

**MEETING DATE:** FRIDAY, 23 OCTOBER 2020

**MEETING TIME:** 11:15 AM

**MEETING LOCATION:** Zoom™ Videoconference

<https://eku.zoom.us/j/96110326954>

**Meeting Call to Order:** Dr. Matt Sabin, *Chair* – AY 2020/2021 Graduate Council

**Welcome to our other Graduate Student Representative for the 2020/2021 Graduate Council:**

- **Ms. Alisha Helton** – College of Letters, Arts and Social Sciences – Pursuing a Master of Arts in English

**I. LAST MEETING'S MINUTES**

- Consideration of the Graduate Council Meeting Minutes from the Friday, September 18, 2020 Graduate Council Meeting.

**II. GRADUATE FACULTY NOMINATIONS**

**N=13**

*Listed alphabetically by last name...*

<b>LAST</b>	<b>FIRST</b>	<b>RANK:</b>	<b>COLLEGE:</b>	<b>DEPARTMENT:</b>	<b>NOMINATION:</b>
<b>Allison</b>	<b>Lee</b>	<i>Assistant Professor</i>	Business and Technology	Management, Marketing & International Business	Graduate Faculty
<b>Barthel</b>	<b>Laura</b>	<i>Associate Professor</i>	Business and Technology	Accounting, Finance and Information Technology	Associate / Initial
<b>Cornelison</b>	<b>Jill</b>	<i>Associate Professor</i>	Health Sciences	School of Nursing	Graduate Faculty
<b>Fatzinger</b>	<b>Jim</b>	<i>Assistant Professor</i>	Business and Technology	Management, Marketing & International Business	Graduate Faculty

**II. GRADUATE FACULTY NOMINATIONS continued**

<b>LAST</b>	<b>FIRST</b>	<b>RANK:</b>	<b>COLLEGE:</b>	<b>DEPARTMENT:</b>	<b>NOMINATION:</b>
<b>France</b>	<b>Wanda</b>	<i>Assistant Professor</i>	Health Sciences	School of Nursing	Associate / Initial
<b>Gao</b>	<b>Siwei</b>	<i>Associate Professor</i>	Business and Technology	Accounting, Finance and Information Technology	Graduate Faculty
<b>Kenealy</b>	<b>Jessica</b>	<i>Assistant Professor</i>	Business and Technology	Agriculture	Associate / Initial
<b>Martin</b>	<b>Thomas</b>	<i>Assistant Professor</i>	Business and Technology	School of Business	Graduate Faculty
<b>Mullins</b>	<b>Brooke</b>	<i>Assistant Professor</i>	Education	Curriculum & Instruction	Associate / Initial
<b>Schwartz</b>	<b>Laurel</b>	<i>Associate Professor</i>	Health Sciences	Health Promotion & Administration	Graduate Faculty
<b>Sexton</b>	<b>Andrea</b>	<i>Associate Professor</i>	Business and Technology	Agriculture	Graduate Faculty
<b>West</b>	<b>Deborah</b>	<i>Associate Professor</i>	Education	Education Leadership & Counseling Education	Graduate Faculty
<b>Wilson</b>	<b>Kristen</b>	<i>Assistant Professor</i>	Business and Technology	Management, Marketing & International Business	Graduate Faculty

**III. CURRICULUM****COLLEGE OF BUSINESS AND TECHNOLOGY****SCHOOL OF BUSINESS:****Co-requisite Revisions:**

*\*Co-requisite: a course that must be taken at the same time as another course.*

- MBA 811, Managerial Communication
- MBA 812, Data, Decisions, & Business
- NBA 813, The Showing Tell
- MBA 815, Introduction to Design Thinking

