your respirator so that you do not mistakenly use someone else's respirator.
- By signing this record, I indicate I have read and been provided a copy of Appendix D of the OSHA regulation 20 CFR 1910.134. I understand that any voluntary use respirator provided to me by the department, or that I bring into the workplace, cannot be used where respirator use is required because of hazardous air contaminant concentrations.

PRINT NAME

SIGN NAME

DATE

General Purpose Workroom and Woodshop Equipment Training Identification Form.

(Form must be returned signed to 309 Campbell Building in order to revive an Art Card. This card must be presented to the Shop Monitor prior to using any equipment.)

_____ has been trained for use with the following groups of power equipment.

1 Chop Saw Band Saw Panel Saw	2 Drill Press Sander Grinder Wheel Buffer	3 Table Saw Radial Arm Saw Drill Press	4 Jointer Planer
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Signature of Shop Coordinator or _____

Date _____

Student Signature _____

Student No. _____ - _____ - _____

TRAINING IS REEVALUATED EVERY SEMESTER

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Signature of Shop Coordinator or _____

Date _____

Student Signature _____

Student No. _____ - _____ - _____

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