

Registration Form

DACUM Training for Facilitators Workshop

September 17-19, 2024

Eastern Kentucky University • Richmond, Kentucky

DACUM Training for Facilitators Workshop • \$1,295

This unique workshop incorporates the use of a focus group in a facilitated storyboarding process to capture the major duties, tasks, knowledge, skills, and traits of an occupation. In this interactive training, participants observe an actual panel of high-performing incumbent workers as they create an occupational profile, debrief with the instructor, and participate in the process. After completing this workshop, participants will be better able to convey the DACUM philosophy and process; plan and prepare for a DACUM Occupational Analysis; facilitate a DACUM panel; develop an Occupational Profile Chart; and utilize DACUM results for curriculum development.

This workshop is designed for those who have experience with facilitation and want to broaden their knowledge and skills as facilitators. Many professionals benefit from this training, including human resource professionals, managers, trainers, and educators.

Note: If enrolled in the Facilitation Skills Certificate Program, both the Meeting Management & Facilitation Skills Workshop and Advanced Facilitation Workshop are prerequisites for this course.

Name

Organization

Address

City

State/Province

Zip/Postal Code

Telephone

Fax

Email

Payment Method

Check or Money Order must be in U.S. funds payable to: **Eastern Kentucky University**. Fees will be refunded, less a \$25.00 cancellation processing fee, if cancellation or change resulting in a refund is received in writing no later than 10 working days prior to the first day of training.

Please check the appropriate box:

Check

Money Order

Credit Card*

EKU Inter-Account

* Do not email credit card information because security cannot be guaranteed. Please email Sarah Gilbert at sarah.gilbert@eku.edu for instructions on how to pay with a credit card.

Please return the completed registration form with payment to:

Facilitation Center at EKU
ATTN: Sarah Gilbert
352 Perkins Building
521 Lancaster Avenue
Richmond, KY 40475

Phone: (859) 622-8653

Email: sarah.gilbert@eku.edu

Please note that this workshop has a minimum enrollment that must be met in order for it to be held. If enrollment is not met, the workshop will be canceled before the starting date, and a refund will be issued.