**COLLEGE OF LETTERS, ARTS AND SOCIAL SCIENCES****DEPARTMENT OF ART AND DESIGN:**

***New Program:*** M. S. in Instructional Design and Learning Technology

***New Certificates:*** Certificate in User Experience Design  
Certificate in Online Learning Design

***New Courses:***

- DES 850 Graphic Design for Learning
- DES 851 User Experience Design
- IDL 800 Introduction to Instructional Design and Learning Technology
- IDL 801 Instructional Design Mastery
- IDL 802 Data-Driven Decision Making
- IDL 810 Multimedia for Learning
- IDL 811 Online Learning Design
- IDL 812 Game Design for Learning
- IDL 813 Instruction for Diverse Learners
- IDL 814 Training the Modern Workforce
- IDL 820 Field Internship
- IDL 821 Portfolio and Exit Review
- IDL 890 Independent Study



**III. CURRICULUM (continued):****DEPARTMENT OF ENGLISH:*****Course Drops:***

- ENG 704 Creative Writing Mentorship (Cross-listed with ENG 504)
- ENG 825 Old English Language and Literature
- ENG 853 Seminar in Nineteenth Century American Literature
- ENG 854 Seminar in Twentieth Century American Literature
- ENG 861 Reading and Teaching Poetry
- ENG 862 Reading and Teaching Fiction
- ENG 864 Reading and Teaching Nonfiction
- ENG 873 Seminar in Renaissance Literature
- ENG 876 Seminar in Restoration and Eighteenth Century Literature
- ENG 878 Seminar in Nineteenth Century British Literature
- ENG 895 Mentored Scholarly Project
- ENG 899 Thesis II
- GRD 857e: English Written Comprehensive Exam
- GRD 858e: Thesis

***Program Revisions:* M. A. English**

- Revise program name to M.A. in English & Writing Professions
- Revise catalog text and program requirements

**B. A. / M. A. English**

- Revise program name, catalog text, and program requirements

***Course Revisions:***

- ENG 500/700 Topics in Professional Writing: Revise course title and catalog text
- ENG 502/702 Advanced Creative Writing: Revise course title, pre-reqs, and catalog text
- ENG 503/703 Creative Writing Workshop: Increase number of credit hours, revise course title, term offered change, and revised catalog text
- ENG 530/730 Topics in Genre: \_\_\_\_: Revise catalog text
- ENG 550/750 Topics in Literature: \_\_\_\_: Revise course title and catalog text
- ENG 800 Seminar on Composition: Revise course title and catalog text
- ENG 801 Introduction to Graduate Study: Revise course title and catalog text
- ENG 806 Topics in Modern Rhetoric: \_\_\_\_: Revise catalog text
- ENG 808 Studies in Modern Composition: Revise course title and catalog text
- ENG 827 History of Rhetoric: Revise course title and catalog text

**III. CURRICULUM (continued):****DEPARTMENT OF ENGLISH (continued course revisions):**

- ENG 830 Seminar in Literature: Revise course title and catalog text
- ENG 833 Modern Literary Criticism: Revise course title and catalog text
- ENG 839 Applied Learning in English: Revise course title and catalog text, and add credit not awarded statement
- ENG 850 Seminar in Early American Literature: Revise course title and catalog text
- ENG 860 Topics in Reading and Teaching Literature: Revise course title and catalog text
- ENG 863 Writing and Teaching Writing: Revise course title and catalog text
- ENG 870 Seminar in Medieval Literature: Revise course title, revise catalog text, and add repeatable hours
- ENG 898 Thesis I: Add catalog text and credit not awarded statement

***New Courses:***

- ENG 520/720 History of the English Language
- ENG 810 Advanced Grammar
- ENG 814 Writing Across the Curriculum
- ENG 840 Foundations in ProTech Writing

**DEPARTMENT OF HISTORY, PHILOSOPHY AND RELIGIOUS STUDIES:*****Program Revision:*** M. A. History

- Revise program to add Applied History Plan

***Course Revisions:***

- HIS 838 Practicum in Public History: Revise catalog text and add number of repeatable hours
- HIS 839 Cooperative Study in Public History: Revise catalog text and add number of repeatable hours

