**Eastern Kentucky University**

**College of Health Sciences**

**Department of Exercise and Sport Science**

**ESS 870/871 – Course Syllabus – Example**

 **Instructor:** Dr. Heather R. Adams

**Office:** Moberly 227

**Office Phone:** 859-622-1898

**Office Hours:** Posted

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1. **Course Number and Title:** ESS 870 – Internship in Sports Administration
2. **Course Description:** Supervised experience in selected aspects of sports in a sports administration setting.
3. **Course Text:** No text required. Department of Exercise and Sport Science Internship Manual will be used.
4. **Student Outcomes:**

1. Evaluate probable career paths

2. Describe the qualifications, specific job requirements, and working conditions for the positions in sports administration

3. Compare knowledge learned in the classroom to its application in the field

4. Understand the need for flexibility and creativity in the application of knowledge

5. Initiate the development of a personal, professional network

6. Apply basic concepts to appropriate problems in the work setting

7. Develop a better understanding of the work ethic and skills required for success in

the field.

1. **Evaluation Methods/Assessment**

A 90 – 100%

B 80 – 89%

C 70 – 79%

D 60 – 69%

F Below 60%

VI. **Student Progress:**

Students’ progress will be measured by the above method. A midterm grade will be assigned and students will be notified in writing concerning progress throughout the semester.

VII. **Attendance Policy:**

As your instructor, my expectation is you are an adult learner and we have a shared responsibility for your education.  It is my expectation you will participate in all course activities, complete all assignments, and engage with your peers in online communities in a timely, considerate, and professional manner. Group activities are important for synthesis of the course content and will occur in small groups for maximum exchange among group members. Peer to peer engagement occurs throughout the week. All aspects of this course cannot be completed on a single day of the week. On time completion of the Introduction Discussion Board assignment constitutes attendance to the “first day” of class. Anyone not completing this assignment will be subject to [1st Day of Attendance Faculty Drop](http://registrar.eku.edu/sites/registrar.eku.edu/files/files/Use_it_or_Lose_it_FINAL_summary%281%29.pdf) per university policy.

**VIII. Notification of Last Day to Drop Course**

Students should note Colonel’s Campus for dates

**IX. Disabilities Accommodation Statement**

Accessibility Accommodation Statement

The University strives to make all learning experiences as accessible as possible. If you are registered with the Center for Student Accessibility (CSA), please request your accommodation letter from the CSA. CSA will transmit your letter to the course instructor(s). It is recommended that you discuss the accommodations needed with your instructor(s).

If you believe you need an accommodation and are not registered with the CSA, please contact CSA in 361 Whitlock Building by email at accessibility@eku.edu or by telephone at (859) 622-2933.

A student with a disability may be an individual with a physical or psychological impairment that substantially limits one or more major life activities, to include, but not limited to: seeing, hearing, communicating, interacting with others, learning, thinking, concentrating, sitting, standing, lifting, performing manual tasks and working.

Additionally, pregnancy accompanied by a medical condition(s), which causes a similar substantial limitation, may also be considered under the Americans with Disabilities Act Amendments Act (ADAAA).

Upon individual request, this syllabus can be made available in an alternative format.

**X. Student Academic Integrity Policy**

Students are advised that EKU's Academic Integrity policy will strictly be enforced in this course. The [Academic Integrity policy](http://www.policies.eku.edu/sites/policies.eku.edu/files/policies/4.1.3_academic_integrity_policy_bor_6_11_2012_editorial_revision_0.pdf) is available at the [policy website](http://www.policies.eku.edu/). Questions regarding the policy may be directed to the Office of Academic Integrity.

For current University policies and regulations, please go to EKU's [Policy Website](http://www.policies.eku.edu/).

**Non-Discrimination and Harassment, Title IX, and Prevention Statement**

EKU is committed to a respectful and inclusive environment and thus prohibits discrimination, harassment, or violence of any kind. The university supports and promotes a safe, violence-free campus through Green Dot Prevention and Education programming. To learn more about Green Dot, request a presentation, or get involved, go to <http://greendot.eku.edu/>.

EKU’s commitment also requires faculty members to [report](https://cm.maxient.com/reportingform.php?EasternKentuckyUniv&layout_id=10) any information that may indicate that discrimination, harassment, or violence has affected any member of the University community. If you would like to obtain confidential help from someone who does not have to report the information, please go to [http://titleix.eku.edu](http://titleix.eku.edu/)/ for resources. The Non-Discrimination and Harassment policy is available [here](http://policies.eku.edu/sites/policies.eku.edu/files/policies/non-discrim_harassment_policy_bor_02.10.16.pdf#_ga=2.185207401.1543905565.1502115892-54837451.1496175003) and questions regarding the policy may be directed to the Chief Equity Officer and Title IX Coordinator.

XI. Policies and Procedures:

Please refer to the Internship Manual and the EKU Supervisor for information. All documents and due dates are posted on Blackboard.