

**Motor Vehicle Record (MVR) Disclosure/Release Form**

Please provide all requested information and return form to  
EKU Parking and Transportation Department

Parking and Transportation Department  
Commonwealth 2<sup>nd</sup> floor, Suite A  
Phone: (859)622-7275

Please Attach copy of driver's license here

**Department information:**

EKU Department: \_\_\_\_\_ Department Phone number: \_\_\_\_\_

Supervisors Printed name: \_\_\_\_\_ Supervisor signature: \_\_\_\_\_

**Driver Information: (Please Print)**

Name: \_\_\_\_\_ Work phone: \_\_\_\_\_ EKU ID: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of birth: \_\_\_ / \_\_\_ / \_\_\_ Driver's License number: \_\_\_\_\_ State: \_\_\_\_\_ Exp: \_\_\_ / \_\_\_ / \_\_\_

Email address: \_\_\_\_\_

Years Driving Experience: Yrs. \_\_\_\_\_ Mos. \_\_\_\_\_ Date of hire: \_\_\_ / \_\_\_ / \_\_\_

<p><b>Section I – Driver information</b></p> <p>In connection with any application made by me, I understand that investigative background inquiries may be made on me concerning matters of motor vehicle information. I understand that you may be requesting information from various Federal, State, and other agencies which maintain records concerning past activities relating to my driving records.</p> <p>I authorize, without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from any liability and/or responsibility for doing so. I authorize ECU to order and review my MVR. I recognize that these inquiries may be made randomly in the future, for as long as I am employed by ECU and no further authorization is required by me.</p>	<p><b>Section II – Driver Classification during Fiscal year July 1- June 30 (Please mark all applicable)</b></p> <p><input type="checkbox"/> Passenger Vehicles- ECU owned, leased, or rented and/or personal vehicles transporting students on university business</p> <p><input type="checkbox"/> 12-passenger van driven on official University Business</p> <p><input type="checkbox"/> Commercial Vehicles- I certify that my anticipated use of certain ECU Vehicles driven on official university business requires a Commercial Driver's License (CDL). I will notify Parking and Transportation should I have any changes in my driving restrictions, privileges, or classification.</p> <p><input type="checkbox"/> Tow an ECU owned, leased, or rented trailer</p>
---	---

I understand that while driving my personal vehicle transporting students on ECU Business I will have and will maintain in-force the state required minimum liability insurance as required by KRS.304.39-110. I understand that my personal Insurance is the Primary insurance covering my personal vehicle.

Failure to provide all information requested may result in delay or denial of ECU driving privileges. I certify all answers to the questions above and information contained in other attached documents are true. I further understand that any false or misleading statement and/or omissions in this MVR disclosure/Release may be sufficient grounds for revoking my privilege as a driver.

Drivers Signature: \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_