***REFERENCE: COLLEGE STAFF CURRICULUM POINTS OF CONTACT***

College of Business and Technology	Heather Morris	<a href="mailto:Heather.Morris@eku.edu">Heather.Morris@eku.edu</a>
College of Education	Rita Downing	<a href="mailto:Rita.Downing@eku.edu">Rita.Downing@eku.edu</a>
College of Health Sciences	Anna Dixon	<a href="mailto:Anna.Dixon@eku.edu">Anna.Dixon@eku.edu</a>
College of Justice and Safety	Melinda Jones	<a href="mailto:Melinda.Jones@eku.edu">Melinda.Jones@eku.edu</a>
College of Letters, Arts and Social Sciences	Sharon Lee	<a href="mailto:Sharon.Lee@eku.edu">Sharon.Lee@eku.edu</a>
College of Science	Sarah Adams	<a href="mailto:Sarah.Adams@eku.edu">Sarah.Adams@eku.edu</a>

**IV. Update from the Student Affairs Subcommittee (Dr. Olly Oakley)**

- Three Minute Thesis (3MT)

**V. Graduate Council Handbook – SEP 2020 Version (Blackboard) (Dr. Ryan Baggett)**

- Introduction – AUG 2020 Meeting
- Discussion – SEP 2020 Meeting
- Vote – OCT 2020 Meeting

**VI. OTHER ITEMS FOR THE GOOD OF THE ORDER****A. Discussion of Graduate Studies Policy Process / Results of Poll (Dr. Matt Sabin)**

TWO OPTIONS presented at 18 September 2020 Meeting / Poll disseminated on Thursday, 8 October 2020 to Graduate Council Members:

1) EKU Legal Counsel Office forms a drafting team who reviews all policies (to include graduate education policies. Graduate education related policies would require a Graduate Council representative on the drafting team. The results of that drafting team is then sent to the Graduate Council for review. (*University-Driven Approach*)

2) Maintain the existing structure that whenever a 4.5.X policy (see list above) is due for review, the EKU Graduate Council serves as the drafting team. On all other policies that affect graduate education, the Graduate Council provides a representative on the drafting team. Dr. Sabin noted that this process could also include outside graduate faculty on the drafting team if necessary. (*Graduate School – Driven Approach*).

**B. Curriculum Review Subcommittee (Dr. Matt Sabin and Dr. Ann Burns)**

November meeting to discuss the best way to review curriculum and items to look out for.

**C. Graduate School Updates: (Dr. Ryan Baggett)**

- C1. Graduate Curriculum Information Transfer Process**
- C2. Graduate Faculty Status Electronic Development/Submission Process**
- C3. Discussion of Graduate Pedagogical Workshop/Panel Topics**

**D. Discussion of Graduate Student / Course / Program Expectations (Dr. Matt Sabin)****E. Other Items for the Good of the Order?**

<<Page 6 of 7>>

**VII. NOVEMBER 2020 EKU GRADUATE COUNCIL DATES OF INTEREST**

- November 6 - Agenda Items Due By 4:30 pm to [Kelly.Fox@eku.edu](mailto:Kelly.Fox@eku.edu)
- November 13 - Executive Subcommittee Meeting - 11:15 am - Zoom
- December 4 - Graduate Council Meeting - 11:15 am - Zoom

**Meeting Adjournment** (Dr. Matt Sabin, *Chair*)

**DOCUMENTS/MATERIALS FOR THIS MEETING:**

*\*The official copies of all EKU Graduate Council documents are available on the Graduate Council Blackboard site.*

- Friday, 23 October 2020 Graduate Council Agenda (*this document*)
- Friday, 18 September 2020 Graduate Council Meeting Minutes
- October Graduate Council Agenda Supporting Items:
  - 13 Graduate Faculty Nominations
  - College of Business and Technology Curriculum Changes
  - College of Letters, Arts and Social Sciences Curriculum Changes
- EKU Graduate Council Handbook – September 2020 Version

**NOTES:**

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